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# TOWN OF MILTON

## Annual Report

### 2003



## INTERESTING FACTS AND STATISTICS ABOUT MILTON

Area of Town .....	8,448 acres, or 13.2 square miles
Area of Water Surface .....	149 acres, or .23 square miles
Area of M.D.C. Reservation in Town .....	1,838 acres, or 2.87 square miles
Business Area East Milton (exclusive of streets) .....	11.65 acres
Business Area Milton Village (exclusive of streets) .....	16.42 acres
Business Area East Side of Granite Avenue at Neponset River .....	6.15 acres
Length of Public Street .....	.86.6 miles
Length of State Highways .....	15.44 miles
Length of Metropolitan Park Roadways .....	7.078 miles
Extent of Town North and South .....	5.339 miles
Extent of Town East and West .....	5.094 miles
Elevation of crest of center line Adams Street .....	143 ft.
Elevation of Adams Street at Granite Avenue .....	49 ft.
Elevation of Adams Street at Eliot Street .....	36 ft.
Elevation of Canton Avenue at Town Hall .....	111 ft.
Elevation of Canton Avenue at Blue Hills Parkway .....	48 ft.
Elevation of Randolph Avenue at Reedsdale Road .....	125 ft.
Elevation of Randolph Avenue at Hillside Road .....	158 ft.
Elevation center line Brush Hill Road near Robbins Street .....	206 ft.
Elevation center line Brush Hill Road at center line Canton Avenue .....	209 ft.
Elevation summit Great Blue Hill .....	640 ft.

All elevations figured from Boston Base, which means low tide water at Charlestown Navy Yard.

**Population 26,721 — Voting Precincts: eleven**

### MILTON TOWN OFFICE

525 Canton Avenue, Tel. 696-5000

### MILTON PUBLIC LIBRARIES

Main Library — Canton Avenue at Reedsdale Road, Tel. 698-5757

Branch Library — Edge Hill Road near Adams Street, Tel. 698-1733

### MILTON FIRE STATIONS

Central Fire Station — Canton Avenue rear of Town Office bldg., Tel. 698-1980

Engine No. 2 — Corner Adams Street and Granite Avenue.

Engine No. 4 — Corner Blue Hill Avenue and Atherton Street.

### MILTON POLICE HEADQUARTERS

40 Highland Street, Tel. 698-1212

### MILTON HOSPITAL

92 Highland Street, Tel. 696-4600

# TOWN OF MILTON



*The*  
**ONE HUNDRED SIXTY-SEVENTH  
ANNUAL REPORT  
FOR FY 2003**

**ALSO INCLUDES ELECTION RESULTS  
AND  
TOWN MEETING MINUTES  
FOR CALENDAR YEAR 2003**







## **EXPLANATION OF COVER ART**

**PORTRAIT:** The Milton Hospital and Convalescent Home  
**ARTIST:** Courtesy of Milton Hospital

In 1903, the Cunningham Foundation Trustees offered the house, the barns and some of the land of the Edward Cunningham Estate as a new site for the Milton Convalescent Home. As a condition, the trustees required that part of the house function as a hospital. The foundation trust paid for renovations to transform part of the home into a hospital and began with just nine hospital beds. After the renovations were complete, Milton Hospital was officially incorporated in 1903.

As Milton Hospital celebrates its 100th Anniversary, it presently has 130 beds, a complete complement of inpatient and outpatient health services, 24-hour emergency services and more than 250 physicians on its medical staff. The hospital heads into the future, ready to meet the challenges of a changing industry and to fulfill the needs of the community it serves.

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# ELECTED TOWN OFFICERS

2003–2004

<u>Name and Office</u>	<u>Address</u>	<u>Term Expires</u>
------------------------	----------------	---------------------

## SELECTMEN

James G. Mullen, Jr.	1475 Canton Avenue	2004
Marion V. McEttrick	10 Crown Street	2005
Charles J. McCarthy	37 Landon Road	2006

## TOWN CLERK

James G. Mullen, Jr.	1475 Canton Avenue	2006
----------------------	--------------------	------

## ASSESSORS

Kathleen Heffernan	18 School Street	2004
M. Joseph Manning	583 Adams Street	2005
Thomas S. Gunning	4 Evergreen Trail	2006

## TOWN TREASURER

Kevin G. Sorgi	40 Lochland Street	2004
----------------	--------------------	------

## SCHOOL COMMITTEE

Mary S. Cobb	16 Babcock Street	2004
Donna M. Robinson	48 Howe Street	2004
Christopher Huban	41 Magnolia Road	2005
Laurie R. Stillman	29 Waldo Road	2005
Mary E. Kelly	86 Nahanton Avenue	2006
Glenn H. Pavlicek	115 Smith Road	2006

## REGIONAL SCHOOL COMMITTEE

*Philip L. Kliman	22 Savin Street	2004
**Festus Joyce	104 Washington Street	2004

## PARK COMMISSIONERS

Barbara J. Brown	21 Windsor Road	2004
John J. Davis	15 Woodside Drive	2005
Terence J. Driscoll	331 Centre Street	2006

## BOARD OF HEALTH

Patricia A. Callahan	23 Houston Avenue	2004
Mary Ellen Erlandson	56 Whitelawn Avenue	2005
Jeremiah “Jay” Lowney	311 Fairmount Avenue	2006

\*Died September 5, 2003

\*\*Appointed October 21, 2003

## TRUSTEES OF THE PUBLIC LIBRARY

Kathryn A. Fagan	78	Capen Street	2004
**Michael Maholchic	5	Bunton Street	2004
Robert E. Varnerin	40	Caroline Drive	2004
* Herbert H. Wotiz	9	Cape Cod Lane	2004
Anna K. Bennett	12	Byrne Road	2005
Mary C. Regan	51	Bartons Lane	2005
Eugene S. Boylan	22	Thompson Lane	2005
Andrea G. Gordon	163	Gun Hill Street	2006
Marjorie S. Jeffries	1268	Canton Avenue	2006
Jennifer L. White	73	Plymouth Avenue	2006

## CONSTABLES

Charles M. Caputo	15	California Avenue	2004
Stephen Freeman	97	Cheever Street	2004
Wilfred L. Hynes	20	Reservation Road	2004
Michael P. Vaughan	217	Church Street	2004

## TRUSTEES OF THE CEMETERY

Joseph M. Reardon	49	Grafton Avenue	2004
J. Joseph Donovan	198	Churchills Lane	2005
Ann M. Walsh	99	Patricia Drive	2006
Paul F. Dolan	47	Quisset Brook Road	2007
Robert A. Mason	26	Quarry Lane	2008

## MODERATOR

Brian M. Walsh	56	Pleasant Street	2004
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## HOUSING AUTHORITY

Paul F. Vaughan	58	Nancy Road	2004
Joseph A. Duffy, Jr.	6	Westbourne Street	2005
Joseph F. Murphy	17	Fox Hill Lane	2007
Catherine A. Shea	584	Eliot Street	2008

## PLANNING BOARD

Bernard J. Lynch, III	34	Milton Hill Road	2004
Edward L. Duffy	35	Granite Place	2005
Michael P. Zimmer	194	Canton Avenue	2006
J. William Dolan	111	Woodland Road	2007
Alexander Whiteside	79	Hillside Street	2008

\* Resigned August 22, 2003

\*\*Appointed October 7, 2003

PRECINCT ONE

TERM EXPIRES APRIL 2004

Bowes, Ann Corcoran	1 Kahler Avenue
Keel, Stefano	62 Churchill Street
Lindberg, Curtis J	32 Dyer Avenue
Nkwah, Joyce W.	196 Brush Hill Road
O'Malley, Joseph Patrick	84 Decker Street
Schmarsow, Emmett H.	45 Aberdeen Road
Sousa, Teresa L.	52 Blue Hill Terrace Street
Turner, Darnell J. S.	42 Blue Hill Terrace Street

TERM EXPIRES APRIL 2005

Blankenship, Caleb J.	65 Thacher Street
Gray, Nicholas S.	54 Cheever Street
Horvet, Max	23 Concord Avenue
McEttrick, Joseph P.	10 Crown Street
McEttrick, Marion V.	10 Crown Street
Moskowitz, Donald M.	47 Churchill Street
Packer, Buddy	68 Cheever Street
Packer, Lynda M.	68 Cheever Street

TERM EXPIRES APRIL 2006

Bowes, John W.	1 Kahler Avenue
Fagan, Annemarie	32 Concord Avenue
*Fontes, Katina E.	89 Oak Street
McDermott, Anthony Keith	27 Essex Road
Mock, Elizabeth R.	18 Dyer Avenue
Reulbach, Donna M.	54 Essex Road
Schwarz, Peter B.	53 Cheever Street
Seaver, Diana	15 Crown Street

\*Resigned October 14, 2003

## PRECINCT TWO

### TERM EXPIRES APRIL 2004

Bono, Anthony M.	10 Windsor Road
Brown, Barbara J.	21 Windsor Road
Callahan, Thomas M.	16 Orono Street
Felton, Deborah M.	20 Willoughby Road
Horowitz, David	45 Marilyn Road
Nelson, Vicki H.	481 Eliot Street
Potter, Kathleen A.	69 Saint Mary's Road
Rodriguez, Diane M.	7 Saint Mary's Road

### TERM EXPIRES APRIL 2005

DeBesse, Joseph T. Jr.	69 Hinckley Road
Ehrmann, David M.	44 Standish Road
Friedman-Hanna, Karen L.	3 Norway Road
Joyce, Brian A.	38 Ridge Road
Morash, Stephen A.	47 Standish Road
Shields, John Michael	142 Houston Avenue
Voigt, Ronit G.	56 Hinckley Road
Walsh, Mary Jane	43 Hinckley Road
White, Elizabeth R.	36 Ridge Road

### TERM EXPIRES APRIL 2006

Clark, Lisa M.	167 Brook Road
Cramer, Sandra R.	5 Hinckley Road
Fagan, Kathryn A.	78 Capen Street
Greenawalt, Beth	52 Saint Mary's Road
Jackson, Peter F.	14 Capen Street
Kaler, Robert J.	17 Heritage Lane
Mancini, Patricia E.	57 Standish Road
Stringer, Hugh	549 Eliot Street
Voigt, Herbert F.	56 Hinckley Road

Ex-Officio

Timilty, Walter F., State Representative

130 Houston Avenue



## PRECINCT THREE

### TERM EXPIRES APRIL 2004

Albers, Natalie Q.	168 Canton Avenue
Cruikshank, Jeffrey L.	21 Canton Avenue
Dworkin, Maureen Gunning	81 Central Avenue
Heffernan, Kathleen	18 School Street
King, John Paul	377 Canton Avenue
Marr, David B.	199 Canton Avenue
Mullin, Peter A.	19 Gaskins Road
Needham, W. Paul	7 West Side Road
Newman, Carolyn	228 Eliot Street

### TERM EXPIRES APRIL 2005

Cruikshank, Ann Bryan	21 Canton Avenue
Davis, Frank L.	6 Valley Road
Heiden, Ruth A.	314 Eliot Street
Hodlin, Kristine R.	112 Maple Street
Leazott, M. Kathleen	325 Eliot Street
Neely, Richard B.	23 Russell Street
Winchester, Charles C.	67 Whitelawn Avenue
Zimmer, Michael P.	194 Canton Avenue

### TERM EXPIRES APRIL 2006

Giuliano, Frank J. Jr.	61 School Street
Kelly, Robert J.	42 Russell Street
McCarthy, Mary	213 Eliot Street
Monack, Susan L.	177 Canton Avenue
Pollex, Dagmar	300 Central Avenue
Sargent, C. Forbes, III	25 Canton Avenue
Stillman, Laurie R.	29 Waldo Road
Truslow, Mary B.	104 Canton Avenue

## PRECINCT FOUR

### TERM EXPIRES APRIL 2004

Campbell, J. Colin	122 Gulliver Street
Casey, Richard "Ben"	338 Thacher Street
Craven, Linda	83 Clapp Street
Cronin, Brian M.	293 Thacher Street
Dorsey, Pamela C.	27 Gibbons Street
Fitzgerald, Mary R.	575 Canton Avenue
Neal, Debra	115 Elm Street
Sullivan, Mary Ann	128 Gulliver Street
Williams, Richard A.	36 Gulliver Street

### TERM EXPIRES APRIL 2005

Blute, Carol A.	75 Meagher Avenue
Cichello, Anthony J.	55 Houston Avenue
Cronin, Maritta Manning	130 Wendell Park
Hannigan, Virginia C.	20 Houston Avenue
Huban, Christopher	41 Magnolia Road
Lambert, Karen	145 Audubon Road
O'Connor, Daniel F.	41 Gulliver Street
Rota, Robert J.	349 Thacher Street

### TERM EXPIRES APRIL 2006

Beyer, Edmund B.	75 Elm Street
Callahan, Jack J.	23 Houston Avenue
Cronin, John A.	130 Wendell Park
Flaherty, Donna M.	104 Wendell Park
May, James	69 Reedsdale Road
Mitchell, Leeann	60 Fairbanks Road
Monroe, Natalie S.	34 Wendell Park
Sheffield, Robert J.	372 Blue Hills Parkway
Ex-Officio	
Callahan, Patricia A.	23 Houston Avenue
Chairman, Board of Health	

PRECINCT FIVE

TERM EXPIRES APRIL 2004

Buchanan, Helen E.	1335 Blue Hill Avenue
Daiber, Theodore E.	399 Atherton Street
Musto, Roxanne F.	101 Milton Street
O'Brien, Jeanne M.	1703 Canton Avenue
Varnerin, Robert E.	40 Caroline Drive
White, Robert G.	1580 Canton Avenue

TERM EXPIRES APRIL 2005

Alexander, Bruce B.	491 Atherton Street
Dolan, J. William	111 Woodland Road
Jeffries, David	1268 Canton Avenue
Jeffries, Marjorie S.	1268 Canton Avenue
Mullen, James G., Jr.	1475 Canton Avenue
Murphy, Philip D.	1050 Canton Avenue
Sammarco, Anthony M.	1370 Canton Avenue

TERM EXPIRES APRIL 2006

Lowney, Timothy J.	1362 Canton Avenue
McGrath, Eleanor O.	1016 Brush Hill Road
Pitt, Christopher S.	242 Woodland Road
Roberson, Kerby	66 Big Blue Drive
Shillingford, Corinna P.	1386 Canton Avenue
Stanley, Joanne P.	36 Park Street

## PRECINCT SIX

### TERM EXPIRES APRIL 2004

Caldwell, Kenneth G.	23 Saint Agatha Road
Fielding, Mary Jean	405 Adams Street
Haddigan, Martin J.	63 Saint Agatha Road
Kiernan, John A.	170 Cabot Street
Kiernan, Susan A.	170 Cabot Street
Lavery, Kathleen Ryan	115 Governors Road
Reardon, Joseph M.	49 Grafton Avenue
Sweeney, Richard E.	24 Garden Street
Wallace, Janice R.	10 Cabot Street

### TERM EXPIRES APRIL 2005

Affanato, Donald P.	55 Rowe Street
Coakley, Ellen M.	397 Adams Street
Coakley, Mary C.	397 Adams Street
Cobb, Mary S.	16 Babcock Street
Gallery, Daniel J.	39 Pillon Road
Linehan, Brian P.	92 Waldeck Road
MacVarish, John D.	46 Huntington Road
Reynolds, Patricia M.	62 Sheldon Street
Villard, Edward J.	2 Woodward Court

### TERM EXPIRES APRIL 2006

Affanato, Stephen P.	45 Governors Road
Collins, Donald P.	1162 Brook Road
Dempsey, John A.	218 Edge Hill Road
Kennedy, James C.	9 Governors Road
Lynch, Bernard J., III	34 Milton Hill Road
Lynch, Marion R.	34 Milton Hill Road
Lyons, David J.	39 Sheldon Street
*Virgona, John A.	26 Saint Agatha Road
White, Jennifer L.	73 Plymouth Avenue

Ex-Officio

Sorgi, Kevin G., Town Treasurer

40 Lochland Street

\*Resigned September 24, 2003



## PRECINCT SEVEN

### TERM EXPIRES APRIL 2004

Berry, Kevin K.	165 Church Street
Doyle, Arthur J.	85 Belcher Circle
Joyce, Daniel F.	87 Washington Street
McCurdy, Steven J.	65 Belcher Circle
Palmer, Ann F.	42 Washington Street
Robinson, Donna M.	48 Howe Street
Vaughan, Michael P.	217 Church Street
Wells, Virginia F.	31 Granite Place

### TERM EXPIRES APRIL 2005

Arens, Peter J.	81 Washington Street
Casey, Philip E.	38 Cedar Terrace Street
Deane, Michael J.	56 Howe Street
Duffy, Edward L.	35 Granite Place
Kempe, Martha J.	51 Granite Place
Manning, M. Joseph	583 Adams Street
Martin, Mary C.	4 Hope Avenue
Nolan, Paul T.	20 Granite Place
O'Malley, Patrick F.	141 Church Street

### TERM EXPIRES APRIL 2006

Crowley, Marjorie A.	166 Granite Avenue
Falvey, Donald B.	160 Franklin Street
Foster, Robert E.	18 Pierce Street
Greenwood, Todd M.	86 Granite Place
Maholchic, Michael	5 Bunton Street
Manning, M. Joseph, Jr.	585 Adams Street
Nelson, Margret O'Byrne	72 Franklin Street
O'Donnell, Kathleen	98 Antwerp Street
Shea, David	56 Pierce Street

## PRECINCT EIGHT

### TERM EXPIRES APRIL 2004

Gordon, Andrea G.	163 Gun Hill Street
Higgins, Susan C.	129 Lyman Road
Mason, Paul J., Jr.	49 Lawrence Road
Mason, Robert A.	26 Quarry Lane
Neville, William J.	110 Nahanton Avenue
Regan, Mary C.	51 Bartons Lane
Surette, Marietta E.	132 Ridgewood Road
Talutis, Bronislaw A.	112 Hilltop Street
Westerbeke, Frances K.	108 Ridgewood Road

### TERM EXPIRES APRIL 2005

Agostino, Diane DiTullio	147 Ridgewood Road
Casey, Christopher M.	39 Sears Road
Curtis, Martha T.	135 Gun Hill Street
Dinn, Eileen P.	58 Patricia Drive
Gordon, Marvin A.	163 Gun Hill Street
Kelly, Thomas F.	81 Fullers Lane
Mahoney, Kevin J.	47 Webster Road
Perdios, David J.	52 Bartons Lane
Walsh, Brian M.	56 Pleasant Street
Walsh, Patricia Gunning	7 Dean Road

### TERM EXPIRES APRIL 2006

Clark, Cynthia A.	40 Nahanton Avenue
Clark, William B., Jr.	116 Ridgewood Road
Cronin, James P.	191 Edge Hill Road
Grant, John J., Jr.	105 Lyman Road
Kelly, Mary E.	86 Nahanton Avenue
Mason, Barbara A.	26 Quarry Lane
O'Connor, Thomas P.	19 Bailey Avenue
Vaughan, Paul F.	58 Nancy Road
Walsh, Ann M.	99 Patricia Drive

## PRECINCT NINE

### TERM EXPIRES APRIL 2004

Connor, Roger T.	6 Evergreen Trail
Dunphy, James F.	90 Gov. Stoughton Lane
MacIntosh, Laurie A.	70 Parkwood Drive
Marr, Jeffrey T.	11 Mark Lane
Murphy, Joseph F.	17 Foxhill Lane
O'Leary, James M., Jr.	9 Mark Lane
Sheridan, Lynda-Lee	57 Clifton Road
White-Orlando, Judith M.	41 Deerfield Drive

### TERM EXPIRES APRIL 2005

Barrett, George L.	46 Indian Spring Road
Dunphy, Katherine Haynes	90 Gov. Stoughton Lane
Gardner, Dorothy M.	20 Azalea Drive
Haddad, Helene L.	77 Clifton Road
Jepson, Esther M.	165 Hillside Street
Lovely, F. Beirne, Jr.	76 Old Farm Road
Sweeney, Robert C.	156 Whittier Road
Ward, Richard P.	11 Saddle Ridge Road

### TERM EXPIRES APRIL 2006

Collins, Webster A.	533 Harland Street
Davis, John J.	15 Woodside Drive
Fitzgerald, James D., Jr.	208 Gov. Stoughton Lane
Gregg, Roger L.	427 Hillside Street
Kelley, Paul I.	19 Buckingham Road
Lawton, Claire C.	100 Hillside Street
Murphy, Anne L.	17 Foxhill Lane
Shea, David M.	307 Highland Street
Wells, Richard G., Jr.	311 Reedsdale Road

Ex-Officio	
Flynn, John P., Town Counsel	51 Buckingham Road
Hennessy, Stephen G., Chairman, Personnel Board	621 Harland Street
Lane, Branch B., Tree Warden	85 Highland Street
Whiteside, Alexander, Chairman, Planning Board	79 Hillside Street

## PRECINCT TEN

### TERM EXPIRES APRIL 2004

Cary, Lee B.	22 Sias Lane
Casey, Marian	637 Pleasant Street
Coyne, James A.	1066 Brook Road
Cunningham, Joseph M., Jr.	140 Dudley Lane
DeMarco, David M.	10 Artwill Street
Folcarelli, John W.	564 Pleasant Street
Folcarelli, Patricia	564 Pleasant Street
Molloy, Dan G.	18 Edge Hill Road
Perry, Robert A.	15 Brae Burn Road
White, Ann E.	32 Sias Lane

### TERM EXPIRES APRIL 2005

Blake, Janice M.	178 Edge Hill Road
Driscoll, Daniel F.	463 Pleasant Street
Driscoll, Terence J.	331 Centre Street
Fitzgerald, William J.	246 Reedsdale Road
Harnish-O'Sullivan, Lynn	202 Churchills Lane
Kearns, Nancy Peterson	9 Woodchester Drive
Mathews, Nancy S.	154 Reedsdale Road
McNamara, Mary E.	15 Brae Burn Road
Stout, Frank J.	5 Artwill Street

### TERM EXPIRES APRIL 2006

Buchanan, Gregory T.	38 Hoy Terrace
Capplis, Sandra P.W.	21 Coolidge Road
Coghlan, Virginia L.	33 Brae Burn Road
Gundersen, Judith P.	32 Woodchester Drive
Innes, Emily Keys	300 Reedsdale Road
Mathews, Philip S.	154 Reedsdale Road
O'Sullivan, Evelyn C.	202 Churchills Lane
Savage, Robert J.	60 Meredith Circle
Sweeney, Kenneth J.	10 Edward Avenue

## PRECINCT ELEVEN

### TERM EXPIRES APRIL 2004

Barrett, Jane M.	140 Ferncroft Road
Crichlow, Hyacinth	70 Meadowview Road
Curry, Jeanne E.	56 Beacon Street Circle
Kernan, Timothy S.	642 Brush Hill Road
*Kliman, Philip L.	22 Savin Street
Padula, George T.	290 Brush Hill Road
Riordan, Germaine V.	9 Loew Circle
Stone, Jeffrey R.	15 Lufbery Street
Wilkinson, Geoffrey W.	199 Beacon Street

### TERM EXPIRES APRIL 2005

Baltopoulos, Ruth E.	117 Sumner Street
Buchbinder, Betsy D.	67 Vose Hill Road
Donahue, Kevin C.	17 Meetinghouse Lane
Driscoll, Philip J.	967 Canton Avenue
Jones, Robin G.	7 Beacon Street Circle
McCarthy, Charles J.	37 Landon Road
Pavlicek, Glenn H.	115 Smith Road
Penta, Anita A.	115 Smith Road
Tingus, Christopher J	68 Dexter Street

### TERM EXPIRES APRIL 2006

Hayward, Everett I., Jr.	50 Alfred Road
Larson, Malcolm R.	147 Ferncroft Road
Lee, Christopher J.	150 Truro Lane
Lowney, Jeremiah "Jay"	311 Fairmount Avenue
O'Donnell, Stephen V., Jr.	65 Hills View Road
Padula, Helene D.	290 Brush Hill Road
Trakas, Christopher J.	50 Meadowview Road
Whitney, Kevin	262 Brush Hill Road

\*Died September 5, 2003



# **TOWN OFFICERS OF MILTON**

## **APPOINTED BY THE BOARD OF SELECTMEN**

### **Town Administrator**

DAVID W. OWEN

### **Town Counsel**

### **Legislative Counsel**

JOHN P. FLYNN

### **Director of Public Works**

DAVID A. COLTON

### **Chief of the Fire Department**

MALCOLM LARSON

### **Chief of the Police Department**

KEVIN J. MEARN

### **Town Accountant**

DAVID GRAB

### **Town Engineer and Planning Director**

PAUL D. KANTER\*\*\*\*

### **Town Engineer**

WALTER P. HELLER\*\*

### **Forest Warden**

MALCOLM LARSON

### **Keeper of the Lockup**

KEVIN J. MEARN

### **Dog Officer**

KEVIN J. MEARN

### **Superintendent of Streets**

PAUL M. HURLEY

### **Inspector of Plumbing, Sealer of Weights & Measures and Inspector of Gas Fittings**

MARK A. KELLY

### **Assistant Town Administrator**

ANNEMARIE FAGAN

### **Massachusetts Emergency Management Agency Director**

MARK WILLIAMS

**Inspector of Wires**  
CLIFFORD FLYNN

**Building Commissioner**  
STEVEN CRAWFORD

**Tree Warden**  
BRANCH B. LANE

**Local Superintendent for the Suppression  
of Gypsy and Brown Tail Moths**  
PAUL M. HURLEY

**Veterans' & Burial Agent/Director of Veterans' Services**  
RICHARD MEARN

**Veterans' Graves Officer**  
THERESE DESMOND SILLS

**Bicycle Advisory Committee**

MICHAEL BLACKWELL, 357 Blue Hills Parkway	2004
JOSHUA NEMZER, 43 Cypress Road	2004
MARTIN BAUER, 78 Capen Street	2004
ROBERT SCHINDLER, 126 Warren Avenue	2004
DAVID FORSYTH, 33 Mechanic Street	2004
MARJORIE JEFFRIES, 1268 Canton Avenue	2004

**Business Revitalization Committee**

PAUL J. MADURI, 364 Granite Avenue	2004
PHILIP KLIMAN, 22 Savin Street*	2004
BRUCE H. MANIN, 536 Adams Street	2004
VANCE J. WELCH, 556 Adams Street	2004
KENNETH LEWANDOWSKI, 24 Granite Place	2004

**Broadband Monitoring Committee**

ELEANOR MCGRATH, 1016 Brush Hill Road	2004
JONATHAN BROWN, 80 Webster Road	2004
MARY ELLEN BERMAN, 180 Beacon Street	2004
DANIEL CARNEY, 80 St. Agatha's Road	2004
BERNARD J. LYNCH, III, 34 Milton Hill Road	2004

**Capital Improvement Planning Committee**

CHARLES J. MCCARTHY, 37 Landon Road	2004
CHRISTOPHER HUBAN, 41 Magnolia Road	2004
LEE CARY, 22 Sias Lane	2004
BERNARD J. LYNCH, III, 34 Milton Hill Road	2004
KENNETH SWEENEY, 10 Edward Avenue	2004
KATHERINE HAYNES DUNPHY, 90 Governor Stoughton Lane	2004
DAVID GRAB, Town Accountant	2004

### **Celebration of Holidays Committee**

DR. MARY MULLEN BURKE, 297 Pleasant Street	2004
J. ALEXANDER HARTE, 525 Brook Road	2004
EDWARD J. VILLARD, 2 Woodward Court	2004

### **Conservation Commission**

DONALD R. NEAL, 115 Elm Street	2006
WILLIAM B. CLARK, Jr., 116 Ridgewood Road	2005
JOHN A. KIERNAN, 170 Cabot Street	2004
MICHAEL VHAY, 27 Huntington Road	2005
STEPHEN CEGLARSKI, 36 West Side Road	2006
MELINDA COLLINS, 525 Harland Street	2005
JOHN T. MCGRATH, 1016 Brush Hill Road	2005

### **Council on Aging**

JOSEPH G. GRAZIANI, Jr., 12 Pine Tree Brook	2005
PAUL KELLEY, 19 Buckingham Road	2004
BETSY BUCHBINDER, 67 Vose Hill Road	2005
MARY ELLEN BERMAN, 180 Beacon Street	2004
LOUISE VOVERIS, 11 Brookside Park	2006
ROGER CONNOR, 6 Evergreen Trail	2006
BARBARA JACKSON, 179 Clapp Street	2005
MARY NANGERONI, 3 Meadow Lane	2006
DEBORAH NEELY, 23 Russell Street	2004

### **Cultural Council**

RONALD WARNERS, 84 Columbine Road	2006
DAVID M. EHRMANN, 44 Standish Road	2005
CASELL WALKER, 452 Truman Parkway	2005
GEOFFREY WILKINSON, 199 Beacon Street	2005
CAROL DYER, 88 Hudson Street	2004
JENNIFER MOWE, 61 Blue Hill Terrace	2004

### **Commission of Disability**

JEFFREY GRANT, 27 Pleasant Street	2004
KEVIN DONAHUE, 17 Meetinghouse Lane ***	2005
STEVEN CRAWFORD, 525 Canton Avenue	2005
CHARLES P. GAMER, 6 Briarfield Road	2004
EMANUEL ALVES, 42 Emerson Road	2004

### **Fair Housing Committee**

REV. GEORGE WELLES, 453 Adams Street	2004
THOMAS CALLAHAN, 16 Orono Street	2004
BARBARA NICKERSON, 229 Adams Street	2004
JOSEPH A. DUFFY, Jr., 6 Westbourne Street	2004
KERBY ROBERSON, 66 Big Blue Drive	2004
ALEXANDER WHITESIDE, 79 Hillside Street	2004
BELINDA TAYLOR, 65 Winthrop Street	2004
DAVID W. OWEN, Fair Housing Officer	2004

### **Fence Viewers**

LEWIS E. PARK, 91 Forest Street	2004
JOHN A. CRONIN, 30 Wendell Park	2004

### **Harbor Master**

JOHN T. O'DONNELL

### **Historical Commission**

NICHOLAS CARTER, 115 Randolph Avenue	2006
FRANCES WESTERBEKE, 108 Ridgewood Road	2004
JOSEPH J. O'NEIL, 27 Alvin Avenue	2005
ANTHONY SAMMARCO, 1370 Canton Avenue	2005
RICHARD H. WALWOOD, 13 Artwill Street	2006
PETER GILMARTIN, 110 Highland Street***	2004
ANN WALSH, 99 Patricia Drive	2005

### **MASSPORT Liaison**

DAVID GODINE, 196 School Street	2004
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### **Metropolitan Area Planning Committee Representative**

TABER KEALLY, 674 Brush Hill Road	2005
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### **Milton Village/Central Avenue Revitalization Committee**

EVERETT HAYWARD, 26 Eliot Street***	2004
JOHN ZYCHOWICZ, 8 Morton Terrace	2004
EDWARD J. CORCORAN, II, 70 Morton Road	2004
KATHERINE HAYNES DUNPHY, 90 Governor Stoughton Lane	2004
WENDY INGRAM, 28 Standish Road	2004
HARRISON WILLIAMS, 56 Morton Road	2004
MICHAEL B. WILCOX, 42 Hillside Road	2004
TABER KEALLY, 674 Brush Hill Road	2004
RICHARD KLEIMAN, 99 Otis Street	2004

### **Registrar of Voters**

JAMES G. MULLEN, Jr., 1475 Canton Avenue	2006
MARY E. BROWN, 2 Clark Road	2004
DAVID J. LYONS, 39 Sheldon Street	2005
MARY SENNOTT BURKE, 123 Indian Spring Road	2006

### **Sign Review Committee**

KENNETH LEWANDOWSKI, 24 Granite Place	2004
JOHN IRWIN, 344 Adams Street	2004
JOHN ZYCHOWICZ, 8 Morton Terrace	2004
MICHAEL ZIMMER, 194 Canton Avenue	2004
PAUL MADURI, 364 Granite Avenue	2004
SCOTT LOVE, 11 Bates Road	2004
EVERETT HAYWARD, 50 Alfred Road***	2004

### **Telecommunications Design Review Committee**

ROBERT FITZGERALD, 575 Canton Avenue	2006
J. WILLIAM DOLAN, 111 Woodland Road	2004
JOHN P. LAWTON, 100 Hillside Street	2004



**APPOINTED BY THE BOARD OF HEALTH**

**Agent of Public Health**  
KATHLEEN MACVARISH, R.S.

**Inspector of Animals and Slaughter**  
DR. MORTON WOLF

**APPOINTED BY THE CEMETERY TRUSTEES**

**Librarian**  
PHILIP MCNULTY

**APPOINTED BY THE BOARD OF PARK COMMISSIONER**

**Superintendent of Parks**  
DAVID PERDIOS

- \* Deceased
- \*\* Appointed
- \*\*\* Resigned
- \*\*\*\* Retired

# APPOINTMENTS MADE BY THE TOWN MODERATOR BRIAN M. WALSH

The following permanent and ad hoc committees and boards are appointed and reappointed by the Town Moderator, Brian M. Walsh. All appointments are filed with the Town Clerk, James G. Mullen, Jr.

## PERMANENT COMMITTEES AND BOARDS

### Term Expires

#### BOARD OF APPEALS (Permanent Members)

John S. Leonard, <i>Chairman</i> , 181 Whittier Road	2004
Brian M. Hurley, 56 Barbara Lane	2005
Robert M. Fitzgerald, 575 Canton Avenue	2006

#### BOARD OF APPEALS (Associate Members)

Jeffrey B. Mullan, 6 Fieldstone Lane	2004
Francis C. O'Brien, 411 Canton Avenue	2004
Emanuel Alves, 42 Emerson Road	2005
Roger L. Gregg, 427 Hillside Street	2005
Steven M. Lundbohm, 111 Garden Street	2005
Sara Harnish, 376 Brush Hill Road	2006
Virginia M. Donahue King, 377 Canton Avenue	2006

#### AUDIT COMMITTEE

(Article 14 of the 1978 Town Meeting and Article 9 of the 1985 Town Meeting and Article 9 of the 2001 Town Meeting)

Christopher W. Heavey, 198 Canton Avenue	2005
William R. Lovett, Jr., 39 Buckingham Road	2003
David W. O'Brien, 36 Sheridan Drive	2003
Edward S. Rogerson, 231 Randolph Avenue	2004

#### SENIOR CENTER BUILDING COMMITTEE

(Article 37 of the 1998 Town Meeting)

Edward M. Browne, 63 Sumner Street	Indefinite
Leonard W. Cooper, 624 Randolph Avenue	Indefinite
Robert A. Fournier, 111 Ridgewood Road	Indefinite
Mark D. Wartenberg, 14 West Street	Indefinite

#### INFORMATION TECHNOLOGY COMMITTEE

(Article 50 of the 1978 Town Meeting and Article 9 of the 2001 Town Meeting)

Jonathan A. Brown, 80 Webster Road	2004
Allan E. Smith, 7 Herrick Drive	2004
Michael E. Roberts, <i>Chairman</i> , 18 Herrick Drive	2005
Paul J. Sullivan, 21 Smith Road	2006

## **LEGISLATIVE COMMITTEE**

(Article 5 of the 2003 Town Meeting)

Robert E. Barrett, 15 Spafford Road	2004
Walter J. Connelly, 40 Clifton Road	2004
Theodore E. Daiber, 399 Atherton Road	2004
John P. Flynn, <i>Chairman</i> , 51 Buckingham Road	2004
Christopher S. Pitt, 242 Woodland Road	2004

## **LIBRARY STUDY COMMITTEE**

(Article 40 of the 1998 Town Meeting and Article 40 of the 2003 Town Meeting)

Ellen K. Anselone, 22 Morton Road	2006
Eugene S. Boylan, 22 Thompson Lane	2006
David A. Colton, 525 Canton Avenue	2005
Mark M. Fitzgerald, 8 Norway Road	2005
Susanna Badgley Place, <i>Chairman</i> , 224 Adams Street	2005
Sean T. Stewart, 36 Lothrop Avenue	2006
George E. Tougias, 660 Canton Avenue	2006
Vacant	2005

## **PERSONNEL BOARD**

(Article 8 of the 1956 Town Meeting)

Iris G. Kennedy, 51 Wendell Park	2003
Paul V. Lyons, 0 Mathaurs Street	2004
Stephen G. Hennessy, <i>Chairman</i> , 621 Harland Street	2005
John M. Pender, 28 Edward Avenue	2006
Ann E. White, 32 Sias Lane	2007

## **SCHOOL BUILDING COMMITTEE**

(Article 50 of the 1998 Town Meeting and Article 41 of the 2003 Town Meeting)

Anthony J. Cichello, 55 Houston Avenue	2007
Mary S. Cobb, 16 Babcock Street	2004
Mary R. Fitzgerald, 575 Canton Avenue	2006
Thomas G. Hess, 1 Fairfax Road	2007
Howard Lee Keller, Jr., 285 Thacher Street	2006
Joseph F. Murphy, 17 Fox Hill Lane	2005
Glenn H. Pavlicek, 114 Smith Road	2006
John A. Virgona, 580 Adams Street	2006
Richard A. Williams, 36 Gulliver Street	2005
Charles C. Winchester, <i>Chairman</i> , 67 Whitelawn Avenue	2007
Vacant	2005

**WARRANT COMMITTEE**

Brian P. Cherry, 31 Gordon Road	2004
Virginia L. Coghlan, 33 Brae Burn Road	2004
Kathleen M. Conlon, 42 Reedsdale Road	2004
William P. Connors, 15 Bradford Road	2004
Kristine R. Hodlin, 112 Maple Street	2004
Emily Keys Innes, <i>Chairman</i> , 300 Reedsdale Road	2004
Timothy J. Lowney, 1362 Canton Avenue	2004
Barbara A. Mason, 26 Quarry Lane	2004
Philip S. Mathews, 154 Reedsdale Road	2004
Natalie S. Monroe, 34 Wendell Park	2004
Roxanne F. Musto, 101 Milton Street	2004
Kathleen A. Potter, 69 Saint Mary's Road	2004
Eric D. Redo, 24 Collamore Street	2004
Kerby Roberson, 66 Big Blue Drive	2004
Kenneth J. Sweeney, 10 Edward Avenue	2004

**RECREATIONAL FACILITY COMMITTEE**

(Article 38 of the 1977 Town Meeting and Article 9 of the 2001 Town Meeting)

Edmund B. Beyer, 75 Elm Street	2003
John J. Davis, 15 Woodside Drive	2003
F. Beirne Lovely, Jr., <i>Chairman</i> , 76 Old Farm Road	2004
Maralin Manning, 57 Huntington Road	2005

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# **TOWN RECORDS**

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# **2003 ANNUAL TOWN ELECTION**

Commonwealth of Massachusetts) SS.  
County of Norfolk)

To any of the Constables of the Town of Milton in said County:

## **GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Milton, qualified to vote in Elections and Town affairs, to meet at the several designated polling places in their respective Precincts in said Milton, to wit:

In Precinct 1.	Tucker School, Blue Hills Parkway
In Precinct 2.	St. Mary of the Hills School, Brook Road
In Precinct 3.	Glover School, Canton Avenue
In Precinct 4.	Milton Senior Center, Walnut Street
In Precinct 5.	Fuller Village, Blue Hill Avenue
In Precinct 6.	Cunningham School Gymnasium, Edge Hill Road
In Precinct 7.	Cunningham Park Community Center, Edge Hill Road
In Precinct 8.	Collicot School, Edge Hill Road
In Precinct 9.	Winter Valley, Canton Avenue
In Precinct 10.	Cunningham Park Community Center, Edge Hill Road
In Precinct 11.	Milton Senior Center, Walnut Street

On Tuesday, April 29, 2003 next at 7 o'clock in the forenoon, then and there to bring in to Precinct Officers of their precincts their votes on one ballot respectively the following Town Officers to wit:

One SELECTMAN and SURVEYOR OF THE HIGHWAY for a Term of Three Years

A TOWN CLERK for a Term of Three Years

One ASSESSOR for a Term of Three Years

A TOWN TREASURER for a Term of One Year

Two SCHOOL COMMITTEE members for a Term of Three Years

One PARK COMMISSIONER for a Term of Three Years

One Member of the BOARD OF HEALTH for a Term of Three Years

Three TRUSTEES of the PUBLIC LIBRARY for a Term of Three Years

One TRUSTEE of the PUBLIC LIBRARY for a Term of Two Years

A MODERATOR for a Term of One Year

One TRUSTEE of the CEMETERY for a Term of Five Years

One Member of the HOUSING AUTHORITY for a Term of Five Years

One PLANNING BOARD member for a Term of Five Years

Ninety-seven Town Meeting Members to be elected as follows:

Precinct One:	Eight for a Term of Three Years, One for a Term of Two Years
Precinct Two:	Nine for a Term of Three Years
Precinct Three:	Eight for a Term of Three Years
Precinct Four:	Eight for a Term of Three Years
Precinct Five:	Six for a Term of Three Years, One for a Term of Two Years
Precinct Six:	Nine for a Term of Three Years
Precinct Seven:	Nine for a Term of Three Years
Precinct Eight:	Nine for a Term of Three Years, One for a Term of Two Years, One for a Term of One Year
Precinct Nine:	Nine for a Term of Three Years
Precinct Ten:	Nine for a Term of Three Years, One for a Term of One Year
Precinct Eleven:	Eight for a Term of Three Years

For these purposes and to vote on the following non-binding question the polls will be open at each and all of said precincts at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

**QUESTION 1:        YES        NO**

**RETAINING THE 1909 SECTION OF MILTON HIGH SCHOOL**

***THIS QUESTION IS NOT BINDING***

*Do you favor retaining a portion of the 1909 section of Milton High School to be placed on the tax rolls and used as commercial office space with said income to be used exclusively for the operation of Milton Public Schools?*

And thereupon by adjournment of said meeting on the following Monday to wit, May 5 next at seven thirty in the evening at the Milton High School Auditorium, 391 Brook Road in said Milton, then and there to act upon the following articles to wit:

Articles 1 through 46 inclusive appearing in regular type on the following pages.

And you are directed to warn said inhabitants qualified as aforesaid to meet at the times and places and for the purposes herein mentioned by posting attested copies of the Warrant in each of the Post Offices of said Town seven days at least before the twenty-ninth day of April, and leaving printed copies thereof at the dwelling houses of said Town at least four days before said date.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk, on or before said twenty-ninth day of April, next.

Given under our hands at Milton this thirty-first day of March, two thousand three.

Marion V. McEttrick  
James G. Mullen, Jr.  
Charles J. McCarthy  
*BOARD OF SELECTMEN*

A true Copy: Attest

Stephen Freeman  
*CONSTABLE OF MILTON*

Commonwealth of Massachusetts)  
County of Norfolk)

Pursuant to the within Warrant, I have notified the inhabitants of the Town of Milton as within directed to meet at the time and places and for the purposes therein mentioned by posting attested copies of the same in the post offices of the Town and leaving attested copies at the dwellings of the inhabitants.

Warrants were posted on April 22, 2003 and delivered to the inhabitants on April 22, 2003.

Stephen E. Freeman  
*Constable of Milton*

APRIL 29, 2003 - ELECTION OF TOWN OFFICERS

* Elected PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
<b>SELECTMAN AND SURVEYOR OF THE HIGHWAY- VOTE FOR ONE</b>												
*Charles J. McCarthy	165	283	324	289	173	279	259	349	295	261	182	2839
Blanks	70	171	171	177	103	239	183	263	239	198	111	1926
<b>TOWN CLERK-VOTE FOR ONE</b>												
*James G. Mullen, Jr.	156	289	308	317	190	349	304	431	331	314	174	3163
Blanks	79	165	187	129	86	169	138	181	203	146	119	1602
<b>ASSESSOR-VOTE FOR ONE</b>												
*Thomas S. Gunning	134	238	268	282	158	307	259	349	290	265	148	2676
Blanks	101	216	229	184	118	211	183	263	244	195	145	2089
<b>TOWN TREASURER-VOTE FOR ONE</b>												
*Kevin G. Sorgi	148	272	305	297	179	335	303	403	319	309	172	3042
Blanks	87	182	190	149	97	183	139	209	215	151	121	1723
<b>SCHOOL COMMITTEE-VOTE FOR NOT MORE THAN TWO</b>												
F. Beime Lovely, Jr	120	287	303	204	158	206	178	242	236	237	140	2291
*Mary E. Kelly	103	186	166	260	112	334	282	386	230	246	120	2425
*Glenn H. Pavlicek	154	284	328	207	150	227	197	221	214	236	196	2414
Blanks	93	171	193	221	132	269	227	375	388	201	130	2400
<b>PARK COMMISSIONER-VOTE FOR ONE</b>												
*Terence J. Driscoll	135	274	301	277	176	308	285	360	291	290	160	2857
Blanks	100	180	194	169	100	210	157	252	243	170	133	1908
<b>BOARD OF HEALTH-VOTE FOR ONE</b>												
Carol L. Looney	85	184	179	187	77	230	190	188	159	158	79	1726
*Jeremiah "Jay" Lowney	118	201	205	188	144	182	192	308	222	224	161	2145
Blanks	32	69	111	71	55	106	60	106	153	78	53	894
<b>TRUSTEES OF THE PUBLIC LIBRARY-VOTE FOR NOT MORE THAN THREE</b>												
*Andrea G. Gordon	115	230	260	227	148	209	177	265	250	248	123	2252
*Marjorie S. Jeffries	149	282	281	232	161	231	195	263	258	240	151	2423
Michael Marolchic	86	167	164	129	92	149	175	192	132	129	107	1522
*Jennifer L. White	103	244	265	256	110	304	257	303	225	270	140	2477
Blanks	252	459	515	494	317	681	522	813	737	493	358	5621

PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
TRUSTEE OF THE PUBLIC LIBRARY-VOTE FOR ONE												
*Eugene S. Boylan	147	224	309	239	154	256	247	300	270	252	149	2547
Blanks	88	230	186	207	122	262	195	312	264	208	144	2218
MODERATOR-VOTE FOR ONE												
*Brian M. Walsh	124	277	327	225	163	222	182	275	225	228	164	2412
Diane DiTullio Agostino	100	162	141	212	89	265	245	313	193	213	114	2047
Blanks	11	15	27	9	24	31	15	24	116	19	15	306
TRUSTEE OF THE CEMETERY-VOTE FOR ONE												
*Robert A. Mason	141	234	278	247	159	268	265	360	293	256	157	2658
Blanks	94	220	217	199	117	250	177	252	241	204	136	2107
HOUSING AUTHORITY-VOTE FOR ONE												
*Catherine A. Shea	139	234	273	234	155	261	252	320	285	251	150	2554
Blanks	96	220	222	212	121	257	190	292	249	209	143	2211
PLANNING BOARD-VOTE FOR ONE												
*Alexander Whiteside	137	234	277	228	170	253	237	316	292	257	148	2549
Blanks	98	220	218	218	106	265	205	296	242	203	145	2216
QUESTION ONE												
Yes	141	246	281	266	162	321	250	328	250	265	172	2682
No	67	134	137	135	58	115	138	162	128	132	81	1288
Blanks	27	74	77	45	56	82	54	122	155	63	40	795



\* Elected  
T-Tie

**TOWN MEETING MEMBERS**  
**APRIL 29, 2003**

**PRECINCT 1**

**Vote For Not More Than EIGHT**

*Katina E. Fontes	127	*Diana Seaver	113
*Anthony Keith McDermott	117	*John W. Bowes	107
*Elizabeth R. Mock	103	*Annemarie L. Fagan	122
Gary D. Nunley	102	Blanks	871
*Donna M. Reulbach	108		
*Peter B. Schwarz	112		

**PRECINCT 1**

**Vote For ONE-for two years**

*Nicholas S. Gray	136	Blanks	99
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**PRECINCT 2**

**Vote For Not More Than NINE**

*Lisa M. Clark	170	Stephen J. Murphy	151
*Sandra R. Cramer	198	Carol L. Looney	168
*Kathryn A. Fagan	187	*Hugh Stringer	179
*Beth Greenawalt	191	*Herbert F. Voigt	229
*Peter F. Jackson	180	Blanks	2089
*Robert J. Kaler	170		
*Patricia E. Mancini	178		

**PRECINCT 3**

**Vote For Not More Than EIGHT**

John W. Gibbons	176	*Mary E. McCarthy	185
*Frank J. Giuliano, Jr.	222	*Susan L. Monack	229
*Robert J. Kelly	198	*C. Forbes Sargent, III	240
Virginia M Donahue King	168	*Mary B. Truslow	226
*Dagmar Pollex	203	Blanks	1695
*Laurie R. Stillman	238		
Eugene S. Boylan	180		

**PRECINCT 4**

**Vote For Not More Than EIGHT**

*Edmund B. Beyer	200	T-Leeann Mitchell	161
*Jack J. Callahan	193	*Robert J. Sheffield	198
T-James L. Desmond	161	*John A. Cronin	209
*Donna M. Flaherty	179	*Natalie S. Monroe	207
Tibby Kull	126	Blanks	1766
*James May	168		

**PRECINCT 5**

**Vote For Not More Than SIX**

Thomas G. Joseph	97	*Joanne P. Stanley	104
*Eleanor O. McGrath	117	*Timothy J. Lowney	159
*Christopher S. Pitt	99	Blanks	871
*Kerby Roberson	100		
*Corinna P. Shillingford	109		

**PRECINCT 5**

**Vote For ONE-for two years**

*James G. Mullen, Jr.	170	Blanks	106
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**PRECINCT 6**

**Vote For Not More Than NINE**

*Donald P. Collins	190	*Stephen P. Affanato	312
*John A. Dempsey	210	*Bernard J. Lynch, III	211
*James C. Kennedy	212	*Jennifer L. White	281
*Marion R. Lynch	175	Blanks	2708
*David J. Lyons	192		
*John A. Virgona	171		

PRECINCT 7		Vote For Not More Than NINE	
*Marjorie A. Crowley	210	David M. Pickering	157
*Donald B. Falvey	209	*Todd M. Greenwood	192
*Robert E. Foster	179	*Michael Maholchic	186
David A. Johnson	147	*David Shea	192
*M. Joseph Manning, Jr.	258	Blanks	1869
*Margret O'Byrne Nelson	160		
*Kathleen O'Donnell	221		

PRECINCT 8		Vote For Not More Than NINE	
Gregory M. Casey	187	*Thomas P. O'Connor	257
*Cynthia A. Clark	209	*Paul F. Vaughan	236
*William B. Clark, Jr.	208	*Ann M. Walsh	253
*John J. Grant, Jr.	261	*James P. Cronin	214
*Mary E. Kelly	319	Blanks	3138
*Barbara A. Mason	226		

PRECINCT 8		Vote For ONE-for two years	
*Kevin J. Mahoney	319	Blanks	293

PRECINCT 8		Vote For ONE-for one year	
*Marietta E. Surrette	299	Blanks	313

PRECINCT 9		Vote For Not More Than NINE	
*Webster A. Collins	197	Michaela A. Gouveia	96
*John J. Davis	179	Gary G. Kelly	159
*James D. Fitzgerald, Jr.	193	*David M. Shea	179
*Roger L. Gregg	180	*Richard G. Wells, Jr.	218
*Paul I. Kelley	201	Blanks	2849
*Claire C. Lawton	163		
*Anne L. Murphy	192		

PRECINCT 10		Vote For Not More Than NINE	
*Gregory T. Buchanan	192	*Sandra P.W. Capplis	178
*Judith P. Gundersen	159	*Virginia L. Coghlan	210
*Emily Keys Innes	183	*Kenneth J. Sweeney	204
*Philip S. Mathews	154	Blanks	2558
*Evelyn C. O'Sullivan	159		
*Robert J. Savage	143		

PRECINCT 10		Vote For ONE-for one year	
*David M. DeMarco	233	Blanks	227

PRECINCT 11		Vote For Not More Than EIGHT	
*Everett I. Hayward, Jr.	97	*Kevin Whitney	108
Christopher A. Jolliffe	91	Jeremiah James Cahalane	83
*Christopher J. Lee	105	*Malcolm R. Larson	134
*Stephen V. O'Donnell, Jr.	109	*Jeremiah "Jay" Lowney	160
*Helene D. Padula	128	Blanks	1230
*Christopher J. Trakas	99		

# STATISTICS APRIL 29, 2003 - ELECTION OF TOWN OFFICERS

PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
REGISTERED VOTERS	1368	1560	1530	1516	1120	1637	1597	1734	1549	1659	1604	16874
TOTAL VOTES CAST	235	454	495	448	276	518	442	612	534	460	293	4765
TIME RECEIVED P.M.	8:25	8:40	8:26	8:24	8:38	8:15	8:30	8:52	8:22	8:20	8:14	
PERCENTAGE	17.1	29.1	32.3	29.4	24.6	31.6	27.6	35.2	34.4	27.7	18.2	28.2

The Town Clerk upon receipt of the returns from the several precincts, forthwith canvassed the same and announced the results at 9:50 p.m. At the Town Election held Tuesday April 29, 2003, Milton had the following number of Absentee Ballots.

Applications Received	8	18	15	21	16	20	13	32	32	24	10	209
Ballots Cast	6	14	13	18	15	19	13	31	29	22	8	188

Of the total ballots cast, 71 were cast in person by the voter in the Town Clerk's Office and 117 were cast by mail. Twenty one ballots that were mailed were not returned.

The Absentee Ballots were distributed to precincts before the close of the polls. The Wardens put them through the Ballot Boxes and they were counted with the ballots cast in the precincts.

James G. Mullen, Jr.  
Town Clerk

**PRECINCT 1**

Helen M. Luosey, Warden  
Margaret M. Mearn, Deputy Warden  
Paul C. Girouard, Clerk  
Carol Hahnfeld, Deputy Clerk  
Barbara A. Stevens, Inspector  
Nora H. Cummings, Inspector  
Grace F. Locker, Inspector

**PRECINCT 2**

Anne J. Clark, Warden  
Frances S. Williams, Deputy Warden  
Mary Quinlan, Clerk  
James M. O'Rourke, Deputy Clerk  
Carrie A. Dailey, Inspector  
Lenore A. Fidler, Inspector

**PRECINCT 3**

Philip L. Sullivan, Warden  
Anna E. Murray, Deputy Clerk  
Robert S. Foshay, Inspector  
Jean T. Donahue, Inspector  
Janice M. Rota, Inspector

**PRECINCT 4**

Alice W. Mercer, Warden  
Kenneth C.G. Foster, Deputy Warden  
Joseph G. Graziani, Jr., Clerk  
Violanda L. Martinelli, Deputy Clerk  
Flora J. Jones, Inspector  
Jean M. O'Brien, Inspector

**PRECINCT 5**

Mabel Lomax, Warden  
Mary M. Stubbs, Deputy Warden  
Jean Callahan, Clerk  
John F. Creedon, Deputy Clerk  
Ruth G. Goggin, Inspector  
Mary C. Dindy, Inspector  
Robert J. Rota, Inspector

**PRECINCT 6**

Walter A. Dennis, Warden  
John L. Croke, Deputy Warden  
Kevin J. Cleary, Clerk  
Rosemary A. Holub, Deputy Clerk

L. Frances Croke, Inspector  
Edith L. Chase, Inspector  
Thomas Grunin, Inspector

#### **PRECINCT 7**

Alan M. Swett, Warden  
Janice Walwood, Deputy Warden  
Richard J. Harrington, Clerk  
Watson W. Antoniewicz, Deputy Clerk  
Channing R. Coveney, Inspector  
R. David Carnathan, Inspector

#### **PRECINCT 8**

Mary C. Martin, Warden  
Carole J. Kavey, Deputy Warden  
Louis F. Brown, Clerk  
Ann F. O'Connor, Inspector  
Patricia M. Reynolds, Inspector

#### **PRECINCT 9**

Kenneth P. Lodge, Warden  
Gerard J. Joyce, Deputy Warden  
J. Alexander Harte, Clerk  
Agnes T. Driscoll, Deputy Clerk  
Barbara M. Mahoney, Inspector  
Stanley D. Dworkin, Inspector  
Abbie Waters, Inspector

#### **PRECINCT 10**

Anthony M. Guest, Warden  
Antoinette O'Donnell, Deputy Warden  
Joseph F. Saur, Clerk  
Joseph M. Carney, Deputy Clerk  
Jean D. Mullen, Inspector  
Mary A. Byron, Inspector

#### **PRECINCT 11**

Philip R. Zona, Warden  
Barbara L. Jackson, Deputy Warden  
Catherine L. Brennan, Clerk  
Daniel F. McGrath, Deputy Clerk  
Evelyn C. O'Sullivan, Inspector  
Barbara E. Leonard, Inspector  
Mary E. Howard, Inspector



## PRECINCT FOUR TIE BREAKING VOTE

The outcome of the election for Town Meeting Member in Precinct Four resulted in the same votes for the following candidates:

	Precinct Four
James L. Desmond	161
Leeann Mitchell	161

According to the Milton Town Charter, Section 1.

“In the case of a tie vote which affects the election of town meeting members in any precinct, the members elected from such precinct at the same election other than those whose election is so affected shall be a majority vote, determine which of the members receiving such tie vote shall serve as town meeting member.”

At 9:00 a.m. on Sunday May 4, 2003, a Precinct Four Caucus was held among the Town Meeting Members elected on April 29, 2003 to determine who would serve until 2006. The results were as follows:

James L. Desmond	1
Leeann Mitchell	5
Blanks	0

Therefore, Leeann Mitchell will serve Precinct Four until 2006.

James G. Mullen, Jr.  
Town Clerk

# **ADJOURNED TOWN MEETING MAY 5, 2003**

The Moderator, Brian M. Walsh, opened the Annual Town Meeting held at Milton High School Auditorium at 7:40 p.m.

Milton High School jazz band played the Star Spangled Banner. Town Meeting Members stood to pledge allegiance to the flag.

The Moderator introduced Rev. John H. Robinson, Jr. interim minister of the First Parish Unitarian Universalist Church.

The Moderator advised the Town Meeting of Chapter 39 Section 15.

At the request of the Moderator, Brian M. Walsh, a motion was made and seconded that on matters requiring a two-thirds vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided by General Laws Chapter 39 Section 15.

## **UNANIMOUS VOTE**

Town Clerk, James G. Mullen, Jr., informed the moderator that a quorum was present.

The following 33 Town Meeting Members were absent from the Town Meeting held May 5, 2003.

**PRECINCT ONE:** Caleb J. Blankenship  
Joyce W. Nkwah  
Buddy Packer  
Donna M. Reulbach

**PRECINCT TWO:** Stephen A. Morash  
Walter F. Timilty (ex-officio)

**PRECINCT THREE:** John Paul King  
David B. Marr

**PRECINCT FOUR:** Pamela C. Dorsey  
Christopher Huban  
Robert J. Rota

**PRECINCT FIVE:** Jeanne M. O'Brien

**PRECINCT SIX:**

Stephen P. Affanato  
Kenneth G. Caldwell  
James C. Kennedy  
John A. Kiernan  
Susan A. Kiernan  
Patricia M. Reynolds  
Edward J. Villard

**PRECINCT SEVEN:**

Kevin K. Berry  
Michael J. Deane  
Daniel F. Joyce  
Michael P. Vaughan

**PRECINCT EIGHT:**

Christopher M. Casey  
David J. Perdios

**PRECINCT NINE:**

James M. O'Leary, Jr.  
Richard G. Wells, Jr.

**PRECINCT TEN:**

Marian Casey  
James A. Coyne  
Dan G. Molloy

**PRECINCT ELEVEN:**

Everett S. Hayward, Jr.  
Robin G. Jones  
Christopher J. Tingus

**ARTICLE 1.** To hear and act upon the report of the Town Accountant and other Town Officers and Committees.

**VOTED.** The Town voted to accept the report of the Town Accountant as printed on pages 222-286 in the 2002 Annual Report.

**UNANIMOUS VOTE**

**ARTICLE 2.** To see if the Town will vote to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year beginning July 1, 2003 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of General Laws, Chapter 44, Section 17.

**VOTED.** The Town voted that the Town Treasurer, with the approval of the Board of Selectmen, be and hereby is authorized to borrow money from time to time in anticipation of revenue of the Fiscal Year beginning July 1, 2003 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes

therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of General Laws, Chapter 44, Section 17.

**UNANIMOUS VOTE**

**ARTICLE 3.** To see if the Town will vote to authorize the Collector of Taxes to use all means of collecting taxes which a Town Treasurer, when appointed Collector, may use.

**VOTED.** The Town voted “YES”.

**UNANIMOUS VOTE**

**ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer to enter into compensating balance agreements during the Fiscal Year beginning July 1, 2003, in accordance with the provisions of General Laws, Chapter 44, Section 53F; and to act on anything relating thereto.

**VOTED.** The Town voted “YES”.

**VOICE VOTE**

**ARTICLE 5.** To see if the Town will vote to authorize the Moderator to appoint a committee of five citizens to consider such proceedings of the Legislature and State Boards and Commissions as may affect the interest of the Town, and confer as they may think expedient with the Selectmen in regard to the employment of counsel to represent the Town in any such proceedings; the members of such committee to hold office until the final adjournment of the next Annual Town Meeting and until the appointment of any succeeding committee authorized at such meeting.

**VOTED.** The Town voted “YES”.

**VOICE VOTE**

Town Meeting Member Ellen M. Coakley made a motion which was seconded to vote on the \$ 70,000.00 Non-Contingent portion of Article 6.

**VOTED.** The Town voted NO.

**VOICE VOTE**

Town Meeting Member Diane DiTullio Agostino made a motion which was seconded to postpone all monetary articles until June 25, 2003.

**VOTED.** The Town voted NO.

**VOICE VOTE**

**ARTICLE 6.** To see what sum of money the Town will vote to appropriate for capital items; to determine how said appropriation shall be raised, whether by borrowing or otherwise; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amount shown in the following tabulation under the heading “Non-Contingent Appropriation”; and that the Town appropriate the amount shown in the following tabulation under the heading “Contingent Appropriation”, contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21 C of the Massachusetts General Laws.

DEPARTMENT	DESCRIPTION	Non-Contingent Appropriation	Override Contingent Appropriation	Total
Public Works General	Sidewalk Tractor with Snow Plow	22,000		
Public Works General	Vacuum Litter Collector	29,000		
Police	Evidence Shed	19,000		
Fire Department	Repairs to Station 2		30,000	
Library	Repairs to Branch		45,000	
Public Works General	Sidewalk Repairs		20,000	
Total		\$70,000	\$95,000	\$165,000

And to meet said appropriation the sum of \$59,595 be raised from funds certified by the Department of Revenue as free cash and the sum of \$105,405 is to be raised from the tax levy.

**VOICE VOTE**

**ARTICLE 7.** To see what sum of money the Town will vote to appropriate to the Board of Selectmen for the purpose of conducting municipal audits for the fiscal year ending June 30, 2003, and further to see if the Town will vote to authorize the Committee appointed pursuant to Article 14 of the 1978 Annual March Town Meeting (the Town Audit Committee) to make recommendations to the Selectmen relative to the employment of a Certified Public Accountant for the foregoing purpose; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amount shown in the following tabulation:

AUDIT DEPARTMENT	
General Audit	54,000
Total	54,000

**UNANIMOUS VOTE**



**ARTICLE 8.** To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2003, and for the several categories classified as Employee Benefits; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amounts shown below the following tabulation:

EMPLOYEE BENEFITS	
Contributory Retirement	2,741,190
Non-Contributory Pensions and Annuities	69,301
Group Insurance	5,330,933
Total	8,141,424

and that included in this appropriation for Employee Benefits are the sums of \$165,533 representing expenses attributable to the Sewer Enterprise and \$164,937 representing expenses attributable to the Water Enterprise, which are to be included in Schedule A., "Local Receipts Not Allocated" to the Tax Recapitulation as Sewer and Water Estimated Receipts.

**UNANIMOUS VOTE**

**ARTICLE 9.** To see what sum of money the Town will vote to appropriate to reimburse the Commonwealth of Massachusetts, Division of Employment Security for benefits paid to former employees of the Town; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the sum of \$50,000 for the purpose set forth in this Article.

**UNANIMOUS VOTE**

**ARTICLE 10.** To see what sum of money the Town will vote to appropriate for the purpose of funding cost items not in departmental budgets, for the twelve month period beginning July 1, 2003, for collective bargaining agreements between the Town and bargaining units representing Town employees; and to act on anything relating thereto.

**VOTED.** The Town voted the sum of \$19,740 be appropriated for the purposes of this article to be allocated to the Library Department and that to meet said appropriation, the sum of \$19,740 be transferred from Article 11 of the 2002 Annual Town Meeting.

**UNANIMOUS VOTE**

**ARTICLE 11.** To see what sum of money the Town will vote to appropriate for the purpose of funding cost items not in the budget for the Milton Public Schools for the twelve month period beginning July 1, 2003, for [(i)] collective bargaining agreements between the Milton School Committee and the bargaining units representing the

employees of the Milton Public Schools [and (ii) other personnel raises not covered by collective bargaining agreements, if applicable], and in each case to act on anything relating thereto.

**VOTED.** The Town did not make an appropriation.

**VOICE VOTE**

A motion was made and seconded to waive the reading of Article 12.

**VOTED.** The Town voted YES.

**VOICE VOTE**

**ARTICLE 12.** To see if the Town will vote to amend Chapter 13 of the General Bylaws, known as the Personnel Administration Bylaw, as follows:

By striking out the section “Position Identification by Level, Department, Municipal Division and Personnel Code” and inserting in place thereof a new section as follows:

**POSITION IDENTIFICATION  
BY  
LEVEL, DEPARTMENT, MUNICIPAL DIVISION,  
AND PERSONNEL CODE**

	Normal	
	Work	
<u>Level</u>	<u>Week</u>	<u>Position, Title, Department and Division</u>

**GENERAL GOVERNMENT**

**ACCOUNTING**

12		Town Accountant
6		Assistant Town Accountant
4	30	Senior Administrative Payroll Clerk
3	19	Principal Clerk

**ASSESSORS**

10		Chief Appraiser
6		Administrative Assistant
4	37.5	Senior Administrative Clerk

### **BOARD OF APPEALS**

3	20	Principal Clerk
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### **PERSONNEL BOARD**

9		Assistant Town Administrator
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### **TOWN CLERK**

6		Assistant Town Clerk
4	37.5	Senior Administrative Clerk

### **TOWN OFFICE AND LIBRARY BUILDINGS**

8		Superintendent of Buildings and Grounds
3	19	Principal Clerk

### **SELECTMEN**

9		Assistant Town Administrator
6		Executive Secretary
4	37.5	Senior Administrative Clerk
3	26	Principal Clerk

### **TREASURER-COLLECTOR**

6		Assistant Town Treasurer
5	37.5	Deputy Collector
4	37.5	Senior Administrative Clerk
3	20	Principal Clerk

### **VETERANS' BENEFITS**

Misc.		Veterans' Agent/Director of Veterans' Services
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## **PUBLIC SAFETY**

### **BUILDING**

10		Building Commissioner
7	20	Plumbing & Gas Inspector/Sealer of Weights & Measures
4	16	Local Inspector
3	37.5	Principal Clerk
3	15	Principal Clerk

### **FIRE**

F3	42	Deputy Chief
F2	42	Lieutenant
F1	42	Fire Fighter
3	24.5	Principal Clerk

### **POLICE**

P3	40	Lieutenant
P2	40	Sergeant
P1	40	Police Officer
P1	40	Student Officer
7		Crime Analyst
6		Administrative Assistant
6	30	Youth Counselor
3	30	Principal Clerk
3	37.5	Principal Records Clerk
4	37.5	Animal Control Officer
Misc.		Traffic Supervisor/Cadet

### **WIRE**

10		Superintendent
7		Assistant Superintendent
W7	40	Signal Maintainer

### **HEALTH**

9	20	Agent
6	37.5	Public Health Nurse
4	19	Health Inspector
3	21.5	Principal Clerk

## **LIBRARIES**

11		Director
L3	37.5	Assistant Director
L25	37.5	Senior Librarian
L2	37.5	Branch Librarian
		Young Adult Librarian
		Technical Services
		Circulation and Music Librarian
L1	37.5	Principal Library Assistant
LS5	37.5	Library Assistant (Administrative)
LS5	37.5	Circulation Desk Administration
LS4	37.5	Assistant Branch Librarian
		Children's Library Assistant
		Technical Library Assistant
LS3	37.5	Library Assistant
LS2	37.5	Library Aide
Misc.		Library Page

## **PUBLIC WORKS**

14		Director of Public Works
12		Planning Director and Town Engineer
10		Assistant Director P/Wks (Operations)
9		Assistant Town Engineer/Conservation Agent
8		Town Planner
8		Program Manager
8		Business Manager
7		Junior Civil Engineer
5	37.5	Principal Bookkeeper
4	40	Draftsman
4	40	Senior Engineering Aide
4	37.5	Secretary
4	37.5	Senior Administrative Clerk
4	37.5	Senior Administrative Clerk/Recycling
3	37.5	Principal Clerk
W7	40	Head Senior Working Foreman
		Senior Motor Equipment Repairman
W6	40	Senior Working Foreman
		Special Heavy Motor Equipment Operator
		Motor Equipment Repairman
W5	40	Arborist
		Motor Equipment Operator Gr. 3
		Public Works Emergency Man
W4	40	Working Foreman/Maintenance Craftsman
W3	40	Maintenance Craftsman



		Meter Repairman
		Motor Equipment Operator Gr. 2
		Senior Meter Reader
		Sanitary Landfill Attendant
W2	40	Motor Equipment Operator Gr. 1
		Maintenance Man
		Motor Equipment Repairman-Helper
		Apprentice Arborist
		Meter Reader
Misc.		Laborer (Intermittent)

### **PARK**

9		Director of Parks and Recreation
3	37.5	Principal Clerk
W6	40	Senior Working Foreman
W4	40	Working Foreman/Maintenance Craftsman
W2	40	Maintenance Man
Misc.		Laborer (Intermittent)

### **YOUTH**

9		Coordinator
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### **CEMETERY**

9		Superintendent
3	32.5	Principal Clerk
W7	40	Head Senior Working Foreman
W6	40	Senior Working Foreman/Maintenance Craftsman
W6	40	Motor Equipment Repairman, Maintenance Craftsman
W4	40	Sprayer Operator/MEOII
W3	40	Maintenance Craftsman
		Motor Equipment Operation, Grade II
W2	40	Maintenance Man
W1	40	Laborer
Misc.		Laborer (Intermittent)

## COUNCIL ON AGING

8		Director
3	37.5	Principal Clerk
4	10	Outreach Worker
2	19	Van Driver

## UNCLASSIFIED

Town Administrator  
Police Chief  
Deputy Chief  
Fire Chief  
Warrant Committee Clerk  
Planning Board Clerk  
Registrar of Voters  
Park Recreation Employees  
Inspector of Animals

**VOTED.** The Town voted to amend Chapter 13 of the General Bylaws, known as the Personnel Administration Bylaw exactly as set forth in the schedule and did not make an appropriation.

**UNANIMOUS VOTE**

A motion was made and seconded to waive the reading of Article 13.

**VOTED.** The Town voted YES.

**VOICE VOTE**

**ARTICLE 13.** To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2003 for the several categories classified as "Public Safety"; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amount shown in the following tabulation under the heading "Non-Contingent Appropriation"; and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Appropriation", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21 C of the Massachusetts General Laws.

PUBLIC SAFETY	Non-Contingent Appropriation	Contingent Appropriation	Total
1. BUILDING/PLUMBING & GAS			
Salaries & Wages	165,709	0	165,709
General Expenses	3,667	3,487	7,154
	169,376	3,487	172,863
2. FIRE			
Salaries & Wages	3,306,964	65,344	3,372,308
General Expenses	153,302	24,374	177,676
	3,460,266	89,718	3,549,984
3. MILTON EMERGENCY MANAGEMENT AGENCY (MEMA)			
Salary & Wages	300	0	300
General Expenses	285	0	285
Auxiliary Fire	2,116	600	2,716
Auxiliary Police	2,750	1,000	3,750
	5,451	1,600	7,051
4. POLICE & YOUTH			
Salaries & Wages	4,647,747	85,997	4,733,744
General Expenses	341,049	10,000	351,049
New Equipment	57,405	57,406	114,811
Leash Law	58,890	0	58,890
	5,105,091	153,403	5,258,494
5. WIRE & STREET/TRAFFIC LIGHTS			
Salary & Wages	153,090	0	153,090
General Expenses	9,750	0	9,750
Street/Traffic Lights	235,363	7,824	243,187
	398,203	7,824	406,027
GRAND TOTAL	9,138,387	256,032	9,394,419

To meet such appropriation for Leash Law Enforcement, the sum of \$1,200 shall be transferred from the Dog Licenses' Surcharge Account received pursuant to Chapter 197 of the Acts of 1981. The balance of \$9,393,219 is to be raised in the tax levy of the fiscal year.

#### UNANIMOUS VOTE

**ARTICLE 14.** To see what sum of money the Town will vote to authorize the Building Department to expend during the fiscal year beginning July 1, 2003 for the

purpose of providing inspection services and code compliance services and administrative costs related thereto for the school construction projects which are the subject matter of the vote of the June 2000 Special Town Meeting under Article 1, pursuant to Chapter 44, Section 53E½ of the Massachusetts General Laws, from the revolving fund established by vote of October, 2002 Special Town Meeting under Article 8 for fees received for inspection services and code compliance services in lieu of building permit fees for the foregoing school construction projects; and to act on anything relating thereto.

**VOTED.** The Town vote to continue the revolving fund created under Chapter 44, Section 53E ½ of the Massachusetts General Laws, established by vote of the October, 2002 Special Town Meeting under Article 8, to authorize the Building Department to expend fees received for inspection services and code compliance services in lieu of building permit fees for the foregoing school construction projects and to limit expenditures in the fiscal year beginning July 1, 2003 to \$80,000.

**UNANIMOUS VOTE**

A motion was made and seconded to waive the reading of Article 15.

**VOTED.** The Town voted YES.

**VOICE VOTE**

**ARTICLE 15.** To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2003 for the operation of the Town departments classified as General Government; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amount shown in the following tabulation under the heading “Non-Contingent Appropriation”; and that the Town appropriate the amount shown in the following tabulation under the heading “Contingent Appropriation”, contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21 C of the Massachusetts General Laws.

GENERAL GOVERNMENT	Non-		Total
	Contingent Appropriation	Contingent Appropriation	
A. BOARD OF SELECTMEN			
1. ACCOUNTANT			
Salaries & Wages	157,215	2,342	159,557
General Expenses	2,581	919	3,500
	159,796	3,261	163,057

2. ELECTION & REGISTRATION			
Salaries & Wages	21,990	0	21,990
General Expenses	7,650	0	7,650
	29,640	0	29,640
3. INSURANCE GENERAL			
	593,040	0	593,040
4. LAW			
Retainer	40,000	0	40,000
Special Services	50,000	0	50,000
Disbursements	2,500	0	2,500
Claims	1,000	0	1,000
	93,500	0	93,500
5. TOWN OFFICE BUILDINGS			
Salaries & Wages	58,984	12,985	71,969
General Expenses	127,161	1,224	128,385
	186,145	14,209	200,354
6. INFORMATION TECHNOLOGY			
Salary & Wages	21,665	0	21,665
General Expenses	114,160	8,951	123,111
	135,825	8,951	144,776
7. ANNUAL REPORTS/BYLAWS			
	6,045	0	6,300
8. SELECTMEN			
Salary — Chairman	1,800	0	1,800
Salary — Other Two Members	3,000	0	3,000
Salary — Town Administrator	97,850	0	97,850
Salary — Town Admin. Replace.	62,116	0	0
Salary — Town Adm. Def.			
Compensation	5,200	0	5,200
Salary Other	134,505	6,058	140,563
General Expenses	50,941	9,509	60,450
Out of State Travel	500	0	500
	293,796	15,567	309,363



## 9. VETERANS' BENEFITS

Salaries & Wages	8,646	0	8,646
General Expenses	1,611	0	1,611
Benefits	8,000	0	8,000
	18,257	0	18,257

TOTAL SELECTMEN	1,516,299	41,988	1,560,947
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## B. BOARD OF ASSESSORS

Salary — Chairman	1,800	0	1,800
Salary — Other Two Members	3,000	0	3,000
Salary — Other	153,629	0	153,629
General Expenses	8,222	6,253	14,475
Revaluation	0	0	0
	166,651	6,253	172,904

## C. TOWN CLERK

Salary — Clerk	67,889	0	67,889
Salary — Other	90,461	0	90,461
General Expenses	22,499	0	22,499
	180,849	0	180,849

## D. TREASURER - COLLECTOR

Salary — Treasurer	67,889	0	67,889
Salary — Other	140,163	0	140,163
General Expenses	31,750	0	31,750
Cost of Bonds	3,000	0	3,000
Tax Title	4,000	0	4,000
	246,802	0	246,802

TOTAL GENERAL GOVERNMENT	2,110,601	48,241	2,158,842
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and that included in this appropriation for General Government are the sum of \$62,275 representing expenses attributable to the Sewer enterprise and \$63,330 for expenses attributable to the Water enterprise, which are to be included in Schedule A. "Local Receipts Not Allocated" of the Tax Recapitulations as Sewer and Water Estimated Receipts.

**VOICE VOTE**

A motion was made and seconded to waive the reading of Article 16.

**VOTED.** The Town voted YES.

**VOICE VOTE**

**ARTICLE 16.** To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2003 for the operation of the several Boards and Committees classified as Boards and Special Committees; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amount shown in the following tabulation under the heading “Non-Contingent Appropriation”; and that the Town appropriate the amount shown in the following tabulation under the heading “Contingent Appropriation”, contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21 C of the Massachusetts General Laws.

BOARDS AND COMMITTEES	Non- Contingent Appropriation	Contingent Appropriation	Total
10. BOARD OF APPEALS			
Salaries & Wages	22,869	0	22,869
General Expenses	7,750	0	7,750
	30,619	0	30,619
11. CONSERVATION COMMISSION			
Salaries & Wages	23,855	0	23,855
General Expenses	1,100	0	1,100
	24,955	0	24,955
12. COUNCIL ON AGING			
Salaries & Wages	111,578	2,000	113,578
General Expenses	18,468	10,402	28,870
Transportation	2,330	2,970	5,300
	132,376	15,372	147,748
13. HISTORICAL COMMISSION	1,650	250	1,900
14. PERSONNEL BOARD			
Salaries & Wages	29,217	0	29,217
General Expenses	1,194	1,087	2,281
	30,411	1,087	31,498
15. PLANNING BOARD			
Salary & Wages	6,728	3,826	10,554
General Expenses	1,025	0	1,025
Consulting Expenses	0	0	0
	7,753	3,826	11,579

#### 16. WARRANT COMMITTEE

Salary & Wages	7,667	833	8,500
General Expenses	7,380	300	7,680
	15,047	1,133	16,180

GRAND TOTAL	242,811	21,668	264,479
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#### UNANIMOUS VOTE

Town Meeting Member Ellen M. Coakley made a motion which was seconded to reconsider Article 16.

**VOTED.** The Town voted NO.

#### VOICE VOTE

**ARTICLE 17.** To see what sum of money the Town will vote to authorize the Board of Selectmen to expend during the fiscal year beginning July 1, 2003 for the purpose of operation, rental and repair of Senior Center facilities, pursuant to Chapter 44, Section 53E<sup>1/2</sup> of the Massachusetts General Laws, for the revolving fund established by vote of the May, 2001 Annual Town Meeting under Article 29, for fees received from the rental of facilities at the Senior Center.

**VOTED.** The Town voted to continue the Revolving Fund voted under Chapter 44, Section 53E<sup>1/2</sup> of the Massachusetts General Laws, established by vote of the May 2001 Annual Town Meeting under Article 29, for fees received from the rental of facilities at the Senior Center, and to limit expenditures in the fiscal year beginning July 1, 2003 to \$25,000.

#### UNANIMOUS VOTE

A motion was made and seconded to waive the reading of Article 18.

**VOTED.** The Town voted YES.

#### VOICE VOTE

**ARTICLE 18.** To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2003, for the operation, maintenance and improvements of Public Works; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amount shown in the following tabulation under the heading "Non-Contingent Appropriation"; and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent Appropriation", contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21 C of the Massachusetts General Laws.

PUBLIC WORKS	Non-Contingent Appropriation	Contingent Appropriation	Total
PUBLIC WORKS			
Public Works General	1,035,742	43,447	1,079,189
Vehicle Maintenance	278,621	0	278,621
Sub-total Public Works	1,314,363	43,447	1,357,810
SOLID WASTE MANAGEMENT			
Collection of Refuse	438,135	0	438,135
Refuse Disposal	435,194	0	435,194
Curbside Recycling	584,648	60,000	644,648
Landfill Monitoring	30,000	0	30,000
Solid Waste General	142,603	0	142,603
Household Hazardous Waste Collection	20,000	0	20,000
Sub-total Solid Waste	1,650,580	60,000	1,710,580
Total Non-enterprise Accounts	2,964,943	103,447	3,068,390
WATER AND SEWER ENTERPRISE			
Water Operations & Improvement	824,473	0	824,473
Water Capital/Debt Service	203,154	0	203,154
M.W.R.A. Assessment	1,544,161	0	1,544,161
D.E.P. (SDWA) Assessment	8,641	0	8,641
Water Leak Survey	12,000	0	12,000
Water Capital Outlay	364,992	0	364,992
Sub-total Water enterprise	2,957,421	0	2,957,421
Sewer Operations & Improvement	536,914	0	536,914
Sewer Capital/Debt Service	201,480	0	201,480
M.W.R.A. Assessment	3,920,272	0	3,920,272
Sewer Capital Outlay	363,520	0	363,520
Sub-total Sewer enterprise	5,022,186	0	5,022,186
Total Water & Sewer enterprise	7,979,607	0	7,979,607
Total Department of Public Works	2,964,943	103,447	3,068,390
GRAND TOTAL	10,944,550	103,447	11,047,997

Of the total amounts appropriated, the maximum sum authorized for salary and wages is \$1,871,617.

To meet the appropriation for Water Operations and Improvement and for the MWRA Water Assessment, and for the DEP Assessment, the sum of \$ 0 is to be transferred from the water surplus as of June 30, 2002 and the sum of \$2,957,421 is to be raised from the tax levy. This sum of \$2,957,421 represents expenditures attributable to the Water enterprise which are to be included in Schedule A., "Local Receipts Not Allocated" of the Tax Recapitulation as Water Estimated Receipts.

To meet the appropriation for Sewer Operations and Improvement and for the M.W.R.A. Sewer Assessment, the sum of \$ 0 is to be transferred from the Sewer Surplus as of June 30, 2002, and the balance of \$5,022,186 is to be raised from the tax levy. This sum of \$5,022,186 represents expenses attributable to the Sewer enterprise which is to be included in Schedule A., "Local Receipts not Allocated" of the Tax Recapitulation as Sewer Estimated Receipts.

To meet the appropriation for Landfill Engineering closure and the Household Hazardous Waste collection, the sum of \$50,000 is to be transferred from the Landfill Escrow Account.

The Public Works Department is hereby authorized to sell at a private or public sale, with the approval of the Board of Selectmen, equipment, which is no longer, required by the department. It is further authorized to exchange or trade in old equipment for similar materials in the usual course of its operations to provide for replacement items.

**VOICE VOTE**

**ARTICLE 19.** To see what sum of money the Town will vote to appropriate for maintaining, repairing, improving and constructing ways under the provisions of General Laws, Chapter 90, said sum or any portion thereof to be used in conjunction with any money which may be allotted by the State for this purpose; to determine how said appropriation shall be raised, whether by borrowing or otherwise; and to act on anything relating thereto.

**VOTED.** The Town voted that the sum of \$320,377 be appropriated for the purposes set forth in this article, that to meet said appropriation the Treasurer be authorized to issue, with the approval of the Board of Selectmen, bonds or secured notes in the amount of \$320,377; that the sum of \$320,377 be raised in the tax levy; that the Town vote to accept grants under the provisions of M.G.L. Chapter 90 in the amount of \$320,377, the said reimbursements from the state (100%) to be restored upon their receipt to the Town Treasurer.

**UNANIMOUS VOTE**

**ARTICLE 20.** To see what sum of money the Town will vote to appropriate for Health and Sanitation for the twelve month period beginning July 1, 2003; and to act on anything relating thereto.



**VOTED.** The Town voted to appropriate the amounts shown in the following tabulation under the heading “Non-Contingent Appropriation”; and that the Town appropriate the amount shown in the following tabulation under the heading “Contingent Appropriation” contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws.

BOARD OF HEALTH	Non-	Contingent	Total
	Contingent Appropriation	Appropriation	
Salaries & Wages	117,518	0	117,518
General Expenses	4,304	4,262	8,566
Contract Services	2,000	0	2,000
Total	123,822	4,262	128,084
UNANIMOUS VOTE			

A motion was made and seconded to adjourn and reconvene May 6, 2003 at 7:30 p.m.  
**UNANIMOUS VOTE**

The meeting recessed at 10:44 p.m.

James G. Mullen, Jr.  
*Town Clerk*

# **ADJOURNED TOWN MEETING**

## **MAY 6, 2003**

The Moderator, Brian M. Walsh, opened the Adjourned Town Meeting held at Milton High School Auditorium at 7:41 p.m.

Edward Duffy made an historical review of Town Meetings past and present.

Mary Cobb, Vice Chairman of the School Committee, paid tribute to Jeffrey L. Cruikshank who served on the School Committee for 15 years, and F. Beirne Lovely, Jr. who served on the School Committee for three years.

The Town Clerk, James G. Mullen, Jr. informed the Moderator that a quorum was present. The following 46 Town Meeting Members were absent from the Town Meeting held May 6, 2003.

### **PRECINCT ONE:**

Caleb J. Blankenship  
Anthony Keith McDermott  
Buddy Packer  
Lynda M. Packer  
Diana Seaver  
Teresa L. Sousa

### **PRECINCT TWO:**

Stephen A. Morash  
Walter F. Timilty (ex-officio)

### **PRECINCT THREE:**

John Paul King  
David B. Marr

### **PRECINCT FOUR:**

Jack J. Callahan  
Patricia A. Callahan (ex-officio)  
Pamela C. Dorsey  
Christopher Huban  
Robert J. Rota

### **PRECINCT FIVE:**

Jeanne M. O'Brien  
Christopher S. Pitt

### **PRECINCT SIX:**

Stephen P. Affanato  
Kenneth G. Caldwell  
Martin J. Haddigan  
James C. Kennedy  
Brian P. Linehan  
John D. MacVarish  
Joseph M. Reardon  
Edward J. Villard

**PRECINCT SEVEN:**

Peter J. Arens  
 Kevin K. Berry  
 Daniel F. Joyce  
 Michael P. Vaughan

**PRECINCT EIGHT:**

Christopher M. Casey  
 Kevin J. Mahoney  
 Paul J. Mason, Jr.  
 David J. Perdios  
 Mary C. Regan

**PRECINCT NINE:**

Branch B. Lane (ex-officio)  
 Richard G. Wells, Jr.

**PRECINCT TEN:**

Marian Casey  
 James A. Coyne  
 Patricia Folcarelli  
 Nancy Peterson Kearns  
 Dan G. Molloy

**PRECINCT ELEVEN:**

Betsy D. Buchbinder  
 Jeanne E. Curry  
 Everett S. Hayward, Jr.  
 George T. Padula  
 Christopher J. Tingus

Town Meeting Member Diane DiTullio Agostino made a motion which was seconded to amend Article 21 to eliminate the general expenses and books & related line items totaling \$43,052 in the recommended contingent appropriation and make the line items as follows:

Salaries & Wages	\$623,351
General Expenses	59,894
Old Colony Network	31,270
Books and related	<u>47,450</u>
Total	761,965

**VOTED.** The Town voted NO.

**VOICE VOTE**

**ARTICLE 21.** To see what sum of money the Town will vote to appropriate for the Public Library for the twelve month period beginning July 1, 2003; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amounts shown in the following tabulation under the heading "Non-Contingent Appropriation"; and that the Town appropriate the amount shown in the following tabulation under the heading "Contingent

Appropriation” contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws.

LIBRARY	Non-		Total
	Contingent Appropriation	Contingent Appropriation	
Salaries & Wages	615,405	7,946	623,351
General Expenses	59,894	9,539	69,433
Old Colony Network	31,270	0	31,270
Books and related	47,450	33,513	80,963
Total	754,019	50,998	805,017

VOICE VOTE

**ARTICLE 22.** To see what sum of money the Town will vote to authorize the Board of Library Trustees to expend during the fiscal year beginning July 1, 2003 for the purpose of purchasing new books and other related materials and trash stickers, pursuant to Chapter 44, Section 53E<sup>1/2</sup> of the Massachusetts General Laws, from the revolving fund established by vote of the May, 1996 Annual Town Meeting under Article 31, and to authorize revenues collected from fines for overdue materials, charges for lost or damaged materials, printer use fees or receipts from the sale of trash stickers to be credited to said revolving fund; and to act on anything relating thereto.

**VOTED.** The Town voted to authorize the Board of Library Trustees to expend up to and including \$42,000 during the fiscal year beginning July 1, 2003 for the purpose of purchasing new books and other related materials and trash stickers, pursuant to Chapter 44, Section 53E<sup>1/2</sup> of the Massachusetts General Laws, from the revolving fund established by vote of the May, 1996 Annual Town Meeting under Article 31 and to authorize revenues collected from fines for overdue materials, charges for lost or damaged materials, printer use fees or receipts from the sale of trash stickers to be credited to said revolving fund.

UNANIMOUS VOTE

**ARTICLE 23.** To see what sum of money the Town will vote to appropriate for the maintenance and improvement of the Cemetery for the year beginning July 1, 2003; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amount shown in the following tabulation:

CEMETERY

Salaries & Wages	429,896
General Expenses	82,861
Grave Liners	18,000
Total	530,757

and to meet said appropriation the sum of \$350,757 be raised from the tax levy of the fiscal year, and that the balance of the appropriation be transferred from available funds as follows:

Proceeds from the sale of Burial Rights	\$ 30,000
Income from Cemetery Perpetual Care Fund	\$150,000

The Department is hereby authorized to sell or exchange old equipment to furnish additional funds for new equipment.

VOICE VOTE

**ARTICLE 24.** To see if the Town, pursuant to Chapter 530 of the Acts of 1990, will authorize the Trustees of the Milton Cemetery to borrow a sum of money not to exceed Two Hundred Thousand Dollars (\$200,000.00) from the Perpetual Care Fund for the purpose of cemetery development, including without limitation field survey, layout of graves, purchase and installation of grave liners and related work, at a rate of interest of 4.25% per annum. The term of such borrowing shall not exceed ten (10) years. The principal and interest shall be paid from the sale of burial rights in such manner as the Trustees of the Milton Cemetery shall determine, with the approval of the Board of Selectmen; and to anything relating thereto.

**VOTED.** The Town voted “YES.”

UNANIMOUS VOTE

**ARTICLE 25.** To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2003 for the operation of Parks and Recreation; and to see if the Town will vote to authorize the continued use of the Park and Recreation Revolving Fund pursuant to the provisions of Chapter 18 of the General Bylaws of the Town; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amounts shown in the following tabulation under the heading “Non-Contingent Appropriation”; and that the Town appropriate the amount shown in the following tabulation under the heading “Contingent Appropriation” contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws.



**PARKS AND RECREATION**

	Non- Contingent Appropriation	Contingent Appropriation	Total
Salaries & Wages	227,722	0	227,722
General Expenses	38,757	0	38,757
Special Needs Program	1,091	0	1,091
New Equipment	0	0	0
Total	267,570	0	267,570

**VOICE VOTE**

**ARTICLE 26.** To see what sum of money the Town will vote to authorize the Board of Park Commissioners to expend during the fiscal year beginning July 1, 2003, for the purpose of maintenance and repair of Town parks and recreational facilities, pursuant to Chapter 44, Section 53E<sup>1/2</sup> of the Massachusetts General Laws, from the revolving fund established by vote of March, 1994 Annual Town Meeting under Article 37, for fees received from the use of Town parks and recreational facilities; and to act on anything relating thereto.

**VOTED.** The Town voted to continue the revolving fund created under Chapter 44, Section 53E<sup>1/2</sup> of the Massachusetts General Laws, established by vote of the March 1994 Annual Town Meeting under Article 37 to authorize the Park Department to utilize fees received from the use of Town parks and recreational facilities for the purpose of maintenance and repair of town parks and recreational facilities and to limit expenditures in the fiscal year beginning July 1, 2003 to \$45,000.

**UNANIMOUS VOTE**

**ARTICLE 27.** To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the 40' pedestrian/bicycle handicap access bridge spanning the Pine Tree Brook at the easterly end of Pope's Pond.

**VOTED.** The Town voted that the sum of \$5,000 be appropriated for the rehabilitation, replacement or enhancement of the 40' pedestrian/bicycle/handicap access spanning the Pine Tree Brook at the easterly end of Pope's Pond including costs incidental and related thereto; that to meet this appropriation the Board of Selectmen be authorized to apply for and use State, Federal, gifts and other funds for said purpose.

**VOICE VOTE**

**ARTICLE 28.** To see what sum of money the Town will vote to appropriate for the support of schools for the twelve month period beginning July 1, 2003; and to act on anything relating thereto.

A motion was made and seconded to move the previous question.

**VOTED.** The Town voted YES.

**VOICE VOTE**

**VOTED.** The Town voted to appropriate the amounts shown in the following tabulation under the heading “Non-Contingent Appropriation”; and that the Town appropriate the amount shown in the following tabulation under the heading “Contingent Appropriation” contingent upon passage by the voters of the Town of Milton of an override ballot question under Chapter 59, Section 21C of the Massachusetts General Laws.

SCHOOLS	Non- Contingent Appropriation	Contingent Appropriation	Total
Mandated Special Education	5,907,310	42,500	5,949,810
Regular Education	17,849,985	956,814	18,806,799
Salary Increases	781,866	0	781,866
Energy, Heat, Power	891,000	42,721	933,721
School Bus Transportation	507,880	200,000	707,880
Custodians Private Work	0	0	0
Summer Education	0	0	0
School Lunch Program	0	0	0
Out of State Travel	0	0	0
Professional Development	131,000	0	131,000
Vocational Education	0	0	0
Evening Practical Arts	0	0	0
Total	26,069,041	1,242,035	27,311,076

**VOICE VOTE**

A motion was made and seconded to adjourn and reconvene May 12, 2003.

**UNANIMOUS VOTE**

The meeting recessed at 11:03p.m.

James G. Mullen, Jr.  
*Town Clerk*

**2003  
SPECIAL TOWN MEETING WARRANT**

Commonwealth of Massachusetts) SS.  
County of Norfolk

To any of the Constables of the Town of Milton in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Milton, qualified to vote in Town affairs, to meet at the Milton High School Auditorium on Brook Road, in said Milton on Monday, the twelfth day of May next at 7:30 o'clock in the evening, then and there to act upon the following Articles to wit:

**ARTICLES 1 THROUGH 8**

And you are directed to warn said inhabitants qualified as aforesaid to meet at the times and places and for the purposes herein mentioned by posting attested copies of the Warrant in each of the Post Offices of said Town fourteen days at least before the twelfth day of May and leaving printed copies thereof at the dwelling houses of said Town at least fourteen days before the date.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk, on or before said twelfth day of May, next.

Given under our hands at Milton this seventh day of April two thousand three.

Marion V. McEttrick, *Chair*  
James G. Mullen, Jr., *Secretary*  
Charles J. McCarthy, *Board Member*  
*Board of Selectmen*

A True Copy: Attest

Stephen Freeman  
CONSTABLE OF MILTON

Commonwealth of Massachusetts)  
County of Norfolk)

Pursuant to the within Warrant, I have notified the inhabitants of the Town of Milton as within directed to meet at the time and places and for the purposes therein mentioned by posting attested copies of the same in the post offices of the Town and leaving attested copies at the dwellings of the inhabitants.

Warrants were posted on April 28, 2003 and delivered to the inhabitants on April 28, 2003.

Stephen E. Freeman  
*Constable of Milton*

## **SPECIAL TOWN MEETING MAY 12, 2003**

The Moderator, Brian M. Walsh, opened the Special Town Meeting held at Milton High School Auditorium at 7:42p.m.

Town Meeting Members stood for a moment of silence for the following former Town Meeting member who had died.

Seth C. Crocker  
Town Meeting Member  
1951-1999.

Town Meeting Members pledged allegiance to the flag.

The following 46 Town Meeting Members were absent from the Special Town Meeting held May 12, 2003.

**PRECINCT ONE:** Caleb J. Blankenship  
Anthony Keith McDermott  
Teresa L. Sousa

**PRECINCT TWO:** Diane M. Rodriguez

**PRECINCT THREE:** Maureen Gunning Dworkin  
Frank J. Giuliano Jr.  
John Paul King  
David B. Marr

**PRECINCT FOUR:** Pamela C. Dorsey  
Karen Lambert  
Robert J. Rota

**PRECINCT FIVE:** Bruce B. Alexander  
Philip D. Murphy  
Jeanne M. O'Brien

**PRECINCT SIX:** Kenneth G. Caldwell  
John A. Dempsey  
James C. Kennedy  
Joseph M. Reardon

**PRECINCT SEVEN:** Kevin K. Berry  
Michael J. Deane  
Daniel F. Joyce  
Ann F. Palmer  
Michael P. Vaughan



**PRECINCT EIGHT:**

Christopher M. Casey  
Cynthia A. Clark  
Eileen P. Dinn  
John J. Grant, Jr.  
William J. Neville  
David J. Perdios  
Paul F. Vaughan

**PRECINCT NINE:**

Branch B. Lane (ex-officio)  
Claire C. Lawton

**PRECINCT TEN:**

Marian Casey  
James A. Coyne  
David M. Demarco  
John W. Folcarelli  
Dan G. Molloy  
Evelyn C. O'Sullivan  
Robert A. Perry  
Frank J. Stout

**PRECINCT ELEVEN:**

Jeanne E. Curry  
Everett S. Hayward, Jr.  
Robin G. Jones  
Christopher J. Lee  
Helene D. Padula  
Christopher J. Tingus

**ARTICLE 1. Reduction of Appropriations — Fiscal Year '03 Budget**

To see by what sums of money the Town will vote to reduce the appropriations made at the 2002 Annual Town Meeting in order to offset the loss in revenue sustained by the Town as a result of reductions in the State Local Aid Funding; and to act on anything relating thereto.

**VOTED.** The Town voted to reduce departmental appropriations as shown in the following tabulations;

Department	Reduction
Police (Salary)	\$ 15,000
Police (General Expenses)	\$ 5,500
Youth Dept. (Salary)	\$ 30,000
General Insurance	\$ 30,000
Fire (Salary)	\$ 8,000
Fire (General Expenses)	\$ 10,000

Public Works Salary & Wages (maximum)	\$ 55,000
Board of Assessors (Expenses)	\$ 3,081
<b>TOTAL</b>	<u>\$156,581</u>

**VOICE VOTE**

## **ARTICLE 2. Appropriations of Available Funds**

To see what sum of money the Town will vote to appropriate from available funds on hand for the purpose of balancing the Town's Operating Budget for the fiscal year beginning July 1, 2002; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate \$209,500 from available funds on hand for the purpose of balancing the Town's Operating Budget for the fiscal year beginning July 1, 2002.

**UNANIMOUS VOTE**

## **ARTICLE 3. Hillside Street Property**

To see if the Town will vote to authorize the Board of Selectmen to sell, upon such terms as the Board of Selectmen shall determine, all or a portion or portions of a parcel of land containing 23.6 acres, more or less, which land is shown on the Town of Milton Assessors' maps as Section K, Block 8, Lot 37 and is located generally between Mark Lane and Ford Ranch Road on the northwesterly side of Hillside Street. Said land is shown on a plan entitled: "Plan of Land in Milton, Massachusetts: dated January, 1959, Scale 1 inch = 100 feet, prepared by Alexander E. Manning, Town Engineer. Said land is described in an Order of Taking dated April 30, 1959 and recorded with the Norfolk County Registry of Deeds at Book 3723, Page 408; and, further, to determine what sum the Town will establish as the minimum amount to be paid to the Town for said land; and to act on anything relating thereto.

**VOTED.** The Town Meeting voted to authorize the Board of Selectmen to sell, upon such terms as the Board of Selectmen shall determine, all or a portion or portions of a parcel of land containing 23.6 acres, more or less, which land is shown on the Town of Milton Assessors' maps as Section K, Block 8, Lot 37 and is located generally between Mark Lane and Ford Ranch Road on the northwesterly side of Hillside Street for the minimum sum of \$2,184,000.

**UNANIMOUS VOTE**

#### **ARTICLE 4. Bonded Indebtedness**

To see what sum of money the Town will vote to appropriate from the proceeds from the sale of Town land for debt in FY '04; and to act on anything relating thereto.

**VOTED.** The Town did not make an appropriation

**UNANIMOUS VOTE**

#### **ARTICLE 5. Expenditure of Investment Proceeds**

To see what sum of money the Town will vote to apply to the payment of debt service associated with a school building project or projects for which bonds or notes have been authorized or both authorized and issued, from the special fund authorized by Chapter 385 of the Acts and Resolves of 2000 into which shall be deposited all income derived from investment of proceeds of bonds and notes issued for school construction projects as set forth in said statute; and to act on anything relating thereto.

**VOTED.** The Town voted to apply the payment of \$3,798 to the payment of debt service associated with the school building projects from the special fund authorized by Chapter 385 of the Acts and Resolves of 2000.

**UNANIMOUS VOTE**

#### **ARTICLE 6. Petition to Issue Liquor License**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation which, notwithstanding the provisions of Sections 11 and 17 of Chapter 138 of the Massachusetts General Laws, or any other general or special law to the contrary, would authorize the Board of Selectmen to issue a license for the sale of all alcoholic beverages to be consumed on the premises of a restaurant located at the property shown on the Town of Milton Assessors Maps as Section F, Block 11, Lot 9, now or formally described as 88 Wharf Street, owned now or formerly by Wharf Street, LLC, provided that the legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition; and to act on anything relating thereto.

**VOTED.** The Town voted to authorize the Board of Selectmen to petition the General Court to enact legislation, provided that such license shall not be transferable to another licensed premises.

**VOICE VOTE**

**ARTICLE 7.** Amend Chapter 7 of the General Bylaws

To see if the Town will vote to amend Chapter 7, “Building Code”, of the General By-laws of the Town by changing the name of that Chapter to “Building Department”; and to act on anything relating thereto.

**VOTED.** The Town voted “YES”

**UNANIMOUS VOTE**

**ARTICLE 8.** Water System Improvement

To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the Town’s water system, and to authorize the Board of Selectmen, on behalf of the Town, to apply for and use federal, state, MWRA or other funds for this purpose, to see how such appropriation is to be raised; and to act on anything relating thereto.

**VOTED.** The Town voted that the sum of \$677,180 be appropriated for the purpose of financing the rehabilitation, replacement, or enhancement of the Town’s water system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$677,180 under and pursuant to Chapter 44, Section 8(5) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore and that the Board of Selectmen be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source.

**UNANIMOUS VOTE**

A motion was made and seconded to adjourn the Special Town Meeting.

**UNANIMOUS VOTE**

The meeting adjourned at 8:22 P.M.

James G. Mullen, Jr.  
*Town Clerk*

The Moderator Brian M. Walsh opened the adjourned Annual Town Meeting at 8:26p.m.

**ARTICLE 29.** To see if the Town will vote pursuant to Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, to authorize the School Department to expend a sum of money not to exceed Sixty Thousand (\$60,000) in the fiscal year beginning July 1, 2003 for the purpose of the operation of the pre-school program for regular



education students in the Milton Public Schools from the revolving account established by vote of the March, 1994 Annual Town Meeting under Article 26; and to act on anything relating thereto.

**VOTED.** Town voted YES

**UNANIMOUS VOTE**

**ARTICLE 30.** To see if the Town will vote, pursuant to Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, to authorize the School Department to expend a sum of money not to exceed Sixty Thousand (\$60,000) in the fiscal year beginning July 1, 2003 for the purpose of maintenance and repair of school facilities, from the revolving fund established by vote of the March, 1993 Annual Town Meeting under Article 19; and to act on anything related thereto.

**VOTED.** The Town voted YES

**UNANIMOUS VOTE**

**ARTICLE 31.** To see if the Town will vote pursuant to Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, to authorize the School Department to expend a sum of money not to exceed Twenty Thousand (\$20,000) from the revolving fund established by vote of the May, 1997 Annual Town Meeting under Article 57 in the fiscal year beginning July 1, 2003 for the purpose of paying for electric bills and maintenance of lights at Brooks Field from fees received from night athletic events held at Brooks Field; and to act on anything relating thereto.

**VOTED.** The Town voted YES

**UNANIMOUS VOTE**

**ARTICLE 32.** To see if the Town will vote pursuant to Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, to authorize the School Department to expend a sum of money not to exceed Sixty Thousand Dollars (\$60,000) from the revolving fund established by vote of the May, 2002 Annual Town Meeting under Article 33 in the fiscal year beginning July 1, 2003 for the purpose of operation of student enrichment programs in the Milton Public Schools; and to act on anything relating thereto.

**VOTED.** The Town voted YES

**UNANIMOUS VOTE**

**ARTICLE 33.** To see what sum of money the Town will vote to appropriate for the support of the Blue Hills Regional Vocational School for the twelve month period beginning July 1, 2003; and to act on anything relating thereto.

**VOTED.** The sum of \$461,820 is appropriated for the purpose set forth in this Article.

**UNANIMOUS VOTE**



A motion was made and seconded to waive the reading of Article 34.

**VOTED.** The Town voted YES.

## **UNANIMOUS VOTE**

**ARTICLE 34.** To see if the Town will vote to amend Chapter 10 of the General By-Laws, known as the Zoning By-Laws, by adding to Section VIII, Administration, a new subsection E, Design Review/Sign Review Committee, as follows.

### **E Design Review/Sign Review Committee**

#### **1. Composition**

There shall be a Design Review/Sign Review Committee consisting of four (4) regular members and two (2) alternate members. Two (2) regular members and one (1) alternate member shall be appointed by the Board of Selectmen, and two (2) regular members and one (1) alternate member shall be appointed by the Planning Board. Each person appointed shall be a resident of the Town of Milton, except as herein provided. The Town Planner shall be a member ex-officio.

At the initial formation of the Design Review/Sign Review Committee the Board of Selectmen shall appoint one (1) regular member to a three (3) year term, one (1) regular member to a two (2) year term, and one (1) alternate member to a one (1) year term. The Planning Board shall appoint one (1) regular member to a two (2) year term, one (1) regular member to a one (1) year term and one (1) alternate member to a one (1) year term. Thereafter each successor shall be appointed for a three (3) year term. The qualifications of the members of said Committee shall include the following:

Two (2) members shall be qualified by training or by education and experience in architecture or other art or design profession, one (1) such member to be appointed by the Board of Selectmen and one (1) such member to be appointed by the Planning Board.

One (1) member shall be qualified by training or by education and experience in landscape design or architecture or other related profession. Such member shall be appointed by the Planning Board.

One (1) member shall be employed in retail business. Such member shall be appointed by the Board of Selectmen and need be a resident.

The remaining members shall be qualified by training or by education and experience in the professions of architecture, landscape architecture, design, planning, engineering, construction or other related experience.

The Design Review/Sign Review Committee shall annually elect a chairman, vice chairman, clerk and such other officers as may be required.

Three (3) members of the Design Review/Sign Review Committee shall constitute a quorum. All actions of the Committee shall require the affirmative vote of at least three (3) members. In the event that a regular member is unable or unwilling to attend a meeting, the chairman of the Committee shall designate an alternate member to attend in place of the absent member.

### 3. Authority

With respect to property located in the East Milton Square business district and in the Milton Village/Central Avenue business district, the Design Review/Sign Review Committee shall review all applications for site plan approval, all applications for a special permit, and all applications for a variance. The Design Review/Sign Review Committee shall examine the quality of design regarding architecture, construction, site development, landscaping and signs. The Design Review/Sign Review Committee shall review such applications based on the Design Criteria set forth in subsection 4 below. The Committee's findings and recommendations, together with any suggested restrictions and conditions, shall be submitted to the applicant, to the Building Commissioner and to the applicable permit granting authority. In no case shall any application with respect to property which is intended exclusively for use as a residence be subject to the provisions of this paragraph.

The Design Review/Sign Review Committee shall review each application for a sign permit regarding a commercial sign to be located within the East Milton Square business district or the Milton Village/Central Avenue business district for which the Building Commissioner determines that the subject sign does not comply with the Milton Zoning By-Laws. The Design Review/Sign Review Committee shall review such applications for a sign permit based on the Sign Criteria set forth in subsection 5 below. The Committee's findings and recommendations, together with any suggested restrictions and conditions, shall be submitted to the applicant, the Building Commissioner and the Board of Selectmen.

### 2. Procedure

The applicable permit granting authority shall submit to the Design Review/Sign Review Committee a copy of each application for site plan approval, for a special permit or for a variance, regarding property in the East Milton Square business district or the Milton Village/Central Avenue business district and shall provide the Committee with a copy of all plans and supporting documentation which accompany the application. The Building Commissioner shall submit to the Committee a copy of each application for a commercial sign which will be located in the East Milton Square business district or the Milton Village/Central Avenue business district for which the Building Commissioner has determined that the subject sign does not comply with the Milton

Zoning By-Laws and shall provide the Committee with a copy of all plans and supporting documentation which accompany the application.

Within twenty (20) days of receipt of a copy of an application the Design Review/Sign Review Committee shall hold a public meeting for which the applicant shall receive written notice, for the purpose of conducting a review of the proposed project, activity or sign. With respect to a sign, within fifteen (15) days after conclusion of the meeting the Design Review/Sign Review Committee shall submit its report to the Building Commissioner and the Board of Selectmen. With respect to applications for site plan approval, for a special permit or for a variance, within thirty-five (35) days after completion of the meeting the Design Review/Sign Review Committee shall submit its report to the applicant, the Building Commissioner and the applicable permit granting authority.

The report of the Design Review/Sign Review Committee shall be advisory and shall not be binding upon the Board of Selectmen or other applicable permit granting authority. In the event of a recommendation for disapproval or for modification, the Committee shall specify the reasons for the recommendation. Failure of the Design Review/Sign Review Committee to submit a report shall not delay the applicable permit granting process and shall not restrict the powers of the Board of Selectmen or other applicable permit granting authority.

#### 4. Design Criteria

The Design Review/Sign Review Committee shall review applications for site plan approval, for a special permit or for a variance regarding property located in the East Milton Square business district or the Milton Village/Central Avenue business district based on the following standards:

- a. Architecture — The design and architecture of the project shall be appropriate to and in context with the site and its surroundings. The buildings shall present an attractive appearance on all sides. Materials shall be chosen which enhance this appearance.
- b. Preservation and Enhancement of Landscaping — The landscape should be preserved in its natural state, insofar as reasonably practicable, by minimizing tree and soil removal, and any grade changes shall be in keeping with the general appearance of neighboring developed areas consistent with good design.
- c. Relation of Building to Environment — Proposed development shall be related harmoniously to the terrain and to the use, scale and architecture of existing buildings in the vicinity that have functional or visual relationship to the proposed buildings. All buildings and other structures shall be sited to minimize disruption of topography insofar as reasonably practical and consistent with good design. They shall be appropriate with respect to:



- a. height
  - b. street facade
  - c. spatial relationships of solids and voids
  - d. spacing of buildings or signs
  - e. materials, textures and color
  - f. roof slopes
  - g. scale
- d. Open Space — All open space included as part of a project shall be designed to add to the visual amenities of the area by particular attention to its visibility for persons passing the site or overlooking it from nearby properties.
- e. With respect to vehicular and pedestrian circulation, including without limitation entrances, exits, walkways, ramps, drives and parking areas, care shall be taken to locate them in the context of and in harmony with the topography and site features; particular attention shall be given to location and number of access points to public ways (especially in relation to existing traffic controls), width of interior drives and access points, general interior circulation, separation of pedestrian traffic and vehicular traffic, access to community facilities, and arrangement of parking areas, each of which shall be safe and convenient and each of which shall not adversely affect the use and enjoyment of proposed buildings and nearby properties.
- f. Surface Water Drainage — Particular attention shall be given to adequate site surface drainage so that removal of surface waters shall not adversely affect neighboring properties or the public storm drainage system, or obstruct the flow of vehicular or pedestrian traffic, and shall not create puddles in paved areas. All surface water drained from roofs, streets, parking lots and other site features shall be disposed of in a safe and efficient manner which shall not create problems of water runoff or erosion on the site in question or on other sites. Insofar as reasonable and practical, natural drainage courses, swales properly stabilized with plant materials, or paving when necessary, and drainage impounding areas, shall be utilized to dispose of water on the site through natural percolation to a degree equivalent to that prior to development. Also, appropriate control measures shall be employed which include appropriate slope limitations and slope stabilization measures including seeding of exposed areas to replace vegetative cover.
- g. Ground Recharge and Quality Preservation — Groundwater recharge shall be maximized and groundwater quality shall be protected. Insofar as reasonable and practical, measures shall maximize recharge, such as perforated drain pipes, pervious pavement, reduction of paved areas or reduction of building coverage, or shall improve quality such as installing grease traps or gas/oil separators. Where the groundwater elevation is close to the surface, special site-grading measures may be required to maintain the protective function of the overburden.

- h. Utilities — The placement of electric, telephone and other utility lines and equipment, such as water, sewer or gas, shall be underground without adverse impact on groundwater levels, and in coordination with other utilities. The proposed method of sanitary sewage disposal and solid waste disposal from all buildings shall be indicated precisely on the plans.
- i. Exposed storage areas, machinery, service areas, loading areas or utility structures, and similar accessory areas and structures shall be adequately screened insofar as is reasonable and practical and shall blend as well as possible with the site and nearby properties.
- j. Signs and Advertising Devices — The size, location, design, color, texture, lighting and materials of signs and advertising devices shall be attractive and appropriate to the architecture of existing and proposed buildings and structures and with the site features and surrounding properties.
- k. Safety — All projects shall be designed to permit speedy building evacuation and to provide convenient access by fire, police and other emergency personnel and equipment.
- l. Heritage — Protection and enhancement of historic, traditional or significant uses, structure or architectural elements shall be considered insofar as reasonable and practicable.

## 5. Sign Criteria

The Design Review/Sign Review Committee shall review applications for signs which are subject to this By-Law based on the following standards:

- a. Each sign and its support structures shall be constructed of suitable materials to insure their structural integrity.
- b. Each sign and its support structures shall be constructed and installed to protect the safety of persons and property.
- c. Each sign and its support structures shall be located to avoid visual obstruction for pedestrian and vehicular traffic.
- d. The size, location, design, color, texture, lighting and materials of signs shall be in harmony with significant architectural features of existing and proposed buildings and structures and with surrounding properties, and to act on anything relating thereto.

**VOTED.** The Town voted

YES  
114

NO  
121



Congressmen Stephen F. Lynch addressed Town Meeting and offered his assistance to the Town Government and to the residents of the town.

Town Meeting Member Marjorie S. Jeffries made a motion which was seconded to ask Congressmen Lynch to assist the town by helping to appropriate more federal money for the Milton public schools.

**VOTED.** The Town voted YES.

**VOICE VOTE**

A motion was made and seconded to waive the reading of Article 35.

**VOTED.** The Town voted YES.

**UNANIMOUS VOTE**

**ARTICLE 35.** To see if the Town will vote to amend Chapter 10, Section VI L, of the General Bylaws known as the Zoning Bylaws with the following changes to Bylaw (L) Condominium Conversion Special Permit:

Condominium Conversion Special Permit:

The purpose of this subsection L is to permit existing buildings on large tracts of land in Residence Districts AA, A, B and C to be converted to single family condominium dwelling units compatible with such Residence Districts, to create new housing involving relatively little new construction, to generate tax revenue to the Town, to preserve existing buildings, to preserve the residential character of the Town and to preserve open space in the Town. In order to provide for development that is compatible with Residence Districts AA, A, E and C which Districts are primarily for single family residences, dwelling units under this subsection L are to be condominium dwelling units, which can be separately owned, and are therefore a type of development similar in character to other development in such Districts. Properties meeting the following requirements shall be eligible for consideration for a condominium conversion special permit:

1. Parcels of not less than 10 acres and with not less than 150 feet of frontage on a public way, with one or more existing buildings in a Residence AA, A, B or C District.
2. Any building on the parcel built prior to January 1, 1980 may be converted to condominium dwelling units.
3. The total number of dwelling units that can be created under a condominium conversion special permit shall not exceed N-1 where "n" is the number of acres in the parcel.

4. Each condominium dwelling unit shall be an independent dwelling unit intended for use by a single family, with its own bath and toilet facilities and its own kitchen. The average square footage of the interior living space of the units shall be not less than 1,200 square feet per unit.
5. No building (including both buildings converted to condominium dwelling units and other buildings not converted to condominium dwelling units) shall be externally enlarged except with the approval of the Planning Board, and in no event shall such enlargements add to any one building more floor area than a number equal to 5% of the above grade floor area of such building, the floor area of porches and decks to be included in the calculations of floor area.
6. New buildings for dwelling purposes may be built on the parcel pursuant to paragraphs 8(b), 8(d), and 12(e) below.
7. There shall be at least one off-street automobile parking space for each condominium dwelling unit
8. For the purposes of this subsection L, "open space" shall mean all of the land on the parcel except that land occupied by buildings including those to be used for parking purposes. To insure the preservation of open space, the following requirements shall be met:
  - a. Open space may be used for the following purposes: flower gardens, gardens, landscaping, required parking, roadways and driveways reasonably necessary for this development, underground utilities, recreation not requiring any facility or structure, and land left in its natural state. The open space may be used for other purposes permitted in the Residence District if approved by the Planning Board as consistent with the condominium development and character of the neighborhood.
  - b. On open land all facilities and structures for accessory purposes (such as swimming pools, tennis courts, garages, carports, parking areas, lamp posts, small sheds for tools or sports equipment, fences, including the kind enclosing a tennis court or swimming pool, bath houses and other accessory structures for accessory purposes) shall be subject to the approval of the Planning Board as to their number, design, locations, uses and sizes, provided however, that all such facilities and structures, including roadways and driveways, shall not involve the use of more than 20% of all of the open land on the parcel.
  - c. All new utilities, including wiring for lights on open spaces, paths and driveways, shall be placed underground.

- d. New structures for dwelling purposes may be built on the parcel provided that such new construction does not exceed 20% of the existing gross floor area on the parcel. For the purposes of this subsection, gross floor area shall mean the sum of the areas of the several floors of a building measured from the exterior faces of the walls. It does not include an unfinished basement so long as the finished floor height of the first story is no more than four feet above the mean grade of the ground contiguous to the structure. It does not include attic space with less than five (5) feet of headroom.
9. An application for a condominium conversion special permit shall include the following:
    - a. Proposed Master Deed and proposed plans to be recorded therewith, including floor plans, at least one elevation for each building being converted to dwelling units and a site plan for the parcel locating at least each building, roadways, and driveways, parking, recreation facilities, utilities and accessory facilities and structures.
    - b. Proposed Bylaws
    - c. A sample proposed Unit Deed.
    - d. A copy of an assessor's plan showing the parcel and all land immediately adjacent thereto, including nearby buildings and structures.
    - e. Such other plans, photographs, models or elevations as the Planning Board shall reasonably deem necessary or appropriate to help understand the proposal.
  10. In case of a natural disaster or casualty, the damaged building or buildings may be rebuilt or restored to its or their condition prior to the natural disaster or casualty as near as possible or practicable. The Planning Board shall oversee such rebuilding or restoration under paragraph 13 below.
  11. No special permit pursuant to this subsection L shall be granted until a public hearing has been held as provided in M.G.L. c. 40A. The Planning Board shall be the special permit granting authority for condominium special permits.
  12. The Planning Board shall not grant a condominium conversion special permit unless it makes the following findings:

- a. That the proposal presented for approval is financially practical and will in reasonable probability be completed. The Board may set time limits for completion of parts of and the whole of a condominium development, determine the order of construction, and set other conditions and limitations on the special permit as are consistent with the subsection L.
  - b. That any new construction pursuant to 8(d) above or external enlargement of any existing building pursuant to paragraph 5 above is compatible with the architecture of the existing building (s).
  - c. That appropriate provision has been made for the preservation and restoration of significant architectural and landscaping features, particularly those visible from a public way.
  - d. That the purposes for which the open space is to be used is consistent with the condominium development and character of the neighborhood.
  - e. That the accessory facilities and structures permitted on the open space are necessary for parking and access and egress or are for permitted accessory purposes and that the number, design, location, use and size of such facilities and structures are consistent with the condominium development and character of the neighborhood.
  - f. That the provisions of the proposed Master Deed and Bylaws will insure the preservation and maintenance of the open space on the parcel.
  - g. That the roads within the parcel are adequate for the condominium development.
13. After a condominium conversion special permit has been granted, any change in the location or use of a building, any enlargement or construction of a building, any material exterior restoration or rebuilding of a building following a natural disaster or casualty or any material change in the use of the open space or in the facilities or structures thereon, shall not be permitted except upon an amendment to the special permit which shall be upon petition to the Planning Board and after a public hearing (with the provisions of paragraph 11 applying) and upon a finding by the Planning Board that the proposed change or changes do not substantially derogate from the intent and purpose of this subsection L.
  14. A special permit or amendment thereto granted under this subsection L shall lapse two years from the grant thereof unless such construction has commenced, or if no construction is required unless a Master Deed has been filed.



15. A special permit granted under this section shall be subject to the review by the Planning Board of the final plans, and of the Master Deed, and plans to be recorded therewith, and Bylaws, as they are to be initially recorded, which final plans, Master Deed, plans and bylaws shall all be substantially the same as those approved with the special permit in all respects material to considerations relevant to the special permit, in which case the Chairman of the Planning Board shall endorse copies of such final plans and such Master Deed, plans and bylaws as having received final review and approval under this subsection L, which endorsement shall be conclusive evidence thereof. Thereafter the Master Deed, and plans recorded therewith, and Bylaws may be amended without Planning Board approval, provided however, that an amendment to the special permit shall be required for those matters specified in paragraph 13 hereof. Any amendment to the Master Deed, and plans recorded therewith, and Bylaws related to an amendment to the special permit shall be endorsed by the Chairman of the Planning Board as provided herein for such documents as initially recorded.
16. Provisions of this subsection L shall be construed as superseding subsections A, B, C, D and E of Section VI and shall be in addition to subsections F and G of said Section VI. The provisions of paragraph 7 above shall supersede the provisions of A.1. of Section VII. The limitation in subsection B.1.(a) of Section III with respect to garaging or maintaining more than three registered automobiles shall apply with respect to each unit owner rather than with respect to the entire parcel. Otherwise condominium conversions under this subsection L shall be subject to all other provisions of this bylaw where the intent and context permits.
17. All references herein to the Massachusetts General Laws shall be to those provisions in effect on the date hereof.

#### M. Open Space Development Special Permit

The purpose of this subsection M is to permit large parcels of land in Residence Districts AA, A, B and C to be divided into single family residential lots of 4 acres or more without the requirement of frontage on a public way, to preserve the residential character of the Town and to preserve open space in the Town.

No Open Space Development shall be established except under a special permit issued by the Planning Board as provided in this subsection M.

Properties meeting the following requirements shall be eligible for an Open Space Development special permit:

1. Parcels of not less than 10 acres of buildable land. For the purposes of this subsection M, buildable land shall not include land which in the opinion of the Planning Board is unsuitable for use as buildable land because it is wet,



swampy, dangerous, or otherwise unsuitable for the construction of dwelling units or subject to rights or easements inconsistent with purposes of buildable land in an Open Space Development.

2. Each proposed lot in the development shall contain 4 acres or more.

3. Only one single-family home will be permitted on each lot.

Submitted by:

Diane McGillicuddy	333 Brush Hill Road
Scott Sherman	333 Brush Hill Road
Diane Manning	333 Brush Hill Road
Susan Kiernan	170 Cabot Street
Terry Manning	333 Brush Hill Road
M. Joseph Manning	583 Adams Street
Joyce Viola	333 Brush Hill Road
Patricia Aslanis	333 Brush Hill Road
Joanne Topkins	333 Brush Hill Road
Eliott Topkins	333 Brush Hill Road

**VOTED.** The Town voted that this article be referred to the Planning Board for further study.

**UNANIMOUS VOTE**

**ARTICLE 36.** To see if the Town will vote to authorize the Board of Selectmen to grant to Verizon New England, Inc. an easement within the Glover School property for the purpose of construction, installation, operation, connection, maintenance, repair, removal and replacement of poles, with related cables, conduit, wires, anchors, guys, supports, fixtures and appurtenances thereon for the transmission and/or distribution of electricity and the transmission and/or distribution of intelligence and communications, which easement is shown on a plan a copy of which is on file in the office of the Milton Department of Public Works; and to act on anything relating thereto.

**VOTED.** The Town voted YES

**UNANIMOUS VOTE**

**ARTICLE 37.** To see if the Town will vote to authorize the Board of Selectmen to grant to Verizon New England, Inc. an easement within the present Pierce Middle School property for the purpose of construction, installation, operation, connection, maintenance, repair, removal and replacement of poles, with related cables, conduit, wires, anchors, guys, supports, fixtures and appurtenances thereon for the transmission and/or distribution of electricity and the transmission and/or distribution of

intelligence and communications, which easement is shown on a plan a copy of which is on file in the office of the Milton Department of Public Works; and to act on anything relating thereto.

**VOTED.** The Town voted YES

**UNANIMOUS VOTE**

**ARTICLE 38.** To see if the Town will vote to authorize the Board of Selectmen to grant Verizon New England, Inc. an easement within the present Pierce Middle School property for the purpose of construction, installation, operation, connection, maintenance, repair, removal and replacement of an above ground cabinet with related poles, wires, cables, conduits, conductors, manholes, and associate surface closures, terminals, pedestals, fixtures pads, foundations, electric enclosures with equipment therein, auxiliary power supply, appurtenances and other necessary equipment for the foregoing purposes, for the transmission and/or distribution of electricity and the transmission and/or distribution of intelligence and communications, which easement is shown on a plan, a copy of which is on file in the Office of the Milton Department of Public Works; and to act on anything relating thereto.

**VOTED.** The Town voted to authorize the Board of Selectmen to grant Verizon New England, Inc. an easement within the present Pierce Middle School property for the purpose of construction, installation, operation, connection, maintenance, repair, removal and replacement of an above ground cabinet with related poles, wires, cables, conduits, conductors, manholes, and associate surface closures, terminals, pedestals, fixtures pads, foundations, electric enclosures with equipment therein, auxiliary power supply, appurtenances and other necessary equipment for the foregoing purposes, for the transmission and/or distribution of electricity and the transmission and/or distribution of intelligence and communications, which easement is shown on a plan designated “Plan of Land, Gile Road, Milton, Norfolk County, MA, Proposed Telephone Utilities”, scale 1 inch = 20 feet, dated 4/17/2003, prepared by Yunits Engineering Co., Inc., Consulting Engineers, 11 Technical Park Drive, Holbrook, Mass. 02343, a copy of which is on file in the Office of the Milton Department of Public Works.

**UNANIMOUS VOTE**

Town Meeting Member Diane DiTullio Agostino made a motion which was seconded to amend Article 39 by replacing “125 percent with 115 percent or less and 135 percent with 120 percent or less.”

**VOTED.** The Town Voted NO

**VOICE VOTE**

**ARTICLE 39.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO  
CERTAIN SCHOOL CONSTRUCTION  
PROJECTS IN THE TOWN OF MILTON

*Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the authority of the same, as follows:*

**SECTION 1.** Notwithstanding the provisions of any general or special law to the contrary, in order to implement its school building program, the Town of Milton may, in addition to the pre-qualification requirements pursuant to Section 44D of Chapter 149 of the General Laws, establish and impose a requirement that only contractors and subcontractors with a worker's compensation modification factor, as promulgated by the worker's compensation rating bureau, of 125 percent or less shall be eligible to submit a bid or offer. A contractor or subcontractor with a modification factor of up to 135 percent shall be eligible to submit a bid or offer, if the modification factor was caused by a single loss. For the purpose of this act, the words "school building program" shall mean the design, construction, repair, renovation, remodeling, equipping, furnishing and partial or complete demolition regarding the Collicot School, the Cunningham School and the Tucker School in the Town of Milton authorized by vote of the June, 2000 Milton Special Town Meeting under Article 1, the February, 2002 Milton Special Town Meeting under Article 1, and the October, 2002 Special Town Meeting under Article 1.

**SECTION 2.** This act shall take effect upon its passage.

**VOTED.** The Town voted "YES."

**UNANIMOUS VOTE**

**ARTICLE 40.** To see if the Town will vote that the terms of the present members of the Library Space Needs Committee established by vote of the May, 1998 Annual Town Meeting under Article 40 shall expire on July 1, 2003; that effective July 1, 2003 said Committee shall be comprised of eight members, each of whom shall be appointed by the Town Moderator; that the initial terms of four members shall be two years and the initial terms of four members shall be one year; that thereafter each member shall be appointed for a two year term; and to act on anything relating thereto.

**VOTED.** The Town voted YES

**UNANIMOUS VOTE**

**ARTICLE 41.** To see if the Town will vote that the terms of the present eleven members of the School Building Committee established by vote of the May, 1998 Annual Town Meeting under Article 50 shall expire on July 1, 2003; that effective July 1, 2003, the Town Moderator shall appoint six members for an initial term of two years each and shall appoint five members for an initial term of one year each; that thereafter each member shall be appointed for a term of two years; and to act on anything relating thereto.

**VOTED.** The Town voted that the terms of the present eleven members of the School Building Committee established pursuant to Article 50 of the 1998 Annual Town Meeting shall expire on July 1, 2003; that effective July 1, 2003: the Town Moderator shall appoint two members of the School Committee to the School Building Committee for terms coterminous with the terms to which they are elected to the School Committee and upon expiration of each such term shall further appoint a member of the school committee to the School Building Committee for a term coterminous with the term to which such person is elected to the School Committee; and the Town Moderator shall appoint nine other members to the School Building Committee, as follows, three for a term of three years, three for a term of two years, and three for a term of one year and, thereafter, the Town Moderator shall appoint such other members from terms of three years or to fill the unexpired portion of the term of a member who has left the School Building Committee.

YES	NO
119	94

**ARTICLE 42.** To see what sum of money the Town will vote to appropriate for Interest and Maturing Debt for the twelve month period beginning July 1, 2003; and to act on anything relating thereto.

**VOTED.** The Town voted to appropriate the amounts shown in the following tabulation;

INTEREST & MATURING DEBT	
Interest	<u>1,208,734</u>
Interest income from School Building Project	<u>(200,000)</u>
Total Interest	<u>1,008,734</u>
Maturing Debt	<u>845,751</u>
GRAND TOTAL	<u>1,854,485</u>



and to meet said appropriation the sum of \$335,575 be appropriated from Available Funds representing bond premiums and the sum of \$1,518,910 be raised from the tax levy.

UNANIMOUS VOTE

ADJUSTED VOTE

**VOTED.** The Town voted to appropriate the amounts shown in the following tabulation;

INTEREST & MATURING DEBT	
Interest	1,208,734
Maturing Debt	845,751
GRAND TOTAL	2,054,485

And to meet said appropriation the sum of \$335,575 be appropriated from Available Funds representing bond premiums and \$200,000 be transferred from available funds representing interest income from the School Building project and the sum of \$1,518,910 be raised from the tax levy.

(The \$200,000 from interest income was not included in the Grand Total voted by Town Meeting. The Grand Total was adjusted to reflect the additional \$200,000 so that the assessor could set the tax rate.)

**ARTICLE 43.** To see what sum of money the Town will vote to appropriate for the Stabilization Fund in accordance with the provisions of General Laws, Chapter 40, Section 5B; and to act on anything relating thereto.

**VOTED.** The Town voted the sum of \$1,000 be appropriated for the purpose set forth in this Article and to meet said appropriation, the sum of \$1,000 be appropriated from funds certified by the Department of Revenue as free cash.

VOICE VOTE

**ARTICLE 44.** To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2003 for unpaid bills of departments for prior years; and to act on anything relating thereto.

**VOTED.** The Town voted the sum of \$193. be appropriated for the purpose set forth in this Article.

Police Department	\$193
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and that to meet said appropriation, the sum of \$193 be appropriated from funds certified by the Department of Revenue as free cash.

UNANIMOUS VOTE



**ARTICLE 45.** To see what sum of money the Town will vote to appropriate for the Reserve Fund for extraordinary and unforeseen expenditures for the twelve month period beginning July 1, 2003 and to apply from the Overlay Reserve such amount as the Town shall determine to meet in whole or in part such appropriation; and to act on anything relating thereto.

**VOTED.** The Town voted the sum of \$510,000 to be appropriated for the Reserve Fund for extraordinary and unforeseen expenditures for the twelve-month period beginning July 1, 2003; and to meet said appropriation the sum of \$88,595 be transferred from the Overlay Reserve and the sum of \$421,405 to be appropriated from funds certified by the Department of Revenue as free cash.

**VOICE VOTE**

**ARTICLE 46.** To see what sum of money the Town will vote to appropriate from available funds on hand for the purpose of deduction by the Assessors from the amount required to be assessed in accordance with the provisions of General Laws, Chapter 59, Section 23.

**VOTED.** The Town voted the sum of \$682,893 for this purpose and to meet said appropriation, the amount of \$297,058 be appropriated from funds certified by the Department of Revenue as free cash and the sum of \$50,260 be transferred from the following appropriation balances and the sum of \$335,575 be appropriated from the bond premiums received as a result of the School Building Project BANNs.

Group Insurance: Medicare	\$50,000
Article 11 of the 2002 Annual Town Meeting	\$ 260

**UNANIMOUS VOTE**

\*The vote is correctly recorded however, \$335,575 appropriated under this Article was recommended in error. It was already appropriated under Article 42 and therefore was not available.

A motion was made and seconded to adjourn the Annual Town Meeting.

**VOTED.** The Town Voted YES

**UNANIMOUS VOTE**

The meeting adjourned at 10:29p.m.

James G. Mullen, Jr.  
*Town Clerk*

**2003  
SPECIAL TOWN ELECTION**

Commonwealth of Massachusetts) SS.  
County of Norfolk

To any of the Constables of the Town of Milton in said County:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Milton, qualified to vote in Elections and Town Affairs, to meet at the several designated polling places in their respective Precincts in said Milton, to wit:

In Precinct 1.	Tucker School, Blue Hills Parkway
In Precinct 2.	St. Mary of the Hills School, Brook Road
In Precinct 3.	Glover School, Canton Avenue
In Precinct 4.	Milton Senior Center, Walnut Street
In Precinct 5.	Fuller Village, Blue Hill Avenue
In Precinct 6.	Cunningham School Gymnasium, Edge Hill Road
In Precinct 7.	Cunningham Park Community Center, Edge Hill Road
In Precinct 8.	Collicot School, Edge Hill Road
In Precinct 9.	Winter Valley, Canton Avenue
In Precinct 10.	Cunningham Park Community Center, Edge Hill Road
In Precinct 11.	Milton Senior Center, Walnut Street

on Thursday, June 19 next at 7 o'clock in the forenoon, then and there to bring in to Precinct Officers of their respective precincts their vote on one ballot respectively on the following question:

**QUESTION NUMBER 1**

Shall the Town of Milton be allowed to assess an additional \$1,475,115 in real estate and personal property taxes for the purposes of funding operating budgets for the School Department (\$1,242,035), Building/Plumbing and Gas Department (\$3,487), Milton Emergency Management Agency (\$1,600), Wire and Street/Traffic Lights Department (\$7,824), Selectmen (\$15,567), Board of Assessors (\$6,253), Historical Commission (\$250), Personnel Board (\$1,087), Warrant Committee (\$1,133), Capital Items, consisting of repairs to the East Milton Fire Station (\$30,000), repairs to the East Milton Library (\$45,000) and various sidewalks throughout the town (\$20,000), Accountant (\$3,261), Town Office Buildings (\$14,209), Information Technology (\$8,951), Council on Aging (\$15,372), Planning Board (\$3,826), Board of Health (\$4,262), and Library (\$50,998).

YES \_\_\_\_\_

NO \_\_\_\_\_

For these purposes the polls will be open at each and all of said precincts at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are directed to warn said inhabitants qualified as aforesaid to meet at the times and places and for the purposes herein mentioned by posting attested copies of the Warrant in each of the Post Offices of said Town fourteen days at least before the nineteenth day of June, and leaving printed copies thereof at the dwelling houses of said Town at least fourteen days before the date.

Hereof fail not and make due return the Warrant with your doings thereon to the Town Clerk, on or before said nineteenth day of June, next.

Given under our hands at Milton this twenty-seventh day of May, two thousand three.

James G. Mullen, Jr.  
Marion V. McEttrick  
Charles J. McCarthy

A True Copy: Attest

Charles M. Caputo  
*CONSTABLE OF MILTON*

Pursuant to the within Warrant, I have notified the inhabitants of the Town of Milton as within directed to meet at the time and places and for the purposes therein mentioned by posting attested copies of the same in the post offices of the Town and leaving attested copies at the dwellings of the inhabitants.

Warrants were posted on June 4, 2003 and delivered to the inhabitants on June 4, 2003.

Charles M. Caputo  
*Constable of Milton*

# JUNE 19, 2003 - SPECIAL TOWN ELECTION

PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
QUESTION ONE												
YES	179	332	366	246	153	190	172	258	243	283	204	2826
NO	146	279	266	357	175	470	452	506	339	355	256	3601
BLANKS	3	28	3	7	7	7	10	7	17	2	2	93

## STATISTICS JUNE 19, 2003 - SPECIAL TOWN ELECTION

PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
REGISTERED VOTERS	1384	1568	1537	1522	1124	1641	1594	1732	1554	1663	1604	16921
TOTAL VOTES CAST	328	639	635	610	335	667	634	771	599	640	462	6320
TIME RECEIVED P.M.	8:33	8:20	8:45	8:30	8:26	8:29	8:27	8:35	8:25	8:34	8:19	
PERCENTAGE	23.6	40.8	41.3	40	29.8	40.6	39.7	44.5	38.6	38.4	28.8	37.3

The Town Clerk upon receipt of the returns from the several precincts, forthwith canvassed the same and announced the results at 9:10 p.m. At the Town Election held Thursday June 19, 2003, Milton had the following number of Absentee Ballots.

Applications Received	13	51	43	35	30	38	26	42	54	43	34	408
Ballots Cast	11	50	41	35	28	37	26	39	43	39	31	380

Of the total ballots cast, 271 were cast in person by the voter in the Town Clerk's Office and 109 were cast by mail. Twenty nine ballots that were mailed were not returned.

The Absentee Ballots were distributed to precincts before the close of the polls. The Wardens put them through the Ballot Boxes and they were counted with the ballots cast in the precincts.

James G. Mullen, Jr.  
Town Clerk



## PRECINCT OFFICERS — JUNE 19, 2003

### PRECINCT 1

Helen M. Luosey, Warden  
Margaret M. Mearn, Deputy Warden  
Carol A. Blute, Clerk  
Carol Hahnfeld, Deputy Clerk  
Barbara A. Stevens, Inspector  
Nora H. Cummings, Inspector  
Grace F. Locker, Inspector

### PRECINCT 2

Anne J. Clark, Warden  
Carrie A. Dailey, Deputy Warden  
Mary Quinlan, Clerk  
James M. O'Rourke, Deputy Clerk  
Lenore A. Fidler, Inspector  
Joanne M. Daly, , Inspector

### PRECINCT 3

Eleanor Kuppens, Warden  
Ann Marie Joyce, Deputy Clerk  
Jane E. Tufts, Clerk  
Anna E. Murray, Deputy Clerk  
Robert S. Foshay, Inspector  
Jean T. Donahue, Inspector

### PRECINCT 4

Alice W. Mercer, Warden  
Kenneth C.G. Foster, Deputy Warden  
Joseph G. Graziani, Jr., Clerk  
Violanda L. Martinelli, Deputy Clerk  
Flora J. Jones, Inspector  
Jean M. O'Brien, Inspector

### PRECINCT 5

Mabel Lomax, Warden  
Mary M. Stubbs, Deputy Warden  
Jean Callahan, Clerk  
John F. Creedon, Deputy Clerk  
Ruth G. Goggin, Inspector  
Mary C. Dindy, Inspector

### PRECINCT 6

Walter A. Dennis, Warden  
John L. Croke, Deputy Warden  
Kevin J. Cleary, Clerk  
Rosemary A. Holub, Deputy Clerk

L. Frances Croke, Inspector  
Edith L. Chase, Inspector  
Thomas Grunin, Inspector

#### **PRECINCT 7**

Alan M. Swett, Warden  
Eileen M. O'Meara, Deputy Warden  
Richard J. Harrington, Clerk  
Watson W. Antoniewicz, Deputy Clerk  
Channing R. Coveney, Inspector  
R. David Carnathan, Inspector  
Ann M. Sheehan, Inspector

#### **PRECINCT 8**

Mary C. Martin, Warden  
Carole J. Kavey, Deputy Warden  
Louis F. Brown, Clerk  
Mary C. McSharry, Deputy Clerk  
Ann F. O'Connor, Inspector  
Patricia M. Reynolds, Inspector

#### **PRECINCT 9**

Barbara M. Mahoney, Warden  
Gerard J. Joyce, Deputy Warden  
Sandra L. Wyse, Clerk  
Agnes T. Driscoll, Deputy Clerk  
Anne E. Ware, Inspector  
Stanley D. Dworkin, Inspector  
Abbie Waters, Inspector

#### **PRECINCT 10**

Anthony M. Guest, Warden  
Antoinette O'Donnell, Deputy Warden  
Frances K. McInnis, Clerk  
Jean D. Mullen, Deputy Clerk  
Mary A. Byron, Inspector

#### **PRECINCT 11**

Philip R. Zona, Warden  
Evelyn C. O'Sullivan, Deputy Warden  
Catherine L. Brennan, Clerk  
Mary E. Howard, Inspector  
Barbara E. Leonard, Inspector

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# **DEPARTMENT REPORTS**

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# REPORT OF THE ANIMAL CONTROL OFFICER

To the Honorable Board of Selectmen:

June 30, 2003

The income and activities of the Dog Pound for the period July 1, 2002 through June 30, 2003 were as follows:

Number of stray dogs taken in	113
Dogs turned in (surrendered)	<u>31</u>
Total entered	144
Dogs adopted	101
Dogs returned to owners	40
Died (1); Euthanized (2)	<u>3</u>
Total exited	144

The census as of July 1, 2002 consisted of 8 dogs.

The census as of June 30, 2003 consisted of 5 dogs.

Pound fees were collected in the amount of \$9535.

Dog citations were issued for unlicensed and unleashed dogs. The Town was reimbursed for their share of the revenue.

The invaluable assistance of the Milton Animal League is gratefully acknowledged, especially their help in adoptions and coverage of the shelter.

Respectfully submitted,

Linda A. Kippenberger  
*Animal Control Officer*

# REPORT OF THE BOARD OF APPEALS

To the Honorable Board of Selectmen:

June 30, 2003

Due to low residential mortgage interest rates and the high fair market value of residential real estate, there was a significant increase in applications filed with the Board of Appeals for Variances and Special Permits seeking to construct additions to residences. Several of the significant applications that were approved were for the renovation and expansion of several Milton public schools and the expansion of Milton Hospital. The Board also acted on several telecommunication applications.

The Board received fifty-five (55) applications for Variances and Special Permits during the fiscal year. Listed below are the number of Variances and Special Permits that were submitted and the decisions that were rendered at the hearings.

## Variances

45 Granted

4 Withdrawn without Prejudice

## Special Permits

6 Granted

There was a total of seventy-two (72) hearings held on the above applications inasmuch as several applications required more than one hearing due to the number of interested parties attending and participating at the public hearings and the complexity of factual and legal issues raised by the applications.

Five thousand five hundred dollars (\$5,500) was collected in application fees and deposited with the Town Treasurer. The applicants are billed directly to cover the cost of the statutory mailings and advertising in both the Milton Times and the Milton Record Transcript.

The Chairman wishes to express his sincere appreciation to the dedicated members of the Board, Emanuel Alves, Robert M. Fitzgerald, Roger L. Gregg, Brian M. Hurley, Sara L. Harnish, Virginia Donahue King, Jeffrey B. Mullan, Francis C. O'Brien and Steven M. Lundbohm for their expertise and endless hours devoted to researching legal and zoning issues, attending numerous adjudicatory hearings, and writing complex Decisions. The Board thanks its indispensable Clerk, Kay Steele, for her dedicated services to the Board and public.

The Board extends its sincere thanks and appreciation to the Board of Selectmen, Town Administrator David Owen, Milton Building Commissioner Steven D. Crawford, Town Counsel John Flynn, and all department heads, town employees, boards and committees for their continued support and assistance to the Board of Appeals over this past fiscal year.

Respectfully submitted,

John S. Leonard, *Chairman*



# REPORT OF THE BOARD OF ASSESSORS

TO THE HONORABLE BOARD OF SELECTMEN

JUNE 30, 2003

THE DETAILED STATEMENT OF RECEIPTS AND EXPENSES FOLLOWS:

JULY 1, 2002 - JUNE 30, 2003

## TAX RATE

RESIDENTIAL \$11.73

COMMERCIAL \$19.71

## EXPENSES FOR 2003 FISCAL YEAR

ESTIMATED STATE & COUNTY ASSESSMENTS	ESTIMATES	UNDERESTIMATES	AVAILABLE FUNDS
COUNTY ASSESSMENTS	\$ 164,133.00		
STATE ASSESSMENTS & CHARGES:			
RETIREMENT EMPLOYEE HEALTH INSURANCE			
RETIREMENT TEACHERS HEALTH SYSTEM	\$ 847,932.00		
MOSQUITO CONTROL PROJECTS	\$ 51,886.00	\$47,608.00	
AIR POLLUTION DISTRICTS	\$ 7,084.00		
METRO AREA PLANNING COUNCIL	\$ 6,614.00		
RMV NON-RENEWAL SURCHARGE		\$26,500.00	
TRANSPORTATION AUTHORITIES:			
MBTA	\$1,464,842.00		
BOSTON MET TRANS. DISTRICT	\$ 553.00		
ANNUAL CHARGES & RECEIPTS			
SPECIAL EDUCATION	\$ 17,547.00		\$761.00
TOTAL ESTIMATED CHARGES	\$2,560,038.00	\$74,108.00	\$761.00
NET CHARGES, FISCAL 2003	\$2,633,385.00		
TOTAL ESTIMATED RECEIPTS & OTHER CHARGES		\$24,481,132.00	
TOTAL REAL & PERSONAL PROPERTY TAX LEVY		\$40,393,473.42	
TOTAL RECEIPTS FROM ALL SOURCES		\$64,874,605.42	
OVERLAY ALLOWANCE FOR ABATEMENT & EXEMPTIONS	\$ 580,498.42		

RESIDENTIAL TAX RATE \$11.73  
COMMERCIAL TAX RATE \$19.71

TOTAL RESIDENTIAL VALUE	\$3,239,888,225.00 x 11.73 =	\$38,003,888.88
TOTAL COMMERCIAL VALUE	84,800,356.00 x 19.71 =	1,671,415.02
TOTAL INDUSTRIAL VALUE	7,245,100.00 x 19.71 =	<u>142,800.92</u>
SUBTOTAL	\$3,331,933,681.00	\$39,818,104.82
TOTAL PERSONAL PROPERTY	29,191,710.00 x 19.71 =	<u>575,368.60</u>
<b>TOTAL</b>	<b>\$3,361,125,391.00</b>	<b>\$40,393,473.42</b>

TOTAL OF ALL TAXES COMMITTED TO COLLECTOR

TOTAL REAL ESTATE TAXES FOR FY 2003	\$39,818,151.58
TOTAL PERSONAL PROPERTY FOR FY 2003	\$ 575,368.58

TOTAL REAL & PERSONAL PROPERTY TAX LEVY      \$40,393,520.16

**SPECIAL ASSESSMENTS ADDED TO THE 2003 REAL ESTATE BILLS**

SEPTIC BETTERMENT	\$ 1,683.37
INTEREST	589.18
SEWER BETTERMENT	13,991.32
INTEREST	4,641.72
WATER BETTERMENT	8,740.24
INTEREST	605.92
WATER LIENS	116,013.34
SEWER LIENS	229,064.85
PENALTY LIENS (INTEREST)	<u>57,336.36</u>
<b>TOTAL</b>	<b>\$ 432,666.30</b>

**ESTIMATED RECEIPTS-STATE**

CERRY SHEETS	\$8,660,089.00
CERRY SHEET OVERESTIMATES	761.00

**ESTIMATED TOWN RECEIPTS**

MOTOR VEHICLE EXCISE	\$ 2,875,000.00
OTHER EXCISE	2,681.00
PENALTIES & INTEREST ON TAXES & EXCISE	308,537.00
PAYMENT IN LIEU OF TAXES	0.00
FEES	183,922.00
LICENSES & PERMITS	350,000.00
FINES & FORFEITS	237,033.00
INVESTMENT INCOME	134,400.00

**DEPARTMENTAL REVENUE**

CEMETERIES	\$ 292,054.00
RECREATION	0.00
OTHER DEPARTMENT REVENUE	87,370.00

**CHARGES FOR SERVICES**

WATER (CONTRA)	\$ 3,299,811.00
SEWER(CONTRA)	5,063,368.00
TRASH(CONTRA)	828,165.00

**AVAILABLE FUNDS TOWN MEETING**

**ANNUAL TOWN MEETING**

**MAY 6 & 7, 2002**

ARTICLE #6	\$ 68,575.00
ARTICLE #10	223,647.00
ARTICLE #13	1,200.00
ARTICLE #18	44,000.00
ARTICLE #26	200,000.00
ARTICLE #52	209,021.00
ARTICLE #53	<u>264,513.00</u>
	\$1,010,956.00

**SPECIAL TOWN MEETING**

**OCTOBER 21, 2002**

ARTICLE #3	\$ 162,351.00
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**EXCISE TAX**

**2003 BOAT EXCISE TAX**

COMMITTED MAY 8, 2003	\$2,440.00
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**2001 MOTOR VEHICLE EXCISE TAX**

COMMITMENT #10, JULY 31, 2002	\$14,135.49
COMMITMENT #11, OCTOBER 2, 2002	12,579.20

**2002 MOTOR VEHICLE EXCISE**

COMMITMENT #4, AUGUST 8, 2002	\$240,195.94
COMMITMENT #5, OCTOBER 14, 2002	177,706.53
COMMITMENT #6, NOVEMBER 29, 2002	45,112.46
COMMITMENT #7, JANUARY 31, 2003	34,763.22
COMMITMENT #8, APRIL 1, 2003	313.44
COMMITMENT #9, MAY 29, 2003	3,212.63

**2003 MOTOR VEHICLE EXCISE TAX**

COMMITMENT #1, FEBRUARY 14, 2003	\$2,070,896.25
COMMITMENT #2, APRIL 4, 2003	376,472.75
COMMITMENT #3, JUNE 2, 2003	146,375.23

**RESPECTFULLY SUBMITTED,**

**KATHLEEN HEFFERNAN, CHAIRMAN  
THOMAS S. GUNNING  
M. JOSEPH MANNING**

# **REPORT OF THE AUXILIARY FIRE DEPARTMENT**

To the Honorable Board of Selectmen:

June 30, 2003

The Auxiliary Fire Department, a unit of Milton's Emergency Management Agency, has as its main responsibility the providing of support services to the Milton Fire Department. The Auxiliary Support Service Unit contains multiple portable generators and a 1000-watt converter powered by the vehicle's engine; floodlights; various types of electrical cables; facilities for a mobile command post; REHAB station and first aid equipment. A trailer mounted 5K-generator and arrow board is also available.

The Support Service Unit has responded to several incidents during FY 2003 including three multiple alarm fire calls; two lost person searches (Norwood and Duxbury); three parades; one road race; two field days; one accident investigation and a winter weather related detail; it often collaborates with the Milton Auxiliary Police and \*The Norfolk County Tactical Police Unit. (\*The Norfolk County Tactical Police assignments require that the Auxiliary be ready to respond to any town within Norfolk County.)

The Support Service Unit is listed with the Massachusetts Emergency Management Agency for disaster service within the metro Boston area. It contains direct radio DIGITAL PACKET data link capability between Milton and MEMA Sector 2 Headquarters.

The Auxiliary Fire also staffs and maintains Engine No. 5, a 1934 Maxim pumper. Engine #5 participated in the three parades and two Family Day celebrations. The Auxiliary Dodge RAM Charger is also available for use by the Fire Department if needed.

The Milton Firefighters Memorial Archives, founded by the Auxiliary in 1993 and located in the Chemical Building, is now in its tenth year. It contains an impressive collection of fire service memorabilia related to the Milton Fire Department. For over 15 years, Auxiliary Fire members have maintained the Chemical Building making repairs, etc. as needed.

The Auxiliary accepted one new member in FY 03. Regularly scheduled meetings are held at 7 p.m. on the second and fourth Tuesday of each month at the Chemical Building, 509 Canton Avenue. The time volunteered to maintain the Auxiliary readiness level averages over 100 hours per month. FY 2003 recorded over 1200 hours of service to the Town of Milton. Anyone interested in joining the Auxiliary is welcome to apply. He/she must be available for nighttime assignments with the Lighting Unit. Several of the members meet every Tuesday to check on the building and to perform additional maintenance on the vehicles.

The Auxiliary would like to express its gratitude for the encouragement of Chief Malcolm Larson and the professional firefighters of the Town of Milton. We also thank Deputy Richard Wells of the Milton Police Department for his continuing utilization of the Support Service Unit and to Walter “Buddy” McDermott, from Central Maintenance, for his assistance in keeping the Auxiliary equipment ready to roll at a moment’s notice.

Prepared by:  
John Fleming, *Captain*

Approved by:  
Deputy John Foley, *MFD, Director*



# REPORT OF THE AUXILIARY POLICE DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

The Milton Auxiliary Police, acting as a support group to the regular Police Department, provided traffic and crowd control for 23 different Town events during the fiscal year.

The summer concerts which were held on the town green during the months of June, July and August were patrolled to assist residents in crossing Canton Avenue and in parking or any other assistance that was necessary.

Other events included Celebrate Milton, Charbo's Run, Suffolk Resolves Open House and the Milton Junior Women's Club Run. Assistance was requested from the town of Hopkinton Police Department for the start of the Boston Marathon. We also assisted with the Captain Forbes Open House, Monster Dash Fun Run and the Christmas Day snowstorm. This amounted to some 311 volunteer man hours to various agencies.

The Auxiliary is in the process of replacing their 30-year-old Motorola MX350 portable radios with the new Motorola HT 1250 model. The 1250 model cuts down on static and loss of communication with Milton Control. We would like to thank Deputy Chief Richard Wells for his patience and assistance in this endeavor.

One member of the department has received their EMT certification and is also a certified CPR instructor.

The Auxiliary Department wishes to express our sincere appreciation to Chief Kevin J. Mearn and Deputy Chief Richard G. Wells, Jr., for their guidance and leadership.

Respectfully submitted,

Mark G. Williams

*Lieutenant*

# REPORT OF THE BUILDING DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

Month	Number of permits	Permits for Dwellings	Permits for Garages	New all Other	Alterations Repairs & Misc.	Valuation	Fees Received
July	66	1	0	0	65	\$2,464,052.00	\$29,652.00
August	58	0	0	1	57	\$1,339,965.00	\$16,230.00
September	57	1	0	2	54	\$1,788,183.00	\$21,546.00
October	57	1	1	1	54	\$2,904,968.00	\$34,941.04
November	50	0	0	2	48	\$1,606,668.90	\$19,344.00
December	35	0	0	2	33	\$952,574.00	\$11,508.00
January	28	0	0	0	28	\$834,030.00	\$10,044.00
February	30	1	0	0	29	\$23,371,856.82	\$280,752.00
March	56	3	0	1	52	\$8,964,691.00	\$107,817.00
April	53	1	1	0	51	\$1,507,037.00	\$18,255.00
May	92	1	2	2	87	\$4,604,802.00	\$60,939.00
June	70	0	0	6	64	\$2,596,202.00	\$266,033.00
<b>TOTALS</b>	<b>652</b>	<b>9</b>	<b>4</b>	<b>17</b>	<b>622</b>	<b>\$52,935,029.72</b>	<b>\$877,061.04</b>

Fees for the above permits amounting to eight hundred seventy-seven thousand sixty-one dollars and four cents (\$877,061.04) have been collected and paid to the Town Treasurer.

Fees for the inspections of public and private institutions amounting to two thousand eight hundred fifty-two dollars (\$2852.00) have been collected and paid to the Town Treasurer. Fees collected for Zoning Bylaws and Maps amounting to seven hundred ninety-three dollars and forty-five cents (\$793.45) and sign application fees amounting to four hundred fifty dollars (\$450.00), have been collected and paid to the Town Treasurer. I wish to extend to the Honorable Board of Selectmen and to the Town Administrator my sincere appreciation for their cooperation. I also would like to express my sincere appreciation to the Wiring Department, the Plumbing Department, the Board of Health, the Police Department, and the Fire Department, with whom this office works very closely along with other Town officials, Boards, Committees, and to Secretaries Janice Freeman and Diane Colligan for their cooperation and assistance.

Respectfully submitted,

Steven D. Crawford  
Building Commissioner

# **REPORT OF THE CAPITAL IMPROVEMENT PLANNING COMMITTEE FY 2004 RECOMMENDATIONS**

To the Honorable Board of Selectmen:

June 30, 2003

The Capital Improvement Planning Committee (CIPC) is a by-law committee charged with coordinating, tracking and maintaining all departmental capital requests in a 10-year plan that was endorsed by Town Meeting in 1999. The CIPC and its predecessor, the Capital Budget Advisory Committee, have been doing so for nine years. The Capital Improvement Planning Committee makes recommendations to the Board of Selectmen, which in turn, is then submitted as a warrant article for action at Town Meeting.

Last year the Capital Improvement Planning Committee had limited success in addressing some of the much needed capital improvements and equipment replacements in the Town.

A capital improvement program is a blueprint for planning a community's capital expenditures. Capital expenditures provide the physical infrastructure upon which the town bases its delivery of services. This infrastructure includes roads and sidewalks, schools and town buildings, recreational facilities, vehicles and heavy machinery, office machinery, data processing and telecommunications equipment. It includes the facilities and machinery for government services.

A capital project/equipment purchase is defined as any major expenditure for physical facilities such as the acquisition of land; construction of buildings or other structure including additions and major alterations; construction of streets or water lines; purchase of vehicles; or the purchase of equipment with a cost of at least \$10,000 and a useful life of five (5) years.

The Town's asset base is critical to the health and safety of all our citizens, essential to the efficient operation of Town government, and fundamental to the legacy we leave for future generations.

For the 10 years FY 2003-2012, the Town's capital plan contains \$10,669,525 in General Fund (non water and sewer) requests. For the five years FY2004-2008, that figure is \$8,578,915. The need for FY 2004 is \$2,475,300.

This year, like FY 2003, budgets were very difficult to fund as requested and one of the first budgets to be cut was the Capital Planning Budget. Try as we might to properly fund the Capital Budget, we finally could only fund 3 items.

The Capital Budget Planning Committee is working on developing a plan that will consistently fund the capital needs of the Town. At the present time we have two considerations and hope to, in the very near future, bring our choice to Town Meeting so

that these can be, once and for all, properly addressed and funded. Presently the School Department capital needs are being addressed with the renovation and building of the six Town schools.

The May 2003 Town Meeting voted the Warrant Committee's recommendation to approve the \$70,000 request. These three items will be funded with \$10,505 from the tax levy; any donations received from Garden Club donations will be used to offset the cost and \$59,595 from Free Cash.

*Public Works Equipment.* Vacuum Litter Collector to be able to clean business districts, grassy areas, and sidewalks on a more regular and efficient basis. This specialty piece of equipment is being partially funded by donations. \$29,000

*Public Works Equipment.* Sidewalk Tractor with Snow Plow to replace a 23-year-old piece of equipment prone to breaking down. This piece of equipment is used primarily for snow removal of pedestrian sidewalks. \$22,000

*Police Department Structure.* Police Evidence Shed to be constructed with the assistance and design work provided by the Blue Hills Regional School. Funds to be used to procure materials. \$19,000

Respectfully submitted,

David Grab, *Chairman and Town Accountant*  
Charles McCarthy, *Secretary, Board of Selectmen*  
Lee B. Cary, *Warrant Committee*  
Paul J. Hogan, *Member-at-large*  
Christopher Huban, *School Committee*  
Bernard J. Lynch III, *Planning Board*  
Katherine H. Dunphy, *Member-at-large*



# REPORT OF THE CEMETERY TRUSTEES

To the Honorable Board of Selectmen:

June 30, 2003

The Board of Trustees of the Milton Cemetery is pleased to submit its Annual Report for the period of July 1, 2002 to June 30, 2003.

At its annual meeting, the Board of Trustees elected Joseph M. Reardon, Chairman, and Ann Walsh, Secretary. Therese Desmond-Sills was appointed Superintendent for one year.

The Board would like to welcome its newest member, Robert A. Mason, who was elected in 2003 to the position vacated by David B. Marr.

During the fiscal year there were 281 interments and 267 graves sold. Income for fiscal year 2003 from all sources was \$565,195. The Garden of Hope, a 4,000-grave area, was opened for sale in the spring of 2003.

The Restoration project in the historic section of the Cemetery was completed. This project was funded jointly by private donations and a grant from the Massachusetts Department of Environmental Management. Extensive tree work and tree re-planting, monument repair workshops and a historical restoration of the entry landscape were principal features of the project. The Copeland Foundation funded the purchase of new signage.

The Board of Trustees would like to thank Superintendent Therese Desmond-Sills and her staff for their professionalism and dedication to Milton Cemetery. We would also like to thank the Board of Selectmen, the Police Department, Department of Public Works and other departments who have lent valuable assistance during the year. A special thank you to Anthony Sammarco and Edie Clifford for their assistance in helping to recognize the historical significance of the Milton Cemetery.

Respectfully submitted,

Joseph M. Reardon, *Chairman*  
Paul F. Dolan  
J. Joseph Donovan  
Ann M. Walsh



# REPORT OF THE CONSERVATION COMMISSION

To the Honorable Board of Selectmen:

June 30, 2003

The Conservation Commission is appointed by the Board of Selectmen to implement the Massachusetts Wetlands Protection Act as well as the Milton Wetlands Bylaw. Our jurisdiction extends to 100 feet beyond wetlands and floodplains, and 200 feet beyond the banks of perennial streams. The Commission consists of 7 citizens of the Town — all volunteers. We meet monthly (second Tuesday of each month) at Town Hall and perform inspections of jurisdictional areas as necessary. We have an annual budget of \$13,963 and receive personnel support from the Selectmen's Office (Conservation Administrator) and the Engineering Department (Conservation Agent).

Highlights of Fiscal Year 2003 are summarized below:

- The Commission continues to monitor the progress of Quarry Hills Associates with construction of the Golf Course. The Commission entered into an Administrative Consent Order with Penalty worth \$10,000 to the Town. The settlement consisted of two parts: 1.) a \$10,000 immediate payment from QHA; 2.) \$90,000 to be designated towards the enhancement, restoration, protection or creation of wetland resources within the Town of Milton. The Commission has formed a subcommittee to identify and evaluate projects.
- The Commission continues to monitor the progress of the School Building Projects.
- The Commission approved the residential/commercial project on Wharf Street. The permit will ensure that storm water in the wharf area will be provided with state-of-the-art treatment prior to discharge to the Neponset River.
- The Commission undertook enforcement actions against landowners who performed work without approval.
- The Commission voted to raise our Conservation filing fees.

In addition to the above highlights, the Commission considered a number of applications for smaller projects such as individual homes, additions, subdivisions, sewer and septic system upgrades, and continued to be active in conservation issues that directly affect the Town.

Respectfully submitted,

Donald R. Neal, Jr., *Chairman*  
William B. Clark, Jr.  
John Kiernan  
Michel Vhay  
Stephen Ceglarski  
Melinda Collins  
John McGrath

# **REPORT OF THE COUNCIL ON AGING**

To the Honorable Board of Selectmen:

June 30, 2003

The Milton Council on Aging is pleased to submit its Annual Report for the year ending June 30, 2003. Again this year, more and more residents are becoming aware of the various programs and services offered by the Milton Council on Aging. Although our Senior Center is still fairly new, there are times we still need to turn away residents who want to attend various events. The adage, "If you build it they will come," certainly holds true for the Milton Senior Center.

The work we accomplish here at the Milton Council on Aging would not be possible without the support and dedication of the Council on Aging Board Members and our many volunteers. As we strive to serve more and more seniors, we depend greatly on the generosity of volunteers to help us in so many ways. The mission of the Council on Aging to enhance the quality of life for seniors in our community would not become reality without the help and support of so many wonderful people.

The following is a brief overview of FY 2003:

## **INFORMATION & REFERRALS - Units of Service....21,500**

Trained staff and volunteers answer an average of 80 plus phone calls on an average day. The callers request information or assistance on a wide spectrum of elder issues and concerns. A large portion of the calls we receive are requests for transportation. This number has seen a dramatic increase over the last two years. Other calls often need information regarding housing, prescription programs, health issues, caregiving, etc. Calls are received from elders and non-elders alike. All callers are treated with courtesy and respect and if a caller is required to leave a voice mail message, calls are returned immediately. The COA Director is also available for the police or fire in case of an emergency situation involving an elder. Often seniors who are homebound call daily just to "check in" and hear a human voice. Our staff takes these calls willingly and always make time to listen and offer advice.

## **TRANSPORTATION - Units of Service .....17,500**

At present the COA has four vans and six part-time van drivers who transport seniors to critical medical treatments, appointments, grocery shopping, etc. All of our drivers receive specialized training in operating the lifts on the vans and making sure all elders are transported in a safe manner. Due to the great number of requests we receive for transportation, we are now forced to prioritize transportation requests and put all medical appointments as our top priority. As more and more seniors are forced to give up driving, it is critical that we are able to offer them another alternative to keep them independent and mobile. The service is provided to all residents age 60 years and older. A small suggested donation is encouraged but many elders are not able to make even a small donation. Service is provided regardless of a donation.

Currently the town funds 19 hours of van service a week but other than that, we depend entirely on grants and the donations of many kind people and organizations. This past year, we received generous donations from the Copeland Foundation and the Friends of the Milton Council on Aging. Without their support our transportation program would not be able to offer the many rides we provide to elders in our community.

### **OUTREACH - Units of Service.....14,000**

The Outreach Team at the Milton Council on Aging does an incredible job of providing information about various programs and services that are available in our area to assist seniors and their family members. They spend many hours meeting with seniors and their families to help initiate a care plan that meets the needs of all concerned. This past year, our Outreach team started an Early Stage Alzheimer's Support Group and a Diabetes Support Group. Both of these groups have grown over the past year and have provided residents with hope and support during difficult times. A special Alzheimer's Education Series was also held this year and was very well attended and received a great deal of publicity in local newspapers. The COA also hosts various health programs, blood pressure clinics and healthy life style programs all done by Outreach. The Outreach team always takes the time to listen and help not only elders but their family members and they are an important part of the COA.

### **SHINE (SERVICE HEALTH INSURANCE NEEDS OF ELDERS)**

Health insurance issues continue to be a problem for many seniors in our area. Here in Milton, we are very fortunate to have our own dedicated SHINE Counselor, Paul Kelley, who offers free advise to residents. Paul is at the Senior Center every Tuesday and Thursday morning to help seniors and their family members work their way through the maze of health insurance. If a resident is unable to make it to the center, Paul can help them over the telephone.

The Milton Council on Aging remains grateful to the many people in our community who have supported our works for so many years and continue to do so. It would not be possible to offer the many services we do without the support of the wonderful Milton community. I would also like to acknowledge the hard work and true dedication of the staff here at the COA. They all go above and beyond the job description to help and support our seniors. The team approach we foster here at the Milton Council on Aging certainly seems to be working well. Special thanks to the staff of:

Philip Driscoll, Transportation Coordinator  
Cathy Smyth, Outreach Coordinator  
Nancy Stuart, Outreach Coordinator  
Phil Johnson, Van Driver  
Frank Mac Quarrie, Van Driver  
Ann Amato, Van Driver  
Brian Wannamaker, Van Driver  
Bill Driscoll, Van Driver  
Bob Foshay, Van Driver

Thanks also to current COA Board Chair, Joe Graziani, for his leadership and friendship. We have made great strides during his term as Chair. He has also been instrumental in our dealings with other departments at Town Hall.

The Council on Aging looks forward to continuing our mission and assisting the entire community of Milton with elder needs.

Respectfully submitted,

Mary Ann Sullivan  
*Director*



# REPORT OF THE CULTURAL COUNCIL

To the Honorable Board of Selectmen:

June 30, 2003

The Milton Cultural Council is pleased to submit its annual report for the fiscal year 2003. The Milton Cultural Council is the local affiliate of the Massachusetts Cultural Council, formerly the Massachusetts Arts Lottery Council.

In Massachusetts, public funding for the arts, humanities, and interpretive sciences is provided through a central state agency, the Massachusetts Cultural Council (MCC), and a network of 335 local councils that serve every city and town in the Commonwealth. The program is the largest and most decentralized of its kind in the United States. The state legislature provides an annual appropriation to the MCC, which then allocates funds to each local council. Decisions as to which activities to support are made at the local level by a board of municipally appointed volunteers. The Milton council currently has eight members.

The duties of the Milton Cultural Council are to review and recommend action on local grant applications, report to the MCC, comply with MCC guidelines, communicate its role to the public, solicit community input, and assess local cultural needs. The Milton Cultural Council directs funds to individuals, organizations, and schools that are dedicated to productive and creative efforts in the arts, humanities, and interpretative sciences and that contribute to the cultural vitality and well-being of the immediate community.

Under a new MCC initiative, local cultural councils with strong procedures, a high level of member training, and a clean approval record qualify for streamlining. Streamlining allows communities to receive their state funds earlier in the year than before, reducing the long delay between grant requests and reimbursements. The Milton Cultural Council has been re-approved for participation in the streamlining program in the current fiscal year.

For FY 2003 the Town of Milton received \$4,250 from the MCC, bringing our spendable funds in the year's granting cycle to \$4473.23. Twenty-five local cultural council (LCC) grant applications and two PASS grant applications were received. The total amount requested in LCC applications and PASS applications was in excess of \$15,000. After voting at the local and state level, 15 LCC grants and 1 PASS grant were approved, totaling \$4425 in grant moneys offered. The remaining \$48.23 was retained for administrative expenses.

The recipients of grant funding from the Milton Cultural Council in FY 2003 were as follows: Milton High School for Shakespeare Now!; Pierce Middle School for Dylan Pritchett, Storyteller, the New England Percussion Ensemble, and Fun with Science: Egypt; the Tucker School for Gabriela Mistral, Drum Song Story, and ART:



Island of Anyplace; St Agatha's School for Harriet Tubman; the Cunningham School for Colonial Life in America and the Singing Ringing Tree; the Captain Forbes House for E Pluribus Unum; and the Milton Residences for the Elderly for Afternoon with Gershwin, Ellen Polansky, pianist, and the Boston Community Choir.

Respectfully submitted,

Ronald H. Warners  
*Chairman*

# REPORT OF THE DISABILITY COMMISSION

To the Honorable Board of Selectmen:

June 30, 2003

During the past year members of the Commission have worked with:

- The Milton Police Department to co-sponsor the Emergency Alert Program
- The Building Department to participate in Plan Reviews to help assure code compliance with the American with Disabilities Act (ADA)
- The Massachusetts Office on Disability as Community Access Monitors to investigate complaints and requests for variances with regard to the ADA
- The Commission's representative to the Access Advisory Committee to the T. (AACT) has worked to improve the RIDE (the T's Para Transit Service) for Milton residents

Five accessible bus routes that connect with intermodal transfer points and shopping centers currently serve Milton. These routes connect with Quincy (Bus, Red Line and Commuter Rail), Dorchester (Bus and Red Line), Mattapan (Bus and High Speed Trolley), Brockton (Bus and Commuter Rail).

The RIDE provides door-to-door service for those unable to use first route service due to a disability to 62 cities and towns served by the T. Rides may be requested up to 4 p.m. the day before and currently have over a 99.5% availability rate.

The Commission is seeking members of the Disability Community to fill vacancies on the Commission.

Respectfully submitted,

Jeffrey Grant  
*Chairman*

# REPORT OF THE FIRE DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

I herewith submit my report of the Fire Department activities for the period July 1, 2002 through June 30, 2003.

## ALARMS

The Fire Department responded to 4,039 incidents during this period.

### FIRE ALARMS AND/OR REQUESTS FOR YEAR

Fire (Buildings, vehicles, woods, etc.)	182
Over pressure Rupture, Explosion, Overheat	6
Rescue & Emergency Medical Service (Includes auto accidents with injuries)	1,540
Hazardous Condition (no fire) (Wires down, gas leaks, hazmat, bio-hazard, etc.)	306
Service Calls (Persons in distress, lockouts, animal problems, water problems)	557
Good Intent Calls (Wrong locations, smoke investigations, cancels en route)	138
False Alarms & False Calls	598
Special Incident Types (Inspections, Fire Drills, Fire Safety Education, Training)	708

I would like to thank our officers and firefighters for their loyalty to the department and devotion to duty in serving our townspeople. Also, my thanks to our department secretary, fire auxiliary and to the many department heads and employees who contribute their time and efforts to make this the fine department that it is. A special thanks to our mutual aid neighbors in Metrofire, especially Quincy, Boston and Brookline fire departments.

Respectfully submitted,

Malcolm Larson  
*Fire Chief*

# REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen:

June 30, 2003

The Board of Health herewith submits their Annual Report for the period July 1, 2002 through June 30, 2003.

## REPORT OF THE HEALTH AGENT

The events of September 11, 2001 brought the realities of bioterrorism to our community. Milton residents are fortunate to have the resources of Milton Hospital available along with the services of the very devoted personnel from the Fire and Police Departments. The Board of Health staff has worked closely with representatives from these agencies and is an integral part of the Local Emergency Planning Committee (LEPC). The LEPC meets monthly to develop response plans for emergencies, works with the Emergency Management Department, and reviews the Town's Emergency and Infectious Disease Plans. The LEPC is in the midst of a federal certification process and is also developing an emergency guideline for residents, town agencies, elderly housing facilities and public and private schools.

Milton is still a member of the Smokefree Communities Project, which includes Brookline, Newton, Waltham and Wellesley. Throughout the year compliance checks were conducted to prevent youth access to tobacco products and Board of Health staff assisted Curry College with a New England-wide Smoke-Free College Campus initiative. Unfortunately, the State's fiscal crisis has resulted in the elimination of most funding for local tobacco control programs and the future of this project is uncertain. The Board of Health will continue to enforce local regulations that address youth access to tobacco and environmental tobacco smoke (ETS).

Office space problems persist and are untenable. The Public Health Nurse, the Health Agent and the Health Inspector have no private space to meet with clients. Our hope is to identify and relocate into more suitable space which will allow for privacy and confidentiality.

With a part-time Health Inspector to carry out routine, mandated inspections of food, tanning and massage establishments, public and semi-public swimming pools, and to investigate public health nuisance, environmental and housing complaints, the Health Agent, who is also part-time, had more time to devote to special projects. These included:

**Bioterrorism and Emergency Management** - Worked closely with Milton Hospital and Police and Fire Departments to update emergency response plans. Joined the Local Emergency Planning Committee and volunteered to act as Recording Secretary. Developed the LEPC web pages; visit us at [www.townofmilton.org](http://www.townofmilton.org), click on "Boards and Commissions" then "LEPC". Participated in a table-top exercise with the LEPC at Northeastern University to work on response activities for a mock out-



break of pneumonic plague. Also became certified in Basic Incident Command from the Federal Emergency Management Institute and Incident Command Systems from the Massachusetts Emergency Management Agency (MEMA).

Joined the Department of Public Health Needs Assessment subcommittee of the Bioterrorism Preparedness and Response Program. This sub-committee is working to evaluate and assure that resources are appropriately applied to meet the needs of local communities. The first step is to develop a Massachusetts survey tool to identify existing emergency preparedness and response capabilities and to compare them to federal critical capacities. It is anticipated that the survey tool will be completed and the surveys underway in the fall of 2003.

Participated in the state-wide region "4B" for local response to bioterrorism preparedness. Our region consists of 26 communities surrounding Boston, with a total population just under 1 million. The goal of the regional system is to ensure adequate resources are available to prepare and protect residents from terrorist attacks and to develop and implement plans, procedures and protocols to ensure effective and efficient coordination of public health and public safety resources. Regional representatives meet monthly and plan to develop a model for effective and efficient delivery of all public health services, not just emergency or bioterrorism response.

**Website** - Visit us at [www.townofmilton.org](http://www.townofmilton.org). Click on "Town Government", then "Health Dept". The Health Department pages contain useful health information as well as meeting schedules and minutes, annual reports, Regulations, Application Forms and Lists, Fee Schedules and important web links.

**Norfolk County Mosquito Control District** - Effective July 1, 2001 the Town of Milton rejoined the Norfolk County Mosquito Control Project. The continued threat of West Nile Virus (WNV) and Eastern Equine Encephalitis (EEE) required the Board of Health to take action. The Board customized the services that will be offered in Milton and the program continues to focus on source reduction, water management, larviciding, salt marsh management and mosquito trapping & testing. During calendar year 2002 there were 10 birds that tested positive in Milton but no positive mosquito pools were found. The Links button on the main Health Department web page provides access to state and federal information and data on WNV and EEE.

**Skin Cancer Grant** - Received \$1400 from the MA Department of Public Health and MHOA to partner with the school nurses at St. Mary of the Hills and St. Agatha's to teach skin cancer prevention classes in June. In addition to classroom instruction, students in the kindergarten and pre-K classes received sunscreen, wide-brimmed hats and educational materials to share with their families. Additional educational materials and brochures were provided to the school and public libraries.

**Mercury Thermometer Collections and Exchanges** - Continued to collect mercury thermometers and thermostats at the Board of Health office. Residents were provided with a free digital thermometer. Mercury poses a risk to the environment and



is toxic to humans as well as fish and animals. Mercury-containing devices should never be disposed of in regular trash.

**State Sanitary and Environmental Codes** - The Health Agent and Health Inspector are certified Food Managers and continue to attend state-sponsored food safety trainings. The Health Inspector participated in a handwashing education campaign and distributed calendars to all food establishments during routine inspections. The DPH-sponsored "Health is in YOUR HANDS" program included handwashing instructions, statistics, tips for employees and posters to display. Recreational Camp for Children regulations were updated to include a more comprehensive staff and volunteer background check procedure. Housing regulations are under review by DPH and revisions are expected next year. Septic System regulations, Title 5, were modified to change soil percolation rates for new construction from 30 mpi to 60 mpi.

**School Issues** - Investigated and provided consultation on public health and nuisance issues in the public school buildings involving indoor air quality and new kitchen construction. The Health Agent and Public Health Nurse served on the "Promoting Healthy Schools" Committee.

The Health Agent provided assistance to the Public Health Nurse and the private schools to implement services provided in the Enhanced School Nursing Grant. Again, with the state budget crisis, this grant program has been drastically reduced and any future programs are uncertain.

**Massachusetts Health Officer's Association (MHOA)** - The Health Agent continued to serve ex-officio. The Agent also served on the State Local Health Coordinating Council and the Massachusetts Institute for Local Public Health. These organizations are devoted to improving local public health practice and increasing educational and funding opportunities for local boards of health.

**Public Health Outreach** - Served on the Youth Department's Juvenile Crime Enforcement Coalition and facilitated training in the private schools on bullying. Also distributed educational materials, press releases, cable TV releases, and targeted mailings on such topics as: radon, lead paint, the hazards of ETS and smoking, Title 5 and septic systems, safe food handling practices, mosquito control, West Nile Virus and rabies. All materials are available at our office in the Town Hall and some items are available in the Milton Library.

**Local Regulations** - Updated the Board of Health Fee Schedule, which is available on our web site.

**Educational Programs** - Attended many educational programs with topics that included: Food Safety and Foodborne Illness Investigation, bioterrorism, emergency management, Infectious Disease Planning, and Communicable and Arthropod-borne

diseases. Completed a masters degree program at UMass Lowell in Environmental Studies and graduated in June 2003. Courses taken this year included Water Resource Management, Infectious Diseases and Exposure Assessment.

**SUMMARY OF INSPECTIONAL SERVICES**

Food Establishments (routine inspections, reinspections & consultations). . . . . 227

Housing Code Enforcement (includes inspections, lead determinations  
& court actions) . . . . . 29

Misc. Inspections (tanning, massage, ice rinks) . . . . . 12

Public Health and Environmental Complaints (investigations and reinspections) . . 47

Recreational Camps for Children (plan reviews, consultations and inspections) . . 33

Septic System Installation Inspections. . . . . 22

Septic System Percolation Tests/Soil Evaluations . . . . . 7

Septic System Plan Reviews and Consultations . . . . . 35

Stables . . . . . 17

Swimming Pools (public and semi-public) . . . . . 71

Tobacco Compliance Checks . . . . . 1

**SUMMARY OF BOARD OF HEALTH PERMITS ISSUED**

Burial Permits . . . . . 313

Disposal/Septic System Construction Permits. . . . . 11

Disposal/Septic System Installers . . . . . 12

Food Establishments . . . . . 76

Food - Temporary Events . . . . . 4

Funeral Directors . . . . . 6

Indoor Skating Rinks . . . . . 1

Massage Therapists/Practices. . . . . 23

Recreational Camps for Children. . . . . 18

Rubbish Haulers. . . . . 22

Septage Haulers . . . . . 4

Stables - Commercial . . . . . 5

Stables - Private . . . . . 9

Swimming Pools - Public and Semi-Public . . . . . 8

Tanning Facilities. . . . . 3

Tobacco Retailers. . . . . 12

Respectfully submitted,

Kathleen MacVarish, R.S.  
*Health Agent*

# REPORT OF THE PUBLIC HEALTH NURSE

## **I. School Health Services**

This was the second year of the Department of Public Health Enhanced School Health Services Grant that provided health services to the private schools. The grant was drastically reduced by the legislature in the budget process in February and both nurses hired to provide services to the private schools were dismissed by the Milton Public Schools. A part-time counselor assigned to Fontbonne Academy was also terminated. The administration of both elementary parochial schools decided to fund the nursing positions through the end of the school year. Each school received 5 hours of nursing services provided by the Board of Health. The increased workload in the schools is due to higher enrollments, with five kindergartens and two pre-kindergartens; the increase in the number of medications administered during school hours; the great number of environmental and food allergies; and the mandated screening services.

The analysis of the Behavior Risk Questionnaire administered to students at Fontbonne Academy was completed and the data was presented to parents, students and faculty. A Health Advisory Committee was formed to address the specific problems identified in the survey.

Hepatitis B Vaccine was once again offered and administered to Grade 6 students throughout town. This initiative, offered by the Board of Health for the past 8 years, has allowed hundreds of students to receive this vaccine, free of charge, during school hours.

## **II. Communicable Diseases**

The tuberculosis status of 30 residents was monitored throughout the year. These residents have been placed on preventive chemotherapy as most are recent immigrants from countries where there is a high prevalence of Tuberculosis.

A total of 64 communicable diseases were reported during the year. Investigation and follow-up were done by the Public Health Nurse on:

2 cases of Suspect TB	1 case of Viral Encephalitis
1 case of active TB	1 case of Legionella
1 case of Campylobacter	1 case of Amebiasis
16 cases of Pertussis	5 cases of Giardia
11 cases of Hepatitis C	9 cases of Salmonella
10 cases of Lyme disease	4 cases of Hepatitis B
1 case of Viral Meningitis	1 case Meningococcal Meningitis

An outbreak of Pertussis (Whooping Cough) occurred at the Pierce Middle and Milton High Schools between October and May. The investigation of cases and their contacts and the ongoing follow-up activities conducted by the school nurses was greatly appreciated by the public health nurse.

### **III. Community Health**

During the fall, six Flu and Pneumonia clinics were held at various sites throughout town, after much confusion surrounding the availability and subsequent staggered distribution of the vaccine, by the State Health Department. 1,250 doses of flu vaccine and 70 doses of pneumonia vaccine were administered with the help of Board of Health staff, many volunteers, visiting nurses and school nurses.

Blood pressure screening for all town employees was provided at the various work sites. Health counseling, education and referral were provided to those employees with elevated readings. Follow-up screening was offered at the Board of Health office throughout the year.

A skin safety program was conducted at both parochial schools for pre-school and kindergarten students. An educational program was presented to the students along with sun-safe bucket hats, water bottles and sunscreen samples. The program was funded by a grant awarded to the health department by MHOA and DPH.

All recreational camps for children were inspected with the Health Agent or Health Inspector and health records were reviewed for proper immunizations of campers and staff. A total of 15 children's camps operate in town during the summer months. Necessary boosters were administered to adult camp employees who are from other states and countries. All counselors were trained in the use of an Epi-Pen in case of emergency.

Education in the field of bio-terrorism continued throughout the year. Certification was received in Basic Incident Command offered by FEMA via the internet. Many meetings were attended with the Health Agent, at the local and state level, to share information and resources that are available to this community, in the event of a biological attack.

### **IV. Tobacco Control**

The Town of Milton continued as part of the Smokefree Communities Project with the towns of Brookline, Newton, Waltham and Wellesley. However, funding was eliminated by the legislature in the middle of the fiscal year. After 10 years of a very successful local tobacco control program, all activities were drastically curtailed.

Meetings were attended at Curry College in collaboration with the American Cancer Society to promote the elimination of smoking on the college campus. One



smokefree dormitory is to be offered to incoming students during the school year commencing in September.

## **V. Education/Planning**

During the year continuing education credits were received for attending seminars on Bioterrorism, Radiation Exposure, Emergency Preparedness, Emerging Infectious Diseases, Foodborne Illness Surveillance and Tuberculosis.

The Public Health Nurse attended multiple planning sessions on Bioterrorism, and Local Emergency Preparedness with Milton Hospital, Police, Fire, EMS and town personnel.

## **VI. Community Relations**

Captain - American Cancer Society Daffodil Day  
Co-President - Massachusetts Association of Public Health Nurses  
Member, Tobacco Advisory Board  
Member, Environmental Health and Safety Committee  
Member, Local Emergency Planning Committee

Respectfully submitted,

Mary A. Whitney, R.N. C  
*Public Health Nurse*

## **REPORT OF THE INSPECTOR OF ANIMALS**

Local Board of Health Regulations, Chapter 1 govern the *Keeping of Animals* for both commercial and private uses. To ensure compliance with the local regulations, Animal Inspector Dr. Morton Wolf inspected the four commercial stables in Milton. The inspections assess cleanliness and sanitation, bedding supplies for the animals, food storage practices, and most importantly, monitor the manure storage and handling. The inspections are critical to avoid the creation of nuisance conditions and breeding grounds for rodents and other pests.

The privately-licensed stables were also inspected pursuant to the Massachusetts Department of Food & Agriculture, Division of Animal Health and local regulations. In place of the official Barn Book used in past years, the state now requires a census sheet to be completed which records the numbers and types of animals housed in the Town of Milton.

All biting and scratching incidents reported to the Board of Health were investigated to make sure that the animals involved were current on their rabies inoculations.



The investigations included both animal-to-human contact, as well as animal-to-animal contact. Various types of quarantines were issued (isolation, strict confinement or close observation) depending on the circumstances of the contact and the immunization status of the animals involved. Follow-up visits were made prior to the end of the quarantine periods to authorize the release of the animal. During this fiscal year the following number of quarantines were issued:

10 days.....	24
45 days.....	25
6 months.....	12

Due to the sharp rise in the incidence of rabies in our community and throughout the state, animals suffering from wounds of unknown origin receive the strictest quarantine. The time period varies from 45 days, if the animal has been properly vaccinated, to 6 months for an animal not up to date on its shots. Weekly contacts are required to assess the health status of all animals under quarantine and to make sure that they are properly quarantined as defined by the State Department of Food & Agriculture. This year 28 wounds of unknown origin were investigated, as well as 18 dog or cat bites to humans and 6 animal to animal biting incidents, including encounters with skunks and bats.

Once again, Dr. Wolf oversaw the spring Rabies Clinic, co-sponsored by the Board of Health and the Kiwanis Club, with the assistance of the Milton Animal League. At this clinic, 83 dogs and 63 cats were inoculated against rabies and 35 dog licenses were issued.

In closing, the Board of Health members would like to thank all the Town Departments and agencies, without whose help our work would be much more difficult.

Respectfully submitted,

Patricia Callahan, R Ph, *Chairman*  
Mary Ellen Erlandson, Esq, *Secretary*  
Dr. Jeremiah "Jay" Lowney, *Member*

# REPORT OF THE HISTORICAL COMMISSION

To the Honorable Board of Selectmen:

June 30, 2003

The Milton Historical Commission met seven times in the past fiscal year, considering and acting on a number of matters relating to documentation and preservation of the town's historic places and structures. Members Walwood and Carter were reappointed to the commission upon expiration of their terms of office as members, and Ann Walsh was appointed to fill the vacancy caused by the resignation of member Evelyn O'Sullivan.

The commission's principal achievement was the submission to the Massachusetts Historical Commission of survey forms documenting more houses and other structures in the Columbine Rocks and Briarfield sections of Milton. These forms, the work of Preservation Consultant Edie Clifford, record important information regarding the development of these two residential areas and the single-family and two-family homes constructed within them in the years between World War I and World War II.

The commission reviewed the agreement between the Massachusetts Historical Commission regarding the rebuilding or renovation of the Collicot and Cunningham school buildings, and it monitored the proposed exterior design of the "Milton Landing" condominium development. The members were made aware of the potential razing and removal of the two Hallowell residences on Brush Hill Road and sought ways of documenting the interior spaces for the commission's archives.

The commission moved ahead with its plan to publish an informational brochure describing historic structures in the Milton Village/Lower Mills National Register District. Publication of the brochure will depend on private donations to cover layout and printing expenses since the commission's fiscal 2004 budget has no appropriation for these costs. The brochure will be similar to the history pamphlet published by the Trustees of the Milton Cemetery. The commission, working with its outside web designer, also resubmitted the archival photographs for inclusion of the commission's pages on the Town of Milton website.

The Cemetery trustees submitted to the commission their document, "Preservation Plan for the Historic Grounds", outlining the necessary steps to restore the stones, markers, walls, and other structures and to protect or replace certain trees and decorative plantings in the oldest section of the Milton Cemetery.

In December 2002 the Metropolitan District Commission submitted the entire MDC parkway network in and around the Blue Hills Reservation for listing on the National Register as historic parkways. The Massachusetts Historical Commission completed the necessary actions for listing at the end of June.

During the year the Planning Board notified the commission of two hearings regarding alteration of stone walls under the town's Scenic Roads bylaw. Members of the commission attended these meetings and similar meetings to ensure that preservation issues were noted.

Respectfully submitted,

Nicholas Carter, *Chairman*

Frances K. Westerbeke

Joseph J. O'Neill

Richard H. Walwood

Peter W. Gilmartin

Anthony M. Sammarco

Ann Walsh

# REPORT OF THE HOUSING AUTHORITY

To the Honorable Board of Selectmen:

June 30, 2003

The Milton Housing Authority, established by Town Meeting in 1975, administers low-income housing in the Town of Milton.

The properties owned by the Authority include thirty-nine (39) units of elderly/disabled housing at Miller Avenue, and six two-family houses. The Authority maintains two group homes: one houses eight special needs tenants, and the second houses six special needs residents and is barrier free. The waiting list for our family and elderly/disabled units was opened in January 1999. The elderly/disabled waiting list remains open; the family waiting list was closed in May 1999.

The Authority continues to administer the Section 8 Voucher Program, which is funded by the U.S. Department of Housing and Urban Development. The waiting list on the Section 8 Program is presently closed.

At the Annual Meeting in May 2003, the following officers were elected:

Joseph A. Duffy, *Chairman*

Catherine A. Shea, *Vice Chairperson*

Paul F. Vaughan, *Treasurer*

Ann F. O'Connor, *Assistant Treasurer*

Joseph F. Murphy, *Member*

Respectfully submitted,

Joseph A. Duffy, *Chairman*

# REPORT OF THE LEGISLATIVE COMMITTEE

To the Honorable Board of Selectmen:

June 30, 2003

The members of the Legislative Committee are Robert E. Barrett, Walter J. Connelly, Theodore E. Daiber, John P. Flynn and Christopher S. Pitt.

The Committee's scope includes the following areas of responsibility; land use, including building and zoning, subdivision control, health and environmental issues; waterways, historical commissions and districts, cemeteries, and parks and playgrounds; real property, including acquisition by purchase, eminent domain taking or gift, sale of property, lease of property, easements, and licenses; contracts, including bidding, design services, architects, engineers and project managers, consultants and vendors, and construction of public buildings and public works; public safety, including police, fire, emergency medical services and DPW; general government, including organization, elections, by-laws, regulations, municipal finance, revenue sharing, assessment, tax collection, payment in lieu of taxes, tax abatement, tax takings, tax title, foreclosures, overrides, Town Meeting, open meeting, public records, licensing, conflict of interest, legislation and utilities; litigation, including cases involving civil rights, employment discrimination, sexual harassment, tort claims, contracts, construction, civil service, workers' compensation, unemployment compensation, zoning, tax abatement, and defects in ways; and personnel, including employment benefits, unemployment compensation, workers' compensation, collective bargaining, civil service, retirement, veterans' benefits and insurance; and, schools, libraries, trusts, nonprofit organizations and charities.

I wish to thank the members of the Legislative Committee for their service to the town of Milton.

Respectfully submitted,

John P. Flynn, *Chairman*



# REPORT OF THE PUBLIC LIBRARY TRUSTEES

To the Honorable Board of Selectmen:

June 30, 2003

The Board of Library Trustees have passed a very busy year; overseeing the completion of some projects and the commencement of some very exciting new projects.

The beginning of this year found us deeply involved in completion of the move of the Smith House and in planning for the next phase: the installation of a temporary parking lot on the former Smith property and the eventual expansion of our Central library.

In the spring, we welcomed our new director Philip McNulty who has already brought energy and greater efficiency to the library; expanding loan periods and story hours, weeding our collection of books and other media and upgrading the computer network as well as contributing immeasurably to the library expansion program planning process.

Circulation continues to rise and attendance at children's programming has increased as well.

The Trustees are particularly grateful to the Friends of the Library for their continued fundraising through their popular book sales and for their continued programming support. We also wish to thank the members of the Library Space Needs Committee for their tireless work in helping Milton to achieve its goal of an efficient, vibrant library and cultural center that serves the needs of all its citizens.

The newly formed non-profit Milton Library Foundation is already planning a capital campaign to privately fund a significant portion of our renovation/expansion plan, in continuation of our goal to complement Town and State support for the library with private funding, where possible. The best example to date of this is the Smith House Move paid for entirely with private funds; enabling a project to occur that has opened tremendous new opportunities for our library without incurring cost to the taxpayer.

The Trustees thank all Town Officials, library staff, Friends, volunteers, library patrons and fellow citizens who have helped and continue to help the Trustees improve library services.

As the Milton Public Library faces its Centennial Celebration in 2004, the Trustees look forward to the next hundred years of the library feeling grateful that we have a community that continues to support its library. The Trustees pledge to continue to work to provide a welcoming learning environment where every citizen and visitor to our community can be culturally and educationally enriched.

Respectfully submitted,

Kathryn A. Fagan  
*Chair*

# REPORT OF THE PUBLIC LIBRARY DIRECTOR

To the Honorable Board of Selectmen:

June 30, 2003

I have the honor of presenting the 130th Annual Report of the Milton Public Library for the year ending June 30th, 2003.

This was another momentous year in the history of the Milton Public Library. Glenn R. Coffman retired in November 2002, after 18 years as Library Director. Also, two major strides were taken towards the goal of a new public library building.

Glenn Coffman had many achievements in his term as director, from computerization of the library, renovation of the Children's room in 1997 to restoration of Sunday hours in the late eighties. Assistant Director Daniel D. Haacker ably served as interim Director until I began service on March 10, 2003.

The most visible stride towards a renovated and expanded library was the completion of the Smith House move. The Smiths re-occupied their house in April 2003, completing the land swap agreement made with the Town. This achievement makes it feasible to invest in an expanded library on the current site, and also to have a reasonable amount of parking. In that way the historic building opened in 1904 can be restored and preserved, while adding much needed space.

Exactly what new space is needed in a new library is outlined in a document called the Library Building Program. This program was thoroughly revised in the spring of 2003. It envisions a library with much more room for students and researchers to sit and to use computers, an expanded collection of books and media — especially in the children's room, all in a building that has modern mechanical systems and is thoroughly accessible to the disabled.

The next step was to sign a contract with Schwartz/Silver Architects to provide a schematic design of the expanded library. These schematics will be the basis for the library to apply for state construction grants, solicit private donations, and present to the Town for full project funding.

These plans will take some time to come to fruition, so there is still a great deal to do to maintain and improve the existing library. During the year work was done to rearrange seating and shelving in the Young Adult room, to upgrade emergency exit doors, add electrical capacity for computers, and remove dangerous spalling conditions from the stone overhanging the rear entrance.

The East Milton Branch continues to provide service to residents of that busy neighborhood. A new Branch Librarian, Meghan Malone, was appointed in September of 2002. Meghan conducted a well-received series of children's programs through the

year, culminating in the first annual Teddy Bear picnic in June. The Branch received new carpeting in February. Thayer Nurseries did a wonderful job maintaining the landscaping at the Branch. East Milton Branch circulated 19,913 books in FY 2003.

Milton pre-schoolers were able to attend an array of story hours and programs at the Main Library as well. In June the Summer Reading Program was kicked off with a cookout, crafts and storytelling.

Reference services continued to evolve, with more assistance needed for computer use and less for traditional informational questions. 12,423 people signed up to use the libraries' internet accessible research computers. The library also handled 7,248 reference and readers' advisory inquiries from library patrons, both in person and by telephone.

Other personnel changes occurred during the year. Arlene Waterman took over as Administrative Assistant at the beginning of the fiscal year. Tanya James shifted from the East Milton Branch to working in the Main Library children's and reference rooms.

The Milton Garden Club continued to maintain the beautiful garden at the front of the Main Library.

The Friends of the Milton Public Library played a pivotal role this year in providing support to the library. Not only did they support museum passes, run frequent book sales and organize an array of interesting programs, they raised a significant amount of money with special events such as the Bruins' hockey game and the fine art sale. This support was critical in buying enough books for the collection so that the library continued to meet state aid standards during a very difficult budget year across the state.

To conclude, I would like to thank the Trustees, Library Staff, other Town employees and the people of Milton for a very warm reception and a great deal of help in my start as Library Director.

Respectfully submitted,

Philip E. McNulty  
*Director*

**Milton Public Library  
Circulation of the Collection**

Books	151,551
Periodicals & Newspapers	6,512
Audio Recordings	14,414
Video Recordings	36,798
Computer Software	152
Miscellaneous	<u>86</u>
Total Borrowing	209,513

**Interlibrary Loans & Non-Resident Use**

Materials received from other libraries for use in Milton	18,803
Materials sent to other libraries	22,181
On-Site loans to residents of other towns	20,019

**Services Provided**

Total Hours the Main Library was open	3,264
Total Hours the East Milton Branch was open	1,222
Total number of Saturdays open	40
Total number of Sundays open	25
Attendance in library	140,532
Number of reference questions answered	7,248
Number of Children's programs offered	108
Attendance at all Children's programs	2,051
Number of programs for adults offered	37
Attendance at all adult programs	1,114
Volunteers helping at the library	48
Estimated number of hours volunteered	1,156
People registered for a Milton library card	16,593

**The Library Collection**

<b>Materials Held</b>	<b>Adult &amp; YA</b>	<b>Children's</b>	<b>Total</b>
Books	85,195	31,119	116,314
Newspapers & Periodical volumes	320	20	340
Audio Recordings	3,159	302	3,461
Video Recordings	2,965	756	3,721
Software & materials in electronic format	91	0	91
Microforms	222	0	222
Kits & miscellaneous	<u>2</u>	<u>0</u>	<u>2</u>
Total Items in Collection	91,954	32,197	124,151

East Milton Branch Holdings included above	25,272
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# REPORT OF THE LIBRARY TREASURER

To the Honorable Board of Selectmen:

June 30, 2003

## ANNUAL STATEMENT AS OF JUNE 30, 2003

The funds in the care of the Trustees of the Milton Public Library were invested as summarized in the following tables as of the close of the fiscal year, June 30, 2003.

### General Fund of the Trustees

2003	\$285,357.68	Interest \$8,588.48	\$15,212.30 withdrawn
2002	390,807.67		

These investments represent funds provided by the following donors: Margaret Blair, Ellen Charming, Augusta Phillips Gardner Churchill, Aimee Draper, Miriam S. Draper, Rose Dabney Forbes, an anonymous gift in memory of Waldo Emerson Forbes, Amor Hollingsworth, Marion Davis Hollingsworth, Albert J. Johnson, the family of Edward Crosby Johnson II, Henry Parsons Kidder, Eleanor Pope Martin, Harriet B. Mears, the Milton Woman's Club, Anthony M. Sammarco, Florence I. Tucker, Sarah Vose, Mrs. Joseph Cutler Whitney, J. Huntington Wolcott, Roger Wolcott, and the sale of the Albert Bierstadt painting, which was donated by Mrs. Dana.

### Milton Public Library Building Expansion Fund

2003	\$151,477.17	Interest \$4,995.62	\$60,000.00 withdrawn
2002	119,400.29		

This fund was established by an anonymous donor to provide construction capital for future renovation and expansion of the main library facility.

A detailed list of investments held by the Trustees of the Milton Public Library for the benefit of the library is as follows:

<u>Cash &amp; Money Funds</u>		90,011.27
Quantity	Position	Market Value
<u>Equities</u>		
6	Five Star Quality Care	9.00
400	HRPT Properties Trust	3,680.00
500	Landauer	20,305.00
300	Quaker Chemical Corp.	7,530.00
200	Washington Real Estate	<u>5,420.00</u>
		36,944.00



### Bonds

10,000	IT&T 7.5% - 7/1/2011	9,800.00
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### Mutual Funds

5,062.971	Fidelity Charles Street Trust	55,692.68
2,029.469	Fidelity Spartan High Income	17,453.44
5,348.003	Fidelity Intermediate Govt	56,047.07
4,253.247	Vanguard Wellesley Income	88,212.34
4,907.894	USAA Income Stock	64,735.12
971.773	Fidelity Convertible Securities	<u>17,938.93</u>
		300,079.58

### **Julia D. Stackpole Memorial Fund**

2003	\$17,980.72	Interest \$740.25	no withdrawals
2002	16,368.45		

This fund was established through donations received from members of the Stackpole family and colleagues and friends in memory of Miss Julia Stackpole, a former MPL librarian, for annual scholarships for library pages.

### **Harry R. Hoyt Trust Fund**

2003	\$82,533.59	Interest \$3,414.06	no withdrawals
2002	70,723.06		

This fund was established by the donor to generate income to purchase both children's books and biographical books.

### **Anthony M. Sammarco Fund**

2003	\$3,400.69	Interest \$18.91	no withdrawals
2002	3,483.92		

This fund was established by the donor to earn income that would be used for the unrestricted benefit of the library.

### **Buchanan Historiography Fund**

2003	\$3,662.98	Interest \$262.73	no withdrawals
2002	3,033.57		

This fund was established by the donor to enable the library to purchase books and other materials relating to the study of the techniques of historical research and writing.

### **Milton Art Association Fund**

2003	\$7,519.63	Interest \$74.29	no withdrawals
2002	7,324.13		

This fund was established in 2002 by the donation of \$7,300.00 from the Milton Art Association.

### **House Move Fund**

2003	\$1,476.30	Interest \$4.35	\$97,769.91 withdrawn
2002	0		

This fund was established in 2003 by an anonymous donation of \$97,768.12 for the Smith-Tuell house move.

### **Hyde Park Bank Checking Account**

2003	\$84,769.27	Interest \$593.06
2002	80,695.57	

A detailed list of investments held in the Julia D. Stackpole Fund, Harry R. Hoyt Fund, Anthony M. Sammarco Fund, Buchanan Historiography Fund, Milton Art Association Fund, and House Move Fund is as follows:

<i>Cash &amp; Money Funds</i>	9,593.11
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#### *Mutual Funds*

2,625.311	Thornburg Limited Term US Govt.	35,126.67
493.014	Northeast Investors Trust	3,529.98
191.351	Scudder Growth & Income	3,388.84
5,335.687	Vanguard Long-Term Treasury	<u>64,935.31</u>
		106,980.80

### **Fine Arts Fund**

2003	0	Interest \$218.74	\$39,059.09 withdrawn
2002	\$37,600.03		

The fund was established from monies from the sale of paintings, prints, and other artwork held by the Trustees of the Milton Public Library with the proceeds invested to generate income to display, conserve, and protect the remainder of the holdings.

## Milton Public Library Capital Fund

2003	0	\$588.65 withdrawn
2002	\$590.27	

The funds for the benefit of the Milton Public Library in the custody of the Town Treasurer, as agent for the Milton Public Library, were invested as summarized in the following tables as of the close of the fiscal year, June 30, 2003.

## Nathaniel T. Kidder Fund

2003	\$96,341.89	Interest \$3,210.13
2002	89,771.00	

## Oakland Hall Trust Fund

2003	\$29,684.62	Interest \$980.09
2002	29,289.50	

A detailed list of investments held in the name of the Nathaniel T. Kidder Fund and the Oakland Hall Trust Fund is as follows:

<i>Cash &amp; Money Funds</i>	39,860.28
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### *Mutual Funds*

978.506	Fidelity Financial Trust	18,043.65
1,534.579	USAA Income Stock	20,287.13
1,491.796	Vanguard Wellesley Income	30,939.85
1,732.882	Vanguard Long-Term Corporate	<u>16,895.60</u>
		86,166.23

Respectfully submitted,

Eugene S. Boylan, *Treasurer*  
*Board of Trustees*  
*Milton Public Library*

# REPORT OF THE METROPOLITAN AREA PLANNING COUNCIL

To the Honorable Board of Selectmen:

June 30, 2003

The Metropolitan Area Planning Council is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 city of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

- **Municipal planning:** working with more than 25 communities under the Executive Order 418 program. EO 418 provides communities with up to \$30,000 in state funding to undertake overall visioning on local planning issues, including housing, economic development, natural resources, and transportation.
- **Bringing advanced technology to cities and towns in the region:** a contract with Pictometry International will provide aerial photographic images that municipal departments, including police and fire, can utilize to improve service delivery.
- **Adoption of smart growth principles:** MAPC developed and adopted principles of good planning practice that will encourage sustainable patterns of growth to benefit people living throughout the metro Boston region. MAPC is also a founding member of the Massachusetts Smart Growth Alliance.
- **Metro Data Center:** The Center is an official US Census affiliate, helping to distribute demographic data throughout the region, including demographic, economic, and housing profiles for all 101 communities in metro Boston.
- **Transportation planning:** as vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the 25-year Regional Transportation Plan as well as the annual Transportation Improvement Program, including trans-



portation spending priorities for the region. We also spearheaded development of transportation spending criteria, taking into account environmental, economic, and equity considerations.

- **Metropolitan Highway System Advisory Board:** MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority.
- **Regional Services Consortia:** The four regional consortia established by MAPC collectively purchased \$18 million in office supplies and highway maintenance services for its 31 member municipalities. The project also facilitates collegial forums among members' chief administrative officers focused on collaborative problem solving and resource sharing.
- **Metro Mayors Coalition:** Working with the mayors and city managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, security and emergency coordination, and municipal relief legislation.
- **Homeland security:** addressing homeland security issues by facilitating cross-municipal partnerships between police, fire, and emergency management departments to acquire and share equipment, and more generally to plan for emergencies involving multiple municipalities.
- **Hazard mitigation:** initiating a federally-funded partnership to produce a hazard mitigation plan to protect nine coastal communities in the event of natural disasters, including flood, winter storm, wind, fire, and geologic hazards.

Please visit our website, [www.mapc.org](http://www.mapc.org), for more details about these and other activities.

### **Metrofuture: Making A Greater Boston Region**

MAPC has launched a new civic process, called MetroFuture, to create an updated regional vision and growth strategy for metropolitan Boston. MetroFuture engages city and town governments, state agencies, non-profits, business, labor and academic groups in this planning process. The outcome will be a vision and growth strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement this new framework for addressing the challenges facing metropolitan Boston.

The effort to create this new strategy was launched on October 29, 2003 at a Boston College Citizens Seminar. More than 400 citizens from a wide range of local and regional groups attended the event, and expressed their opinions on the region's resources and challenges as well as their own visions for the future. This input will be critical as we move to the next phase of this exciting multi-year project. Please visit the project web site, [www.metrofuture.org](http://www.metrofuture.org), for more information.



**Inner Core Committee (Arlington, Belmont, Boston, Braintree, Brookline, Cambridge, Chelsea, Holbrook, Lynn, Malden, Medford, Melrose, Nahant, Newton, Quincy, Randolph, Saugus, Somerville, Waltham, Watertown, Winthrop)**

The Inner Core Committee (ICC) determined overall transportation goals for the sub region and prioritized transportation projects. It then used these results to review the draft Regional Transportation Program, Transportation Improvement Program, and Unified Planning Work Program and provided comments to the Metropolitan Planning Organization. In addition, the ICC began planning for the Inner Core Regional Visioning and Growth Strategy events, created a spin-off committee to help plan the events, reviewed and forwarded comments on the Land Use Reform Act to MAPC's Legislative Committee, and developed guidelines for reviewing and commenting on large-scale projects in the sub region. The committee hosted meetings on a variety of planning topics including economic development funding programs, the MBTA's land disposition program, and Department of Housing and Community Development's Planned Production Guidelines. In addition to ICC members, others, including state agencies, local community development corporations, and residents of the sub region attended these meetings.

MAPC Annual Report prepared and submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

Respectfully submitted,

Taber Keally  
*MAPC Representative*

## **A MESSAGE FROM THE NORFOLK COUNTY COMMISSIONERS**

To the Citizens of Norfolk County:

Norfolk County continued to carefully monitor spending in fiscal year 2003. Numerous improvements throughout the County were as follows:

- Capital improvements to district courthouses in Quincy, Brookline, and Dedham, as well as approval of \$1.5 million bond issue to fund improvements to Stoughton, Wrentham and Superior courthouses
- New computer-assisted document intake and research systems at the Registry of Deeds, along with ongoing expansion of library of computer accessible records
- Approval of a new chemistry lab at Norfolk Agricultural High School
- Approval of a new MIS system for Norfolk County
- County Engineering and Survey services provided to towns, as requested by municipalities
- Major renovation of bunkers #14 and #15 at Presidents Golf Course
- Grants to D.O.V.E. (Domestic Violence Ended), R.S.V.P. (Retired Senior and Volunteer Program), \$500 grants to numerous local food pantries

We mourned the passing of our Register of Deeds Paul D. Harold (former State Senator), who was in the process of making many technological improvements within the Registry. Designated to carry on Mr. Harold's admirable work was William P. O'Donnell, who resigned as Norfolk County Commissioner to accept the appointment. We were also very fortunate to appoint Francis W. O'Brien of Dedham to fill the vacant Commissioner's position. We look forward to working with Mr. O'Brien and Mr. O'Donnell, who both bring a wealth of experience to their respective positions.

Within our 2003 Annual Report publication is provided more detailed information regarding County activities.

As County Commissioners, we convey our thanks for the superb support of our legislators, municipal officials, members of the Norfolk County Advisory Board, and our department heads and employees for performing their jobs in an exemplary manner. We especially thank our citizens for allowing us the privilege of serving them.

Respectfully submitted,

Peter H. Collins, *Chairman*  
John M. Gillis  
Francis W. O'Brien

# **REPORT OF THE BOARD OF PARK COMMISSIONERS**

To the Honorable Board of Selectmen:

June 30, 2003

The Board of Park Commissioners is pleased to submit the following annual report for the period ending June 30, 2003.

The Parks and Recreation Department is responsible for maintaining approximately 85 acres of town property, including areas at Kelly Field, Andrews Park, Mary C. Lane Playground, Shields Park, Gile Road Athletic Complex, Crane Park, Turners Pond and Town Landing. In addition, our recreation programs provide a wide variety of activities year round for both children and adults. We have continued to add new programs and improve on current ones. All recreation related programs offered by the Park Department are conducted through our self-supporting revolving account.

The Parks and Recreation popular Summer Playground Program was held at Cunningham Park. The Board of Park Commissioners wishes to thank the Cunningham Foundation for their support and in particular facility manager Mr. Dave Wahlgren. This program ran for 7 weeks, was staffed with enthusiastic recreation counselors, comprised of Milton teens, and was open daily from 8:30 to 3:00 p.m. Participants, ages 7-13, were able to enjoy organized sports, games, special events on site, swimming at the park pool, arts and crafts and weekly field trips. The field trips included a Spirit of Boston Boat Cruise along with visits to Lazar Zone, Water Wizz, Boston Bowl, lunch at Castle Island, weekly movie days, Junior Olympic competition and many other special events. Disney on Wheels visited the first week of the program and supplied music, games and ice cream for all the campers. Total participation for the summer program was 210.

The Summer Playgroup Program took place at Mary C. Lane Playground for 5 weeks. This program offered children ages 4-6 daily activities, which included games, arts and crafts, and sports. It also offered parents of these children an opportunity to make new acquaintances. Total participation was 60.

Once again we offered a number of sports clinics throughout the summer. Weekly clinics were offered on the following sports: Boys and girls basketball, softball, lacrosse, track and field, soccer and golf. Our six-week tennis instruction program, offered to children ages 5-12, continued to be one of our most popular sports clinics.

Although town funding for the popular Summer Band Concert series has been cut from our budget, with the support of local sponsors, we have been able to continue this popular tradition. These Tuesday performances provide a night of enjoyment for the seniors of the town as well as many young families.

Our 2001/2002 ID Recreation Program for middle school children continued to be very popular with a total membership of 800 students. This program is open to all middle school students who live in Milton and is responsible for providing safe recreational activities throughout the school year. Activities for 2001/2002 included numerous dances at the Pierce Gym and Cunningham Hall, a trip to the Dedham Racquet Club where the participants played basketball, swam and tried their hand at rock climbing. The highlight of the program once again was the annual Spirit of Boston Boat cruise around Boston Harbor. Four hundred students enjoyed the day cruising the harbor listening to music, dancing, eating and hanging with their friends. The Commissioners are very grateful to its volunteer board and all the chaperones that have made this program such a tremendous success.

Over the past few years the Park Department has offered an increased number of adult Recreation Programs. The Adult Tennis League for both Men and Women was a continued success in its third year. This program is held at the Kelly Field tennis courts and runs for 6 weeks from June through July.

Adult golf instruction at the Ponkapoag Golf Club was offered through our department in May and September. Five one-hour sessions recommended for the new golfer included: instruction in set up, iron play, wood play, chipping, putting and basic rules of etiquette. Total enrollment was 70.

The Park Department sponsored several adult day trips this year, to Mohegan Sun Casino and Foxwoods Casino in Connecticut. In March, we sponsored a trip to the Boston Theatre District to view Mama Mia.

The Milton Park Department is committed to offering the Special Needs children in our community a year round schedule of activities. We have been able to expand and improve our program with financial help from the Milton Junior Women's Club, The Cunningham Foundation, and the Three-on-Three Basketball Tournament.

The Summer Special Needs Camp ran for 6 weeks during July and August. The program is a joint effort on the part of the School Department and the Park Department and offers students a balance between academics and recreation. Once again this year, the campers enjoyed the Cunningham Pool and a variety of special events, which included bowling, movies, fishing and a trip to the zoo.

The Gym Buddy Program, run in part with the Milton High School Community Service Program, took place for the sixth consecutive year on Wednesday evenings at the Cunningham School Gym. This program provides an opportunity for developmentally delayed and/or physically handicapped children to socialize and interact with their peers. The program has grown tremendously in 6 years and has been a huge success.



Our Special Needs bowling program at the Cunningham lanes was expanded from October to March after a successful first year.

Our department also ran a very successful Fall Outdoor Basketball Program from September to October at the Casey Basketball Courts on Gile Road. The program is open to all children grades 3 thru 8. We had 240 boys and girls competing. There were five age divisions with a total of 23 teams competing.

Once again, ski and snowboard instruction was offered to all Milton residents ages 7 to 17 during January and February. This program offered a 5-weeks and a 7-weeks instruction class on Saturday mornings. Enrollment was 220. The program is held at the Blue Hills Ski Area, which is owned and operated by Ragged Mountain.

In March, our department in conjunction with Steve Windwer ran the Three-on-Three Basketball Tournament. It was held at the Milton Academy Gym, with over 40 teams participating. This tournament continues to grow in popularity each year and has turned into an annual community event.

In the spring we ran our fifth annual Easter Egg Hunt at Cunningham Park. In addition, the 10th annual Edward H. Baker Fishing Tournament was held at Turners Pond in May. More than 300 families and friends enjoyed both events.

Once again we ran a Spring Youth Basketball Program. The program ran from March through May with 145 boys and girls in grades 6-12 competing.

The Milton Youth Sports Advisory Committee (M.Y.S.A.C.) played another important role this year in assisting the Park Department with field projects. The group's mission is to identify field rehab projects and raise money to fund these projects. The following town organizations are active participants with this committee: Milton Park Department, National Little League, American Little League, American Legion Baseball, Traveling Soccer, Town Soccer, Youth Lacrosse, Milton High Boosters, Girls Softball, and Youth Football. In August, an irrigation system was also installed at Andrews field to help maintain those fields. The new system will irrigate two baseball diamonds, one softball diamond and multiple soccer fields. The success of the Andrews field project provides a model for the future maintenance and improvement of our athletic facilities.

Improvement projects to our parks and playgrounds this year include the ongoing turf maintenance program as well as the upgrade of fiber and play sand at all of our recreational facilities. The Kelly field backstop was enlarged, for safety purposes, to reduce the number of baseballs landing in the parking lot.

The new High School construction project at Gile Road extended into a second summer. The construction continued to have a major impact on a number of our play-



ing surfaces. Playing surfaces off line for a second summer consist of the following: the practice football field, lacrosse field, soccer practice/game fields, 4 baseball diamonds, 2 softball diamonds, 2 basketball courts and 4 tennis courts.

Also in May, the Board of Park Commissioners was reorganized with Barbara J. Brown as Chairman, John J. Davis as Secretary and Terence J. Driscoll as Member.

The Board of Park Commissioners wishes to thank our many volunteers who assist us throughout the year and who provide many hours of service to the community. We extend our appreciation to the Board of Selectmen and other town departments and their administrative staffs for all of their support. In particular, we wish to extend our gratitude to our exceptional staff: David J. Perdios, Director of Parks and Recreation, and to Jean Leone, Principal Clerk, for their many hours of devotion to the recreational needs of Milton.

Respectfully submitted,

Barbara J. Brown, *Chairman*  
Terence J. Driscoll, *Secretary*  
John J. Davis, *Member*

# REPORT OF THE PERSONNEL BOARD

To the Honorable Board of Selectmen:

June 30, 2003

During the twelve-month period, July 1, 2002 through June 30, 2003, the Personnel Board held 17 meetings. The Board continued its efforts to ensure compliance with the Town's Personnel and Equal Employment Opportunity policies, as they apply to hiring and promoting. The Board reaffirmed its objective to assist Department Heads in their equal opportunity efforts

During Fiscal Year 2003, the Board continued to make important decisions with respect to various Town positions within the Classification Plan as follows:

- The Board approved an increase in the Health Inspector's hours from 15 to 19 hours per week, effective July 1, 2003.
- A title change of the Town Engineer/Planning Director title by eliminating "Planning Director", making this a full-time Town Engineer position.

The following positions were created in Fiscal Year 2003, effective July 1, 2003:

- Permanent part-time Conservation Assistant position, 25 hours per week, Level 4.
- Department of Public Works Program Manager position, Level 8.
- Town Planner position, Level 8.
- Civil Engineer position, Level 7.
- Three — W3 P.W. maintenance craftsman, motor equipment operator Grade 2, motor equipment repairman helper and apprentice tree surgeon positions in the Department of Public Works.
- Four — W2 P.W. maintenance man, grounds maintenance, water and sewer maintenance man, motor equipment repair helper, motor equipment operator Grade 1, apprentice tree surgeon positions in the Department of Public Works.

The following positions were eliminated in Fiscal Year 2003:

- Assistant Director of Public Works (Administration) Level 10 position.
- Senior Engineering Aide Level 4 position.
- Two — W4 Working foreman, P.W. construction and maintenance craftsman, motor equipment operator Grade 2, motor equipment repairman helper and apprentice tree surgeon positions in the Department of Public Works.

In light of the difficult financial climate, the Board voted to recommend to the Warrant Committee a 0% wage adjustment for personnel under its jurisdiction for fiscal year 2004, effective July 1, 2003. The Warrant Committee recommended a 0% wage adjustment to Town Meeting for personnel under the Personnel Board's jurisdiction.

The Board sincerely appreciates the assistance and cooperation that all employees and Government Boards extended during this reporting period.

Respectfully submitted,

Stephen G. Hennessy, *Chair*

Iris G. Kennedy

Paul V. Lyons

John M. Pender

Ann E. White

# REPORT OF THE PLANNING BOARD

To the Honorable Board of Selectmen:

June 30, 2003

During fiscal year 2003 (July 1, 2002 to June 30, 2003), the Planning Board met 24 times. The Board dealt with a range of planning issues most particularly with respect to two developments in Milton Village. After extensive hearings during the Summer and Fall, the Board issued a special permit for redevelopment of the former Hood cold storage warehouse site into a mixed-use commercial and residential building with associated park land and other amenities. Provision was made to permit the Milton Yacht Club's continued use of a portion of the town's waterfront.

The Board also conducted extensive hearings on the application of Extra Space Storage for site plan approval of a plan for reuse of the 19th Century warehouse buildings, once part of the Walter Baker Chocolate Factory. The approval contemplated additional development of various smaller buildings on the site.

The Board approved an open space subdivision on a large parcel off Woodland Road. The subdivision is less dense than a conventional subdivision and will be served by a privately maintained drive rather than a public street.

The Board gave site plan approval to an application by Thomas Nurseries for a greenhouse addition. Various conditions were imposed to alleviate concerns raised by neighbors. Various plans not requiring formal approval under the Subdivision Control Law were approved by the Board. Approvals were also given for certain changes along scenic roads pursuant to the Town's Scenic Road bylaw.

In March, the Board met with Kurt Gaetner of the Executive Office of Environmental Affairs and discussed Milton's current development pattern, the Town's build-out analysis and open space protection.

There were also several informal discussions with developers regarding various proposed Chapter 40B projects. The Board reviewed its *Rules and Regulations* with a particular focus on raising fees to levels comparable with similar communities.

Throughout the year the Planning Board was well served by Kathleen O'Donnell, Administrative Assistant, by Planning Director Paul Kanter and by Interim Planning Director Philippe Plageman. The Board would like to extend a special note of thanks to Mr. Plageman for all his efforts, especially for helping to identify our planning needs and for his help with the process for hiring a new planner.

Paul D. Kanter, P.E., R.L.S. gave 30 years of superb service to the Town of Milton as its Planning Director and Town Engineer. Paul Kanter exemplified excellence and earned the highest respect from colleagues and his fellow Milton citizens. The Board thanks Paul and wishes him good luck in his new endeavors and is grateful and better for knowing him and working with him.

Respectfully submitted,

Alexander Whiteside, *Chairman*

Edward Duffy, *Secretary*

J. William Dolan

Bernard J. Lynch

Michael P. Zimmer

# REPORT OF THE PLUMBING AND GAS DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

<u>Month</u>	<u>Number of Permits</u>	<u>Plumbing</u>	<u>Gas</u>	<u>Fees Received</u>
JULY	101	63	38	\$3,025.00
AUGUST	101	63	38	\$3,010.00
SEPTEMBER	95	56	39	\$2,500.00
OCTOBER	96	56	40	\$2,145.00
NOVEMBER	98	47	51	\$2,120.00
DECEMBER	111	50	61	\$2,160.00
JANUARY	76	41	35	\$1,465.00
FEBRUARY	69	37	32	\$1,290.00
MARCH	70	42	28	\$1,910.00
APRIL	62	36	26	\$2,980.00
MAY	104	65	39	\$2,030.00
<u>JUNE</u>	<u>101</u>	<u>61</u>	<u>40</u>	<u>\$ 1,850.00</u>
<b>TOTALS</b>	<b>1084</b>	<b>617</b>	<b>467</b>	<b>\$26,485.00</b>

Permit fees amounting to twenty-six thousand four hundred and eighty-five dollars (\$26,485) were collected and turned over to the Town Treasurer. Fees for sealing of weights and measures amounting to one thousand seven dollars (\$1,007) were also collected and turned over to the Town Treasurer.

I wish to thank the Honorable Board of Selectmen, all Town Departments and Secretaries Diane Colligan and Janice Freeman, who have assisted me.

Respectfully submitted,

Mark A. Kelly  
*Inspector of Plumbing and Gas*  
*Sealer of Weights and Measures*



# REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

I herewith submit my report for the 12-month period July 1, 2002 through June 30, 2003.

## ALL CATEGORIES INCLUDING ATTEMPTS

Homicide	0	Sudden Deaths	18
Rape	1	Fire Alarms	422
Robbery	17	Burglar Alarms	1,502
Assault & Battery	17	Domestic Complaints	186
Breaking & Entering	20	Youth Disturbance	744
Larceny	130	Neighbor Disturbance	249
Auto Theft	12	Trespassing Complaints	20
Arson	1	General Service	898
Vandalism	140	Notification	103
Sex Offenses	5	Warrant Service	56
Narcotics	15	Animal Complaints	140
Other Crimes	7	Dog Bite/Animal	1
OUI	8	Annoying Phone Calls	65
Protective Custody	31	Stolen MV Recovered	41
Other MV Violations	414	Zoning Violation	15
Suspicious Activity	919	Assist Other Departments	383
Missing Persons	73	Suicide & Attempts	8
Medical Service	1,332		

## MOTOR VEHICLE STATISTICS

Property Damage Accidents	512
Personal Injury Accidents	100
Hit-and-Run Accidents	52
Illegal Parking Complaints	3,661
Traffic Complaints	6,590

## **NEW APPOINTMENTS**

Three new officers were appointed this year:

February 24, 2003 - Stephen D. Kelly  
Maria A. Poles  
Gennes J. Seaton

With the dissolution of the Youth Department, the position of Youth Counselor was transferred into the Police Department. Vicki McCarthy joined the department in January 2003.

## **RETIREMENTS**

Four members of the Department retired during this period:

Patrol Officer Paul P. Baleyko - October 31, 2002  
after 28 years of service.

Patrol Officer John E. Lank, Jr. - June 26, 2003  
after 34 years of service.

Patrol Officer Gerard J. Mahoney - March 14, 2003  
after 31 years of service.

Patrol Officer Jean M. Stapleton - January 2, 2003  
after 22 years of service.

## **RESIGNATIONS**

Patrol Officer Bob Lee, Jr., after nearly 10 years of service, informed the department that he would be resigning effective July 6, 2003 to accept a position with the Newton Police Department.

## **DEATHS**

The Department was saddened to hear of the death of Donald L. Hunt on March 11, 2003. Don was a member of the force from August 7, 1958 until his retirement on September 1, 1979.

The Police Department sponsored its Ninth Citizen Police Academy, bringing the total number of residents who have graduated from the 11-week program to approximately 270. R.A.D. self-defense programs were also offered again by the Department. Nearly 300 women of Milton have completed this program.

I wish to express my sincere thanks, for their loyalty and cooperation, to the members of the Patrol Division, Detectives, Auxiliary Police, Traffic Supervisors and Clerical Personnel of this department. I wish to thank the Board of Selectmen, David W. Owen, Town Administrator, the Justices, Clerks and Probation Officers of the Courts and officials and employees of other Town Departments who have assisted us during the year.

Respectfully submitted,

Kevin J. Mearn  
*Chief of Police*

# REPORT OF THE PUBLIC WORKS DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

## Introduction

Fiscal Year 2003 is the year that the DPW reorganization plan was conceived, written, presented and approved. The plan is reprinted as originally presented to the Board of Selectmen:

**Executive Summary.** Public Works provides important services to any community. These services impact public health, safety and education, as well as the economic vitality and physical character of a town. The Milton DPW is organized by program area: General Public Works, Water, Sewer, Solid Waste, and Vehicle Maintenance. The department has a fiscal year 2003 operating budget of \$4.1M and 37 employees.

Public Works was established as a town department in 1973. The overall size of the DPW has been consistently reduced almost every year since its inception. 18 positions were eliminated in the 1970s and again in the 1980s. The 1990s saw a slowing of the cutbacks, reducing the work force from 44 to its present 37. In effect, the department is now less than half its original size.

Compared with other Massachusetts towns with similar characteristics, Milton consistently ranks as the smallest both in terms of budget and staff, while being firmly in the middle of the pack in terms of population, infrastructure size, and income. In fact, the size of the Milton DPW would need to double to reach the mean of the sampled communities.

The Town of Milton has made considerable investment in its public infrastructure. For example, the replacement cost of the water distribution system is estimated (in 2003 dollars) at \$72,679,129. Therefore management of the infrastructure, including design, construction, operation and maintenance, can have significant impacts to the town's long term financial stability. Given the department's traditional role in solid waste disposal, sewer collection, water distribution and storm water collection, and its unique role in town planning and conservation, the Milton DPW is an important environmental steward and its management will affect the long term health and well-being of the natural and manmade environment.

It is the mission of the Town of Milton Department of Public Works to manage the physical infrastructure of the town. To design, construct, operate and maintain the water, sewer, storm water, roadway and greenway systems; collect and dispose of solid waste; and maintain the Town fleet of equipment; all in a manner that provides maximum benefit to the human and environmental health and safety of the community. To

deliver its product in an efficient manner that is both technically feasible and cost effective. To always maintain the highest legal and ethical standards in the course of completing its mission.

The combination of durable goods (the infrastructure) and services provided by the department make up the product. The product is delivered for the benefit of residents and business owners through programs designed to successfully complete the mission. Each program consists of certain elements requiring any number of discrete tasks that are carried out with available resources. Resource need to be available at levels sufficient to perform the tasks, carry out the program, deliver the product and complete the mission. Defining an acceptable level of service is a key consideration in developing programs. Service levels vary within and among programs. Some are seasonal; others are unpredictable emergency services. A product delivery system or structure that contains sufficient resources to deliver multiple programs at varying levels of service is essential.

The proposed structure to deliver services in Milton consists of three operational units. Each reports to a Senior Working Foreman who, in turn, reports to the Assistant Director. The proposed units are: Sewer, Water and Storm Water; Pavement, Forestry and Beautification; and Vehicle Maintenance. The Vehicle Maintenance unit consists of one crew, while the other units each consist of three crews. This represents a seven-employee increase over the current organization.

The operational wing of the department needs to be supported by sufficient management, administrative, technical, and clerical resources. Technical support, in this case, is engineering. This is the weakest area of the department. One half of the engineering staff is shared with parts of town government. The level of engineering support is inadequate to complete the department's mission. The creation of a Town Planner will greatly enhance the engineering department by providing it with a full-time Town Engineer. In addition, a professional staff Civil Engineer would replace the Senior Engineering Aide. While producing the net effect of moving from two part-time professional staff positions to two full-time and one part-time, it does it through the creation of only one new position. Management and administrative restructuring results in a new level of management by redefining the roles of the Assistant Director for Administration (downgrading it to the new position Program Manager), Business Manager and Executive Secretary. Clerical support is left unchanged.

The proposed fiscal year 2004 operating budget is \$4,446,091, an increase of \$316,375 (approximately 8%) over the current year. The increase includes:

- \$130,946 in new operational employees
- \$29,936 in reorganized management and technical salaries including a position of Town Planner at \$46,573
- \$61,504 in increased solid waste and recycling contract costs
- \$20,000 for a Household Hazardous Waste event



Without the reorganization, the level-service funded budget would be submitted with an increase of \$161,493 or approximately 4%.

**Introduction.** This document is intended to provide the Town of Milton with a rational plan for reorganization and reform of the Public Works Department (DPW). Accordingly, what follows is a collection of analyses, comparisons, preliminary budgets, and proposed staffing changes. Following this introduction, which will describe the state of the DPW in the year 2002, we will; place the department in its historical context by tracing its progress since its beginning in 1973; compare the department with those in other Massachusetts communities; discuss the department in terms of its mission, scope and structure; propose a new fiscal year 2004 budget; and finally a series of personnel changes. The end result ought to be more than just a vision, which this certainly represents, but an implementable plan that will produce concrete results well into the future.

The protection of the public's safety is often cited as a pre-condition for civilized society. In turn, protecting the public's health and providing public education are essential elements of any community. Certainly the economic well-being of our citizens is part and parcel of the pursuit of the American Dream. Public Works is elemental in providing for all of these important community ingredients. We ensure public health through the provision of clean water, treatment and disposal of human and solid waste, and maintenance of drainage systems. The construction and maintenance of roadways, sidewalks and other transportation systems supports the ability of people to commute to the workplace and allows for the general conduct of commerce. In addition, our engineers provide support for the development of housing and commercial property. We support public safety through abundant sources of water, the construction and maintenance of a distribution network culminating in working fire hydrants. The transportation system that is so important to the economy also provides access for public safety and emergency medical personnel. Finally, educational facilities cannot function without the support systems that are constructed and maintained by the local DPW.

Beyond the basic services, the DPW also lends a hand by producing aesthetic, environmental and public convenience improvements. Greenways, recycling programs, hazardous waste disposal, streetscapes, parking facilities, traffic management and storm water management all add to the value of a community. They all impact the character of a Town. It is in these two contexts that Public Works ought to be viewed and it is with this backdrop that we describe the state of the Milton DPW in 2002.

The Town of Milton DPW is organized around five programs; General Public Works, which includes roadway and sidewalk repair, street sweeping and litter control, traffic management, storm water management, and forestry; Water, Sewer, Vehicle Maintenance, which includes all town vehicles; and Solid Waste Management. The total fiscal year 2003 budget for these programs is approximately \$9.8M, but includes

MWRA water and sewer charges and capital budgets of approximately \$5.7M. Therefore the DPW operating budget will be referred to in this report as \$4.1M. All comparison budgets of other towns will also be net of MWRA charges. The \$4.1M operating budget breaks down as follows:

- General Public Works                \$1.1M
- Water                                    \$0.8M
- Sewer                                    \$0.4M
- Vehicle Maintenance                \$0.2M
- Solid Waste                            \$1.6M

The department generates revenue that fully supports water and sewer and provides \$750,000 in solid waste fees. Therefore, approximately \$2.4M of the budget is supported by property taxes. Of the \$1.1M in General Public Works, \$160,000 is set aside for winter snow and ice operations and \$300,000 is for administration and engineering. This leaves about \$600,000 for maintenance of 126 miles of roadway (about 75¢ per foot), the sidewalks, traffic lines, cross walks, trees, and catch basins that go along with them.

The Milton DPW is staffed with 37 full-time employees. Fifteen are involved in the administrative, clerical and engineering functions, leaving 22 to perform the needed maintenance and repair of the public infrastructure and town vehicles.

Public Works was established as a town department in 1973. The next section of this report discusses the history of public works in Milton.

***A Brief History.*** The Milton DPW was established in 1973 under Chapter 570 of the Commonwealth of Massachusetts State Statutes. The real kickoff for the Department started with the building of a state-of-the-art central maintenance garage facility at the DPW Yard on Randolph Avenue. The building of this facility allowed for Town employed mechanics formerly working independently at the highway barn, water garage, Police and Fire headquarters under sub-standard conditions to pool their skills and resources into one central facility for the purpose of maintaining and servicing all Town vehicles.

Under Chapter 570, the Engineering, Forestry, Highway Sewer and Water Departments were consolidated into the newly established Department of Public Works. This Departmental consolidation also included consolidation of office staff formerly housed at separate locations at the old Highway Yard, Water Office at 10 Walnut Street and Forestry Garage. The consolidation of the garage and office staff allowed for elimination of several full-time employees and in 1975 an additional six employees were eliminated from the new DPW causing the Board of Selectmen to comment “We hope that the citizens of the community will endure modifications in

the level of services in future years as we explore economies to stabilize the tax rate.” In fact, the DPW work force was lowered by 18 full-time employees from 80 to 62 people during the 10-year period from 1969 to 1979.

During the early years, the DPW was responsible for planning and engineering activity relating to our Sanitary Landfill while the Health Board was responsible for custodial duties at the site along with contracting for operation of the Landfill and picking up trash and garbage throughout Town. This all changed in 1980 when the DPW took over operation of the Sanitary Landfill and in 1991 when we took over the entire solid waste and recycling program including trash and the newly instituted curbside recycling program.

In 1980, voters in Massachusetts voted to enact proposition 2<sup>1/2</sup> which has had far reaching effects on our ability to maintain the level of service previously provided by our Department.

The era of the eighties saw substantial personnel cutbacks in DPW with a total work force of 44 people as we entered into the 90s. During this period, we were able to achieve economies due to consolidation and improved productivity, but consistent budget cuts continued to hamper our ability to perform at optimal level. Nonetheless, we were able to conduct our annual maintenance program of water system repair and improvement, deal with emergencies similar to the Blizzard of 78 and Hurricane Gloria and still accomplish some limited capital improvements including completion of a new sewer system to all of the homes in the Silver Brook area of Hillside Street, redesigning and constructing Eliot Street, installing emergencies auxiliary engines and power supply at all of the Town’s six pumping stations; complete replacement of the Granite Avenue Pumping Station and constructing a new 6,000 square foot 10 bay storage garage at the DPW Yard. Rebuilding of the complete sidewalk network in East Milton Square including concrete sidewalks, trees with grated watering space and decorative brick paving strips.

In addition to formally instituting with the assistance of the Town’s Recycling Committee, a formal recycling program to include automotive waste, paper and glass containers. During this time period, we also partnered with MWRA to install at no cost, water saving devices in 1,000 Milton homes.

The era of the 90s was one dramatic and exciting change for the DPW albeit accompanied by austerity measures which in some cases made it increasingly more difficult to perform our function as a Public Works Department. Attrition was allowed to further reduce the workforce. During this decade the workforce decreased from 49 to 37 mostly full-time employees mostly.

Some of the notable accomplishments of the Department during this period include instituting the curbside yard waste collection and recycling collection program in the early 90s along with taking over the curbside solid waste collection program



from the Health Department establishing the trash sticker program. The “pay as you throw” concept as instituted in Town has enabled us to encourage recycling which at this time is close to 50%. Our solid waste/recycling program, which we have developed, is considered to be one of the finest in Massachusetts and is used as a model by the DEP for other communities throughout the state.

Throughout the era of the 90s, many exciting and in some cases controversial things occurred in our solid waste program, many of which were initiated by the anticipated closing of our sanitary landfill and future solid waste disposal plan.

During most of this period, we were able to operate the landfill at no direct cost to the Town. We contracted with Mass. Gravel Corp. to operate our facility at a savings of \$400,000 to \$600,000 per year. In turn, Mass Gravel, a trucking company, allowed to import approved cover material consisting of mostly dirt that was dug from large commercial building construction sites in the greater Boston area.

Finally, in 1998, the Town signed a contract with Quarry Hills Associates which provided for a 50-year lease of our landfill property to Quarry Hills. Quarry Hills has been allowed since January 4, 1999 to import Central Artery excavate to our landfill for the purpose of building a golf course and function center on Town of Milton and City of Quincy landfills. At this moment the part of the golf course built in Milton is virtually complete and our landfill capped and closed at no direct cost to residents.

Unfortunately, austerity measures during the early 90s caused us to completely abandon in-house roadway resurfacing and initiate a crack filling program. This method is somewhat of a “band aid” approach to roadway maintenance in that, rather than re-pave roads, we now use hot asphalt liquid which is poured into the cracks only in order to forestall the complete deterioration of the road.

**The number of employees at the department has stabilized since the beginning of 2000. The DPW looks forward to a decade of achievement and growth.**

**Comparisons.** One way to assess whether the department is appropriately sized is to compare it to other DPWs in similar Massachusetts communities. Twelve towns in Massachusetts were selected based on their similarities and/or proximity to the Town of Milton. Similarities were measured using three criteria; Population, Road Miles, and Median Family Income. These statistics were taken from the Massachusetts Municipal Association’s 2002-2003 Massachusetts Municipal Directory, and were contacted by telephone to obtain information on the size (defined by both the total number of employees and the annual operating (non-capital) budget). The Towns selected were:

- Arlington
- Belmont
- Braintree
- Brookline

- Canton
- Dedham
- Lexington
- Needham
- Norwood
- Randolph
- Stoughton
- Wellesley

Three towns were eliminated (Braintree, Dedham, and Stoughton) from the survey for various reasons. Braintree is undergoing a complete reorganization that makes comparison difficult, Dedham has a private water company and Stoughton did not respond to our requests for information. Statistically, Milton compares with the nine remaining towns in the sample as follows:

	<i>MEAN</i>	<i>MILTON</i>	<i>MILTON RANK</i>
<i>Population</i>	33,942	26,062	6
<i>Road Miles</i>	104.88	126.51	4
<i>Median Income</i>	\$68,965	\$94,359	5
<i># Employed</i>	80.3	37	9
<i>\$ Budget (8 reporting)</i>	\$11.2M	\$4.1M	8

Clearly, Milton ranks at the bottom of the list in terms of departmental size, while firmly in the middle of the pack in median family income and road miles.

The towns were placed into three groupings for comparison purposes. The first group, consisting of Wellesley, Needham, Norwood and Belmont, are towns within approximately 90 and 110% of Milton's population. The second, Brookline, Arlington, and Randolph, are within approximately 90 and 110% of Milton's road miles. The final group, Brookline, Arlington, Needham, Canton and Belmont, consists of towns within approximately 90 and 110% of Milton's median family income. Milton was then ranked according to size of work force and operating budget relative to the other towns in each group. The results are as follows:

#### ***Population.***

	<i>Pop.</i>	<i>Rank</i>	<i>Employees</i>	<i>Rank</i>	<i>Budget</i>	<i>Rank</i>
<i>Needham</i>	28,911	1	86	2	\$9.6M	3
<i>Norwood</i>	28,587	2	45	4	<i>Not reported</i>	-
<i>Wellesley</i>	26,613	3	121	1	\$14.2M	1
<b><i>Milton</i></b>	<b>26,062</b>	<b>4</b>	<b>37</b>	<b>5</b>	<b>\$4.1M</b>	<b>4</b>
<i>Belmont</i>	24,194	5	46	3	\$10.5M	2
<i>Mean</i>	26,873	-	67	-	\$9.60M	-



Milton's population is almost exactly average for the group, but has the smallest DPW of the five towns with similar populations. Not only is it the smallest it is about one-half the average for the group both in terms of workforce and budget. Even if we were to remove the largest department in the group, Wellesley, the result would show that Milton has 17 fewer employees than average and a budget about one-third less. Population alone cannot explain this smaller workforce and other comparisons need to be used. For example, Belmont has many fewer road miles, and Wellesley is wealthier. In addition, population density makes a difference. More dense communities have different infrastructure issues, i.e., more traffic or fewer forestry related issues. We will look at population density later, now let's examine road miles.

### **Road Miles.**

	<b>Road Miles</b>	<b>Rank</b>	<b>Employees</b>	<b>Rank</b>	<b>Budget</b>	<b>Rank</b>
<i>Needham</i>	139.22	1	86	3	\$9.6M	2
<b>Milton</b>	<b>126.51</b>	<b>2</b>	<b>37</b>	<b>4</b>	<b>\$4.1M</b>	<b>4</b>
<i>Arlington</i>	120.93	3	107	2	\$7.9M	3
<i>Randolph</i>	114.15	4	32	5	Not reported	-
<i>Brookline</i>	111.8	5	182	1	\$16.5M	1
<i>Mean</i>	116.47	-	113.7	-	\$10.68M	-

Road miles are a very good indicator of the size of an infrastructure system in a town and are often employed when analyzing public works service levels. For every mile of road there is generally a mile of water main, sewer main and storm drain, as well as the sidewalks, street trees, and other elements of the infrastructure system. Milton has the second largest number of road miles in this group and is approximately 10 miles above the average. Once again, however, the town is much smaller than the average for the group. The workforce is about one-third and the budget about one-half. As with population, removing the largest department, Brookline, from the equation shows a workforce that is 28 employees below average and a budget that is approximately one-third less. When we look at the third comparison group based on median family income, the town compares just as poorly.

### **Median Family Income.**

	<b>Income</b>	<b>Rank</b>	<b>Employees</b>	<b>Rank</b>	<b>Budget</b>	<b>Rank</b>
<i>Belmont</i>	\$95,057	1	46	3	\$10.5M	2
<b>Milton</b>	<b>\$94,359</b>	<b>2</b>	<b>37</b>	<b>5</b>	<b>\$4.1M</b>	<b>4</b>
<i>Brookline</i>	\$92,993	3	182	1	\$16.5M	1
<i>Canton</i>	\$82,904	4	39	4	\$9.0M	3
<i>Mean</i>	\$91,328	-	76	-	\$10.03M	-

**Density.** As discussed earlier, differences in population density can account for differences in service levels among communities. Therefore, an additional comparison group ought to be analyzed. This group, as shown in the following table, has popula-

tion densities (people per square mile) that are within approximately 30% of Milton. Once again, the comparison does not favor the Town of Milton.

	<i>Density</i>	<i>Rank</i>	<i>Employees</i>	<i>Rank</i>	<i>Budget</i>	<i>Rank</i>
<i>Wellesley</i>	2648	1	121	1	\$14.2	2
<i>Lexington</i>	1841	4	92	2	\$19.9M	1
<i>Needham</i>	2312	2	86	3	\$14.0M	3
<i>Milton</i>	2004	3	37	4	\$4.1M	4

Finally, we ought to look for towns that compare well to Milton under more than one method of comparison. Needham is in three comparison group; Wellesley, Brookline, Arlington, and Belmont are each in two of the four. Brookline, Arlington and Belmont are all far denser than Milton, thus weakening their comparative value. Wellesley compares well in population and density, but is denser by 600 people per square mile and has a smaller infrastructure as represented by road miles. If one were to choose the community with the most in common with Milton, it would be Needham.

	<i>Needham</i>	<i>Milton</i>
<i>Population</i>	28,911	26,062
<i>Density</i>	2312	2004
<i>Road Miles</i>	139.22	126.51
<i>Income</i>	\$107,570	\$94,359

Comparing Needham and Milton to the sample average for each indicator we find:

	<i>Employees</i>	<i>Budget</i>
<i>Milton</i>	37	\$4.1M
<i>Needham</i>	86	\$9.6M
<i>Mean</i>	81.9	\$11.14M

Milton and Needham, although similar in many characteristics, are dissimilar when it comes to DPW workforce and budget. While Needham compares well with other communities, Milton is at less than half the average size of these other towns.

This comparison analysis shows that Milton's DPW is smaller than communities with varying degrees of similarity to one and other. If Milton were to double the size of its DPW, then it would become, essentially, average. The analysis should not end here. Each community needs to decide on an acceptable level of service. The next section of this report discusses the mission, products and services and programs of a public works department, lays out a vision and a set of recommendations for consideration.

**Mission.** Preparing a concise "Mission Statement" for a DPW is complicated by the wide range of goods and services provided. Our role touches on the most significant issues facing a town. Public health and safety as well as the town's self image are integral components of a DPW's assignment. We manage the Town's water system to ensure that water is safe to drink and in supplies sufficient to fight fires; its sewer system to ensure that waste is transported and treated in a manner that protects human health; its network of roadways to provide safe and efficient transportation through and within the Town for both pleasure and commerce; its storm water collection system to ensure adequate protection from flooding; and its trees and green spaces which enhance the Town's livability. Along with these elements of infrastructure the DPW also provides services. Most notably, we provide for the collection and disposal of rubbish and garbage, yard waste and recyclables. Less known is the vehicle maintenance function. Along with maintaining its own equipment, the DPW maintains other town equipment, such as, fire fighting apparatus and police cruisers. Thus, the DPW role includes both goods, i.e., roadways, and services, i.e., trash collection.

The management of infrastructure is made up of three key parts: Design, construction, operation and maintenance. Organizational capacity and technical competence in each of these areas is essential. The Town's systems (water, sewer, storm water and roadways) represent an enormous investment of public money over time. At a current replacement cost of \$105 per foot the water system alone is worth \$72,679,129! Decisions made at the time of design impact construction *and* life-cycle maintenance costs; the ability to maintain systems in a timely manner impacts replacement costs; proper operation reduces repair costs and reduces costs associated with employee injury; and the utilization of appropriate construction methods means fewer claims, fewer injuries and fewer costly mistakes in general. Therefore, DPW touches another very significant issue facing towns: Financial stability.

Finally, the Milton DPW, somewhat uniquely, provides services to the Planning Board and Conservation Commission. These responsibilities factored together with the stewardship inherent in the management of sewers and storm drains means that the DPW also plays an important role in the Town's natural and manmade environment. We influence the development of real estate and enforce rules and orders under the Wetlands Protection Act. We set policies with regard to water use, sewer use and storm water collection that are in compliance with State and Federal environmental law. In addition we hold collections for household hazardous waste, tires, batteries and other items that, when disposed of improperly, do damage to the environment. Our recycling programs divert tons of reusable commodities each year, reserving waste dis-



posal capacity and thus limiting the negative environmental consequences. So another piece of the mission is rightfully that of environmental stewards.

Given the preceding discussion, a mission statement for the DPW might look like this:

**It is the mission of the Town of Milton Department of Public Works to manage the physical infrastructure of the town. To design, construct, operate and maintain the water, sewer, storm water, roadway and greenway systems; collect and dispose of solid waste; and maintain the Town fleet of equipment; all in a manner that provides maximum benefit to the human and environmental health and safety of the community. To deliver its product in an efficient manner that is both technically feasible and cost effective. To always maintain the highest legal and ethical standards in the course of completing its mission.**

**Product.** A product is a good or service produced by an organization that is delivered to produce benefits to stakeholders. In common practice we recognize consumer products that are delivered by businesses to produce profits for owners or stockholders. In our case we will consider the combination of durable goods (the infrastructure) and services produced by the DPW as our product. It is delivered to the Town for the benefit of residents and business owners. In order to develop a program that delivers a product and completes the mission, we must further define the product in terms of the goods and services to be provided.

**Water.** The provision of a system of pipelines, storage tanks, hydrants and other appurtenances of sufficient hydraulic capacity to deliver clean (potable) water to the property line of residences and businesses in the Town and the provision of water in sufficient quantity and pressure to fight fire.

**Sewer.** The provision of a system of pipelines and pump stations; sufficient in capacity to collect sewage from residences and businesses in the Town; and to transport it to the Massachusetts Water Resources Authority for treatment and disposal.

**Storm Water.** The provision of a system of pipelines, open channels, culverts and basins of sufficient capacity to collect and transport excess storm water from roadways and adjacent properties, returning it to the environment in a manner which limits flooding of public and private property and does no damage to the natural environment.

**Greenways.** The provision of natural and landscaped areas that enhance the appearance of roadways and town squares, act as buffers between more and less intensely used areas, act as drain catchments and buffers thereto, or in general provide the Town with an appearance that is less urbanized.

**Roadways.** The provision of a system of public ways, inclusive of roadways and sidewalks, in sufficient capacity and condition that provides for the safe flow of vehicular and pedestrian traffic.

**Solid Waste.** The collection, transportation and disposal of solid waste generated by residences and businesses in the Town.

**Fleet Maintenance.** A fleet of vehicles maintained in good working order as necessary to support the activities of Town departments including, but not limited to, Public Works, Police and Fire.

**Program.** The program for each product will be broken down into “program elements” that will address resource allocation and provide the basis of annual operating and capital budgets. Program elements each require a number of discrete tasks and employees on both the line and staff levels. Listed below are the program elements for each of the products.

**Sewer, Water and Storm Water**

- \* Emergency response
- \* Repair and maintenance
- \* System design and development
- \* Environmental Stewardship
- \* Quality control and assurance
- \* Production of revenue

**Roadways and Greenways**

- \* Emergency response
- \* Repair and maintenance
- \* Cleaning and beautification
- \* Environmental Stewardship
- \* System design and development

**Solid Waste**

- \* Collection, transportation and disposal of trash
- \* Collection, transportation and processing of recyclables
- \* Collection, transportation and disposal of yard waste
- \* Disposal or reuse of excess materials from DPW operations
- \* Transportation and disposal of household hazardous waste
- \* Production of Revenue

**Fleet Maintenance**

- \* Emergency response
- \* Preventative maintenance
- \* Repair worn or damaged equipment
- \* Fleet replacement



**Organizational Design.** An organization needs to be appropriately structured to implement the program and deliver the product. This organization must contain sufficient personnel at both the line and staff levels. Given the finite nature of the Town's funding ability it is necessary to look at this in terms of delivering the product at a minimum acceptable level.

**On the Line.** Having defined a mission, product and program it seems a logical next step to define the personnel levels working "up" the organization rather than from the top "down." After all, it is those on the line who are closest to the point of actual product delivery. The rest are in place to support them. Typically, Public Works organizations are organized in a crew structure, with each crew taking responsibility for groups of tasks around a functional area. For example, a crew may be specialized in water. Crews are usually hierarchal, with a Foreperson who is more experienced and highly skilled than the remainder of the crew that may consist of equipment operators, craftsmen and laborers. The Milton DPW is no exception. Crews are organized on a daily bases and assigned tasks by the Assistant Director of Public Works. However, the personnel level in the department is such that functional areas go unattended to on a daily basis because there aren't enough employees to go around. Thus, most products are not delivered on an everyday basis.

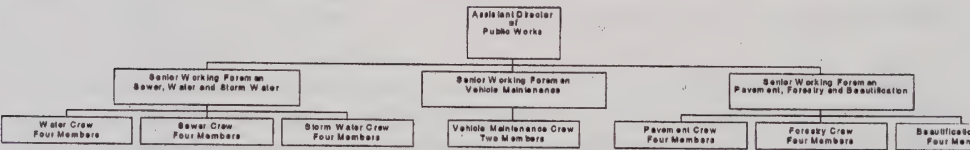
Even a cursory look at the DPW daily reports bears this out. The week of May 6, 2002 shows that none of the 800 available person-hours were spent on Forestry that week. Only one day was spent on storm drain maintenance and not a single sidewalk was repaired. Yet the department was busy repairing water leaks, patching potholes, sweeping streets, cleaning sewers and maintaining equipment. Similar scenarios are apparent every week. Something always gets neglected. When a public works department goes an entire week without fixing one sidewalk it is time to rethink the game plan. Whatever level of service is thought to be acceptable, zero is clearly unacceptable.

**Level of Service.** This begs the question "What is the minimum acceptable level at which programs ought to be implemented?" There is no easy answer. It is helpful to look at programs where it is a simple matter to determine frequency of service. A good example is trash collection. While it is true that in some very dense urban areas it is necessary to collect trash more frequently, it has become the norm to collect it weekly. This is almost universally accepted as the "right" level of service. Using this norm, almost every town in Massachusetts is divided into five solid waste districts, each with approximately equal volumes of trash. From there an appropriate amount of personnel and equipment are utilized to ensure that each district is collected once each week. In fact, this has become so routine that many communities, Milton included, write this into and let long term contracts for the collection and disposal of trash to companies comprising an industry that has arisen to meet this need.

What about other services or products? Some are so fundamental, i.e., water and sewer, that they must be provided 24 hours a day and seven days a week. Others are

important, but less vital. Sidewalks provide many benefits, however, if a meter existed that could measure the degree to which we could live without something, sidewalks might register quite high. Crosswalks may register lower on this hypothetical meter, snow plowing even lower. Sidewalks, cross walks and snow plowing may have in common a relation to roads, but they also give us a way to group functions based on their relative level of necessity. By grouping functions that have a high level of necessity with functions that have lower levels we can maximize efficiency in our organizational structure. Of course, the level of necessity can be seasonal, i.e. snowplowing, or time sensitive in some other way. For example, flood control is highly necessary when it is raining. Therefore another factor in determining the appropriate structure of our work crews is the seasonal nature of much of the work.

Figure One: DPW Operations Structure



**Some Structure.** In truth, there are many variables that affect the level of response required from a public works department. Some require immediate response, while others require a measured and technical response. Structuring an organization therefore requires a blending of flexibility and an almost military chain-of-command. Figure 1 represents how the operational arm of the Milton Department of Public Works might be structured.

This organization provides many advantages. First, it provides resources in a way that allows for attention to be paid every program area on a daily basis. It ensures that all products have a dedicated delivery system and gives the flexibility to adjust the level of response according to the seasonal and emergency nature of public works. Leaving vehicle maintenance aside for the moment, the organization is divided into two 12-person groups reporting to a Senior Working Foreman (W-7). Each group is organized into three four-person crews who will specialize in one of six areas; Water, Sewer, Storm Water, Pavement, Forestry and Beautification. Due to similarities in required skills, equipment and tools it is most advantageous for the Pavement, Forestry and Beautification (PFB) personnel to comprise one group while the Water, Sewer and Storm Water (WSSW) personnel comprise the other. While each crew will be generally dedicated to a specific area, they can be easily combined as circumstances dictate. For example, following a moderate windstorm where there has been some tree damage the pavement and beautification crews can be reassigned to augment the Forestry crew.

This is efficiently accomplished not only due to the similarities, but also due to the command structure. Of course, in the event of major wind damage such as a hurricane both 12-person groups can be assigned to the clean up. In turn, the same types of actions can be taken in the event of flooding. Small floods are responded to by the WSSW group, large ones by the entire team.

**Size Matters.** Crew size is one aspect that deserves some discussion. In this case, we are proposing a four-person crew size. One might ask, "Why not 3 or 5?" In most cases three people can accomplish any task. Remembering that most of this work involves strenuous physical activity that two could not handle in a safe manner and that the Town cannot afford the luxury of the degree of specialization that a five-person crew would require it seems that three or four is a good number on which to focus. If three can do most anything, why is four being proposed? First is the fact that there will be times when four are needed, second is that four will not always be available. Employees are provided benefits such as vacation days, personal days and sick days. In addition, employees subject to constant strenuously physical work in all kinds of weather are sick more often than other classes of labor and more prone to injury. While the Town provides safety equipment and training, some down time due to injury is unavoidable. So let's do the math. An employee represents approximately 260 work days per year. Subtracting 15 vacation, 9 sick, and four personal days we are left with 232 or a loss of 29 work days per year. Multiply this by a four-person crew and we lose 116 days per year, a number approaching one-half a person year. Factor in work-related injury and time away for training and we see that the dedicated four-person crews look more and more to exist only in theory. Essentially, a crew size of four ensures that three will be available, on average, every day.

**Support Structure.** Every organization requires sufficient management, administrative, technical and clerical support. Too much support staff is inefficient because it draws resources away from direct services; too little makes the organization less productive. Smaller organizations generally have a high ratio of support to total employees because there is a certain minimum number needed to perform routine functions such as payroll and accounts payable and the like. The current DPW organization has a management and support staff of 13 as follows:

- \* Director
- \* Assistant Director/Administration
- \* Assistant Director/Operations
- \* Town Engineer/Planning Director
- \* Assistant Town Engineer/Conservation Agent
- \* Business Manager
- \* Executive Secretary/Admin. Support/Bids and Contracts
- \* Principal Bookkeeper/Payroll and Accounts Payable
- \* Senior Administrative Clerk/Recycling
- \* Senior Administrative Clerk/Water and Sewer Billing



- \* Principal Clerk/Customer Service/Back-up to Other Clerical
- \* Senior Engineering Aide
- \* Draftsman

**Clerical.** In terms of clerical support it seems that the DPW has the correct number of positions. One clerk to prepare and send out water and sewer bills, one to prepare the payroll and pay the vendors, one to handle the day-to-day coordination of the solid waste program, and sell and supply trash stickers to authorized sales agents, one to receive and follow-up one requests for service from residents, and one Executive Secretary to provide support to the Director and other Managers. Clearly, adding a position here would not add to the organization, but take resources from other areas. Likewise, subtracting would overburden the organization causing a productivity decrease.

**Technical.** Technical support is where this organization is weakest. Reviewing Engineering positions we find a **Town Engineer** who is also the **Director of Planning**, an **Assistant Town Engineer** who is also the **Conservation Agent**, a **Senior Engineering Aide**, and a **Draftsman**. On a full-time equivalent basis this represents less than four positions and in terms of Professional Civil Engineering staff it is less than two. This level of engineering support is wholly inadequate in terms of:

**The Mission.** Our mission statement calls on us to, in part, design and construct water, sewer, roadway, storm water, and greenway systems in a manner that is both technically feasible and cost effective. Without adequate engineering staff we cannot accomplish this portion of our mission.

**The Product.** Recalling our discussion of product we see a common thread in almost all of our product areas; providing systems (water, sewer, etc.) of sufficient capacity to accomplish something like clean drinking water or prevent something like flooding. Without engineers we can't define "sufficient capacity" never mind provide it.

**The Program.** Almost every program includes as an element "system design and development," again impossible without engineers.

The need for a restructuring and expansion of the engineering staff is evident. First, the Town Engineer's responsibilities with regard to Planning need to be adjusted by transferring much of those duties to a new position of **Town Planner**. This is envisioned to be a mid-level professional with duties as described in appendix C. Second, the position of Senior Engineering Aide needs to be replaced with a **Civil Engineer** with duties also described in the appendix. Although it would be ideal to also reassign the Conservation Agent duties from the Assistant Town Engineer to a lower level position, it does not require a full-time person and the chances of attracting a competent person on a part-time basis seem small, the only option available is to maintain the status quo.

**Management.** The management structure of the DPW is strong, but has evolved in such a way that managers compensate for some of the weaknesses of the technical staff. This is particularly true of the Assistant Director for Administration. This position has become involved in aspects of capital planning that are more appropriately vested in the engineering staff. In fact, in terms of the town's water system, the Assistant Director is directing system design and development and has supplanted the Town Engineer in this role. While succeeding, this role is better carried out by a technical person in concert with the Director. This is one example of the way in which roles played by department managers need to be re-examined and adjusted. The following is a discussion of the department managers and their roles.

**Business Manager.** In the present case, the Business Manager essentially manages the clerical staff and the process of generating revenue through the water and sewer billing. While important, it does not encompass enough of the "business" of the department to achieve the full potential that it has in terms of productivity and contribution to the mission. A Business Manager who is responsible for administering the full range of required commercial and budgetary tasks better serves the department, and the Town. Therefore, the job description (see appendix) of the Business Manager ought to include the following elements:

- \* Capital and Operating Budget formation, analysis and control
- \* Procurement Officer
- \* Supervision of Clerical Staff (4)
  1. payroll and A/P
  2. water and sewer billing
  3. Trash sticker sales and accounting
- \* Appropriation Accounting
- \* Energy management

**Assistant Director for Administration.** While serving the Town well by filling gaps and compensating for weaknesses inherent in the structure of the organization, this position has become unwieldy. Currently, the Assistant Director prepares policies, procedures and budgets, both operating and capital, is the procurement officer, tree warden, de-facto water system manager, solid waste and recycling program director, and employee training officer. This is a list of duties that is too diverse for any person to do all of them well. Along with the redefinition of the Business Manager and revamping of the engineering staff, the commercial, budgetary and technical duties of the Assistant Director need to be weeded out. This would leave us with a position that is *focused* on the programmatic needs of the department. The position, re-named **Program Manager**, would have a job description (see appendix) that includes the following elements:

- \* Solid Waste and Recycling Program Development
- \* Household hazardous waste, CRTs, etc.
- \* Work Order Management Systems
- \* Community Relations



- \* Employee training and recognition
- \* Public Information/web site
- \* Water Quality, i.e., Backflow Prevent, lead testing, etc
- \* Storm water management
- \* Infiltration/Inflow reduction
- \* Grant Applications
- \* Environmental Stewardship

In the final analysis, the newly reorganized DPW would be organized as depicted on the chart in Appendix B. Other appendices contain the fiscal year 2004 preliminary budget proposal, revised job descriptions, and salary re-classifications. The sum total of this report provides the Town of Milton with a blueprint for implementation of a new public works organization infused with the resources to complete its mission.

The following are reports from the various divisions of the department:

## **ENGINEERING**

In the fiscal year of 2003, the DPW reorganization plan began to take effect in the Engineering Department. With the early retirement of Paul Kanter (who had given 32 years of dedicated service), came the need for the hiring of a new town engineer. On April 1st Walter Heller started in this position. As the new Town Engineer, Mr. Heller has started reviewing, evaluating and updating the systems that are in place. The Engineering Department has and is continuing to provide engineering support and planning services for the citizens of Milton by working with other town departments, such as Milton Conservation Commission, Planning Board, Board of Selectmen, Board of Health, Traffic Commission, Board of Appeals, Milton Police, School Department, Park Department, and the Cemetery Department. On a daily basis, the Engineering Department is responsible for permitting and the inspection of all utility services being connected to the Town's infrastructure. The permitting process has been changed during this year in addition to the sewer, water, and right of way regulations. The Engineering Department has also been working to standardize the process for which utility work is permitted, inspected, and recorded. Even though this process will always need to be updated, the department has re-established a good platform to work from.

The Engineering Department has also re-evaluated the Town's master plans for sewer and water, and developed a master plan for stormwater management. The sewer master plan or the infiltration/inflow reduction plan for this year included approximately 46,048 linear feet of television inspection and 234 sewer manholes. The Water master plan has included approximately 2,760 linear feet of water line replacement with the completed design of approximately 8,820 linear feet for next year. The stormwater master plan has been developed as a ten year program, however at this time is waiting for the appropriate funding to be implemented before design and construction can move forward. The Chapter 90 Street Reconstruction and Paving Program for the Town focused on the design of Reedsdale Road from Brook road to Centre Street.

The Chapter 90 program also included roadway improvements at portions of Adams Street and Canton Avenue. The construction of these improvements will be completed in the next year.

The majority of the projects in 2003 were in the middle stage of construction. The plan review was completed for this year the mixed use development at 44 Wharf Street (housing and commercial). The Engineering Department is also performing routine reviews and inspections on other development projects to ensure little to no impacts on surrounding homes, streets and utility systems. Such Developments that are currently under construction include a 10-lot subdivision at 95 Hinckley Road, a 6-lot subdivision on Hillside Street, an 18-lot subdivision on Pleasant Street and a 5-lot subdivision on Woodland Road. The main development that is being reviewed by the Engineering Department this year is the expansion of the 158-unit elderly housing complex (Fuller Village I) on Blue Hill Avenue and Brush Hill Road. Fuller Village II is scheduled to start construction next year.

Milton Academy has also submitted plans for a new dormitory to start construction next year. In 2003; the Engineering Department provided engineering analyses, 100% design review and negotiated conditions relating to the Massachusetts Highway Department's proposed safety improvements and reconstruction of Randolph Avenue from the Milton-Quincy line to Reedsdale Road. This project is just in the beginning phases of construction and is scheduled to be in construction over the next three years.

In 2003, the Engineering Department worked with EarthTech Consulting Engineers through the design phase and into the construction phase of a new pressurized sewer system for Woodland Road, an area that was previously serviced by septic systems. A pressure sewer system with individual pumps for each home was chosen as the cost-effective method for providing wastewater disposal for the area. This complete sewer system will be finished next year.

The Engineering Department is continuing to work closely with the Division of Waterways on a grant application to fund the removal of silt from Pine Tree Brook and structural repairs to the brook's walls. This design is approximately 50% complete and is waiting for the final funding to move into construction. GeoSyntec Engineering Consultants were retained for the design of sedimentation removal and structural repairs to Pine Tree Brook. The Engineering Department also teamed up with the Neponset River Watershed Association to address stormwater runoff from the beginning reaches of Pine Tree Brook. Work will involve the construction of bioretention cells and phytoremediation to manage and treat stormwater runoff prior to entering the stream. The design of this project is still in the beginning stages.

Moving forward into the next year the engineering department will continue to build on the reorganization plan. Up to this point due to the limited labor force and technical capabilities, the engineering department relied on the use of engineering consultants to provide the infrastructure design for the town. With the support of The Board of Selectmen, the engineering department is looking to expand its technology

capabilities as well as its workforce in the next year slowly removing the dependence for consulting firms. The engineering department is committed to the town of Milton and supporting the town in every way possible.

## **PERSONNEL**

This year an early retirement incentive was offered to Town employees. Our department had four employees take advantage of this unique opportunity.

Edward Duffy, Senior Engineering Aide, retired on November 30, 2002 after 38 years in the Engineering Division. A lifelong Milton resident, Ed's knowledge of his town and its history became a tremendous asset to our department and will be missed. As an elected member of the Town's Planning Board, Ed continues to be an active part of Town government.

Paul Kanter, Town Engineer/Town Planner retired on November 30, 2002 after serving the Town for 27 years. Paul is a quiet man who prefers to stay behind the scenes. However, he was instrumental in the development of such high profile projects as The Loew Estates, The Craig Hill Estates, Fuller Village Phase I and the development of the Hood property. He supervised the Chapter 90 Roadway Improvements Program, the Infiltration and Inflow System for detecting illegal hook-ups of storm water into our drainage system, and as a member of the traffic commission, several traffic improvement programs. Paul is now working as a private consultant and continues to be involved in new Town developments.

Michele "Mike" LaVita, Senior Working Foreman, retired on November 30, 2002 after more than 35 years of field service in the DPW. Mike began his career with the DPW as a laborer and consistently improved his position in the department. Mike was foreman of our "Sewer Crew." Often being a one man crew, he was responsible for the maintenance and operations of the Town's sewer pump stations as well as responding to countless sewer back-ups and breaks over the years. If a resident had a backup or a foul odor in their house, Mike was the man to call. Mike was also "on call" for all other DPW duties, plowing snow, sanding, water leaks, etc. Injuries plagued Mike near the end of his career, but he only allowed them to slow him down a bit.

Norman Marsolini, Working Foreman, retired on October 31, 2002 after 33 years of field service in the DPW. Norman began as a laborer and worked on many crews throughout his career. At one time or another you would find Norman working on pot-holes/paving, mowing, reading meters, plowing, water leaks, and more. His love of nature made him the perfect candidate for the care of newly planted trees throughout Town, a job he took to heart. Thanks to Norman, many new trees have flourished and added to the beauty of our town. His collection of antique cars and motorcycles should keep him busy in his retirement.

The last day of the fiscal year also brought the retirement of Branch Lane, Assistant Director of Public Works, after more than 40 years of service to the Town.



Beginning his career as a laborer and ending his career as an Assistant Director is testimony to his loyalty and commitment to our town. His Assistant Director duties included the supervision of the administrative staff, bid processing, grant applications, solid waste management, and contract writing, and acting as tree warden. His "duties" at Town Hall included, computer support, HVAC maintenance, energy efficient product purchasing and troubleshooting telephone system problems. Branch was instrumental in the development of the Town's solid waste and recycling programs. His efforts have contributed to making the program one of the most successful in the state. Branch continues to work as the Town's appointed tree warden. His love of trees and the environment are evident in the abundant number of newly planted trees in Town and his desire to keep as many of the older trees in Town standing. Retirement will give Branch time to pursue his love of surfing.

We look forward to the occasional visit and sincerely wish all our recent retirees continued good health, happiness and success in all future endeavors.

There were four resignations from the DPW this year as well.

Paul Collins, Gerry Grealish, Louis Mihos and Matthew Silva resigned from the department after short periods of employment to pursue different opportunities.

We wish all of them the best of luck in their respective careers.

## **HIGHWAY**

Weather continues to present us with the unexpected. The year started off with a dry spell and as spring arrived quickly turned wet with above average amounts of rain followed by a dry summer with below average rainfall. Fall was the start of a long winter season with snow arriving in early November and lasting into early April. The fall and winter were particularly busy periods with snowfall in February being the second highest currently on record measuring 51.3 inches, and the total snowfall for the winter exceeding 113 inches making it the third snowiest season on record.

With the weather over the winter it made it very difficult to perform the regular duties of the department such as water leaks and trash and recycling and tree maintenance. The effects of the winter resulted in the snow budget being over budget by approximately 90 %. Fortunately for the town FEMA assistance was made available and we were able to recoup approximately \$69,000 of costs associated with the Presidents Day storm.

During the winter sanders were dispatched a total of 31 times and plowing operations were performed 11 times.



The East Milton deck continued to be a major area of concern to keep up with maintenance, along with the business districts that were given extra attention with regards to trash collection and roadside maintenance kept personnel busy.

The department continued its oversight and cooperation with the school building projects making sure that utilities were brought on line in time to meet demanding schedules.

Crews were called upon to make major road repairs to Bradlee Road where water main breaks had washed out the entire side of the road.

DPW personnel continue to strive to deliver its services in an efficient manner that is both technically feasible and cost effective.

## **WATER OPERATION AND IMPROVEMENT**

Nine new gate valves were added to the water system this year.

Improvements to the water distribution system included the installation of new mains, new hydrants and service renewals in the following locations:

### **Reedsdale Rd/ Thacher St (part 1)**

12" water main 3,355 lineal feet

10" water main 33 lineal feet

6" water main 150 lineal feet

New Hydrants — 2

Hydrants Replaced — 6

Services Renewed — 97

### **Reedsdale Rd. (part 2)**

12" water main 3651 lineal feet

10" water main 13 lineal feet

8" water main 1070 lineal feet

6" water main 37 lineal feet

New Hydrants — 5

Hydrants Replaced — 4

Services Renewed — 27

The Department responded to 97 water leak calls; 29 were main leaks and 68 were service leaks.

The Town continues to take advantage of no interest loans that are offered by the MWRA and are payable over a 10-year period; approximately \$650,000 is available per year and has allowed us to make several long needed improvements to our distribu-

tion system. Next year we expect to replace pipes in a section of Blue Hills Parkway, Courtland Circle, Thistle Ave., Whitman Rd., Riverside Ave., and a section of Eliot St. with the use of these interest free loans.

## **FORESTRY AND SHADE TREE MAINTENANCE**

This fiscal year saw a greater commitment to the maintenance and planting of trees. Due to the early start and severity of last winter most of our planting was completed in the spring. Trees that were ordered and delivered were stored at the DPW yard for the duration of the winter. Plantings were located all over Town totaling 160 trees from within the DPW budget and another 62 with \$9920 in funds received from the State Department of Environmental Management under the Mass. *Releaf* Program.

We still have not been able to match our planting with the number of trees taken down even with the good planting years we have had recently. With 240 trees taken down and a total of 222 trees planted we have depleted the Town's tree stock by another 18 trees. We continue to explore more options to complement our planting budget so we can at least plant a number equal to the number of dead and dying trees that were removed.

The future of the Town's tree stock will depend on the commitment to purchase and maintain the specialized equipment and continue to employ highly skilled personnel to correctly maintain and respond to forestry emergencies.

## **CENTRAL MAINTENANCE GARAGE**

The two full-time mechanics that staff this facility are charged with keeping the fast aging fleets of the Fire, Police, Council On Aging, DPW and any other vehicle that may be brought to the garage for evaluation or a mutual aid to the Park, School, or Cemetery Departments. The number of vehicles, heavy equipment and small engine equipment exceeds 300 in numbers. The department did take delivery of 2 new 3/4 ton pickup trucks and 1 new air compressor in attempt to increase reliability of the fleet. The Town should take a realistic look at its capital equipment needs and commit to a capital plan that helps to replace worn out equipment that can be replaced with more modern efficient equipment.

Again this year the Maintenance garage participated in the Kiwanis Club automotive hazardous waste collection day, we are presently using recycled antifreeze and make use of used motor oil to supplement the use of natural gas in heating the maintenance facility.

The department has been working with a representative of Keyspan Energy Delivery to introduce the use of compressed natural gas vehicles to the DPW and the installation of a mini-filling station for the department's use at the DPW yard.

## COLLECTION OF REFUSE

This was the first full operational year for several new contracts for the Town's solid waste collection and disposal negotiated last year. These five-year contracts began July 1, 2002 and will include modest price increases at the end of each contractual year. During this last year, the Town established a good working relationship with these vendors who have generally been responsive and performed satisfactorily.

Waste Management picks up curbside solid waste (i.e., trash) and transports it to American Ref-Fuel (SEMASS), where it is burned in their W. Wareham incinerator facility. According to SEMASS, during the year covered in this report the Town generated 5,483 tons of trash. Each of Milton's 9800 households generated 1100 pounds of trash per household for the year. This relatively low figure is due to the high recycling participation rate of residents as well as the Pay-As-You-Throw program.

Atlantic Waste Systems North is responsible for the curbside collection of recyclables. Atlantic is also responsible for large-item (refrigerators, stoves, etc.) curbside pick-up, pick-up of cardboard/paper and co-mingle (plastics, cans, and bottles) dumpsters at the Recycling Center, and collection and disposal of yard waste. Atlantic Waste transports Town recyclables to KTI of New England in Charlestown, a recyclable materials processor.

### CURBSIDE RECYCLING

Fiscal year 2003 was the 11th year of the Town's Curbside Recycling Program. The program continues to be very successful in diverting usable materials from the waste stream. This year, residents recycled 6200 tons of materials (1020 tons co-mingles, 2131 tons of leaves, 3049 tons of mixed paper), bringing the recycling participation rate to 54%. This represents 1,260 pounds of recycled materials generated from each Milton household. The Town also received \$92,840 in income from the sale of recycled paper. Our recycling program is one of the foremost in the State and it is our goal to add to and improve the program.

Recyclables collected from July, 2002 through June, 2003 include:

Item	Amount collected
Co-mingles (plastic, cans, bottles)	1020 co-mingle tons (910 curbside, 110 Recycling Center)
Yard waste*	2176 tons (leaves & XMAS trees) 210 cubic yards of logs

Cardboard & mixed paper	3049 tons
Scrap metal	3731 tons
CRTs	22 tons
Tires	868 (cars), 3 (truck), 10 (recapped)
Auto batteries	102
Antifreeze	220 gallons
Used oil filters	270
Clothes	86 tons
Waste oil (gal)	1000 (burned 800)
Propane tanks	232
Appliances	49 tons

\* Due to budget restraints, the Town's curbside yard waste collection this year was reduced from 24 weeks to 18 weeks.

The proliferation of computer and TV monitors (aka, cathode ray tubes or CRTs) continues to accelerate at the Recycling Center. This year, 22 tons of home and business computer monitors and TVs made their way to our Center for disposal. While the Town currently does not charge residents for this service, the cost to the Town for disposal is growing. Next year, the DPW will seriously consider establishing a fee-based program at the Recycling Center for CRTs.

Household Hazardous Waste: The Town did not hold a Household Hazardous Waste Collection Day this year but a household hazardous waste collection is planned for next year.

The Town was given a Universal Waste shed through a Massachusetts Department of Environmental Protection grant program. The shed will be used to store items that contain mercury such as fluorescent bulbs, thermometers, thermostats and elemental mercury. The Town gets full reimbursement from American Ref-Fuel (SEMASS) for the disposal cost of recycling mercury-bearing items. Collection of mercury thermometers is ongoing at Town Hall.

Auto Items Collection: The Milton Kiwanis Club ran a very successful automotive collection in the spring, 2003 with the help of Larry DeCelle, former Milton DPW Director. The auto collection serviced more than 250 residents who diverted auto tires, oil, oil filters, batteries, and other hazardous waste from entering the waste stream.

Compost bins: Resident demand for compost bins is growing. This year, DPW sold 91 bins. DPW plans to offer more information on composting at community events in the coming year.

An effort was made toward implementing a more effective recycling program at Milton public schools and in Town Hall. The DPW hopes to expand this program next year.



## THE CHALLENGES AHEAD

As we move through the next year, the challenge of implementing the reorganization will be at the top of the agenda. Successful recruitment of managers, engineers, and technicians and the reassignment of existing personnel will affect the ability of this department to continue to grow and develop into the future. Even with the new structure in place, many challenges remain. While we have done a good job with the water and sewer infrastructure, financing capital improvements, rehabilitations, and equipment replacements are the chief concerns for the future. For example:

- Roadway and sidewalk rehabilitation continues to be underfunded. In fact, spending at the current annual rate for the next 30 years will produce a 60% failure rate in roadway surfaces.
- Our storm drain system is undersized, overburdened, and aged with a cost to replace estimated at \$20M.
- The Town Fleet of Equipment has a replacement cost of \$5M, with no plan in place to insure that replacement happens in a well thought out, rational and efficient manner.

The Town infrastructure, in fact ANY town's infrastructure, needs to be replaced over time. When replacement or rehabilitation is left until failure occurs, the cost is usually high and can no longer be avoided. This results in leaving fewer dollars for other Town services such as education and public safety.

These challenges will be met in the way past challenges have been overcome through teamwork and the cooperation of many. In that spirit, I express my sincere appreciation for the efforts and support of the DPW field employees, engineers and management staff; the Board of Selectmen, Warrant Committee, Personnel Board, and Town Meeting; and the citizens of Milton.

Respectfully submitted,

David A. Colton  
*Director*

# REPORT OF THE BOARD OF RETIREMENT

To the Honorable Board of Selectmen:

June 30, 2003

The Financial Report of the Board of Retirement for the year ending December 31, 2002 is submitted herewith.

As of December 31, 2002 we have 359 active members and 301 pensioners and survivors receiving benefits from the Milton Contributory Retirement System.

Respectfully submitted,

Joseph G. Graziani, Jr., *Chairman*

John H. Bowie Jr., *Secretary*

Mary E. McNamara

David S. Grab

Robert J. Byron

## CASH

Balance January 1, 2002	69,787.68	
<b>Receipts:</b>		
Member Contributions	1,153,497.95	
Town Appropriation	2,685,032.00	
Investment Income(Loss)	(4,605,888.59)	
Cost of Living from State	424,467.00	
Reimb.from Other systems	96,214.89	
Trans. from Other systems	225,212.15	
Trans. from P.R.I.T.Cash Fund	4,735,000.00	
Trans. from P.R.I.T. Capital	4,774,881.92	
Interest not Refunded	1,887.06	
Fed. Grant Reimbursement	3,591.82	
		9,563,683.88
<b>Expenditures:</b>		
Pension	3,890,889.78	
Annuities	569,003.24	
Administration Expenses	80,267.69	
Management Fees	203,460.92	
Refunds to Members	84,388.79	
Trans. to P.R.I.T. Cash Fund	2,936,357.32	
Trans. to P.R.I.T. Cap. Fund	1,617,190.90	
Trans. to Other Systems	60,359.91	
Option "B" Refunds	20,847.44	
Payments to Other Systems	82,764.07	
Balance December 31, 2002	18,153.82	
		9,563,683.88

## ANNUITY SAVINGS FUND

### Receipts:

Balance January 1, 2002	11,322,451.43	
Trans. from Other Systems	225,212.15	
Contributions:		
Group I and IV	1,114,598.43	
Voluntary	38,899.52	
Interest Distribution	148,880.13	
		12,850,041.66

### Expenditures:

Trans. to Other Systems	60,359.91	
Refund to Members	84,388.79	
Trans. to Annuity Reserve	1,627,789.63	
Balance December 31, 2002	11,077,503.33	
		12,850,041.66

## MILITARY SERVICE FUND

Balance January 1, 2002	4,330.46	
Interest Distribution	60.92	
		4,391.38

### Expenditures:

None	0.00	
Balance December 31, 2002	4,391.38	
		4,391.38

## PENSION FUND

Balance January 1, 2002	2,213,444.93	
Town Appropriation	2,685,032.00	
Reimb.from Other Systems	96,214.89	
Cost of Living from State	424,467.00	
Trans. from Pension Reserve Fund	0.00	
		5,419,158.82

### Expenditures:

Pensions Paid	3,890,889.78	
Reimb.to Other Systems	82,764.07	
Balance December 31, 2002	1,445,504.97	
		5,419,158.82

## PENSION RESERVE FUND

Balance January 1, 2002	35,982,179.44	
Interest not refunded	1,887.06	
Income Distribution	(5,176,962.66)	
Federal Grant Reimb.	3,591.82	
Miscellaneous Income	9,370.70	
		30,820,066.36

**Expenditures:**

PERAC Appropriation	0.00	
Balance December 31, 2002	30,820,066.36	30,820,066.36

**ANNUITY RESERVE FUND**

Balance January 1, 2002	4,518,005.75	
Trans. from Annuity Sav. Fund	1,619,037.83	
Interest Distribution	138,404.41	
		6,275,447.99

**Expenditures:**

Option "B" Refunds	20,847.44	
Annuities Paid	569,003.24	
Balance December 31, 2002	5,685,597.31	6,275,447.99

**EXPENSE FUND**

Balance January 1, 2002	0.00	
Transfer from Investment Income	283,728.61	
		283,728.61

**Expenditures:**

Administration of System	1,500.00	
Treasurer-Custodian	1,000.00	
Retirement Analyst	51,664.30	
Administrative	6,787.26	
Travel	4,527.76	
Legal	14,788.37	
Management Fees	203,460.92	
Balance December 31, 2002	0.00	283,728.61

**INVESTMENT INCOME**

PRIT Fund	(4,605,888.59)	(4,605,888.59)
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**Distribution:**

Annuity Savings Fund	148,880.13	
Annuity Reserve Fund	138,404.41	
Special fund Military Service	60.92	
Pension Reserve Fund	(5,176,962.66)	
Trans. to Expense Fund	283,728.61	(4,605,888.59)



# **REPORT OF THE BOARD OF SELECTMEN**

To the Honorable Board of Selectmen:

June 30, 2003

The Selectmen submit the following report for the Fiscal Year ended June 30, 2003.

Marion V. McEttrick served as Chair of the Board of Selectmen for the first 10 months of the Fiscal Year, with James G. Mullen as Secretary, and Charles J. McCarthy as the third member.

At the April 29, 2003 Town Election, Charles J. McCarthy was re-elected for a second three-year term as a Selectman. On May 1, 2003, the Board reorganized with James G. Mullen, Jr. as Chairman, Marion V. McEttrick as Secretary, and Charles J. McCarthy as the third Member.

## **RETIREMENTS AND APPOINTMENTS**

The number of Town employees who retired during the year was increased by an Early Retirement Incentive Program offered by the Board of Selectmen to a maximum of 10 employees. A number of notable retirements resulted from this offering, including those of long-time Town Engineer/Town Planner Paul Kanter, Youth Director Max Horvet, and Library Director Glenn Coffman. In the case of departing Town Engineer Paul Kanter, he had served the Town in that capacity for more than 27 years. With his departure and that of Senior Engineering Aide Edward L. Duffy, with 32 years in the DPW, the Engineering Division of the Department of Public Works lost nearly 60 years of experience. Another long-term DPW employee who took advantage of the Early Retirement Incentive Program was Mike LaVita, who served the Town and its residents for nearly 36 years. Upon Max Horvet's retirement from the Youth Department after 27 years of service, the remaining Youth Counselor position was transferred to the Police Department and the Youth Director position was left unfunded as a cost-saving measure.

Another notable retirement, although not related to the Early Retirement Incentive Program, was that of Assistant DPW Director Branch Lane. Mr. Lane served the Public Works Department for 40 years, starting as a Water System Laborer and rising through the ranks to the number two position in the Department. He was instrumental in making the Town's recycling program one of the most successful programs in the state. He also has a great love and respect for the environment, which he demonstrates in his role as Tree Warden. Mr. Lane has graciously accepted reappointment to that position, to continue service in his retirement. The Board of Selectmen wishes to recognize the many loyal years of public service and countless contributions to the community by Mr. Lane and all our retirees who departed in this fiscal year. We wish them all many years of good health and happiness as they begin the next chapter of their lives.

The year also saw changes in the staffing of the Selectmen's Office. After previously working in the DPW, Joyce Ford retired from her position of Principal Clerk in the Selectmen's Office. Her joyful demeanor and acute skills as the office archivist will be missed by all. Also, Senior Administrative Clerk Kara Barry stepped down from her full-time position in the Selectmen's Office to become the Conservation Commission's part-time Conservation Assistant. Her knowledge of the Town budgeting process will be difficult to replace. Carolyn Fritz was promoted from her Principal Clerk position to fill the Senior Administrative Clerk position. Finally, Patricia Reynolds was appointed to fill the part-time Principal Clerk position. Despite these many changes, the Selectmen's Office continued to be highly productive.

The major new appointment made by the Selectmen in 2003 was that of a new Town Engineer. After sorting through 40 applicants and interviewing 10 of them, three finalists were selected, all of whom were highly qualified for the position. From those finalists, a Milton resident, Walter P. Heller, P.E., was appointed as Town Engineer, effective April 1, 2003. Mr. Heller has two Bachelors Degrees in Engineering, one in Civil Engineering and one in Architectural Engineering, and a Masters Degree in Construction Management. With Mr. Heller's appointment as Town Engineer, the Board of Selectmen has greatly increased the technical capabilities of the Department of Public Works.

## **FINANCIAL ISSUES**

With the State and national economies mired in recession, 2003 posed major financial challenges to municipal budgets across the Commonwealth, and Milton was no exception. A new Governor, Mitt Romney, was elected in the November general elections. In January, one of his first acts was to seek extended powers under Mass. General Laws Section 9C to make emergency cuts to Local Aid funding. In Milton's case, these so-called 9C cuts came to \$366,081. This meant that Milton's FY '03 budget had to be reduced by that amount with more than half of the year already elapsed. Fortunately, we received excellent cooperation from Town Departments in identifying amounts that could be reduced from their budgets or additional income that could go toward filling the budget gap created by these mid-year cuts. In particular, the Department of Public Works, Police and Fire Departments, and the Board of Assessors are all to be commended in achieving budget reductions before year's end. Additionally, amounts from the General Insurance budget and building permit revenues allowed the Town to balance its budget for FY '03.

In addition to absorbing these cuts in the Town's FY '03 operating budget, the State advised cities and towns to anticipate major reductions in local aid funding for FY '04. For Milton, this became a further reduction in State Aid funding of slightly more than \$1 million, a 12.5% reduction. Needless to say, this made the FY '04 budgeting process very difficult, because it meant that Town Departments could not even

look to level funding for their budgets, as had been the case when FY '03 budgets were formulated, but rather had to plan on actual reductions in their budgets for FY '04.

In an effort to soften the blow to Town Departments' FY '04 budgets, particularly that of the School Department, the FY '03 Annual Town Meeting voted contingent appropriations totaling \$1,475,115, which were subject to approval by the voters at the June 19, 2003 Special Town Election. However, this Proposition 2<sup>1/2</sup> override question failed to gain voter approval. As a result, most Town Departments, particularly the larger departments, are going to receive less funds to work with in FY '04 than they had in FY '03 and will have to make necessary adjustments (layoffs, reductions in services, etc.) to their Department's staffing and operations.

**FINANCIAL PLANNING**

Despite these difficulties in funding and balancing the Town's budget, the underlying foundation of the Town's finances remain strong and stable. The Town has retained its bond rating of Aa3 despite cuts in State Aid, as the Town has demonstrated the will to live within its means. The Town maintains a Stabilization Fund that was established eight years ago with an initial appropriation of \$500,000. It now has a balance of \$908,808.32, and continues to grow modestly each year. The Town also achieved certification of \$779,251 in Free Cash in FY '03, which becomes available as a funding source to help with FY '04 budgets.

Property values in Milton, which are the basis of our local property tax revenues, continued to enjoy significant growth in 2003 as reflected below:

**VALUATIONS**

The following shows the assessed and equalized valuations of the most recent fiscal years:

	<b>For Fiscal Year</b>		
	<b>2003</b>	<b>2002</b>	<b>2001</b>
Real Property	\$3,331,933,681	\$2,213,442,207	\$2,191,134,207
Personal Property	29,191,170	27,746,894	27,047,297
Total (1)	3,361,125,391	2,241,189,101	2,218,181,504
Equalized Value (2)	3,176,463,900	2,340,901,000	2,340,901,000
Percent of Total Assessed to			
Equalized Valuation	105.82%	95.7%	94.8%

*(1) As of January 1 of the prior fiscal year.*

*(2) Based on equalized valuation in effect for each year as determined biennially by the State Department of Revenue as of January 1 of the even numbered years effective for the next two fiscal years. The proposed equalized valuation for fiscal years 2003 and 2004 is \$3,176,463,900 and is subject to change.*



For FY 2003 the Town's average residential property tax bill of \$4,713 was the 43rd highest in the Commonwealth (of 351 cities and towns), but less than half of what the average taxpayer pays in Weston, the Town with the highest average property tax bill in the State. The following chart tracks the growth of Milton's residential tax bills over the last 15 years:

<b>AVERAGE RESIDENTIAL PROPERTY TAX</b>					
<b>Year</b>	<b>Milton Avg. Res. Tax</b>	<b>% Change</b>	<b>State Rank (high=1)</b>	<b>State Avg Res. Tax</b>	<b>% Change</b>
1990	\$2605		31	\$1504	
1991	2867	10.1	22	1640	
1992	2977	3.9	30	1663	
1993	3048	2.4	33	1747	
1994	3154	3.5	34	1808	
1995	3239	2.7	35	1872	
1996	3499	8	31	1959	
1997	3634	3.9	31	2031	
1998	3744	3	33	2121	
1999					
2000	3998	6.8	38	2297	
2001	4124	3.2	40	2418	
2002	4531	9.9	39	2597	
2003	4713	4	43	2734	
2004	4886	3.7	37	3026	
1990-2004		87.5%			101%

While Proposition 2<sup>1</sup>/<sub>2</sub> limits the growth of Milton's tax levy to 2<sup>1</sup>/<sub>2</sub>% per year, it also allows the Town to realize the additional tax capacity represented by new growth and development to the tax base. Thus, the Board of Selectmen has been supportive of the limited growth and redevelopment opportunities available to us in order to grow the tax base. Examples include the new mixed-use development on Wharf Street on the site of the former Hoods warehouse, which began construction in 2003, and Phase II of the Fuller Village senior housing development, which progressed through the permitting process in 2003. These developments will add significant new value to the Town's tax base for subsequent years.

One weakness in our financial planning continues to be in the area of planning for the Town's capital needs. With a total operating budget of \$62 million, the Town was only able to provide for a modicum of its Department's capital needs last year, with \$51,000 appropriated at the 2003 Annual Town Meeting for capital items. Of course, this does not include the School Building Program, which is outside the operating budget. One of the strategies pursued by our Capital Improvement Planning Committee and the Selectmen has been to seek legislation allowing Milton and other communities to establish stabilization funds for capital purposes. That was achieved during the



2003 legislative session, after appearances by Selectmen Chairman Marion McEttrick and the Town Administrator at the legislative hearing on the bill.

## **GROWTH AND DEVELOPMENT**

Milton continues to have limited capacity to accommodate new growth and development, as a mature inner suburb with fully 40% of its land area dedicated to public and not-for-profit uses. While Milton would usually look askance to taking more land off the tax rolls, an exception was made in 2003 when the Metropolitan District Commission acquired the Forbes Woods parcel. This parcel of land, containing about 25 acres, extends from the marshes of the Neponset River up the side of Milton Hill, thus providing watershed protection to the Neponset River. It contains outstanding natural specimens, including two State champion trees (the largest of their species in the State). The Selectmen wish to recognize the efforts of Speaker Thomas Finneran and the rest of our legislative delegation in providing funds for this land acquisition in difficult budgetary times.

The Board of Selectmen played an active role in guiding the redevelopment of the Town Landing during 2003, working with the Planning Board, Conservation Commission, and Board of Park Commissioners to achieve a project supported by all Town Boards. At a September 2002 Planning Board Hearing, the Board of Selectmen put forward a list of 16 proposed conditions and mitigation measures relative to the Wharf Street redevelopment project. The vast majority of these recommendations were adopted by the Planning Board and incorporated into their Special Permit for the project. Simultaneously, the Board of Selectmen negotiated a new lease agreement with the Milton Yacht Club which was coordinated to accommodate the new Town Landing project. The Board of Selectmen is confident that this project will benefit the Town and its residents in many ways.

The Board of Selectmen also increased their level of involvement with the potential redevelopment of the former Hendries plant on Central Avenue. At the October 21, 2002 Special Town Meeting, the Selectmen sought and obtained authorization to acquire a parking lot from the MBTA which is adjacent to the Hendries site and will be required by the developer to redevelop the site. It is the Town's intent to use this parking lot to exercise more control and leverage over the redevelopment of the former Hendries parcel on Central Avenue. The Board of Selectmen looks forward to focusing on this next major redevelopment opportunity in the coming year.

## **SCHOOL BUILDING PROGRAM**

Through the extraordinary efforts of State Senator Brian Joyce, the School Building Assistance Program reconsidered its previous decision to disallow state reimbursement for approximately \$7 million of "extraordinary site costs" associated with the School Building Program, and ultimately agreed to reimburse the Town an additional \$2 million for those extraordinary site costs. While this was very good news for

the Town and its ongoing School Building Program, it also required that a Special Town Meeting be convened to appropriate that additional \$2 million in spending authority for the School Building Project. That occurred at the Special Town Meeting on October 21, 2002, which raised the total spending authorization for the School Building Program to \$130,129,002. Because the increase in appropriations for the School Building Program was caused by the action of another State agency, the State Department of Revenue ruled that the additional \$2 million for the School Building Program would not require voters' approval under Proposition 2<sup>1/2</sup>. Again, the Board of Selectmen wishes to recognize and thank Senator Joyce for his untiring efforts on behalf of the Town of Milton and its residents.

### APPRECIATION

The Selectmen wish to acknowledge and thank all of our fine Town employees, the dedicated residents who volunteer to serve on our many Committees and Boards, and all those who have participated in our Town government processes. We continue to appreciate the efforts of our staff in the Selectmen's office, which deals with the myriad of issues and items that we bring to them each week throughout the year. This year we would especially like to recognize and thank the Town's legislative delegation, State Representatives Walter Timilty and Thomas Finneran and State Senator Brian Joyce, for their assistance on a number of issues, and the Copeland Family Foundation for their extraordinary generosity to the community.

Respectfully submitted,

James G. Mullen, Jr., *Chairman*  
Marion V. McEttrick, *Secretary*  
Charles J. McCarthy

# **REPORT OF THE TOWN ADMINISTRATOR**

To the Honorable Board of Selectmen:

June 30, 2003

I am pleased and privileged to submit my second annual report as your Town Administrator. Actually, this is the first annual report for a period of time in which I was the sole occupant of the position of Town Administrator for the entire year, as my previous annual report covered a year in which John Cronin started the year in this position. While Fiscal Year 2003 was a financially difficult and challenging year, I believe that this administration rose to the challenges and managed to achieve a number of accomplishments despite the obstacles. I will detail some of those difficulties and achievements below:

## **FINANCIAL**

The budgeting process for Town Departments during Fiscal Year '03 was made difficult by a series of State Aid cuts by the Commonwealth. After having already factored in a 10% reduction in State Aid funding in developing the FY '03 operating budgets of Town departments, the new State administration announced that additional cuts to State Aid funding would have to be made mid-year. Thus, Milton was faced with having to cut the budgets of Town Departments by \$366,081 with more than half of the budget year already having elapsed. Fortunately, we have Department Heads who are team players and who were willing to step up to the plate with reductions to their FY '03 operating budgets. Thus, the Town was able to accommodate these mid-year funding reductions without major disruptions in Town Services. I would like to point out that all of these mid-year budget reductions were made by general government departments, thus holding the School Department harmless in this budget-cutting process.

Then, as we began planning budgets for Fiscal Year '04, the Commonwealth informed communities that they could look forward to further reductions in State Aid for the following year. In Milton's instance, State Aid for FY '04 is going to be reduced by another 12.5% (approximately \$1 million) in addition to the \$366,081 mid-year budget reduction. This set the stage for an extremely difficult budgeting process for FY '04 in which Town Departments could not even look forward to achieving level funding, but rather had to accommodate real reductions to their department's funding levels. Again, I can not say enough about the cooperation of Department Heads in stepping forward to identify areas in which they could make budgetary reductions to meet this challenge. However, unlike the mid-year budget reductions, these new budget reductions for FY '04 will necessarily result in the curtailment of some services to Town residents.

Cooperation between the Town Administration and the Warrant Committee continued on a positive note throughout all of the budgetary travails in Fiscal Year '03, making the outcomes more palatable to all. With the outlook for State Aid funding appearing little improved for the coming budgetary cycle, I want to thank and recog-



nize the Warrant Committee, Department Heads, and other participants in the budgeting process for their cooperation and support last year. I look forward to working with you again in what is shaping up as another very challenging year for Fiscal Year '05.

## **COST SAVINGS STRATEGIES**

Given the financial challenges discussed above, it was incumbent upon the Town Administrator to explore all avenues to reduce expenditures or to raise revenues. Toward those ends, a number of actions were taken, including the following:

First, the Town Administrator researched and then recommended a limited Early Retirement Incentive Program to be offered to eligible employees. By limiting the program to 10 employees, the Town would limit its potential liability for future pension costs while maximizing the number of cost-saving and reorganizational opportunities for the Town in the coming budget year. For instance, with the early retirement of the Youth Director, the Youth Department was abolished and the remaining Youth Counselor position transferred to the Police Department. Likewise, with a number of retirements from key positions in the Department of Public Works, it provided an opportunity to reorganize the management structure of the Department, while substantially increasing the technical capabilities of the Engineering Division and realizing the long-sought goal of a full-time Town Planner position.

Secondly, as the costs of employee benefits, such as health insurance continue to spiral upwards, finding a way to limit the increase in these costs was of critical importance. With the assistance of a consultant, the health insurance programs offered by the Town were put out to competitive Requests for Quotations (RFQs) for the second consecutive year with results that were quite spectacular. In a period in which many municipalities are experiencing double digit growth in their health insurance costs, the Town of Milton was able to achieve renewals of its health insurance programs for just slightly more than 1%, or \$54,626. From all accounts, this is one of the lowest increases in health insurance renewal rates achieved by any municipality in Massachusetts. Without this major reduction in the increase in health insurance costs, the budget reductions which will have to be absorbed by Town Department in FY '04 would be much more severe.

A final example I would like to cite is that the possibility was explored of achieving one-time revenues for the Town from the sale of unused assets. A large parcel of Town-owned land off Hillside Street was identified as being surplus to the Town's current needs. This parcel of land, comprising 23.6 acres, was acquired by the Town in 1959 for school purposes, but it was transferred to the Selectmen by the School Committee in 1979 after it was determined that it would not be needed for school purposes. After issuing an Invitation for Bids on this surplus parcel of land, four bids were received in April, 2003. The most generous and intriguing of the bids was from the Copeland Family Foundation in the amount of \$2,184,000. However, this bid had certain conditions attached limiting the use of the proceeds of the sale to benefit



Milton High School accreditation which will require special legislation to allow the Town to use the funds in that manner. The Town is currently pursuing such legislative approval.

## **REAL ESTATE**

In addition to selling surplus parcels of land as discussed above, I was able to assist the Board of Selectmen with a variety of other real estate issues, as noted below.

A new lease agreement was achieved with the Milton Yacht Club for the use of the Town Landing. This is the result of close collaboration between the Board of Park Commissioners and the Board of Selectmen. I was privileged to coordinate the negotiations for these two Boards with the representatives of the Milton Yacht Club, a 100-year-old institution on Milton's waterfront. The new lease agreement brings substantial benefits to the Town and its residents, including increased revenues to benefit the Park Department's recreational programs, increased access and use of the waterfront by residents, and accommodating adjacent new development on the waterfront at the adjacent former Hood's warehouse site. I wish to acknowledge and thank both the members of Board of Park Commissioners and the leadership of the Milton Yacht Club for their cooperation in reaching accord on the new lease agreement.

An opportunity to acquire an MBTA-owned parking lot and to influence the course of redevelopment of the former Hendries plant on Central Avenue presented itself early in the year. This opportunity became apparent when I attended a pre-bid conference on the sale of the property, at which MBTA representatives offered the Town the right to meet the highest bid on the property. After discussing this opportunity with the Board of Selectmen, I was authorized to submit an article on the warrant of the October 21, 2002 Special Town Meeting to seek authorization and funding for this acquisition. Since obtaining Town Meeting's approval at that time, the remainder of the year was spent in negotiations with the MBTA over the terms and conditions of the purchase and sales agreement. I remain confident that this acquisition will be culminated in the coming year.

## **GROWTH AND DEVELOPMENT**

As a former planning director, I enjoy working on redevelopment and economic growth issues, and I had plenty of opportunity to work in this area during the past year. During the period of time after the retirement of Paul Kanter as Town Engineer/Town Planner until an interim Town Planner was hired in March, I attended and staffed the meetings of the Planning Board, drawing on my background as a planner.

The proposed redevelopment on Wharf Street required lots of coordination and assistance from this office. For instance, agreements had to be worked out relative to the use of Town-owned land as a waterfront park and for the use of a Hood-owned parking lot for storage of boats for the Milton Yacht Club. Then, as the project went

into the permitting process with Town Boards, specifically the Planning Board and the Conservation Commission, there was again lots of coordination required to make sure that the input and recommendations of all Town departments were presented and considered. This resulted in a letter setting forth 16 recommended conditions and mitigation measures that was set forward by the Board of Selectmen to the Planning Board, most of which were incorporated, in one fashion or another, into the Special Permit issued by the Planning Board for the project. I am pleased to have played a role in helping make all this happen.

The next major redevelopment opportunity the Town has is at the former Hendries ice cream plant on Central Avenue. Your Town Administrator has also taken an active role in coordinating the early phases of this project as well. In particular, the acquisition of the MBTA parking lot located under part of the former Hendries plant gives the Town a definite place at the table with the developer to determine what kind of redevelopment will occur at that critical location. I also assisted the Milton Village/Central Avenue Revitalization Committee to organize and sponsor a Technical Assistance Seminar with the Urban Land Institute (ULI) to focus on the redevelopment of this parcel which is scheduled later in the year.

I look forward to the hiring of a new full-time Town Planner to work with on these kinds of development issues.

### **Collective Bargaining/Labor Relations**

As the Town's bargaining agent for purposes of collective bargaining, I finalized two new collective bargaining agreements in 2003. The first was a contract renewal with the Library Staff Association for Fiscal Years '03-'05. It was ratified and then funded at the May 2003 Annual Town Meeting. A number of issues specifically requested by the Board of Library Trustees were successfully addressed in the new contract. The second contract settled during the year was a new contract with our newest bargaining unit, the Milton Clerical Unit of the Southeastern Public Employees Association. This contract was settled on the last day of the fiscal year (June 30th), which enabled the clerical employees to receive their FY '03 salary adjustments, albeit retroactively. It was only a one-year contract that expired about as soon as it became effective, so it will require attention again in the coming year. I also negotiated a side-letter agreement with the Firefighters union which led to the creation of the Milton Fire Department's first dedicated Fire Prevention Officer. Finally, I continue to play an active role in collective bargaining issues with the School Committee as the Board of Selectmen's designee to the School Committee for purposes of collective bargaining.

I also had the pleasure of serving on the Library Director Search Committee with members of the Board of Library Trustees, Friends of Milton Public Library, and others to select a replacement for Glenn Coffman as Library Director. The amount of preparation and effort that this group invested into the recruitment and selection process for a new Library Director really merits commendation, and the result was likewise outstanding, with the appointment of Philip McNulty as Milton's new Library Director.

## SUMMARY

It was a very difficult year financially, but we continued to make progress in a number of areas and issues confronting the Town. As I approach my second anniversary of service to Milton, I just want to express my appreciation to everyone I have worked with during the past year for their cooperation and assistance. First, I want to thank the many citizens of the community who have called me, dropped in or talked to me on the street. I value your input and appreciate the opportunity to serve you. Second, I thank the many citizen volunteers who participate on the various Town Boards and Committees who I had the opportunity to work with last year. Without you, Town government would grind to a halt. Third, I thank the Department Heads and all of our dedicated Town employees for your continued cooperation and assistance. Finally, I thank the Board of Selectmen for giving me the opportunity to serve the Town of Milton and for their ongoing support, advice, and direction.

Respectfully submitted,

David W. Owen  
*Town Administrator*



# **REPORT OF THE TOWN COUNSEL**

To the Honorable Board of Selectmen:

June 30, 2003

Legal issues arose early and often in 2003. The most frequent needs for Town Counsel services involved building, conservation, contracts, legislation, open meeting, planning and subdivision, procurement, real estate taxes, schools, the school building project, town meeting and zoning.

Contracts were obtained for an animal inspector; a medical advisor; a recreation supervisor; a consultant for the superintendent of schools search; purchase of electricity; schematic design services for renovation and expansion of the Central Library; construction of the Truman Highway Pump Station; sewer infiltration and inflow reduction; a lease with the Milton Yacht Club; a second amendment to the lease with Quarry Hills Associates, Inc. for the former landfill property; school relocation management services; school moving and storage services; purchase of school furniture; and pupil transportation services.

The Town received a gift of approximately 20,000 square feet of land off Central Avenue near Turner's Pond, for eventual use by the Park Department. The Library acquired the adjacent house lot for parking and future expansion. The transaction included the celebrated move of the house to adjoining land, an experience which may have accelerated the aging process for some of those involved. The Milton Art Museum moved from its Cunningham School location as necessitated by the school building project.

A Special Town Meeting and an Annual Town Meeting were held in May. Town Meeting authorized the Board of Selectmen to file a home rule petition for a liquor license for the Wharf Street development; authorized the Board of Selectmen to sell a parcel of land off Hillside Street; established term limits for the members of the School Building Committee and the Library Space Needs Committee; and authorized the Board of Selectmen to file a home rule petition which would require bidders and subbidders for the Tucker School, Cunningham School and Collicot School projects to have a superior workers' compensation rating.

After a trial at the Appellate Tax Board a decision was issued in favor of the Board of Assessors in one case. Three cases were withdrawn by the landowners and four cases were settled for a value between the Town's assessment and the landowner's request. A zoning appeal to the Land Court was settled and dismissed with the result that the decision of the Board of Appeals remains in effect. The Appeals Court upheld the dismissal of a zoning case against the Town. No further appeal was filed. The Town recovered reimbursement for benefits paid to two firefighters who were injured in the line of duty.

An appeal is pending in the Appeals Court from a judgment in favor of a disgruntled bidder on a school roofing project. An appeal is pending in the Appeals Court



from a Superior Court decision dismissing five cases against the Town alleging environmental damage resulting from the capping of the former landfill and construction of the golf course. Other lawsuits pending at the end of 2003 include five zoning cases; one subdivision case; one appeal from a Conservation Commission denial of an order of conditions; two appeals from a Conservation Commission grant of an order of conditions; one dispute involving fire truck equipment; and 26 Appellate Tax Board cases.

Our firm, Murphy, Hesse, Toomey and Lehan, is a law firm of 40 lawyers. My partners Regina Williams Tate, David Deluca, Donald Graham and Geoffrey Wemuth and associates Doris MacKenzie Ehrens, Joseph Bartulis, Kathryn Murphy and Stacey Bloom also worked on Town Counsel matters in 2003. We wish to thank the Board of Selectmen, David Owen, Annemarie Fagan, Kara Barry, Kay Steele, Paula Rizzi and all Town boards, committees and personnel for the courtesy and help which you have provided to us throughout the year, often in various stages of code alert. We are thankful for the opportunity to represent the Town of Milton.

We extend our best wishes to Paul Kanter, Branch Lane and Mary Grassa O'Neill for a well deserved healthy and happy retirement.

Respectfully submitted,

John P. Flynn  
*Town Counsel*

# REPORT OF THE TRAFFIC COMMISSION

To the Honorable Board of Selectmen:

June 30, 2003

The report of the Traffic Commission for the period July 1, 2002 through June 30, 2003 is herewith submitted.

During this period we were asked to make recommendations on existing or anticipated traffic problems in all areas of the town.

The Commission acted on individual requests for the installation of various traffic signs throughout the town and recommended those that were deemed necessary or served a useful purpose.

The Route 28 (Randolph Avenue) reconstruction project, which had been scheduled to begin in the Spring of 2003, was delayed due to funding issues within the Commonwealth. The new start date is September 2003.

We continue to seek funding means for recommendations put forth in the Master Traffic Plan of April 13, 2001.

We continue to monitor the revitalization efforts in Milton Lower Mills, to include the reconstruction of the Roper Bridge over the Neponset River and the development of the former Hood property on Wharf Street, as well as traffic issues related to the ongoing school building projects throughout the Town.

Traffic calming measures were instituted on Hallen Avenue and at the intersection of Highland Street and Marshall Road.

Paul D. Kanter, Town Engineer and member of the Traffic Commission, retired on November 30, 2002 after 27 years of service to the Town of Milton. We wish Paul well in his retirement.

The Commission welcomed Walter P. Heller, Town Engineer, as a new member.

Respectfully submitted,

Kevin J. Mearn, *Chairman, Chief of Police*  
Malcolm R. Larson, *Chief, Fire Department*  
David A. Colton, *Superintendent of Streets*  
Walter P. Heller, *Town Engineer*  
Clifford Flynn, *Inspector of Wires*  
James A. O'Neil, *Traffic & Safety Officer*  
William Ritchie, *School Department*

# **REPORT OF THE VETERANS' SERVICES DEPARTMENT**

To the Honorable Board of Selectmen:

June 30, 2003

This year has seen little change in expenditures of veterans' benefits covered under Massachusetts General Laws Chapter 115 from the past year.

As the wars in the Middle East continue, this office expects a substantial increase of calls for services from recently discharged veterans and their families.

I would like to express my thanks for the assistance I have received from the Offices of the Board of Selectmen, Town Clerk, Town Treasurer and Town Accountant during this past year.

Respectfully submitted,

Richard B. Mearn  
*Veterans' Services Officer*

# REPORT OF THE WARRANT COMMITTEE FOR THE 2003 ANNUAL TOWN MEETING

To the Honorable Board of Selectmen:

June 30, 2003

The Warrant Committee herewith presents to the Town Meeting and to the voters and taxpayers of the Town estimates and recommendations for action on articles submitted to the annual Town Meeting beginning on Monday, May 5, 2003 and continuing on the following dates as needed, May 6, 12, 13 and 15.

The Warrant Committee recommends that Town Meeting vote appropriations totaling \$65,693,973. Excluding proposed bond issues and revolving funds, the recommended appropriations total \$64,781,596.

The recommended budget would result in an estimated increase of 4% in the residential property tax rate, from \$11.01 per thousand in fiscal year 2003 (FY03) to \$11.45 per thousand in fiscal year 2004 (FY04). For the average resident, valued at \$401,770, the proposed budget would result in a tax increase of \$197.

The budget recommended by the Warrant Committee is balanced within the limits of Proposition 2<sup>1/2</sup>. It is based on an estimated 0.96% increase in new revenue, excluding Water and Sewer enterprise funds, funds from the landfill escrow account, and proposed new bond issues.

On both sides of the balance sheet, revenue and expenditure, there are a number of issues affecting this year's budget.

## Revenues

The most important factor affecting revenues is the projected loss of \$800,000 in Local Aid. At the Special Town Meeting in October 2002, the Warrant Committee presented a chart to Town Meeting showing the decrease in Local Aid from Fiscal 2002 to Fiscal 2003. In January 2003, Governor Romney was given expanded powers under Chapter 9C to make mid-year cuts in Local Aid. Milton lost a further \$366,081, or 5% of gross Local Aid. The chart below shows the effect:

Local Aid: "Big Three"	Initial	Final	\$	%
	FY2003	FY2003	Difference	Difference
Chapter 70	4,024,758	4,024,758	-	0%
Lottery	2,450,433	2,221,318	(229,115)	-9%
Additional Assistance	1,464,876	1,327,910	(136,966)	-9%
Total "Big Three"	7,940,067	7,573,986	(366,081)	-5%



This further loss brings our total loss in Local Aid from FY02 to FY03 to \$468,056, or 6%. With minor adjustments in other Local Aid accounts and the increase in our State Assessments (by \$202,106), the change in net Local Aid from FY02 to FY03 was a decrease of \$671,733 or 10.6%. The shortfall of \$366,081, and the Warrant Committee's recommendations to meet that shortfall, will be further discussed in the Report for the Special Town Meeting.

Governor Romney's House 1 proposal, presented on February 26, changed the Local Aid formulas, affecting all of the "Big Three", Chapter 70, Lottery and Additional Assistance. Additional Assistance disappeared completely; Chapter 70 and Lottery were radically altered.

The House 1 proposal, compared to the final FY03 numbers, appears below:

<b>Local Aid: "Big Four"</b>	<b>Initial FY2003</b>	<b>Final FY2004</b>	<b>\$ Difference</b>	<b>% Difference</b>
Chapter 70	4,024,758	2,800,429	(1,224,329)	-30.4%
School Transportation	105,422	0	(105,422)	-100.0%
Lottery	2,221,318	1,470,260	(751,058)	-33.8%
Additional Assistance	1,327,910	0	(1,327,910)	-100.0%
Transitional Migration	0	1,793,979	1,793,979	
PILOT	0	809,167	809,167	
Total "Big Four"	<u>7,679,408</u>	<u>6,873,835</u>	<u>(805,573)</u>	<u>-10.5%</u>

Chapter 70 now includes the amount formerly under School Transportation.

In all, from Fiscal 2002, there has been a total drop of 14.5% from Fiscal 2002 actual to Fiscal 2004 estimated Local Aid. The Warrant Committee is actually holding a drop of 15% in Local Aid rather than the House 1 estimate of 10.5%. At the time of this writing, House and Senate Ways and Means Committees are warning of a 15-20% cut in Local Aid.

Absent a dramatic turnaround in the economy, we could expect to see a continuing shortfall in funds received from the State for fiscal 2005 and possibly beyond.

Property Taxes increase by the 2<sup>1</sup>/<sub>2</sub>% limit under Proposition 2<sup>1</sup>/<sub>2</sub>, and by the amount of new growth. New growth in Milton is limited both because of the increasing scarcity of buildable land and the shortage of commercial enterprises. The position of Town Planner, which was voted by Town Meeting last May, has been funded, and the Warrant Committee hopes that this will allow our Town to increase commercial development in a manner that respects and enhances overall quality of life.

Finally, Local Receipts, including excise tax, interest income, and fees, are held at nearly flat levels. While receipts of excise tax have increased due to the low interest

rates on automobile loans, the same low interest rates cause a reduced level of interest income. The Warrant Committee has encouraged departments to raise fees where possible, but understands that fees cannot be raised beyond the services provided.

In short, the revenue forecast is grim and is unlikely to improve given the current economic climate.

## **Expenditures**

Departmental requests were \$3.6 million over FY03 appropriations. This includes a requested increase of \$2.3 million from the School Department.

With increases in our fixed costs, including health insurance, general insurance, retirement contributions, and the revenue pressures described above, it was clear to the Warrant Committee that we would be unable to recommend funding of departmental requests. In fact, we were unable to recommend funding at FY03 appropriation levels for most departments.

Our first attempt to balance the budget was a “top-down” approach, which involved identifying priorities, funding the priorities, and cutting non-prioritized budgets to meet our revenue levels. The priorities the Warrant Committee identified were the issue of the High School Accreditation and ensuring a strong police presence on the street, given our proximity to the much larger cities of Boston and Quincy.

While we did follow the “top-down” approach to its logical finish, producing a balanced budget in our all-day Saturday session, it was clear that it would not be possible to fund our stated priorities at the level needed without severely impacting the other departments. Some departments were cut beyond their ability to function.

Our next approach was a “bottom-up” approach. This involved cutting all budgets equally and adjusting each budget separately from there. Those budgets that we considered fixed costs were excluded from the across-the-board cuts. It is important to note that in a \$56 million budget (excluding water & sewer), \$17.3 million, or about 31%, are fixed costs that must be paid.

Our final budget proposal was a combination of top-down and bottom-up, in that we ended up cutting our prioritized budgets by less than the non-prioritized budgets. We considered departments’ legal obligations, ability to raise funds, and community support. To our already identified priority of Schools and Police, we added the Fire Department, with special emphasis on keeping all three fire stations open, the Building and Wire Departments, due to their work on the School Building Project and the maintenance of the Town’s Street Lights, and the Department of Public Works, partly in support of DPW Director David Colton’s excellent reorganization plan and partly in an attempt to stem the further deterioration of the Town’s physical assets.

The Warrant Committee also funded two capital projects, at an appallingly low amount of \$51,000. Town Meeting members should note that the lack of capital funding in this and past years will present a future liability of immense proportions. Town Officials are exploring methods of funding capital, and the Warrant Committee asks Town Meeting to support these efforts.

It is the opinion of the Warrant Committee that no department is funded at a level which will allow it to operate with efficiency. Town Residents will lose many services and will receive other services much more slowly. The Warrant Committee has tried to preserve as many essential services as possible, but under the income restrictions, it has been impossible to save all but the most basic. Town Meeting members, and Town residents, will face difficult decisions this year.

Between the time this Warrant is published and Town Meeting, the Warrant Committee will continue to discuss budgets and to explore any other possible sources of funding. Should such sources arise, or should the State cut Local Aid by more than the 15% the Warrant Committee has estimated, we would change our recommendations prior to Town Meeting.

### **Other Articles**

There are several non-budgetary articles. Article 27 allows Northeastern Engineering students to replace the Pope's Pond Bridge. Article 34 establishes a Design Review/Sign Bylaw Committee. The Planning Board has requested that Article 35, regarding condominium changes, be sent to them for further study. Articles 36, 37 and 38 allow the Selectmen to grant easements as part of the School Building Project. Article 39 allows the Selectmen to petition the General Court with legislation regarding the choice of contractors with superior workers' compensation ratings. Articles 40 and 41 would establish term limits for members of the Library Space Needs Committee and the School Building Committee. Please see the comments in those articles for further details.

### **School Building Project Update**

In Table 5, the current Bond Anticipation Notes with their related costs have been broken out separately. Please note the use of interest income to offset the cost of the interest. In addition, as noted in Article 42, bond premiums of \$335,575 have been used to offset the total cost to the taxpayer of the interest paid this year. Of the residential tax rate of \$11.45 per thousand resulting from this proposed budget, approximately 29 cents per thousand is due to this project. For the average home, valued at \$401,770, the cost of the School Building Project for FY2004 will be \$116.51.

The Chair extends her thanks to all of the appointed and elected officials of the Town who assisted in the preparation of this Warrant: Town Administrator David Owen, the Board of Selectmen and staff of their office, Town Treasurer Kevin Sorgi, Town Accountant David Grab, Chief Assessor of the Board of Assessors Jeffrey

d'Ambly, School Superintendent Mary Grassa O'Neill, Assistant Superintendent of Business Gary Osmond, School Committee Chair Beirne Lovely and the members of that Committee. The Chair would also like to thank all the Department Heads, whose helpfulness and patience has been exemplary. And, finally, no warrant would ever be complete, or completed, without the assistance of the Warrant Committee Clerk, Carol Blute.

Respectfully submitted,

Emily Keys Innes, *Chair*

Philip Mathews, *Secretary*

Lee B. Cary

Brian P. Cherry

Virginia L. Coghlan

Frank L. Davis

James F. Dunphy

Kristine R. Hodlin

Timothy J. Lowney

Barbara A. Mason

G. Thomas Martinson

Roxanne F. Musto

Kathleen A. Potter

Kerby Roberson

Kenneth J. Sweeney



# REPORT OF THE WIRE DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

PERMITS WERE ISSUED AS FOLLOWS:

Month	Total No. Permits Issued	Original	Alterations	Fees
July	68	4	64	\$4,755.00
August	72	2	70	\$6,810.00
September	56	1	55	\$5,685.00
October	72	0	72	\$6,370.00
November	51	2	49	\$4,300.00
December	64	0	64	\$4,740.00
January	62	0	62	\$6,565.00
February	46	0	46	\$3,305.00
March	50	0	50	\$3,535.00
April	48	4	44	\$10,700.00
May	49	1	48	\$4,110.00
June	57	1	56	\$6,805.00
TOTALS	<u>695</u>	<u>15</u>	<u>680</u>	<u>\$67,680.00</u>

## 2002-2003 Fire Alarm Signals

New Fire Alarm Boxes installed:

Box 444 2 Adams Streets  
Box 1512 Fieldstone Lane

## Fire Alarm Boxes Repaired due to Accidents or Vandalism:

Box 63 303 Adams Streets

New wire and cable were installed or replaced at the following locations:

300 feet rural-c Bradlee Road

500 feet rural-c Curtis Road

350 feet rural-c Granite Ave.

850 feet 26 conductor cable Reedsdale Road

750 feet figure 8 cable Edge Hill Road

## Traffic Signals

Traffic signal equipment repaired or replaced at the following locations due to accidents or vandalism:

2- Flashing Yellow light Squantum Street and Adams Street

Traffic Light Mechanic Street and Adams Street

Flashing Yellow light Wood Road and Adams Street

Traffic Light Brook Road and Centre Street

2- Traffic Light Brook Road and Central Avenue

Traffic Light Church Street and Adams Street

## Street Lights

Street Light equipment repaired or replaced:

Lamps replaced

Photocells replaced

Light fixtures replaced

Lens covers replaced

Street Light transfer for new telephone poles

Fiscal Year 2003 has been an extremely busy one for the Town of Milton Wire Department. The Milton Public School Building Project is well underway and requires many wire inspections and other services of the Wire Department.

Fiscal Year 2003 was the first full year the Milton Wire Department has been responsible for the maintenance of the street lights. Many street lights were out of service when we acquired them in 2002 from NStar. Favorable progress has been made in both reducing the number of outages and decreasing the response time once a light is reported out.

I wish to thank the Board of Selectmen and all Town Departments for their cooperation during the last year. My thanks to the members of the Wire Department; Assistant Superintendent of Wires John Calabro, Signal Maintainer Kevin Larkin, and Secretaries Janice Freeman and Diane Colligan for their extraordinary effort this past year.

Respectfully submitted,

Clifford C. Flynn  
*Superintendent*

# REPORT OF THE YOUTH DEPARTMENT

To the Honorable Board of Selectmen:

June 30, 2003

This is the final Annual Report for the Youth Department. The Youth Coordinator retired in November of 2002 and the Youth Counselor position is transferred to the Police Department.

This year the department completed its continuation grant from the Executive Office of Public Safety. Through the Juvenile Accountability Incentive Block Grant, the Youth Counselor position was funded for an additional 10 hours. The Juvenile Crime Enforcement Coalition was able to continue its work. Representatives from the Police, School and Youth Departments collaborated with the Norfolk County District Attorney's and Sheriff's Offices as well as the Students Against Destructive Decisions, Baystate Community Services and Saint Agatha Young Church Ministry. The department received cash match donations from the District Attorney's and Sheriff's Offices as well as the Milton Youth Network group. The Teen Community Builder Award was renamed the Teen Juvenile Justice Award at the request of the CelebrateMilton! Committee and will be awarded at the CelebrateMilton! event.

The Department appreciates the support of Cherie Dolgin, LICSW, coordinator of the Martin-Swift, Milton Residents and Parish members funds, John Eckleman, PhD., Clinical consultant for the department, Police Chief Kevin Mearn and Katie Leazotte, Community Service Coordinator at Milton High School.

A total of 25 youth and their families were assisted by the Youth Counselor this year. The Youth Counselor serves on the advisory boards for the Children's Advocacy Center, the Department of Social Services, the Department of Mental Health-Office for Children Joint Review Committee, the South Shore/Coastline Council for Children, the Milton Early Childhood Alliance and the Milton High School Site Council. Through these affiliations, the Youth Counselor seeks services and resources for Milton Youth and their families.

Respectfully submitted,

Vicki McCarthy, LMHC  
*Youth Counselor*





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# **FINANCIAL STATEMENTS**

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# REPORT OF THE TOWN ACCOUNTANT

To the Honorable Board of Selectmen:

June 30, 2003

I hereby submit the report of the Town Accountant for the 12-month period ending June 30, 2003 arranged as follows:

1. Detailed summary of revenue budgeted to actual for the General Fund, Water Fund and Sewer Fund.
2. Detailed summary of Taxes Receivables for all funds.
3. Detailed summary of Appropriations and Departmental Expenditures for all funds.
4. Detailed summary Schedule of Revenue Appropriations.
5. Detailed summary Schedule of Capital Improvement Funds.
6. List of Authorized and Unissued Debt for the Town.
7. Summary of Outstanding Debt of the Town.
8. Combined Balance Sheet of all funds as of June 30, 2003.
9. Budget Analysis as of June 30, 2003.
10. Summary of Water Operations budget to actual.
11. Summary of Sewer Operations budget to actual.
12. Summary of Solid Waste Operations budget to actual.

All bills and vouchers on which monies have been paid from the Treasury and all trust funds in the custody of the Town Treasurer and Library Trustees have been examined and found to be correct.

I wish to thank the Accounting Department Staff, the Board of Selectmen, all Town Departments and the Warrant Committee for all of their help during the past fiscal year.

Respectfully submitted,

David S. Grab  
*Town Accountant*

Statement of Revenues Budget vs. Actual  
FISCAL YEAR 2003  
Year Ended June 30, 2003

General Funds

AS OF: 06/30/03.

REVENUES:	BUDGET	ACTUAL CASH BASIS	VARIANCE FAVORABLE (UNFAVORABLE)	YTD % VS. ACTUAL	2002 ACTUAL	2001 ACTUAL	2000 ACTUAL
Real estate taxes (Less Res for Abate)	\$39,237,807	\$39,481,058	\$243,451	100.82%	\$37,474,281	\$33,872,700	\$32,836,868
Personal property taxes	\$575,368	\$666,068	(\$9,312)	98.38%	\$666,389	\$593,539	\$535,451
Tax liens redeemed	\$0	\$300,026	\$300,026	0.00%	\$285,186	\$214,021	\$62,759
Motor vehicle & Boat excise	\$2,877,681	\$2,980,730	\$113,049	103.93%	\$2,773,221	\$2,734,306	\$2,622,051
Penalties and Interest	\$308,536	\$366,777	\$58,241	118.88%	\$308,537	\$345,137	\$133,883
Cemetery	\$292,054	\$333,541	\$41,487	114.21%	\$292,054	\$321,219	\$272,228
Licenses and Permits (Add STM Permits)	\$559,500	\$800,308	\$240,808	143.04%	\$518,738	\$394,834	\$508,383
Other Departmental	\$1,084,365	\$1,047,903	(\$36,462)	98.45%	\$1,115,885	\$1,148,486	\$1,235,144
Fines	\$237,033	\$284,978	\$47,945	120.23%	\$237,033	\$275,883	\$223,454
Intergovernmental (Less 9C Cuts)	\$8,346,289	\$8,234,574	(\$111,695)	98.68%	\$8,799,985	\$8,821,812	\$7,723,762
Investment Income	\$134,400	\$110,552	(\$23,848)	82.26%	\$283,998	\$471,800	\$404,541
Water & Sewer	\$8,363,179	\$8,339,789	(\$23,390)	99.72%	\$8,165,510	\$6,165,365	\$7,072,200
Other	\$0	\$1,941,250	\$1,941,250	0.00%	\$1,840,822	\$927,138	\$2,708,023
<b>Total Revenues</b>	<b>\$61,995,992</b>	<b>\$64,797,542</b>	<b>\$2,801,550</b>	<b>104.52%</b>	<b>\$62,541,429</b>	<b>\$58,285,858</b>	<b>\$58,336,745</b>

Overlay		Anticipated	
FREE CASH	\$580,498	Receipt Rate:	100.00%
STATE AID 9C CUTS	\$988,227	12/12 of year	
Other Available Sources	\$0		
Other Source Sch B-2	\$264,513		
Building Permits Special Town Meeting	\$908,794		
Appropriation Reductions STM	\$0		
RECAP TOTAL - ADJUSTED	\$0		\$0
	<b>\$84,718,024</b>		



GENERAL FUND  
TAXES RECEIVABLE SCHEDULE - PERSONAL PROPERTY

06/30/03

FISCAL YEAR 2003

LEVY YEAR	BALANCE @ 07/01/02	COMMITMENTS	ABATEMENTS	REFUNDS	COLLECTIONS	ADJUSTMENTS	BALANCE 06/30/03	COLLECTOR/ TREASURER O/S LIST	Variance
2004	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2003	332,315.42	243,053.16	114.71	0.00	575,251.07	0.00	2.80	2.80	0.00
2002	1,500.51	0.00	5,116.32	5,116.32	585.35	0.00	915.16	915.16	0.00
2001	2,532.72	0.00	4,684.82	4,684.82	20.48	0.00	2,512.24	2,512.24	0.00
2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1998	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	336,348.65	243,053.16	9,915.85	9,801.14	575,856.90	0.00	3,430.20	3,430.20	0.00

GENERAL FUND  
TAXES RECEIVABLE SCHEDULE - REAL ESTATE  
06/30/03  
FISCAL YEAR 2003

LEVY YEAR	BALANCE @ 7/01/02	COMMITMENTS	ABATEMENTS	REFUNDS	COLLECTIONS	DISCLAIMERS/ ADJUSTMENTS	TRANSFERS TO TAX TITLE	BALANCE 06/30/03	COLLECTOR/ TREASURER O/S LIST	Variance
2004	0.00	19,996,525.28	0.00	0.00	66,355.73	0.00	0.00	19,930,169.55	19,930,169.55	0.00
2003	18,959,415.00	20,871,622.98	214,988.13	315,285.27	39,148,551.84	(24,082.88)	0.00	758,700.40	758,700.40	0.00
2002	756,331.88	0.00	0.00	2,193.65	513,928.48	0.00	236,412.91	8,184.14	8,184.14	0.00
2001	19,370.02	0.00	491.32	494.75	6,112.56	245.66	13,506.55	0.00	0.00	0.00
2000	0.00	0.00	238.98	0.00	0.00	238.98	0.00	0.00	0.00	0.00
1999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1998	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prior Years	0.00	0.00	4,190.08	0.00	0.00	4,190.08	0.00	0.00	0.00	0.00
TOTALS	19,735,116.90	40,868,148.26	219,908.51	317,973.67	39,734,948.61	(19,408.16)	249,919.46	20,697,054.09	20,697,054.09	0.00

GENERAL FUND  
TAXES RECEIVABLE SCHEDULE - EXCISE TAXES  
06/30/03  
FISCAL YEAR 2003

LEVY YEAR	BALANCE @ 7/01/02	COMMITMENTS	ABATEMENTS	REFUNDS	COLLECTIONS	RET'D CKS/ DISCLAIMERS/ ADJUSTMENTS	BALANCE 06/30/03	COLLECTOR/ TREASURER O/S LIST	Variance
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
VEHICLE EXCISE - 2003	0.00	2,593,744.23	42,462.53	15,325.27	2,225,507.74	0.00	341,099.23	341,099.23	0.00
VEHICLE EXCISE - 2002	297,447.08	501,304.22	32,000.94	29,243.00	725,028.32	0.00	70,965.04	70,965.04	0.00
VEHICLE EXCISE - 2001	67,949.29	26,714.69	7,984.68	6,274.93	60,067.32	0.00	32,886.91	32,886.91	(0.00)
VEHICLE EXCISE - 2000	34,138.83	0.00	20,995.77	0.00	13,143.06	0.00	0.00	0.00	0.00
VEHICLE EXCISE - 1999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOAT EXCISE - 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOAT EXCISE - 2001	892.00	0.00	0.00	0.00	0.00	0.00	892.00	892.00	0.00
BOAT EXCISE - 2002	959.00	0.00	0.00	0.00	15.00	0.00	944.00	944.00	0.00
BOAT EXCISE - 2003	0.00	2,440.00	365.00	0.00	1,202.00	0.00	873.00	873.00	0.00
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
TOTALS	401,386.20	3,124,203.14	103,808.92	50,843.20	3,024,963.44	0.00	447,660.18	447,660.18	0.00

GENERAL FUND  
TAXES RECEIVABLE SCHEDULE - OTHER ACCOUNTS  
06/30/03  
FISCAL YEAR 2003

LEVY YEAR	BALANCE @ 7/01/02	COMMITMENTS/ TRANSFERS TO TAX TITLE	ABATEMENTS	REFUNDS	COLLECTIONS	RET'D CKS/ DISCLAIMERS/ ADJUSTMENTS	BALANCE 06/30/03	COLLECTOR/ TREASURER O/S LIST	Variance
TAX LIENS	1,152,105.14	332,799.28	0.00	0.00	300,026.44	(12,354.75)	1,172,523.23	1,172,523.23	0.00
DEFERRED TAXES	203,110.55	24,082.88	0.00	0.00	33,932.69	0.00	193,260.74	193,260.74	0.00
TAX FORECLOSURES	14,209.18	0.00	0.00	0.00	0.00	0.00	14,209.18	14,209.18	0.00
TOTALS	1,369,424.87	356,882.16	0.00	0.00	333,959.13	(12,354.75)	1,379,993.15	1,379,993.15	0.00



SEWER FUND										
TAXES RECEIVABLE SCHEDULE - OTHER ACCOUNTS										
06/30/03										
FISCAL YEAR 2003										
RECEIVABLE	BALANCE @ 7/01/02	COMMITMENTS	ABATEMENTS	REFUNDS	COLLECTIONS	RET'D CKS/ DISCLAIMERS/ ADJUSTMENTS	TRANSFERS TO LIENS/ TO TAX TITLE	BALANCE 06/30/03	COLLECTOR/ TREASURER O/S LIST	Variance
SEWER RATES (1310)	325,851.48	5,465,516.66	0.00	23,716.72	4,840,829.99	(179,963.02)	229,064.00	565,227.00	565,227.00	0.00
SEWER MISCELLANEOUS (1320)	9,478.66	0.00	0.00	0.00	722.00	0.00	0.00	8,756.66	8,756.66	0.00
SEWER LIENS ADDED-2000 (1330)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY LIENS ADDED-2001 (1331)	1,145.93	0.00	0.00	0.00	932.27	0.00	213.66	0.00	0.00	0.00
SEWER LIENS ADDED-2002 (1332)	32,081.68	0.00	0.00	0.00	16,269.15	0.00	15,245.65	566.88	566.88	0.00
SEWER LIENS ADDED-2003 (1333)	0.00	229,064.85	0.00	0.00	180,560.37	0.00	0.00	48,504.48	48,504.48	0.00
SEWER LIENS ADDED-2003 (1333)	0.00	34,401.82	0.00	0.00	26,344.87	0.00	0.00	8,056.95	8,056.95	0.00
SEWER LIENS PENALTY & INT (1436)	0.00	13,991.32	477.55	0.00	13,036.22	0.00	0.00	477.55	477.55	0.00
APPORT. SEWER BETTER-2003 (1427)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APPORT. SEWER BETTER-2001 (1421)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APPORT. SEWER BETTER-2002 (1422)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APPORT. SEPTIC BETTER-2002 (1423)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMIT INTEREST-2000 (1430)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMIT INTEREST-2001 (1431)	350.39	0.00	0.00	0.00	113.13	0.00	237.26	0.00	0.00	0.00
COMMIT INTEREST-2002 (1432)	5,814.63	0.00	0.00	0.00	3,357.71	0.00	2,380.04	76.88	76.88	0.00
COMMIT INTEREST SEWER BETTER-2003 (144)	0.00	4,641.72	152.82	0.00	4,336.08	0.00	0.00	152.82	152.82	0.00
APPORT. SEPTIC BETTER-2003 (1442)	0.00	1,683.37	0.00	0.00	1,683.37	0.00	0.00	0.00	0.00	0.00
COMMIT INTEREST SEPTIC-2003 (1443)	0.00	589.18	0.00	0.00	589.18	0.00	0.00	0.00	0.00	0.00
APPORT. SEWER ASSESS NOT DUE (1448)	263,547.75	0.00	0.00	0.00	0.00	(39,467.73)	0.00	224,080.02	224,080.02	0.00
APPORT. ASSESS PAID IN ADVANCE (1480)	(7,695.40)	7,717.24	0.00	0.00	7,717.24	0.00	0.00	(7,695.40)	(7,695.40)	0.00
TOTALS	630,575.12	5,757,606.16	630.37	23,716.72	5,096,491.58	(219,430.75)	247,141.46	848,203.84	848,203.84	0.00

**FUND 26 WATER**

**WATER FUND  
TAXES RECEIVABLE SCHEDULE - OTHER ACCOUNTS**

06/30/03

RECEIVABLE	BALANCE @ 7/01/02	FISCAL YEAR 2003				RET'D CKGS/ DISCLAIMERS/ ADJUSTMENTS	WATER LIEN TRANSFERS	TRANSFERS TO TAX TITLE	BALANCE 06/30/03	COLLECTOR/ TREASURER O/S LIST	Variance
		COMMITMENTS	ABATEMENTS	REFUNDS	COLLECTIONS						
WATER RATES (1315)	133,672.30	3,206,027.13	0.00	10,345.39	2,890,976.96	(77,872.95)	115,041.71	0.00	266,153.20	266,153.20	(0.00)
WATER SERVICES (1321)	49,752.30	1,690.50	0.00	0.00	4,713.00	0.00	0.00	0.00	46,729.80	46,729.80	0.00
WATER MISCELLANEOUS (1322)	18,155.59	223,780.26	0.00	153.13	114,787.51	(105,261.33)	971.63	0.00	21,068.51	21,068.51	0.00
UTILITY LIENS ADDED-2001 (1331)	2,166.63	0.00	0.00	0.00	402.74	0.00	0.00	1,763.89	0.00	0.00	0.00
WATER LIENS ADDED-2002 (1336)	21,863.81	0.00	0.00	0.00	12,521.53	0.00	0.00	9,052.61	289.67	289.67	0.00
WATER LIENS ADDED-2003 (1346)	0.00	116,013.34	0.00	0.00	90,541.97	0.00	0.00	0.00	25,471.37	25,471.37	(0.00)
APPORT. WATER BETTER-2003 (1364)	0.00	8,740.24	0.00	0.00	10,033.54	1,293.30	0.00	0.00	(0.00)	0.00	(0.00)
COMMIT INTEREST-2002 (1432)	3,876.42	0.00	0.00	0.00	2,238.52	0.00	0.00	1,586.69	51.21	51.21	0.00
WATER LIENS ADDED-2000 (1380)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMIT INTEREST-2001 (1431)	232.78	0.00	0.00	0.00	75.42	0.00	0.00	157.36	0.00	0.00	0.00
PENALTY LIEN-2003 (1433)	0.00	22,934.54	0.00	0.00	17,563.19	0.00	0.00	0.00	5,371.35	5,371.35	0.00
COMMIT INTEREST-2003 (1483)	0.00	605.92	0.00	0.00	605.92	0.00	0.00	0.00	0.00	0.00	0.00
APPORT. WATER ASSESS NOT DUE	7,242.48	77,056.00	0.00	0.00	0.00	(9,774.88)	0.00	0.00	74,523.60	74,523.60	(0.00)
TOTALS	236,962.31	3,656,847.93	0.00	10,498.52	3,144,460.30	(191,615.86)	116,013.34	12,560.55	439,658.71	439,658.71	(0.00)

TOWN OF MILTON  
SUMMARY OF APPROPRIATIONS AND DEPARTMENTAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2003  
F=INDICATES FREE CASH APPROPRIATION  
R= INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
<b>GENERAL FUND # 1</b>									
1	122	1							
		SELECTMEN PERSONAL SERVICES	0.00	239,081.00	0.00	14.60	239,920.65	174.95	0.00
1	122	2							
		SELECTMEN EXPENSES	0.00	60,450.00	11,091.00 R	12.00	71,552.23	0.77	0.00
1	122	3							
		SELECTMEN OUT OF STATE TRAVEL	0.00	250.00	0.00	0.00	250.00	0.00	0.00
1	122	7							
		SELECTMEN EXPENSES ENCUMBERED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	122	41							
		STABILIZATION FUND STM ART 2	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
1	129	2							
		MUNICIPAL AUDIT EXPENSES	0.00	54,000.00	0.00	0.00	53,000.00	1,000.00	0.00
1	129	7							
		MUNICIPAL AUDIT EXPENSES GAS834 ENCUMB	19,245.00	0.00	0.00	0.00	0.00	0.00	19,245.00
1	130	2							
		SCHOOL DEPT. AUDIT	0.00	24,000.00	0.00	0.00	23,750.00	250.00	0.00
1	131	1							
		WARRANT COMMITTEE PERSONAL SERVICES	0.00	8,500.00	0.00	0.00	7,596.37	913.63	0.00
1	131	2							
		WARRANT COMMITTEE EXPENSES	0.00	7,690.00	294.00 R	0.00	7,973.70	0.30	0.00
1	131	7							
		WARRANT COMMITTEE ENCUMBERED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	132	2							
		RESERVE FUND TRANSFERS ORIGINAL APPR.	0.00	310,000.00	(310,000.00) R	0.00	0.00	0.00	0.00
1	134	1							
		ACCOUNTING PERSONAL SERVICES	0.00	164,188.00	0.00	0.00	151,996.38	12,201.62	0.00
1	134	2							
		ACCOUNTING EXPENSES	0.00	3,500.00	0.00	0.00	3,351.27	0.00	148.73
1	134	7							
		ACCOUNTING EXPENSES ENCUMBERED	132.09	0.00	0.00	0.00	132.09	0.00	0.00
1	137	1							
		ASSESSORS PERSONAL SERVICES	0.00	160,255.00	0.00	0.00	160,254.21	0.79	0.00
1	137	2							
		ASSESSORS EXPENSES	0.00	10,984.00	600.00 R	0.00	11,571.97	12.03	0.00
1	137	4							
		ASSESSORS REVALUATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	137	7							
		ASSESSORS EXPENSES ENCUMBERED	30,466.64	0.00	0.00	0.00	0.00	0.00	0.00
1	138	1							
		TREASURER / COLLECTOR PERSONAL SERVICES	0.00	211,066.00	0.00	0.00	28,766.64	1,700.00	0.00
1	138	2							
		TREASURER / COLLECTOR EXPENSES	0.00	35,560.00	0.00	0.00	210,774.93	291.07	0.00
1	138	16							
		TREASURER / COLLECTOR BONDING EXPENSES	0.00	3,000.00	0.00	0.00	35,569.45	50.55	0.00
1	138	17							
		TREASURER / COLLECTOR TAX TITLE FORECLOSURE	0.00	5,000.00	0.00	0.00	3,000.00	0.00	0.00
1	151	10							
		LAW RETAINER	0.00	40,000.00	0.00	0.00	5,000.00	0.00	0.00
							40,000.00	0.00	0.00

TOWN OF MILTON  
SUMMARY OF APPROPRIATIONS AND DEPARTMENTAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2003

F-INDICATES FREE CASH APPROPRIATION  
R- INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1	151	7		0.00	0.00	0.00	0.00	0.00	0.00
		LAW EXPENSES ENCUMBERED							
1	151	11		50,000.00	39,026.00 R	0.00	89,026.25	0.75	0.00
		LAW SPECIAL SERVICES							
1	151	13		2,500.00	0.00	0.00	2,299.50	200.50	0.00
		LAW DISBURSEMENTS							
1	151	12		1,000.00	0.00	0.00	730.00	270.00	0.00
		LAW CLAIMS							
1	152	1		28,130.00	0.00	0.00	28,128.48	1.52	0.00
		PERSONNEL BOARD PERSONAL SERVICES							
1	152	2		2,281.00	0.00	0.00	2,279.78	1.22	0.00
		PERSONNEL BOARD EXPENSES							
1	152	7		0.00	0.00	0.00	0.00	0.00	0.00
		PERSONNEL BOARD EXPENSES ENCUMBERED							
1	161	1		161,464.00	5,201.00 R	0.00	166,664.01	0.99	0.00
		TOWN CLERK PERSONAL SERVICES							
1	161	2		28,874.00	10,470.00 R	0.00	39,295.60	48.40	0.00
		TOWN CLERK EXPENSES							
1	162	1		32,535.00	11,950.00 R	0.00	44,485.00	0.00	0.00
		ELECT. & REG. PERSONAL SERVICES							
1	162	2		9,500.00	5,909.00 R	0.00	15,333.96	75.04	0.00
		ELECT. & REG. EXPENSES ENCUMBERED							
1	162	7	262.77	0.00	0.00	0.00	262.77	0.00	0.00
		CONS.. COMM. PERSONAL SERVICES							
1	171	1		12,463.00	0.00	0.00	11,562.62	900.38	0.00
		CONS.. COMM. EXPENSES							
1	171	2		1,500.00	0.00	0.00	1,491.58	8.42	0.00
		PLANNING BOARD PERSONAL SERVICES							
1	172	1		4,228.00	1,656.00 R	0.00	5,885.86	0.14	0.00
		PLANNING BOARD EXPENSES							
1	172	2		1,025.00	0.00	0.00	1,019.44	5.56	0.00
		PLANNING BOARD CONSULTANT (SPC ARTICLE)							
1	172	5		20,000.00	0.00	0.00	13,726.65	0.00	6,273.35
		PLANNING BOARD ENCUMBERED							
1	172	7	14,833.04	0.00	0.00	0.00	1,296.04	13,537.00	0.00
		BOARD OF APPEALS PERSONAL SERVICES							
1	173	1		23,450.00	314.00 R	0.00	23,763.95	0.05	0.00
		BOARD OF APPEALS EXPENSES							
1	173	2		7,750.00	7,000.00 R	0.00	14,397.46	352.52	0.00
		GENERAL INSURANCE EXPENSES							
1	190	2		465,834.00	0.00	0.00	465,357.57	476.43	0.00
		TOWN OFF. BUILD PERSONAL SERVICES							
1	192	1		71,771.00	0.00	0.00	71,604.03	166.97	0.00
		TOWN OFF. BUILD EXPENSES							
1	192	2		126,385.00	7,673.00 R	0.00	135,753.95	0.05	304.00
		TOWN OFF. BUILD EXPENSES ENCUMBERED							
1	192	7	360.00	0.00	0.00	0.00	360.00	0.00	0.00
		DATA PROCESSING SALARY							
1	193	1		20,927.00	0.00	0.00	18,514.51	2,412.49	0.00
		DATA PROCESSING EXPENSE							
1	193	2		106,469.00	11,234.00 R	0.00	116,538.30	0.70	3,164.00
		DATA PROCESSING EXPENSE ENCUMBERED							
1	193	7	17,935.00	0.00	0.00	0.00	17,935.00	0.00	0.00
		TOWN BY-LAWS EXPENSES							
1	196	2		6,300.00	0.00	0.00	5,842.10	457.90	0.00
		TOWN BY-LAWS EXPENSES ENCUMBERED							
1	196	7	3,600.00	0.00	0.00	0.00	0.00	0.00	3,600.00
		TOTAL GENERAL GOVERNMENT							
			87,854.54	2,525,900.00	(197,560.00)	26.60	2,347,953.32	35,512.74	32,735.06
			2,613,754.54						



**AT JUNE 30, 2003**

F=INDICATES FREE CASH APPROPRIATION  
R= INDICATES A RESERVE FUND TRANSFER

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TOWN OF MILTON  
SUMMARY OF APPROPRIATIONS AND DEPARTMENTAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2003  
F=INDICATES FREE CASH APPROPRIATION  
R= INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1	300							
	SCHOOL DEPT. OLD ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	301							
	2							
	BLUE HILL RSD ASSESSMENT	0.00	414,781.00	0.00	0.00	414,781.00	0.00	0.00
1	303							
	NEW SCHOOL CHART OF ACCOUNTS	0.00	26,113,988.00	0.00	0.00	25,845,135.47	58.51	268,804.02
1	332							
	SCHOOL DEPT. EXPENSES ENCUMBERED	123,372.97	0.00	0.00	0.00	122,875.54	497.43	0.00
	TOTAL EDUCATION	123,372.97	26,528,779.00	0.00	0.00	26,382,792.01	555.94	268,804.02
		26,652,151.97						

TOWN OF MILTON  
SUMMARY OF APPROPRIATIONS AND DEPARTMENTAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2003  
F=INDICATES FREE CASH APPROPRIATION  
R= INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1	400	1	P.W. CON. & MAINTENANCE PERSONAL SERVICES	0.00	678,538.00	(16,100.00)	0.00	918.09	0.00
1	400	2	PUBLIC WORKS CON. & MAINTENANCE EXPENSES R=3120,990.00	0.00	327,710.00	143,098.00 R	0.00	64.84	16,116.02
1	400	7	PUBLIC WORKS CON. & MAINTENANCE EXPENSES ENCUMBERED	76,293.97	0.00	0.00	0.00	3,412.20	0.00
1	401	1	VEHICLE MAINTENANCE PERSONAL SERVICES	0.00	119,590.00	(22,100.00)	0.00	61.07	0.00
1	401	2	VEHICLE MAINTENANCE EXPENSES	0.00	150,093.00	22,100.00	0.00	159,299.88	12,764.69
1	401	7	VEHICLE MAINTENANCE ENCUMBERED	7,692.45	0.00	0.00	0.00	7,692.45	0.00
1	424	1	STREET & TRAFFIC LIGHTS PERSONAL EXPENSES	0.00	25,000.00	(5,029.00)	0.00	19,535.50	0.00
1	424	2	STREET & TRAFFIC LIGHTS EXPENSES	0.00	223,217.00	0.00	37,200.00	0.53	5,729.00
1	430	2	COLLECTION OF REFUSE	0.00	408,210.00	0.00	0.00	406,725.00	200.00
1	430	7	COLLECTION OF REFUSE ENCUMBERED	41,110.66	0.00	0.00	0.00	41,110.66	0.00
1	431	2	REFUSE TRANSPORT AND DISPOSAL	0.00	423,432.00	0.00	0.00	394,774.10	300.00
1	431	7	REFUSE TRANSPORT AND DISPOSAL ENCUMBERED	36,431.52	0.00	0.00	0.00	36,431.52	0.00
1	433	1	SOLID WASTE GENERAL PERSONAL SERVICES	0.00	76,816.00	2,300.00	0.00	79,038.05	0.00
1	433	2	SOLID WASTE GENERAL EXPENSES	0.00	31,751.00	(2,300.00)	0.00	1,583.68	27,967.32
1	433	7	SOLID WASTE GENERAL EXPENSES ENCUMBERED	4,987.50	0.00	0.00	0.00	4,987.50	0.00
1	434	1	CURBSIDE RECYCLING PERSONAL SERVICES	0.00	25,655.00	6,300.00	0.00	30,715.48	0.00
1	434	2	CURBSIDE RECYCLING EXPENSES	0.00	599,176.00	(6,300.00)	0.00	512,862.55	52,030.06
1	434	7	CURBSIDE RECYCLING EXPENSES ENCUMBERED	39,435.34	0.00	0.00	0.00	37,968.14	0.00
1	437	2	LANDFILL CLOSURE ENGINEERING EXPENSES	0.00	44,000.00	0.00	42,000.00	28,221.34	57,778.66
1	437	7	LANDFILL CLOSURE ENGINEERING EXPENSES ENCUMBERED	8,881.87	0.00	0.00	0.00	8,881.87	0.00
1	439	1	HOUSEHOLD HAZARDOUS WASTE P.S.	0.00	0.00	0.00	0.00	0.00	0.00
1	439	2	HOUSEHOLD HAZARDOUS WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00
1	491	1	CEMETERY PERSONAL SERVICES	0.00	434,969.00	0.00	0.00	410,370.69	0.00
1	491	2	CEMETERY EXPENSES	0.00	96,950.00	0.00	0.00	95,960.02	0.00
1	491	7	CEMETERY EXPENSES ENCUMBERED	0.00	0.00	0.00	0.00	0.00	0.00
1	491	83	CEMETERY GRAVE LINERS	0.00	18,000.00	6,000.00 R	0.00	60.00	0.00
TOTAL PUBLIC WORKS AND CEMETERY			214,633.31	3,683,147.00	127,969.00	79,200.00	3,841,273.65	91,089.92	172,785.74

3,897,960.31

TOWN OF MILTON  
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F=INDICATES FREE CASH APPROPRIATION  
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AT JUNE 30, 2003

JUNE 30, 2003		FUND TRANSFER		BALANCE		APPROPRIATION		SUPP APPROP/ TRANSFER TO / FROM		REVENUES		TOTAL EXPENDITURES		UNEXPENDED BALANCE TO REVENUE		BALANCE FORWARD 06/30/03	
		ACCOUNT		07/01/02													
1	512	1	HEALTH PERSONAL SERVICES	0.00	113,256.00	4.00 R	0.00	113,259.39	0.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	512	2	HEALTH EXPENSES	0.00	8,566.00	0.00	0.00	8,467.32	98.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	512	44	HEALTH RODENT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	512	46	HEALTH ANIMAL INSPECTIONS	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	541	1	COUNCIL ON AGING PERSONAL SERVICES	0.00	111,482.00	0.00	0.00	110,341.65	1,140.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	541	2	COUNCIL ON AGING EXPENSES	0.00	25,558.00	0.00	0.00	25,558.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	541	25	COUNCIL ON AGING TRANSPORT ELDERLY	0.00	5,300.00	0.00	0.00	5,299.90	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	542	1	YOUTH PERSONAL SERVICES	0.00	68,820.00	0.00	0.00	67,851.08	968.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	542	2	YOUTH EXPENSES	0.00	2,250.00	0.00	0.00	1,322.00	928.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	542	7	YOUTH EXPENSES ENCUMBERED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	543	1	VETERANS' BENEFITS PERSONAL SERVICES	0.00	15,000.00	0.00	0.00	7,944.04	7,055.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	543	2	VETERANS' BENEFITS EXPENSES	0.00	1,611.00	0.00	0.00	1,610.65	0.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	543	35	VETERANS' BENEFITS	0.00	8,000.00	0.00	0.00	5,399.00	2,601.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	543	84	VETERANS' BENEFITS BURIAL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL HEALTH AND HUMAN SERVICES				0.00	361,843.00	4.00	0.00	349,053.03	12,793.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

361,843.00



TOWN OF MILTON  
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FOR THE YEAR ENDED JUNE 30, 2003

F- INDICATES FREE CASH APPROPRIATION  
R- INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1	610	1	0.00	615,405.00	5,795.00 R	0.00	620,951.96	248.02	0.00
1	610	2	0.00	66,549.00	0.00	17,000.00	83,549.23	0.77	0.00
1	610	14	0.00	27,564.00	0.00	0.00	27,564.00	0.00	0.00
1	610	48	0.00	70,740.00	0.00	71.06	70,810.15	0.91	0.00
1	630	1	0.00	222,189.00	0.00	0.00	218,614.60	3,574.40	0.00
1	630	2	0.00	62,730.00	0.00	0.00	61,492.48	1,030.66	206.86
1	630	7	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	630	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	630	58	0.00	2,791.00	0.00	0.00	2,686.14	104.86	0.00
1	650	2	0.00	1,900.00	0.00	0.00	1,650.00	250.00	0.00
1	650	7	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	660	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY AND PARK AND RECREATION			0.00	1,069,868.00	5,795.00	17,071.06	1,087,317.58	5,209.62	206.86

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AT JUNE 30, 2003

		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1	710	2 RETIREMENT OF PRINCIPAL DEBT EXPENSES	0.00	1,686,667.00	(389,000.00)	0.00	1,260,020.57	37,646.43	0.00
1	750	2 INTEREST ON DEBT EXPENSE	0.00	853,865.00	0.00	0.00	816,862.81	37,002.19	0.00
		TOTAL PRINCIPAL AND INTEREST ON DEBT	0.00	2,540,532.00	(389,000.00)	0.00	2,076,883.38	74,648.62	0.00
				2,151,532.00					

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AT JUNE 30, 2003

	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1 810 5632	RMV NON-RENEWAL SURCHARGE	0.00	0.00	26,500.00	0.00	31,200.00	(4,700.00)	0.00
1 810 5633	RETIRES HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 810 5634	RETIRED TEACHERS HEALTH INSURANCE	0.00	0.00	847,932.00	0.00	847,932.00	0.00	0.00
1 810 5635	AIR POLLUTION CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 810 5636	METRO AREA PLANNING COUNCIL	0.00	0.00	6,614.00	0.00	6,614.00	0.00	0.00
1 810 5637	M.B.T.A.	0.00	0.00	1,464,269.00	0.00	1,464,269.00	0.00	0.00
1 810 5638	BOSTON METRO DISTRICT EXPENSE	0.00	0.00	553.00	0.00	553.00	0.00	0.00
1 810 5639	SPECIAL EDUCATION	0.00	0.00	17,547.00	0.00	42,810.00	(25,263.00)	0.00
1 810 5640	AIR POLLUTION CONTROL DISTRICTS	0.00	0.00	7,084.00	0.00	7,084.00	0.00	0.00
1 810 5642	CJTC ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 810 5643	SCHOOL CHOICE ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 810 5644	CHARTER SCHOOL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 810 5646	MOSQUITO CONTROL PROJECTS	0.00	0.00	99,494.00	0.00	15,699.00	(15,699.00)	0.00
1 811 6	COUNTY ASSESSMENT INTERGOVERNMENTAL	0.00	0.00	164,133.00	0.00	51,886.00	47,608.00	0.00
1 850 6	TEACHERS PAY DEFERRAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	164,133.00	0.00	0.00
1 850 7	TEACHERS PAY DEFERRAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL STATE AND COUNTY ASSESSMENT		0.00	0.00	2,634,146.00	0.00	2,632,200.00	1,946.00	0.00

2,634,146.00





TOWN OF MILTON  
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AT JUNE 30, 2003

		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP. APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
		SCHOOL LUNCH FUND # 12							
12	303	0 SCHOOL LUNCH PUBLIC SCHOOL	99,694.41	0.00	0.00	790,546.45	758,210.48	0.00	132,030.38
		TOTAL SCHOOL LUNCH REVOLVING FUND	99,694.41	0.00	0.00	790,546.45	758,210.48	0.00	132,030.38
								Cash & Accrual	147,245.93

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ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
<b>HIGHWAY FUND # 13</b>								
13 921 935	CHAPTER 90 VICTORY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 936	CHAPTER 90 ALLEN CIRCLE all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 937	CHAPTER 90 CARLTON ROAD all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 938	CHAPTER 90 CHESTERFIELD ROAD all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 939	CHAPTER 90 CROWN STREET essex rd- decker street	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 940	CHAPTER 90 ESSEX ROAD all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 941	CHAPTER 90 HOLBURN STREET all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 942	CHAPTER 90 MILTON STREET all	0.00	0.00	0.00	6,119.61	6,119.61	0.00	0.00
13 921 943	CHAPTER 90 MURRAY AVE all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 944	CHAPTER 90 RANDOLPH AVE centre st - brook rd	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 945	CHAPTER 90 SADDLE RIDGE ROAD all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 946	CHAPTER 90 SEARS ROAD all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 947	CHAPTER 90 STANDISH RD. all	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 948	CHAPTER 90 QUANTUM STREET granite ave - to qui	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 921 949	CHAPTER 90 WHITTER ROAD #133 to saddle ridge	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 922 950	CHAPTER 90 CANTON AVE	0.00	0.00	0.00	13,048.16	2,205.39	0.00	10,842.77
13 922 951	CHAPTER 90 DOLLAR LANE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 922 952	CHAPTER 90 MILTON FOUNTAIN	0.00	0.00	0.00	6,300.00	0.00	0.00	6,300.00

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	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
13 923 953	CHAPTER 90 FY2000 5 VAR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 923 954	CHAPTER 90 CRAIG KEVIN-TROUT BR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 923 955	CHAPTER 90 EDGE HILL PLEAS-WEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 923 956	CHAPTER 90 ELIOT ADAMS-CENTRAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 923 957	CHAPTER 90 WHITTER 133 - CANTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 960 958	CHAPTER 90 EDGEHILL ROAD	(58,636.30)	0.00	0.00	51,762.81	133,816.95	0.00	(140,690.44)
13 960 959	CHAPTER 90 LINCOLN STREET	(6,342.85)	0.00	0.00	5,501.79	10,178.05	0.00	(11,019.11)
13 960 960	CHAPTER 90 BRUSH HILL ROAD	(49,289.63)	0.00	0.00	48,382.13	0.00	0.00	(907.50)
13 960 961	CHAPTER 90 HUNTINGTON ROAD	(37,207.58)	0.00	0.00	34,333.55	42,085.96	0.00	(45,769.99)
13 982 962	CHAPTER 90 BOULEVARD STREET	0.00	0.00	0.00	0.00	20,435.51	0.00	(20,435.51)
13 982 963	CHAPTER 90 GERALD ROAD	0.00	0.00	0.00	0.00	60,199.49	0.00	(60,199.49)
13 982 964	CHAPTER 90 GRANITE PLACE	0.00	0.00	0.00	0.00	180,662.01	0.00	(180,662.01)
13 982 965	CHAPTER 90 NANCY ROAD	0.00	0.00	0.00	0.00	51,945.89	0.00	(51,945.89)
13 982 966	CHAPTER 90 VOSE HILL ROAD	0.00	0.00	0.00	0.00	41,826.19	0.00	(41,826.19)
13 982 967	CHAPTER 90 BROOK RD/CENTRE ST	0.00	0.00	0.00	0.00	7,803.16	0.00	(7,803.16)
13 983 968	CHAPTER 90 CANTON AVE.	0.00	0.00	0.00	0.00	35,857.35	0.00	(35,857.35)
13 983 969	CHAPTER 90 REEDSDALE ROAD	0.00	0.00	0.00	0.00	58,740.57	0.00	(58,740.57)
	TOTAL CHAPTER 90 HIGHWAY FUND	(151,476.36)	0.00	0.00	165,448.05	652,686.13	0.00	(638,714.44)

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ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
<b>SCHOOL FEDERAL &amp; STATE GRANTS FUND # 20</b>								
20 300 285	SCHOOL DEPT. SUSPENSE ACCOUNT	96,237.01	0.00	0.00	0.00	27,006.08	0.00	68,230.93
20 303 NEW	NEW SCHOOL CHART OF ACCOUNTS	181,331.76	0.00	0.00	1,346,612.60	1,280,077.97	0.00	247,866.39
<b>TOTAL SCHOOL FEDERAL &amp; STATE GRANTS</b>		<b>276,568.77</b>	<b>0.00</b>	<b>0.00</b>	<b>1,346,612.60</b>	<b>1,307,084.05</b>	<b>0.00</b>	<b>316,097.32</b>
								<b>336,252.74</b>
								<b>Cash &amp; Accrual</b>



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ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
SEWER FUND #215								
25 440 1	SEWER DEPT. SALARY	0.00	288,951.00	(33,000.00)	0.00	255,746.09	204.91	0.00
25 440 2	SEWER DEPT. EXPENSES	0.00	80,856.00	33,000.00	0.00	105,851.16	582.28	7,422.58
25 440 6	SEWER DEPT. INTERGOVERNMENTAL	0.00	3,983,084.00	0.00	0.00	3,913,686.00	69,398.00	0.00
25 440 7	SEWER DEPT. EXPENSES ENCUMBERED	41,557.50	0.00	0.00	0.00	26,568.85	14,988.65	0.00
25 440 8	SEWER DEPT. CAPITAL	424,856.27	175,806.00	0.00	0.00	61,019.01	263,818.00	275,825.26
25 440 9	SEWER DEPT. INTERFUND EXPENSE	0.00	0.00	0.00	0.00	537,079.00	(537,079.00)	0.00
25 440 80	SEWER DEPT. MMPAT LOAN SUBSIDIARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SEWER FUND		466,413.77	4,528,697.00	0.00	0.00	4,899,950.11	(188,067.18)	283,247.64
		4,995,110.77						95,160.66

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		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
		<b>WATER FUND #26</b>							
26 450	1	WATER DEPT. SALARY	0.00	448,782.00	23,698.00	0.00	472,479.03	0.97	0.00
26 450	2	WATER DEPT. EXPENSES	0.00	371,116.00	(23,698.00)	0.00	273,669.99	66,077.39	7,670.62
26 450	6	WATER DEPT. INTERGOVERNMENTAL	0.00	1,456,786.00	0.00	0.00	1,433,155.00	23,633.00	0.00
26 450	7	WATER DEPT. EXPENSES ENCUMBERED	30,992.75	0.00	0.00	0.00	21,149.32	9,843.43	0.00
26 450	8	WATER DEPT. CAPITAL	111,664.34	117,769.00	0.00	0.00	119,306.26	5,292.00	104,833.08
26 450	9	WATER DEPT. INTERFUND EXPENSE	0.00	0.00	0.00	0.00	903,953.00	(903,953.00)	0.00
26 450	85	WATER DEPT. D.E.P. SDWA ASSESSMENT	0.00	8,024.00	0.00	0.00	7,174.63	849.37	0.00
26 450	89	WATER DEPT. LEAK SURVEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		<b>TOTAL WATER FUND</b>	142,657.09	2,402,479.00	0.00	0.00	3,230,869.23	(796,256.84)	112,503.70 (685,753.14)
			2,545,136.09						

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AT JUNE 30, 2003	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
28 210 616	POLICE PRIVATE WORK	(45,891.61)	0.00	0.00	582,641.16	547,568.50	0.00	(10,918.95)
28 210 617	POLICE CCJ DRUG GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28 210 618	POLICE DARE FUND	18,913.59	0.00	0.00	19,054.00	24,425.77	0.00	13,541.82
28 210 619	POLICE STERILIZATION	77.71	0.00	0.00	175.00	225.00	0.00	27.71
28 210 620	POLICE COMMUNITY POLICING	18,031.83	0.00	0.00	73,303.00	70,404.46	0.00	20,930.37
28 210 634	POLICE INS RECOVERY ACCOUNT	112.42	0.00	0.00	0.00	0.00	0.00	112.42
28 210 655	POLICE COPS FAST - FED GRANT.	0.00	0.00	0.00	12,500.00	0.00	0.00	12,500.00
28 210 657	POLICE DARE GRANT	4,582.40	0.00	0.00	0.00	4,582.40	0.00	0.00
28 210 666	POLICE VIOLENCE AGAINST WOMAN ACT	2,446.76	0.00	0.00	0.00	672.38	0.00	1,776.38
28 210 668	POLICE COMM OF MASS FIREARMS FEES	5,882.50	0.00	0.00	3,450.00	2,162.50	0.00	7,170.00
28 210 669	POLICE ADULT DETAIL FEES 1/2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28 210 670	POLICE MORE COPS FED GRANT.	656.05	0.00	0.00	8,500.00	7,511.00	0.00	1,645.05
28 210 693	POLICE STATE FITNESS STANDARDS GRANT	0.00	0.00	0.00	1,400.00	131.40	0.00	1,268.60
28 210 694	POLICE COPS SAFETY EQUIPMENT	0.00	0.00	0.00	30,500.00	30,500.00	0.00	0.00
28 220 350	FIRE DEPT. INSURANCE RECOVERY	0.00	0.00	0.00	15,000.00	0.00	0.00	15,000.00
28 220 445	FIRE DEPT. HAZMAT GRANT	5,486.95	0.00	0.00	3,861.09	5,040.14	0.00	4,307.90
28 220 658	AUX. FIRE DEPT. GIFT ACCT.	808.13	0.00	0.00	800.00	113.49	0.00	1,494.64
28 220 665	FIRE DEPT. S.A.F.E. GRANT	434.95	0.00	0.00	1,350.00	434.95	0.00	1,350.00
28 220 673	FIRE DEPT. GIFT ACCOUNT	629.00	0.00	0.00	175.00	37.00	0.00	767.00
28 220 674	FIRE DEPT. DETAIL WORK	(1,125.69)	0.00	0.00	35,339.19	36,173.43	0.00	(1,959.93)
28 220 683	FIRE DEPT. SAFETY EQUIP FY01 GRANT	121.32	0.00	0.00	0.00	0.00	0.00	121.32
28 220 687	FIRE DEPT. FEMA EQUIP GRANT	0.00	0.00	5,269.00 R	47,429.00	47,176.94	0.00	5,521.06
28 220 688	COOMBS MUSEUM GIFT	0.00	0.00	0.00	5,600.00	1,441.55	0.00	4,158.45
28 220 689	FIRE DEPT. SAFETY EQUIP FY03 GRANT	0.00	0.00	0.00	31,000.00	25,411.75	0.00	5,588.25
28 251 11	BUILDING DEPT. SPECIAL SERVICES GRANT	0.00	0.00	0.00	215,636.00	53,980.45	0.00	161,655.55
28 257 634	WIRE DEPT. INS RECOVERY ACCOUNT	408.27	0.00	0.00	0.00	360.00	0.00	46.27
TOTAL PUBLIC SAFETY		11,574.58	0.00	5,269.00	1,087,713.44	859,453.11	0.00	246,103.91

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		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
28 400 629		PUBLIC WORKS CON & MAINTENANCE, COOP TREE PLANT	22,908.51	0.00	0.00	4,353.75	10,186.20	0.00	17,096.06
28 400 640		PUBLIC WORKS CON & MAINTENANCE, COMPOST BINS	416.19	0.00	0.00	1,800.00	1,078.00	0.00	1,138.19
28 400 672		PUBLIC WORKS, LIQ. DAMAGES WASTE MGT.	81,171.43	0.00	0.00	25,876.64	62,397.05	0.00	44,651.02
28 400 685		PUBLIC WORKS, KEYS PAN ROAD GRANT	16,438.98	0.00	0.00	0.00	0.00	0.00	16,438.98
28 400 686		PUBLIC WORKS, WALTER BAKER WALK	629.23	0.00	0.00	0.00	0.00	0.00	629.23
28 400 1070		PUBLIC WORKS, PINE TREE DEM #0104	23,429.80	0.00	0.00	48,250.00	24,096.91	0.00	47,582.89
28 400 1079		PUBLIC WORKS, PWED WHARF ST PROJECT	0.00	0.00	0.00	150,265.71	12,601.77	0.00	137,663.94
28 491 645		CEMETERY GIFT ACCOUNT	8,050.23	0.00	0.00	35,480.00	31,004.95	0.00	12,525.28
28 491 646		CEMETERY BURIAL RIGHTS ACCOUNT	41,879.40	0.00	0.00	114,125.00	97,229.40	0.00	58,775.00
28 491 691		CEMETERY BURIAL DEM LANDSCAPING GRANT	27,875.91	0.00	0.00	18,750.00	29,440.13	0.00	17,185.78
		TOTAL PUBLIC WORKS AND CEMETERY	222,799.68	0.00	0.00	398,301.10	268,014.41	0.00	353,686.37



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		ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
28	512	621							
		HEALTH P A T C H	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	512	622							
		HEALTH NO SMOKE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	512	625	8,601.04	0.00	0.00	0.00	3,339.53	0.00	5,261.51
28	512	677	0.00	0.00	0.00	1,420.00	1,420.00	0.00	0.00
		HEALTH SKIN CANCER GRANT							
28	541	18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		COUNCIL ON AGING GIFT ACCOUNT							
28	541	27	42,784.81	0.00	0.00	34,275.96	37,931.96	0.00	38,128.83
		COUNCIL ON AGING SPECIAL NEEDS VAN							
28	541	29	5,182.52	0.00	0.00	47,942.00	32,745.55	0.00	20,378.97
		COUNCIL ON AGING ELDER AFFAIRS							
28	541	30	884.39	0.00	0.00	9,316.95	8,378.41	0.00	1,832.93
		COUNCIL ON AGING SENIOR CENTER GIFT							
28	541	677	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		COUNCIL ON AGING SKIN CANCER GRANT							
28	542	682	772.92	0.00	0.00	550.00	1,147.00	0.00	175.92
		YOUTH NETWORK GIFT ACCOUNT							
28	542	684	0.00	0.00	0.00	13,066.80	12,218.11	0.00	868.69
		YOUTH FED JUVENILE INCENTIVE							
TOTAL HEALTH AND HUMAN SERVICES			58,235.68	0.00	0.00	106,591.73	97,180.56	0.00	67,646.85

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AT JUNE 30, 2003	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
28 610 623	LIBRARY INCENTIVE	34,061.26	0.00	0.00	24,639.08	8,746.95	0.00	50,173.39
28 610 660	LIBRARY REVOLVING C 44 \$ 53E1/2	4,736.14	0.00	0.00	39,183.00	34,999.47	0.00	8,919.67
28 610 661	LIBRARY HEALTH SCIENCE	0.77	0.00	0.00	0.00	0.00	0.00	0.77
28 630 62	PARK DEPARTMENT HANDICAP GIFTS	21,740.99	0.00	0.00	13,438.96	12,121.72	0.00	23,058.23
28 630 627	PARK DEPARTMENT REC REVOLVING FUND	79,477.06	0.00	0.00	222,136.89	200,168.67	0.00	101,445.28
28 630 628	PARK DEPARTMENT PARK RENTAL REV	15,540.94	0.00	0.00	24,628.34	6,948.60	0.00	33,220.66
28 630 652	PARK DEPARTMENT KELLY FIELD GIFT ACCOUNT	32,947.05	0.00	0.00	0.00	3,144.03	0.00	29,803.02
28 630 653	PARK DEPARTMENT ANDREWS PARK GIFT ACCOUNT	31.54	0.00	0.00	25,000.00	25,000.00	0.00	31.54
28 630 702	PARK DEPARTMENT PIERCE FIELD LIGHTS	1,601.22	0.00	0.00	0.00	0.00	0.00	1,601.22
28 650 614	HISTORICAL COMMITTEE GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28 957 2	CULTURAL COUNCIL ARTS LOTTERY EXPENSES	9,058.09	0.00	0.00	4,340.48	9,687.99	0.00	2,720.58
TOTAL LIBRARY AND PARK AND RECREATION		198,225.06	0.00	0.00	353,566.75	300,817.43	0.00	250,974.38
TOTAL TOWN REVOLVING FUND		1,443,845.00	0.00	5,269.00	2,242,539.13	1,573,329.58	0.00	2,118,323.55
		1,449,114.00					Cash & Accrual	2,168,498.02

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ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI- TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
<b>SCHOOL REVOLVING FUND # 29</b>								
29	303	260,917.85	0.00	0.00	1,332,780.95	1,152,972.92	0.00	440,725.88
TOTAL SCHOOL REVOLVING FUND		260,917.85	0.00	0.00	1,332,780.95	1,152,972.92	0.00	440,725.88
							Cash & Accrual	463,391.17

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ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI- TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
<b>CAPITAL PROJECTS FUND # 30</b>								
30 300 309	SCHOOL DEPT. SCIENCE WING ADDITION	8,534.57	0.00	0.00	0.00	0.00	0.00	8,534.57
30 950 2	LAMB PLAY FIELD EXPENSES 1996 ART 23	82,192.83	0.00	0.00	0.00	0.00	0.00	82,192.83
30 952 1009	95 CAP. BOND ART. 14 PARK KELLY FIELD	197.84	0.00	0.00	0.00	197.84	0.00	0.00
30 956 1055	99 BOND COA BUILDING ATM ART 41 1999	22,434.62	0.00	0.00	0.00	16,191.53	0.00	6,243.09
30 958 1074	SCHOOL BUILDING PLAN	108.00	0.00	0.00	0.00	0.00	0.00	108.00
30 959 1090	TECHNOLOGY SYSTEMS IMPROVEMENT RCN	7,475.91	0.00	0.00	0.00	7,011.73	0.00	464.18
30 960 1091	DRAINAGE STUDY ART35	0.00	0.00	0.00	195,320.33	91,699.92	0.00	103,630.41
<b>TOTAL CAPITAL PROJECTS FUND 30</b>		120,943.77	0.00	0.00	195,320.33	115,091.02	0.00	201,173.08



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	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
	<b>SCHOOL BUILDING PROJECT FUND 33</b>							
33 958	00 CAPITAL ARTICLE-UNDISTRIBUTED&LEASE	(324,828.55)	0.00	0.00	619,400.32	216,828.24	0.00	77,743.53
33 961	GLOVER ELEMENTARY SCHOOL	(879,364.51)	0.00	0.00	0.00	9,895,471.09	0.00	(10,774,855.60)
	\$12,618,400 Appropriated							
33 965	NEW MIDDLE SCHOOL	(1,641,459.99)	0.00	0.00	960,070.00	6,281,969.90	0.00	(6,963,359.89)
	\$28,817,712 Appropriated							
33 970	TUCKER ELEMENTARY SCHOOL	(373,549.61)	0.00	0.00	0.00	305,259.65	0.00	(678,809.26)
	\$10,554,595 Appropriated							
33 975	COLLICOT & CUNNINGHAM	(657,538.36)	0.00	0.00	19,901.00	539,125.14	0.00	(1,176,762.50)
	\$27,511,605 Appropriated							
33 980	HIGH SCHOOL	2,649,275.96	0.00	0.00	0.00	26,977,119.87	0.00	(24,327,843.91)
	\$50,626,700 Appropriated							
	<b>TOTAL CAPITAL PROJECTS SCHOOL BUILDING FUND 33</b>	<b>(1,227,485.06)</b>	<b>0.00</b>	<b>0.00</b>	<b>1,599,371.32</b>	<b>44,215,773.89</b>	<b>0.00</b>	<b>(43,643,987.63)</b>
	Original Appropriation \$130,129,002.00						Cash&Invest	6,656,112.37

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<b>SEWER CAPITAL PROJECTS FUND 35</b>									
35	441	2							
		SEWER SYS EVALUATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	451	2							
		LIBBY RD PUMP STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	462	2							
		SEWER REHAB MWRA 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	464	2							
		BOND BROOK RD TM98 ART29	28,521.75	0.00	0.00	0.00	28,465.88	0.00	55.87
35	465	2							
		BOND I & I TM98 ART11	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	466	2							
		BOND PUMP STATION TM98 ART11	115,517.87	0.00	0.00	0.00	19,836.50	0.00	95,681.37
35	467	2							
		BOND RANDOLPH AVE TM98 ART11	91,725.99	0.00	0.00	0.00	0.00	0.00	91,725.99
35	468	2							
		REEDSDALE FEMA GRANT	(142,403.78)	0.00	0.00	214,956.61	0.00	0.00	72,552.83
35	469	2							
		WOODLAND RD PLANNING A27 00/A21 02TM	(2,063.92)	0.00	0.00	0.00	634,521.10	0.00	(636,585.02)
35	471	2							
		\$240,600 Appropriated FY03/98\$30,000 FY01 SEWER REHAB A11 98TM	23,594.05	0.00	0.00	0.00	14,539.72	0.00	9,044.33
35	472	2							
		SEWER REHAB A34 01TM - \$490,000	365,811.35	0.00	0.00	0.00	141,790.89	0.00	224,020.46
35	473	2							
		SEWER MITIGATION U1	0.00	0.00	0.00	213,590.52	0.00	0.00	213,590.52
<b>TOTAL SEWER CAPITAL PROJECTS FUND 35</b>			<b>480,693.31</b>	<b>0.00</b>	<b>0.00</b>	<b>428,547.13</b>	<b>839,154.09</b>	<b>0.00</b>	<b>70,086.35</b>
									<b>945,060.19</b>
									Cash/BANK/Account

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WATER CAPITAL PROJECT FUND 36								
36 463	2 MWRA WATER GRANT LOAN 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36 488	2 WATER METER READ/REPLACEMENT \$1,089,000 Appropriated	(212,861.62)	0.00	0.00	389,000.00	0.00	0.00	176,138.38
36 469	2 MWRA WATER MAIN REHAB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36 958	1092 ART25 WATER MAINS 00TM \$677,180 Appropriated	677,180.00	0.00	0.00	0.00	531,920.77	0.00	145,259.23
36 960	1093 ART36 WATER SYSTEM 01TM \$677,180 Appropriated \$493,536.52 Encumbered	677,180.00	0.00	0.00	0.00	383,022.82	0.00	294,157.18
TOTAL WATER CAPITAL PROJECTS FUND 36		1,141,498.38	0.00	0.00	389,000.00	914,943.59	0.00	615,554.79
								754,626.28
								Cash/Actual

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<b>TRUST FUNDS # 82</b>									
82 122 809		SELECTMEN GOV. SToughton TRUST	328,848.75	0.00	0.00	821.22	0.00	0.00	329,669.97
82 122 810		SELECTMEN STABILIZATION	905,524.49	0.00	0.00	3,283.83	0.00	0.00	908,808.32
82 122 812		SELECTMEN MI. PEABODY POOR FUND	6,982.12	0.00	0.00	14.68	200.00	0.00	6,796.80
82 122 813		SELECTMEN SCHOLARSHIP FUND	4,759.10	0.00	0.00	11.89	0.00	0.00	4,770.99
82 122 814		SELECTMEN HUGO'S GAZEBO FUND	15,001.27	0.00	0.00	524.10	2,075.00	0.00	13,450.37
<b>TOTAL GENERAL GOVERNMENT</b>			1,261,115.73	0.00	0.00	4,655.72	2,275.00	0.00	1,263,496.45
82 300 804		SCHOOL GIBBONS SCHOLARSHIP FUND	9,462.72	0.00	0.00	18.91	900.00	0.00	8,581.63
82 300 805		SCHOOL KANE SCHOLARSHIP FUND	2,395.81	0.00	0.00	5.44	100.00	0.00	2,301.25
82 300 806		SCHOOL TUELL HOLLOWELL SCHOLARSHIP FUND	2,094.16	0.00	0.00	4.72	100.00	0.00	1,998.88
82 300 816		SCHOOL ED. DONATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
82 300 817		SCHOOL SCHOOLMAN SCHOLARSHIP	15,527.64	0.00	0.00	147.33	1,000.00	0.00	14,674.97
82 300 818		SCHOOL EDWARDS SCHOLARSHIP FUND	12,172.03	0.00	0.00	25.27	500.00	0.00	11,697.30
82 300 819		MILTON FOUNDATION	163.35	0.00	0.00	0.40	0.00	0.00	163.75
82 300 825		SCHOOL SCHOLARSHIP	9,305.96	0.00	0.00	23.24	0.00	0.00	9,329.20
82 302 826		MILTON HIGH SCHOOL SCHOLARSHIP	305,965.55	0.00	0.00	4,999.63	1,290.00	0.00	309,675.18
<b>TOTAL SCHOOL DEPARTMENT</b>			357,087.22	0.00	0.00	5,224.94	3,890.00	0.00	358,422.16
82 491 801		CEMETERY P CARE FUND	2,214,044.89	0.00	0.00	0.00	0.00	0.00	2,214,044.89
82 491 802		CEMETERY CPC CURRENT RECEIPTS BEQUEST	175,415.12	0.00	0.00	7,500.00	0.00	0.00	182,915.12
82 491 803		CEMETERY F LA PORTA CEMETERY FUND	29.96	0.00	0.00	0.07	0.00	0.00	30.03
82 491 833		CEMETERY EXPANSION NOTE	16,399.89	0.00	0.00	0.00	0.00	0.00	16,399.89
<b>TOTAL CEMETERY</b>			2,405,889.86	0.00	0.00	7,500.07	0.00	0.00	2,413,389.93

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82 610 807		LIBRARY OAKLAND LIBRARY FUND	29,432.10	0.00	0.00	145.59	0.00	0.00	29,577.69
82 610 808		LIBRARY NJ KIDDER LIBRARY FUND	91,771.01	0.00	0.00	0.00	0.00	0.00	91,771.01
82 610 830		LIBRARY BARON HUGO LIBRARY FUND	373.26	0.00	0.00	16.99	0.00	0.00	390.25
82 611 820		LIBRARY PUBLIC LIBRARY TRUST (5874)	483,149.82	0.00	0.00	0.00	197,792.14	0.00	285,357.68
82 611 821		LIBRARY FINE ARTS TRUST FUND	234,992.93	0.00	0.00	0.00	234,992.93	0.00	0.00
82 611 822		LIBRARY HYDE PARK CK TRUST FUND	12,810.23	0.00	0.00	71,959.04	0.00	0.00	84,769.27
82 611 823		LIBRARY STACKPOLE MEMORIAL FUND (5878)	15,113.43	0.00	0.00	2,867.29	0.00	0.00	17,980.72
82 611 824		LIBRARY HARRY HOYT FUND (6010)	64,408.16	0.00	0.00	18,125.43	0.00	0.00	82,533.59
82 611 827		LIBRARY BUILD EXPANSION FUND (5877)	112,183.70	0.00	0.00	39,293.47	0.00	0.00	151,477.17
82 611 828		LIBRARY SAMMARCO, ANTHONY FUND (5889)	4,240.17	0.00	0.00	0.00	839.48	0.00	3,400.69
82 611 829		LIBRARY HISTORIOGRAPHY FUND (5879)	2,994.53	0.00	0.00	668.45	0.00	0.00	3,662.98
82 611 832		LIBRARY CAPITAL FUND	153,259.36	0.00	0.00	0.00	153,259.36	0.00	0.00
82 611 834		LIBRARY MILTON ART ASSOC. FUND (4100)	0.00	0.00	0.00	7,519.63	0.00	0.00	7,519.63
82 611 835		LIBRARY HOUSE MOVE FUND (6055)	0.00	0.00	0.00	1,476.30	0.00	0.00	1,476.30
		TOTAL LIBRARY	1,204,728.70	0.00	0.00	142,072.19	506,883.91	0.00	759,916.98
82 630 811		PARK DEPARTMENT REED PARK TRUST FUND	3,434.24	0.00	0.00	8.57	0.00	0.00	3,442.81
		TOTAL PARKS DEPARTMENT	3,434.24	0.00	0.00	8.57	0.00	0.00	3,442.81
		TOTAL TRUST FUNDS NOT IN GEN FUND	5,232,255.75	0.00	• 0.00	159,461.49	593,048.91	0.00	4,798,668.33



TOWN OF MILTON  
SUMMARY OF APPROPRIATIONS AND DEPARTMENTAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2003

F=INDICATES FREE CASH APPROPRIATION  
R= INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
<b>TRUST FUNDS # 84</b>							
84 122 809 SELECTMEN GOV. STOUGHTON TRUST	25,439.33	0.00	0.00	39,874.00	57,115.95	0.00	8,197.38
84 122 812 SELECTMEN ML. PEABODY POOR FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 122 814 SELECTMEN HUGO'S GAZEBO FUND	250.00	0.00	0.00	0.00	0.00	0.00	250.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>25,689.33</b>	<b>0.00</b>	<b>0.00</b>	<b>39,874.00</b>	<b>57,115.95</b>	<b>0.00</b>	<b>8,447.38</b>
84 300 804 SCHOOL GIBBONS FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 300 805 SCHOOL KANE	3.82	0.00	0.00	0.00	0.00	0.00	3.82
84 300 806 SCHOOL TUELL HALLOWELL	1.79	0.00	0.00	0.00	0.00	0.00	1.79
84 300 816 ED DONATION EXCISE FUND	20,888.62	0.00	0.00	31,795.95	6,255.00	0.00	46,237.57
84 300 817 SCHOOL SCHOOLMAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 300 818 SCHOOL EDWARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 300 819 MILTON FOUNDATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 300 825 SCHOOL LEVINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 302 826 MILTON HIGH SCHOOL SCHOLARSHIP	0.00	0.00	0.00	16,685.00	16,685.00	0.00	0.00
<b>TOTAL SCHOOL TRUST FUNDS</b>	<b>20,702.23</b>	<b>0.00</b>	<b>0.00</b>	<b>48,480.95</b>	<b>22,940.00</b>	<b>0.00</b>	<b>46,243.18</b>
84 491 801 CEMETERY P. CARE FUND	70,228.47	0.00	0.00	129,226.74	0.00	0.00	199,455.21
84 491 802 CEMETERY BEQUEST FUND	228,956.56	0.00	0.00	195,772.77	152,400.00	0.00	272,329.33
84 491 803 CEMETERY F. LA PORTA CEMETERY FUND	176.63	0.00	0.00	0.00	74.25	0.00	102.38
84 491 815 CEMETERY INC. SPEC. CEMETERY	4,449.76	0.00	0.00	4,134.59	7,181.77	0.00	1,402.60
<b>TOTAL CEMETERY TRUST FUNDS</b>	<b>303,811.44</b>	<b>0.00</b>	<b>0.00</b>	<b>329,134.10</b>	<b>159,656.02</b>	<b>0.00</b>	<b>473,289.52</b>
84 610 807 LIBRARY OAKLAND HALL LIBRARY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 610 808 LIBRARY NJ KIDDER LIBRARY FUND	1.62	0.00	0.00	0.00	0.00	0.00	1.62
84 630 811 PARK DEPARTMENT REED PARK TRUST FUND	4.79	0.00	0.00	0.00	0.00	0.00	4.79
<b>TOTAL LIBRARY &amp; PARKS TRUST FUNDS</b>	<b>6.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.41</b>
<b>TOTAL TRUST FUNDS IN GENERAL FUND</b>	<b>350,209.41</b>	<b>0.00</b>	<b>0.00</b>	<b>417,489.05</b>	<b>239,711.97</b>	<b>0.00</b>	<b>527,986.49</b>

TOWN OF MILTON  
SUMMARY OF APPROPRIATIONS AND DEPARTMENTAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2003

F-INDICATES FREE CASH APPROPRIATION

R-INDICATES FREE CASH FUND TRANSFER

AT JUNE 30, 2003

ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP. APPROPRI- ATION TO/FROM	REVENUES	TOTAL EXPENDITURES	UNEVENCDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
FUND 20 SCHOOL NEW CHART OF ACCOUNTS								
DETAIL FY03								
20 303 201	FY02 CLASS SIZE REDUCTION	10,670.47	0.00	0.00	0.00	5,925.00	0.00	4,745.47
20 303 202	FY02 TITLE VI	203.54	0.00	0.00	0.00	203.54	0.00	0.00
20 303 203	FY02 DRUG FREE SCHOOLS	931.08	0.00	0.00	0.00	24.59	0.00	906.49
20 303 204	FY02 EXTRA DRUG FREE SCHOOLS	3,357.97	0.00	0.00	0.00	3,357.97	0.00	0.00
20 303 205	FY02 TITLE 1	(14,142.83)	0.00	0.00	14,693.00	(968.66)	0.00	908.83
20 303 206	FY02 SPED PROF DEVELOPMENT	10,718.90	0.00	0.00	0.00	6,893.90	0.00	3,825.00
20 303 207	FY02 SPED PL 94-142	27,123.02	0.00	0.00	0.00	20,287.93	0.00	6,835.09
20 303 208	FY02 SPED EARLY CHILDHOOD	(26,169.00)	0.00	0.00	26,524.00	2,355.00	0.00	0.00
20 303 209	FY02 TEACHER TRAINING - MATH & SCIENCE	3,579.80	0.00	0.00	10,418.00	12,366.60	0.00	1,631.20
20 303 210	FY02 ENROLLMENT GROWTH	23,910.75	0.00	0.00	0.00	23,634.00	0.00	76.75
20 303 211	FY02 SPED SUPPLEMENT	1,000.00	0.00	0.00	0.00	941.19	0.00	58.81
20 303 212	FY02 CURRICULUM STUDY GROUP	11,413.00	0.00	0.00	11,412.00	22,825.00	0.00	0.00
20 303 251	FY02 MHS MCAS IMPROVEMENTS	17,663.07	0.00	0.00	0.00	17,663.07	0.00	0.00
20 303 253	FY02 HEALTH PROTECTION	808.97	0.00	0.00	0.00	808.97	0.00	0.00
20 303 254	FY02 SAFE SCHOOLS GALL	0.45	0.00	0.00	0.00	0.45	0.00	0.00
20 303 255	FY02 ENHANCED SCHOOL HEALTH	18,870.51	0.00	0.00	0.00	5,551.14	0.00	13,319.37
20 303 256	FY02 EXEMPLARY SCHOOLS	1,955.82	0.00	0.00	0.00	1,314.55	0.00	641.27
20 303 257	FY02 ACADEMIC SUPPORT MCAS	276.23	0.00	0.00	6,528.00	5,498.63	0.00	1,305.60
20 303 302	FY03 TITLE VI	0.00	0.00	0.00	15,239.00	14,552.00	0.00	687.00
20 303 303	FY03 DRUG FREE SCHOOLS	0.00	0.00	0.00	17,730.00	16,505.60	0.00	1,224.40
20 303 305	FY03 TITLE 1	0.00	0.00	0.00	121,008.00	85,400.11	0.00	35,607.89
20 303 306	FY03 SPED PROF DEVL	0.00	0.00	0.00	38,828.00	6,404.24	0.00	33,423.76
20 303 307	FY03 SPED 94-142	0.00	0.00	0.00	791,565.00	781,614.92	0.00	9,950.08
20 303 308	FY03 SPED EARLY CHILDHOOD	0.00	0.00	0.00	6,872.00	25,378.00	0.00	(18,406.00)
20 303 309	FY03 TEACHER TRAIN MHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20 303 313	FY03 ELEM FOREIGN LANG	0.00	0.00	0.00	10,000.00	21,234.19	0.00	(11,234.19)
20 303 314	FY03 TITLE 1-A	0.00	0.00	0.00	26,627.00	21,628.25	0.00	5,198.75
20 303 315	FY03 STATE ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	170.00
20 303 316	FY03 TECHNOLOGY	0.00	0.00	0.00	3,457.00	3,300.00	0.00	157.00
20 303 317	FY03 SPED MENTAL HEALTH	0.00	0.00	0.00	7,000.00	3,691.99	0.00	3,308.01
20 303 318	FY03 SPED EC TRAINING	0.00	0.00	0.00	3,500.00	2,524.25	0.00	975.75
20 303 351	FY03 MCAS IMPROVEMENT	0.00	0.00	0.00	56,347.00	53,395.25	0.00	2,951.75

TOWN OF MILTON  
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R= INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI- TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
20 303 355	FY03 ENHANCED SCH HEALTH	0.00	0.00	0.00	77,239.60	77,239.60	0.00	0.00
20 303 356	FY03 EXEMPLARY SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20 303 357	FY03 ACADEMIC SUPP MCAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20 303 358	FY03 TEACHER QUALITY	0.00	0.00	0.00	98,165.00	37,726.70	0.00	60,438.30
20 303 2043	FOUNDATION RESERVE	89,160.01	0.00	0.00	0.00	0.00	0.00	89,160.01
TOTAL 303 SCHOOL GRANTS FUND 20		181,331.76	0.00	0.00	1,346,612.60	1,280,077.97	0.00	247,866.39
					0.00	0.00		336,252.74

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AT JUNE 30, 2003

	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
	<b>FUND 29 SCHOOL NEW CHART OF ACCOUNTS DETAIL FY03</b>							
29 303 2920	PRIVATE CUSTODIAL	18,892.57	0.00	0.00	36,966.25	26,555.56	0.00	29,303.26
29 303 2921	SUMMER SCHOOL	16,723.14	0.00	0.00	141,092.00	110,228.00	0.00	47,597.14
29 303 2922	ADULT SCHOOL	640.77	0.00	0.00	44,660.00	38,522.76	0.00	6,798.01
29 303 2923	ATHLETIC TEAM SPORTS	9,391.02	0.00	0.00	133,163.57	111,895.81	0.00	30,658.78
29 303 2924	COMMUNITY SCHOOL	69,316.47	0.00	0.00	753,679.59	753,351.30	0.00	69,644.76
29 303 2926	COPELAND FAMILY FUND	2,896.80	0.00	0.00	0.00	0.00	0.00	2,896.80
29 303 2927	SPED GIFT	33.56	0.00	0.00	0.00	(50.00)	0.00	83.56
29 303 2929	LOST BOOKS	8,394.63	0.00	0.00	5,865.80	0.00	0.00	14,260.43
29 303 2930	EARLY CHILDHOOD PRESCHOOL	12,634.50	0.00	0.00	6,865.00	7,090.83	0.00	12,408.67
29 303 2933	CATV	1,038.44	0.00	0.00	10,597.68	0.00	0.00	11,636.12
29 303 2935	MUSEUM	8.00	0.00	0.00	0.00	0.00	0.00	8.00
29 303 2938	RENTAL C44 S53 1/2	22,590.53	0.00	0.00	39,370.00	3,491.26	0.00	59,469.27
29 303 2939	INTER PRESCHOOL	65,919.40	0.00	0.00	22,883.97	12,035.80	0.00	76,787.57
29 303 2943	BUSING	5,535.17	0.00	0.00	137,784.64	73,594.42	0.00	69,725.39
29 303 2946	EDUCATIONAL FOUNDATION	16,184.71	0.00	0.00	(15,852.48)	0.00	0.00	342.23
29 303 2948	INSURANCE RECOVERY	720.57	0.00	0.00	1,513.81	1,482.25	0.00	752.13
29 303 2970	STUDENT ACCOUNTS	9,967.57	0.00	0.00	14,171.12	14,774.93	0.00	9,393.76
	<b>TOTAL 303 SCHOOL REVOLVING FUND 29</b>	<b>260,917.85</b>	<b>0.00</b>	<b>0.00</b>	<b>1,332,780.95</b>	<b>1,152,972.92</b>	<b>0.00</b>	<b>440,725.88</b>
						<b>0.00</b>		<b>434,882.85</b>

TOWN OF MILTON  
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AT JUNE 30, 2003

ACCOUNT		BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
FUND 01 SCHOOL NEW CHART OF ACCOUNTS DETAIL FY03								
1	303 1110		22,575.00	0.00	0.00	10,111.23	12,463.77	0.00
1	303 1210		207,632.00	0.00	0.00	341,067.94	(133,425.94)	0.00
1	303 1220		175,969.00	0.00	0.00	173,163.83	2,795.17	0.00
1	303 1410		255,537.00	0.00	0.00	312,160.30	(88,037.38)	31,414.08
1	303 1430		45,000.00	0.00	0.00	63,141.92	(22,969.92)	4,828.00



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AT JUNE 30, 2003

ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
SCHOOL DEPT. LEGAL SETTLEMENTS	0.00	0.00	0.00	0.00	3,100.00	(15,700.00)	12,600.00
SCHOOL DEPT. DW IWS & TECHNOLOGY	0.00	224,404.00	0.00	0.00	217,922.10	(522.82)	7,004.72
SCHOOL DEPT. CURR. DIR. - SUPERV.	0.00	859,760.00	0.00	0.00	863,452.21	(8,368.79)	4,676.58
SCHOOL DEPT. PRINCIPAL & ASST.	0.00	1,235,392.00	0.00	0.00	1,352,189.98	(125,064.46)	8,266.51
SCHOOL DEPT. TECH & STUDENT ATTEND	0.00	115,862.00	0.00	0.00	55,641.34	53,908.86	3,332.00
SCHOOL DEPT. TEACHERS	0.00	12,340,971.00	0.00	0.00	11,060,414.37	390,556.63	0.00
SCHOOL DEPT. TEACHERS SPECIALISTS	0.00	1,501,640.00	0.00	0.00	1,683,730.77	(182,090.77)	0.00
SCHOOL DEPT. SUBSTITUTES	0.00	280,000.00	0.00	0.00	347,384.57	(67,384.57)	0.00
SCHOOL DEPT. PARA & INST ASST	0.00	873,785.00	0.00	0.00	784,304.97	89,480.03	0.00
SCHOOL DEPT. LIBR & MEDIA DIRECTOR	0.00	340,060.00	0.00	0.00	169,366.02	170,693.98	0.00
SCHOOL DEPT. PROF DEVLPT TEACHERS	0.00	181,627.00	0.00	0.00	0.00	181,627.00	0.00
SCHOOL DEPT. PROF DEVLPT SUBS	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00
SCHOOL DEPT. PROF DEVLPT PROVIDER	0.00	116,454.00	0.00	0.00	120,209.82	(4,755.82)	0.00
SCHOOL DEPT. TEXT & RELATED MATRL	0.00	66,771.00	0.00	0.00	140,906.31	(139,274.95)	85,105.64
SCHOOL DEPT. INST MATERIALS	0.00	35,868.00	0.00	0.00	9,696.38	25,075.43	1,066.19
SCHOOL DEPT. INSTR EQUIPMENT	0.00	74,909.00	0.00	0.00	5,601.24	69,307.76	0.00
SCHOOL DEPT. INSTR SUPPLIES	0.00	107,219.00	0.00	0.00	81,732.49	5,752.77	19,728.74
SCHOOL DEPT. INSTR SERVICES	0.00	25,415.00	0.00	0.00	15,189.81	10,225.19	0.00
SCHOOL DEPT. INSTR TECH CLASSROOM	0.00	67,150.00	0.00	0.00	47,435.41	5,688.84	14,025.75
SCHOOL DEPT. INSTR SOFTWARE	0.00	8,600.00	0.00	0.00	308.09	8,291.91	0.00
SCHOOL DEPT. GUID & ADJUST COUNSL	0.00	837,734.00	0.00	0.00	746,139.21	91,594.79	0.00
SCHOOL DEPT. PSYCHOLOGICAL SERVICE	0.00	102,941.00	0.00	0.00	0.00	102,941.00	0.00
SCHOOL DEPT. ATTENDANCE SERVICES	0.00	21,700.00	0.00	0.00	23,400.64	(1,700.64)	0.00
SCHOOL DEPT. HEALTH SERVICES	0.00	293,314.00	0.00	0.00	302,918.94	(9,604.94)	0.00
SCHOOL DEPT. PUPIL TRANSPORTATION	0.00	1,038,476.00	0.00	0.00	976,947.88	61,528.12	0.00
SCHOOL DEPT. ATHLETIC SERVICES	0.00	251,524.00	0.00	0.00	317,793.86	(66,269.86)	0.00
SCHOOL DEPT. OTHER STUDENT BODY ACTIVITY	0.00	90,352.00	0.00	0.00	66,281.00	24,071.00	0.00
SCHOOL DEPT. SECURITY	0.00	20,600.00	0.00	0.00	0.00	20,600.00	0.00
SCHOOL DEPT. CUSTODIAL SERVICES	0.00	875,185.00	0.00	0.00	974,570.00	(99,385.00)	0.00
SCHOOL DEPT. HEATING OF BUILDINGS	0.00	273,646.00	0.00	0.00	258,234.08	15,411.12	0.00
SCHOOL DEPT. UTILITY SERVICES	0.00	478,118.00	0.00	0.00	411,626.66	66,491.34	0.00
SCHOOL DEPT. MNT OF BUILDINGS	0.00	469,107.00	0.00	0.00	383,423.47	44,874.88	40,806.65
SCHOOL DEPT. EXTRAORDINARY MAINTENANCE	0.00	82,000.00	0.00	0.00	83,787.14	(1,787.14)	0.00

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AT JUNE 30, 2003

	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROP/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1 303 5100	SCHOOL DEPT. EMPLOYEE BENEFITS	0.00	202,530.00	0.00	0.00	153,720.75	15,906.09	32,903.16
1 303 5200	SCHOOL DEPT. INSURANCE PROGRAMS	0.00	10,388.00	0.00	0.00	5,503.01	4,884.99	0.00
1 303 5240	SCHOOL DEPT. NONEMPLOYEE INSURANCE	0.00	0.00	0.00	0.00	3,998.00	(3,998.00)	0.00
1 303 9300	SCHOOL DEPT. PGMS WITH OTHER SCHOOLS	0.00	1,020,803.00	0.00	0.00	1,490,218.83	(469,415.83)	0.00
1 303 9400	SCHOOL DEPT. TUITION TO COLLABORATIVE	0.00	847,000.00	0.00	0.00	873,660.10	(29,660.10)	3,000.00
	<b>TOTAL 303 SCHOOL GENERAL FUND</b>	0.00	<u>26,113,998.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,845,135.47</u>	<u>58.51</u>	<u>261,804.02</u>

TOWN OF MILLTON  
SUMMARY OF APPROPRIATIONS AND DEPARTMENTAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2003  
F-INDICATES FREE CASH APPROPRIATION  
R-INDICATES A RESERVE FUND TRANSFER

AT JUNE 30, 2003

	ACCOUNT	BALANCE 07/01/02	APPROPRIATION	SUPP APPROPRI/ TRANSFER TO / FROM	REVENUES	TOTAL EXPENDITURES	UNEXPENDED BALANCE TO REVENUE	BALANCE FORWARD 06/30/03
1	TOTAL GENERAL FUND	\$57,909.07	\$3,855,542.00	2,628,877.00	186,064.46	56,212,860.51	402,600.45	912,331.57
		\$54,713,451.07						
12	TOTAL SCHOOL LUNCH REVOLVING FUND	99,694.41	0.00	0.00	790,546.45	758,210.48	0.00	132,030.38
13	TOTAL CHAPTER 90 HIGHWAY FUND	(151,476.36)	0.00	0.00	165,448.05	652,686.13	0.00	(638,714.44)
20	TOTAL SCHOOL FEDERAL & STATE GRANTS	276,568.77	0.00	0.00	1,346,612.50	1,307,084.05	0.00	316,097.32
		\$1,929,549.67						
25	TOTAL SEWER FUND	466,413.77	4,528,697.00	0.00	0.00	4,899,950.11	(186,067.16)	283,247.84
		\$4,995,110.77						
26	TOTAL WATER FUND	142,657.09	2,402,479.00	0.00	0.00	3,230,889.23	(796,256.84)	112,503.70
		\$2,545,136.09						
28	TOTAL TOWN REVOLVING FUND	1,443,645.00	0.00	5,269.00	2,242,539.13	1,573,329.58	0.00	2,118,323.55
29	TOTAL SCHOOL REVOLVING FUND	260,917.85	0.00	0.00	1,332,780.95	1,152,972.92	0.00	440,725.88
30	TOTAL CAPITAL PROJECTS FUND 30	120,843.77	0.00	0.00	195,320.33	115,091.02	0.00	201,173.08
33	TOTAL CAPITAL PROJECTS SCHOOL BUILDING FUND 33	(1,227,485.06)	0.00	0.00	1,599,371.32	44,215,773.89	0.00	(43,843,887.63)
35	TOTAL SEWER CAP PROJ'S FUND 35	480,693.31	0.00	0.00	428,547.13	639,154.09	0.00	70,086.35
36	TOTAL WATER CAP PROJ'S FUND 36	1,141,498.38	0.00	0.00	389,000.00	914,943.59	0.00	615,554.79
		\$515,650.40						
82	TOTAL TRUST FUNDS NOT IN GEN. FUND	5,232,255.75	0.00	0.00	159,461.49	593,048.91	0.00	4,798,668.33
84	TOTAL TRUST FUNDS IN GENERAL FUND	350,209.41	0.00	0.00	417,489.05	239,711.97	0.00	527,986.49
		\$5,582,465.16						
	TOTAL ALL FUNDS	9,494,645.16	60,786,718.00	2,634,146.00	9,253,180.96	116,705,706.48	(583,743.57)	(33,953,272.79)
	OTHER		0.00	W/S Interfund	1,441,032.00			0.00
	RECAP FY01		61,572,514.00					0.00
	PY FREE CASH -		(136,993.00)					0.00
	PY AVAIL FUND -		(292,222.00)	54,641,338.00				0.00
			60,943,299.00	156,591.00 = State Aid Cuts		FY03 Free Cash Appropriated		0.00

# TOWN OF MILTON

## CAPITAL IMPROVEMENT PLANNING COMMITTEE CAPITAL PROJECTS REQUESTS 2004 CIPC DETAIL REVISION A=CURRENT YEAR RANKING

FY 2004-2008

A = CURRENT YEAR RANKING									
LOCATION	A	DESCRIPTION	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	2005	2006	2007
CEMETERY	1	ROADWAY RESURFACING	NEW	2004	60,000	60,000	10,000	10,000	10,000
	2	ROADWAY RESURFACING	NEW	2005	40,000				
		TOTAL CEMETERY			100,000	60,000	10,000	10,000	10,000
A = CURRENT YEAR RANKING									
LOCATION	A	DESCRIPTION	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	2005	2006	2007
DATA PROCESSING	1	REPLACE P.C. WORKSTATIONS - TOWN OFFICES	REPLACE	2004-2008	108,000	36,000	18,000	18,000	18,000
	2	REPLACE TOB PRINTERS	REPLACE	2004-2008	15,000	15,000	9,000	9,000	9,000
	3	REPLACE TOB STATIONS	REPLACE	2004-2008	5,000	5,000	3,000	3,000	3,000
	4	FIRE WORK STATIONS	REPLACE	2004-2008	21,800	7,200	3,600	3,600	3,600
	8	TOB FILE SERVER	REPLACE	2007	25,000				
	9	TOB AUTOMATION SERVER	REPLACE	2007	25,000				
	5	TOB GIS SYSTEM	NEW	2005	45,000	45,000			
	6	POLICE FILE SERVER	REPLACE	2005	25,000	25,000			
	7	POLICE AUTOMATION SERVER	NEW	2007	25,000				
		TOTAL DATA PROCESSING COMM.			318,600	76,200	100,600	30,600	105,600

A = CURRENT YEAR RANKING

LOCATION	A	DESCRIPTION	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	21	2006	2007	2008
DPW EQUIPMENT										
	1	FACILITY IMPROVEMENTS	REPLACE	2004-2005	490,000	40,000				
	1	#49 CHEVY DUMP TRUCK WITH SANDER HIGHWAY	REPLACE	2004	112,000	112,000	450,000			
	2	#40 HADAC VACUUM LITTER COLLECTOR	NEW	2004	29,000	29,000				
	3	#60 BOMBARDEUR SIDEWALK PLOW HIGHWAY	REPLACE	2004	22,000	22,000				
	4	#2 1992 PICKUP Fleetside with Gas-saver hybrid car	REPLACE	2004	22,000	22,000				
	5	#53 SNOW STEER LOADER	REPLACE	2005	40,000		40,000			
	6	#51 GMC FLATBED DUMP	REPLACE	2005	78,000		78,000			
	7	#53 3/4 TON CHEVY PICKUP	REPLACE	2005	40,000		40,000			
	8	#51 GMC SPORT VAN	REPLACE	2005	28,000		28,000			
	9	#61 STREET SWEEPER	REPLACE	2005	100,000		100,000			
	10	#34 CHEV DUMP TRUCK W/ PLOW	REPLACE	2006	112,000			112,000		
	11	#64 BRUSH CHIPPER 1995	REPLACE	2006	48,000			48,000		
	12	#32 1 TON DUMP TRUCK WITH PLOW	REPLACE	2006	46,000			46,000		
	13	#53 MOWER TRACTOR	REPLACE	2006	50,000			50,000		
	14	#40 CHIP BODY DUMP TRUCK	REPLACE	2006	63,000			63,000		
	15	#12 1994 3/4 TON CHEVY PICKUP	REPLACE	2007	31,000				31,000	
	16	#67 FRONT END LOADER	REPLACE	2007	160,000				160,000	
	17	#23 3/4 TON CHEVY TRUCK	REPLACE	2007	31,000				31,000	
	18	#44 GMC BUCKET TRUCK	REPLACE	2007	85,000				85,000	
	19	#63 1 TON ROLLER	REPLACE	2007	10,000				10,000	
	20	#61 1 TON ROLLER TRAILER	REPLACE	2007	3,500				3,500	
	21	#36 DUMP TRUCK WITH PLOW	REPLACE	2008	78,000					78,000
	22	#114 100 KW STAND BY GENERATOR AT YARD	REPLACE	2008	150,000					150,000
	23	#5 3/4 TON CHEVY PICKUP	REPLACE	2008	31,000					31,000
TOTAL DPW GENERAL					1,862,500	225,000	736,000	322,000	320,500	256,000



LOCATION	A	DESCRIPTION	A = CURRENT YEAR RANKING	(M) NEW OR (R)REPLACE	YEAR NEEDED	AMOUNT				
						2004	2006	2007	2008	2008
FIRE	1	REPLACE CHIEF'S CAR				25,800				
	2	BUILDING REPAIRS STATION 2				30,000				
	5	BUILDING REPAIRS STATION 1				30,000				
	6	BUILDING REPAIRS STATION 4					30,000			
	9	JAWS 1 COMPLETE SET				0				
	3	ALL BUILDING REPAIRS SURVEY				15,000				
	8	REPLACE PUMPER ENGINE #1				25,000				15,000
	7	REPLACE LADDER #1				300,000				
	4	DISPATCH/COMMUNICATIONS				600,000		300,000		
		TOTAL FIRE				90,508				
						171,308	30,000	300,000		15,000
LIBRARY	4	REPLACE								
	3	CENTRAL LIBRARY								
	1	EAST MILTON BRANCH LIBRARY				0				
	2	KIDDER BRANCH LIBRARY				220,847	44,169	44,169	44,169	44,169
		CENTRAL LIBRARY ADDITION/ RENOVATION				220,354	44,071	44,071	44,071	44,071
		TOTAL LIBRARY				0				
						441,201	88,240	88,240	88,240	88,240
PARK	4	REPLACE								
	1	NEW								
	2	PICKUP TRUCK WITH BACK LIFT				43,000				
	3	ANDREWS PARK IRRIGATION, TENNIS COURT/IRON, NEW FENCING RECONSTRUCTION								
	4	ANDREWS PARK ATHLETIC FIELDS - RECONSTRUCTION				80,000				
	5	FORD DUMP TRUCK F550					85,000			
	6	REPLACE FENCES AT VARIOUS LOCATIONS						37,000		
		TRACTOR FOR LABOR CREW				35,000				35,000
		TOTAL PARK DEPT.				16,000				16,000
						298,000	43,000	85,000	37,000	53,000

LOCATION	A	A = CURRENT YEAR RANKING	DESCRIPTION	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT				
						2004	2005	2006	2007	2008
POLICE	1		ELEVATOR	REPLACE	2004	125,000				
	2		DELEAD FIRING RANGE	REPLACE	2004	20,000				
	3		PAVING OF THE REAR PARKING LOT	REPLACE	2005		10,000			
	4		UPGRADE 911 SYSTEM	REPLACE	2006	85,000				
	5		UPGRADE 911 SYSTEM	REPLACE	2006	85,000		85,000		
	6		NEW WEAPONS	REPLACE	2007	10,000			10,000	
	7		NEW RADIOS REPLACEMENT PROGRAM	REPLACE	2007	15,000			15,000	
	8		NEW RADIOS REPLACEMENT PROGRAM	REPLACE	2008	15,000				15,000
	9		NEW MOTORCYCLES	NEW	2008	52,400			30,000	22,400
			TOTAL POLICE			417,400	95,000	85,000	55,000	37,400
SCHOOL	1		Administrative Office Space	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT				
	2		Integrated Town-wide Financial Software							
	3		Furniture and Equipment - unable to acquire in renovation program	REPLACE	2005	696,652				
	4		Vehicles - 2 Maintenance Trucks, Food service van	REPLACE	2005	350,000				
	5		Technology - All Schools ten-year plan	REPLACE	2005	200,000				
			REPLACE & NEW			2,114,000	404,000	18,500	100,000	100,000
								421,000	443,000	464,000
						0				
						0				
						0				
			TOTAL SCHOOL			3,408,091	1,428,652	439,580	543,000	592,849

A = CURRENT YEAR RANKING										
LOCATION	A	DESCRIPTION	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	2005	2006	2007	2008
WIRE DEPARTMENT	1	BUCKET TRUCK		2004	140,000					
	2	REPLACE VOCALARM SYSTEM	REPLACE	2004	25,000					
	3	TRAFFIC LIGHTS BROOK ROAD AND CENTRE ST	REPLACE	2005	150,000	150,000				
	4	TRAFFIC LIGHTS BROOK ROAD AT ST MARY'S	NEW	2006	150,000			150,000		
		TOTAL WIRE			465,000	165,000	150,000	150,000	0	0
A = CURRENT YEAR RANKING										
LOCATION	A	DESCRIPTION	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	2005	2006	2007	2008
TOWN OFFICE BUILDING	1	PURCHASE & INSTALL GENERATOR	NEW	2004	72,900	72,900				
	2	REPLACEMENT OF AUTOMATIC TEMPERATURE CONTROL	REPLACE	2005	18,915		18,915			
	3	TELEPHONE SYSTEM	REPLACE	2006	60,000			60,000		
					0					
					151,815	72,900	18,915	60,000	0	0
A = CURRENT YEAR RANKING										
LOCATION	A	DESCRIPTION	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	2005	2006	2007	2008
SEWER	1	PUMP STATION REPAIRS	REPLACE	2004-2007	620,000	50,000	285,000	0	285,000	0
	2	#8 3/4 TON PICKUP SEWER	REPLACE	2004	32,000	32,000				
	3	#63 JET RODDER	REPLACE	2008	28,000					28,000
	4	SEWER SYSTEM REHAB	REPLACE	2004-2008	6,000,000	1,000,000	1,000,000	1,000,000	1,500,000	1,500,000
		PREVIOUSLY AUTHORIZED AND ISSUED DEBT SERVICE		2004-2008	903,212	269,492	181,970	179,142	136,354	136,354
		TOTAL SEWER			7,581,212	1,351,492	1,466,970	1,179,142	1,921,354	1,662,354

LOCATION	A	DESCRIPTION	A = CURRENT YEAR RANKING	(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	2005	2006	2007	2008
DRAINAGE		Implementation of Storm Water Master Plan Previously Authorized and Issued Debt Service Pipe Trestle Brook Rehabilitation			2004-2008	TBD	23,833	23,467	23,100	22,733	22,367
					2004-2008	340,000	100,000	60,000	60,000	60,000	60,000
					2004-2008	455,500	123,833	83,467	83,100	82,733	82,367
		TOTAL DRAINAGE IMPROVEMENTS									
WATER				(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT	2004	2005	2006	2007	2008
	1	MAIN REPLACEMENT			2004-2008	405,752	181,350	81,000	130,000	13,282	120
	2	#30 1862 DUMP TRUCK		REPLACE	2004	184,862	184,862				
		#14 GMC COMPACT TRUCK		REPLACE	2004	31,000	31,000				
		#71 TON DUMP TRUCK		REPLACE	2004	38,000	38,000				
		#50 1 TON DUMP TRUCK WITH FLOW		REPLACE	2005	67,274		67,274			
		#26 1 TON UTILITY		REPLACE	2005	38,000		38,000			
		#69 LOADER BACKHOE		REPLACE	2006	72,000			72,000		
		#70 FRONT END LOADER WATER		REPLACE	2007	130,412				130,412	
		#115 TRAILER WITH GENERATOR		REPLACE	2007	18,144				18,144	
		#33 DUMP TRUCK WITH FLOW		REPLACE	2008	78,000					78,000
		#106 COMPRESSOR		REPLACE	2008	16,000					16,000
		CONTINGENCY, POLICE & PAVING		REPLACE	2004-2006	143,306	4,750	111,000	27,556		
		MWRA LOAN PROGRAM		REPLACE	2004-2008	3,385,900	677,180	677,180	677,180	677,180	677,180
		TOTAL WATER				4,533,680	1,042,172	974,454	906,736	839,018	771,300

A = CURRENT YEAR RANKING			(N) NEW OR (R) REPLACE	YEAR NEEDED	AMOUNT					
LOCATION	A	DESCRIPTION				2004	2005	2006	2007	2008
STREET/SIDEWALK	1	Chapter 90 Roadway Paving	Replace	2004-2008	1,600,000	320,000	320,000	320,000	320,000	320,000
	2a	Neighborhood Sidewalk Improvements	Replace	2004-2008	2,500,000	500,000	500,000	500,000	500,000	500,000
	2b	Streetscape Enhancements & Beautification	Replace	2004-2008	325,000	65,000	65,000	65,000	65,000	65,000
	3	Tree Replacement	Replace	2004-2008	125,000	25,000	25,000	25,000	25,000	25,000
			Total Highway		4,550,000	910,000	910,000	910,000	910,000	910,000
TRAFFIC/PEDESTRIAN SAFETY		TRAFFIC STUDY ANALYSIS	NEW	2004	20,000	20,000				
		TRAFFIC CALMING MEASURES	NEW	2005	20,000	20,000				
		ROAD IMPROVEMENTS	NEW	2006	20,000			20,000		
		OTHER TRAFFIC CONCERNS not qualified for State/Federal Funds	NEW	2007	20,000				20,000	
					0					
Total Traffic					80,000	20,000	20,000	20,000	20,000	0



# TOTAL REQUESTS

AMOUNT	2004	2005	2006	2007	2008
CEMETERY	100,000	60,000	10,000	10,000	10,000
DATA PROCESSING	318,600	76,200	100,600	30,600	30,600
DPW	1,862,500	225,000	736,000	320,500	256,000
FIRE	1,116,308	171,308	30,000	300,000	15,000
LIBRARY	441,201	88,240	88,240	88,240	88,240
PARK	298,000	43,000	80,000	37,000	53,000
POLICE	417,400	145,000	95,000	55,000	37,400
SCHOOL	3,408,091	1,428,652	404,000	439,590	592,848
WIRE	465,000	165,000	150,000	0	0
TOWN OFFICE BUILDING	151,815	72,900	18,915	60,000	0
TOTAL	8,578,915	2,475,300	1,712,755	1,900,430	1,086,089

SEWER  
DRAINAGE  
WATER  
STREET/SIDEWALK  
TRAFFIC/PEDESTRIAN

7,581,212	1,351,492	1,466,870	1,179,142	1,921,354	1,662,354
455,500	123,833	83,467	82,733	82,367	
4,533,680	1,042,172	974,454	906,736	839,018	771,300
4,550,000	910,000	910,000	910,000	910,000	910,000
80,000	20,000	20,000	20,000	20,000	0
17,200,392	3,447,497	3,454,791	3,098,978	3,773,105	3,426,021

## TOWN TOTALS

25,779,307	5,922,797	5,167,546	4,999,408	5,232,445	4,512,110
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## Rolling 3-year Plan

DISPATCH/COMMUNICATIONS  
REPLACEMENT OF AUTOMATIC TEMPERATURE CONTROL  
MADVAC VACUUM LITTER COLLECTOR  
#90 BOMBARDIER SIDEWALK PLOW HIGHWAY

2004	2005	2006
95,000		
19,000		
28,000		
22,000		
165,000		

UPGRADE 911 SYSTEM  
#49 CHEVY DUMP TRUCK WITH SANDER HIGHWAY  
ADMINISTRATIVE OFFICE SPACE

85,000
112,000
700,000
887,000

BUCKET TRUCK  
TELEPHONE SYSTEM  
REPLACE P.C. WORKSTATIONS - TOWN OFFICES

140,000
60,000
36,000
236,000

FY04 Priority Listing  
FIRE  
TOWN OFFICE BUILDING  
DPW  
DPW  
DPW

FY05 Priority Listing  
POLICE  
DPW  
SCHOOL

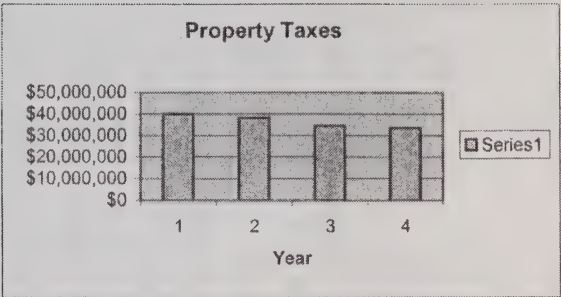
FY06 Priority Listing  
WIRE  
TOWN OFFICE BUILDING  
DATA PROCESSING

Town of Milton  
Revenue Comparative  
FISCAL YEAR 2003  
Year Ended June 30, 2003

AS OF: 06/30/03.

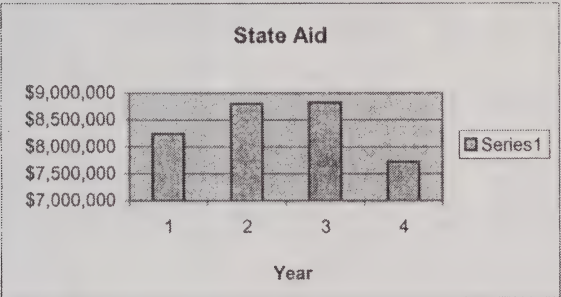
General Funds

	<u>ACTUAL</u>	Same Period <u>ACTUAL</u> 2002	Same Period <u>ACTUAL</u> 2001	Same Period <u>ACTUAL</u> 2000
	<u>CASH</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
	<u>BASIS</u>			
REVENUES:				
Real estate taxes	\$39,481,058	\$37,474,281	\$33,872,700	\$32,836,868
Personal property taxes	\$566,056	\$666,389	\$593,539	\$535,451
Tax liens redeemed	\$300,026	\$285,186	\$214,021	\$82,759
Motor vehicle & Boat excise	\$2,990,730	\$2,773,221	\$2,734,306	\$2,622,051
Penalties and interest	\$366,777	\$308,537	\$345,137	\$133,883
Cemetery	\$333,541	\$292,054	\$321,219	\$272,226
Licenses and Permits	\$800,308	\$518,738	\$394,834	\$506,383
Other Departmental	\$1,047,903	\$1,115,865	\$1,148,486	\$1,235,144
Fines	\$284,978	\$237,033	\$275,883	\$223,454
Intergovernmental	\$8,234,574	\$8,799,995	\$8,821,612	\$7,723,762
Investment Income	\$110,552	\$263,998	\$471,600	\$404,541
Water & Sewer	\$8,339,789	\$8,165,510	\$6,165,385	\$7,072,200
Other	\$1,941,250	\$1,640,622	\$927,136	\$2,708,023
Total Revenues	\$64,797,542	\$62,541,429	\$56,285,858	\$56,336,745

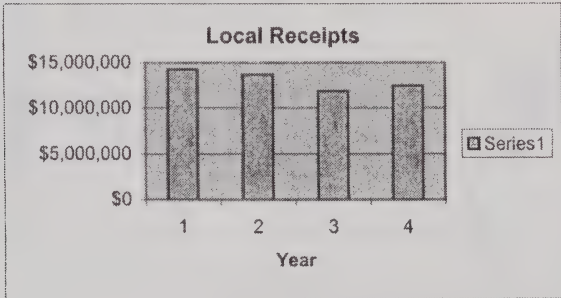


AS OF: 06/30/03.

Year 1 = 2003  
 Year 2 = 2002  
 Year 3 = 2001  
 Year 4 = 2000

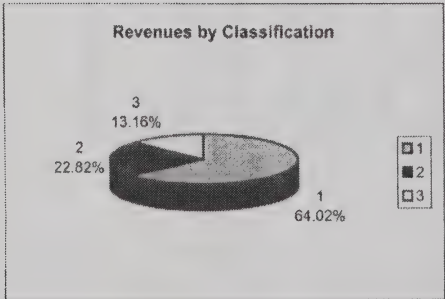


Year 1 = 2003  
 Year 2 = 2002  
 Year 3 = 2001  
 Year 4 = 2000



Year 1 = 2003  
 Year 2 = 2002  
 Year 3 = 2001  
 Year 4 = 2000

## Revenues FY2000 - FY2003



1=Property Taxes  
 2=Local Receipts  
 3=State Aid

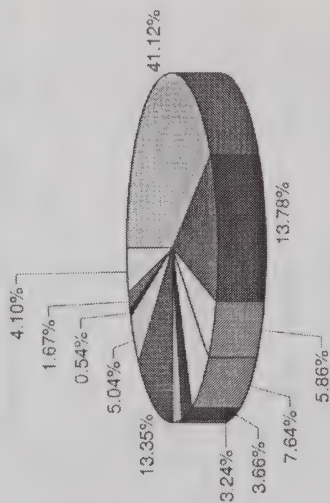
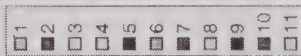
Current Year Only

## Report as of 06/30/03.

261

# Appropriations Expended

- 1=Education
- 2=Public Safety
- 3=DPW & Cemetery
- 4=Sewer
- 5=General Government
- 6=Debt Services
- 7=Benefits & Capital
- 8=Water
- 9=Health & Human Services
- 10=Libraries, Parks & Recreation
- 11=State Assessments





SCHEDULE OF CAPITAL IMPROVEMENT FUND  
TOWN OF MILTON  
FOR THE YEAR ENDED JUNE 30, 2003

AT 07/15/03.

PROGRAM TITLE	UNEXPENDED FUNDS 7/1/02	REVENUE	EXPENDITURES GEN GOVT.	CAP OUTLAY	OTHER BUD ENTRIES	TRANSFERS	ENCUM.	ENDING BALANCE 6/30/03
SCHOOL - SCI WING ADDITION	8,534.57	0.00	0.00	0.00	0.00	0.00	0.00	8,534.57
CEMETARY - CEMETARY EXPANSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LAMB PLAY FIELD	82,192.83	0.00	0.00	0.00	0.00	0.00	0.00	82,192.83
PARK KELLY FIELD	197.84	0.00	0.00	197.84	0.00	0.00	0.00	0.00
COA BUILDING 99	22,434.62	0.00	0.00	16,191.53	0.00	0.00	0.00	6,243.09
SCHOOL BUILDING PLAN	108.00	0.00	0.00	0.00	0.00	0.00	0.00	108.00
TECHNICAL SYSTEMS IMPROVEMENT	7,475.91	0.00	0.00	7,011.73	0.00	0.00	0.00	464.18
ARTS DRAINAGE STUDY 01	0.00	195,320.33	91,689.92	0.00	0.00	0.00	0.00	103,630.41
SCHOOL BUILD PROJ UNDISTRIBUTED	(324,828.55)	619,400.32	0.00	213,030.24	0.00	3,798.00	0.00	77,743.53
GLOVER ELEMENTARY SCHOOL	(879,384.51)	0.00	0.00	9,895,471.09	0.00	0.00	0.00	(10,774,855.60)
NEW MIDDLE SCHOOL	(1,641,459.99)	960,070.00	0.00	6,281,969.90	0.00	0.00	0.00	(6,963,359.89)
TUCKER ELEMENTARY SCHOOL	(373,549.61)	0.00	0.00	305,259.65	0.00	0.00	0.00	(678,809.26)
COLLOCOT & CUNNINGHAM SCHOOLS	(657,538.36)	19,901.00	0.00	539,125.14	0.00	0.00	0.00	(1,176,762.50)
HIGH SCHOOL	2,649,275.96	0.00	0.00	26,977,119.87	0.00	0.00	0.00	(24,327,843.91)
BOND BROOK RD TM98 29	28,521.75	0.00	0.00	28,465.88	0.00	0.00	0.00	55.87
BOND PUMPSTATION TM98 11	115,517.87	0.00	0.00	19,836.50	0.00	0.00	0.00	95,681.37
BOND RANDOLPH TM98 11	91,725.99	0.00	0.00	0.00	0.00	0.00	0.00	91,725.99
REEDSDALE FEMIA GRANT	(142,403.78)	214,956.61	0.00	0.00	0.00	0.00	0.00	72,552.83
WOODLAND RD PLANNING	(2,063.92)	0.00	0.00	634,521.10	0.00	0.00	0.00	(636,585.02)
SEWER REHAB A11 98TM	23,584.05	0.00	0.00	14,539.72	0.00	0.00	0.00	9,044.33
SEWER REHAB A34 01TM	365,811.35	0.00	0.00	141,790.89	0.00	0.00	0.00	224,020.46
SEWER MITIGATION I/I	0.00	213,590.52	0.00	0.00	0.00	0.00	0.00	213,590.52
WATER METER READ/REPLACEMENT	(212,861.62)	0.00	0.00	0.00	0.00	(389,000.00)	0.00	176,138.38
WATER MAINS 00TM ART25	677,180.00	0.00	0.00	531,920.77	0.00	0.00	0.00	145,259.23
WATER SYSTEM 104 01TM ART36	677,180.00	0.00	0.00	383,022.82	0.00	0.00	0.00	294,157.18
TOTALS	515,650.40	2,223,238.78	91,689.92	45,989,474.67	0.00	(385,202.00)	0.00	(42,957,073.41)
				ROUNDING				(0.59)
				ENCUMBS.				0.00
				EXPS.				(42,957,073.41)
								(42,957,074.00)
				EQUITY			(42,957,074.00)	
				VARIANCE				(0.00)

TOWN OF MILTON  
AUTHORIZED AND UNISSUED DEBT  
FOR THE YEAR ENDED JUNE 30, 2003

A =MWRA LOANS 0% INTEREST  
B =BOND ISSUE  
E =EXEMPT FROM PROP 2 1/2  
N =NEW AUTHORIZATION  
R =RESCIND PREVIOUSLY AUTHORIZED DEBT

DESCRIPTION	DATE	TOWN MEETING ARTICLE	LEGAL AUTHORIZATION	ORIGINAL AMOUNT	ACTUAL ISSUE	BALANCE 6/30/02	FY 2003 ACTIVITY	BALANCE 6/30/03
WATER METER READING AND REPLACEMENT SYSTEM	5/03/99	A32	C44 S8(7A)	1,089,000		1,089,000	0	1,089,000
SCHOOL BUILDINGS	01/12/00	A4	C44 S7(3/3A) C645	114,754,000		0	N	0
	05/01/00	S 1				0	R	0
	01/12/00	A5	C44 S7(3/3A) C645	4,384,000		0	N	0
	05/01/00	S 1				0	R	0
	06/19/00	S 1	C44 S7(3/3A) C645	130,129,002		128,129,002	E	130,129,002
WATER MAIN PROGRAM	5/6/02	A20	C44 S8(5)	677,180		0	A	677,180
WOODLAWN ROAD SEWER	05/01/00	A27	C44 S7(1)	630,000		630,000	N	870,600
RCN WAN CONNECTIONS	05/15/01	A26	C44 S7(28/29)	100,000		100,000	N	100,000
SEWER SYS REHAB/REPLACE	05/15/01	A34	C44 S8(5)	480,000		161,182	A	161,182
STORM WATER MGT PLAN	05/15/01	A35	C44 S7(1)	277,000		277,000	N	72,414
LIBRARY DESIGN/RENOVATE	5/6/02	A25	C44 S7(21)	185,000		0	N	185,000
TOTAL FOR FISCAL YEAR 2003				252,705,182		130,396,184	2,898,194	133,284,378

TOWN OF MILTON  
LONG TERM DEBT OUTSTANDING  
FISCAL YEAR 2003

DESCRIPTION	29-Oct-03	ORIGINAL ISSUE	BALANCE 7/1/02	FY 2003 PAYMENTS PRINCIPAL	INTEREST	BALANCE 6/30/03
<b>1992 MULTIPLE PURPOSE</b>						
EQUIPMENT	P	275,000.00	0.00			0.00
	I					
SEWER LOAN	P	870,000.00	55,000.00	55,000.00 w/s		0.00
	I				1,375.00	
SCHOOL ROOFS	P	415,000.00	40,000.00	40,000.00 w/s		0.00
	I				1,000.00	
SCHOOL SCIENCE ADD. PLANS	P	200,000.00	0.00	0.00		0.00
	I					
TOTAL 1992 ISSUE		1,580,000.00	95,000.00	95,000.00	2,375.00	0.00
<b>1995 SCHOOL SCI. ADDITION</b>						
SCHOOL		2,300,000.00	690,000.00 D	230,000.00		460,000.00
			D		32,085.00	
TOTAL 1995 ISSUE		2,300,000.00	690,000.00	230,000.00	32,085.00	460,000.00
<b>1997 MULTIPLE PURPOSE</b>						
SCHOOL REMODELING		1,330,000.00	1,025,000.00 D	150,000.00		875,000.00
			D		40,952.50	
POLICE DEPARTMENT		108,000.00	0.00	0.00		0.00
			D		0.00	
UST		380,000.00	255,000.00 D	35,000.00		220,000.00
			D		10,240.00	
DEPT. EQUIPMENT		55,000.00	0.00	0.00		0.00
			D		0.00	
BUILDING REMODELING		81,000.00	60,000.00 D	10,000.00		50,000.00
			D		2,365.00	
SCHOOL COMPUTER		188,000.00	0.00	0.00		0.00
			D		0.00	
SCHOOL COMPUTER		440,000.00	220,000.00 D	55,000.00		165,000.00
			D		8,140.00	
FIRE EQUIPMENT		44,000.00	0.00	0.00		0.00
			D		0.00	
PARK FACILITIES		51,000.00	30,000.00 D	5,000.00		25,000.00
			D		1,182.50	
CEMETERY EQUIPMENT		33,000.00	0.00	0.00		0.00
			D		0.00	
SCHOOL SCI ADDITION		500,000.00	240,000.00 D	60,000.00		180,000.00
					8,880.00	
TOTAL 1997 ISSUE		3,210,000.00	1,830,000.00	315,000.00	71,760.00	1,515,000.00
<b>2000 MULTIPLE PURPOSE</b>						
SEWER CONSTRUCTION PROJECTS		250,000.00	208,000.00	42,000.00 w/s		168,000.00
					8,851.00	
NEW COA BUILDING		1,192,000.00	1,070,000.00	120,000.00		950,000.00
					47,942.50	
UST REMOVE AND REPLACE		278,000.00	237,000.00	38,000.00		199,000.00
					10,326.50	
FIRE TRUCK		160,000.00	140,000.00	50,000.00		90,000.00
					5,425.00	
		1,910,000.00	1,655,000.00	250,000.00	72,545.00	1,405,000.00
1996 FORBES ROAD SEWER MWPAT		635,000.00	432,455.15	18,522.57 w/s		408,703.30
					5,229.28	
TOTAL DEBT		7,705,000.00	4,702,455.15	908,522.57	183,994.28	3,788,703.30
=====						
1998 MWRA SEWER NOTES #4		142,725.00	28,545.00	28,545.00 w/s		0.00
1999 MWRA SEWER NOTES #5		89,850.00	49,598.00	17,930.00 w/s		31,866.00
1999 MWRA SEWER NOTES #6		110,620.00	70,566.00	22,124.00 w/s		48,442.00
2001 MWRA SEWER NOTES #7		37,565.00	30,052.00	7,513.00 w/s		22,539.00
2001 MWRA SEWER NOTES #8		59,400.00	47,620.00	11,880.00 w/s		35,640.00
2001 MWRA SEWER NOTES #9		49,132.05	39,305.64	9,826.41 w/s		29,479.23
2002 MWRA SEWER NOTES		109,395.00	106,395.00	21,879.00 w/s		87,516.00
2003 MWRA SEWER NOTES		64,900.00	64,900.00	12,980.00 w/s		51,920.00
2002 WATER PIPELINE LOAN		677,180.00	677,180.00	67,718.00 w/s		609,462.00
2002 WATER PIPELINE LOAN		677,180.00	677,180.00	67,718.00 w/s		609,462.00
2002 MWRA SEWER NOTES		144,522.95	144,522.95	28,904.59 w/s		115,618.36
2003 MWPAT Storm Water Mgt.		204,586.56	204,586.56	0.00 w/s		204,586.56
1998 MWRA WATER NOTES #1		272,400.00	54,480.00	54,480.00 w/s		0.00
TITLE 5 LOAN MWPAT		63,451.05	63,451.05	3,339.53 w/s		60,111.52
				354,837.53	0.00	
2001 water meter ban		680,000.00	389,000.00	389,000.00 w/s	12,842.50	0.00
2001/2002 school bans			24,500,000.00 D	0.00	620,226.03	24,500,000.00
2003 school bans			26,000,000.00 D	0.00	0.00	26,000,000.00
Sewer Ban Woodland Rd Project			870,600.00	0.00 w/s	0.00	870,600.00
TOTAL EXPENDED			58,723,335.35	1,652,360.10	818,862.81	57,065,745.97
=====						
TOTAL DEBT				2,469,222.91		
EXCLUDED DEBT				1,200,191.03		5,695,145.97
LESS SBAB				(207,199.00)		
EXCLUDED DEBT LESS SBAB				992,992.03		
WATER SEWER DEBT				890,797.41 w/s		
TAX LEVY DEBT				378,234.47		

15 OF 08/30/03

ASSETS										
CASH INVESTMENT IN DEF COMP										
GENERAL FUND	SCHOOL LUNCH	HIGHWAY CHAPTER 90	SCHOOL GRANTS	SEWER FUND	WATER FUND	TOWN REVOLVING	SCHOOL REVOLVING	CAPITAL PROJECTS	TRUST FUNDS	OBLIGATIONS GROUP
5,158,812	147,245	(838,714)	336,252	524,321	274,648	2,250,598	463,391	8,556,971	5,326,654	
PROPERTY TAXES:										
FY 2004										
0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0
770,314	770,314								770,314	
(688,146)	(688,146)								(688,146)	
447,660	447,660								447,660	
1,379,863	1,379,863								2,848,521	
EXCISE TAXES										
0	0	0	0	848,205	438,659	30,664		150,000	0	
DUE FROM INTERGOVERNMENTAL AGENCIES										
0	0	0	0	0	0	0	0	0	0	0
AMOUNTS TO BE PROVIDED:										
0	0	0	0	0	0	0	0	0	0	0
RETIREMENT OF FUNDED DEBT										
0	0	0	0	0	0	0	0	0	0	0
BONDS AUTHORIZED - UNISSUED										
OTHER ASSETS:										
13,242,128									5,695,146	
19,498,448				12,844,258	15,824,285				133,294,378	
(22,282,437)				(7,238,358)	(10,511,292)				130,386,184	
BUILDINGS & LAND										
VEHICLES & EQUIPMENT										
LESS: Accum Depreciation										
18,144,772	147,245	(838,714)	336,252	6,977,626	6,027,300	2,281,262	463,391	8,706,971	5,326,654	
TOTAL ASSETS										
186,752,283										
LIABILITIES & FUND EQUITY										
LIABILITIES										
789,825	1,603	0	7,631	14,597	19,823	29,482	2,607	143,445	0	
789,825	13,312	0	12,524	9,877	12,672	20,712	20,058	0		
106,358	0	0	0	848,205	438,659	30,664		150,000		
1,827,653	0	0	0	0	1,051	0		51,270,600		
356,454	0	0	0	0	0	0		0		
0	0	0	0	0	0	0		5,695,146		
(44,519)	0	0	0	0	0	0		0		
0	0	0	0	0	0	82,100		82,100		
TEACHERS PAY DEFERRAL										
GUARANTEED DEPOSITS										
BONDS AUTHORIZED - UNISSUED										
130,386,184								133,294,378		
TOTAL LIABILITIES										
196,015,710										
FUND EQUITY										
Fund Balance Unreserved/Abatement										
(4,190)										
1,253,681	300			50						
0	0			0						
RESERVED FOR SPECIAL PURPOSES										
0	0			0						
0	0			0						
0	0			0						
435,243	130,328	(838,714)	293,007	0	0	2,118,324	434,883	(42,867,074)	527,966	
477,689	1,704	0	23,000	263,248	112,504		5,843		0	
0	0	0	0	216,798	128,548					
RESERVED FOR ENCUMBRANCES										
0	0	0	0	0	0	0				
RESERVED FOR SERVICE DEPOSITS & FEES										
1,720,628	0	0	0	0	5,312,983				4,798,668	
10,456,139				5,604,900					1,720,628	
UNRESERVED - NONEXPEND TRUST										
PROPERTY & EQUIPMENT										
14,338,188	132,330	(838,714)	316,697	6,104,947	5,554,095	2,118,324	440,728	(42,867,074)	5,326,654	
TOTAL FUND EQUITY										
186,752,283										
TOTAL LIABILITIES & FUND EQUITY										
18,144,772	147,245	(838,714)	336,252	6,977,626	6,027,300	2,281,262	463,391	8,706,971	5,326,654	
TOTAL LIABILITIES & FUND EQUITY										
186,752,283										
FUNDS										
FY 2003										
23,000,378										
38,780,356										
FY 2002										
0										



Yr	Department #	Department Name	2022-2023 Carryover of Prior year Encumbrances	2022-2023 Carryover of Prior year FTEs	Original Budget Voted from ATM	FTE Adjustments	Total Original Budget	Supplemental Appropriations Provided on F.T. 12-16-23	Supplemental Appropriations Provided on F.T. 01-16-23	Voted transfers between departments	Total Budget
122		Solicitors	1,000.00	-	298,781.00	-	300,781.00	-	-	11,091.00	311,872.00
129		Municipal Audit	19,245.00	-	54,000.00	-	73,245.00	-	-	-	73,245.00
130		Police	0.00	-	16,180.00	-	16,180.00	-	-	294.00	16,474.00
132		Reserve Fund	0.00	-	310,000.00	-	310,000.00	-	(3,081.00)	-	306,919.00
133		Town Accounts	138.46	-	17,200.00	-	17,338.46	-	-	600.00	17,938.46
134		Town Accounts	20,488.46	-	17,200.00	-	37,688.46	-	-	-	37,688.46
138		Town Accounts	0.00	-	254,628.00	-	254,628.00	-	-	36,028.00	290,656.00
139		Town Accounts	0.00	-	30,500.00	-	30,500.00	-	-	-	30,500.00
151		Town Clerk	0.00	-	150,150.00	-	150,150.00	-	-	15,871.00	166,021.00
151		Town Clerk	0.00	-	180,338.00	-	180,338.00	-	-	17,859.00	198,197.00
152		Electric & Refrigeration	282.77	-	42,035.00	-	42,317.77	-	-	-	42,317.77
153		Electric & Refrigeration	0.00	-	25,250.00	-	25,250.00	-	-	1,658.00	26,908.00
172		Planning Board	14,833.94	-	31,200.00	-	46,033.94	-	(30,000.00)	-	16,033.94
173		Board of Appeals	0.00	-	31,200.00	-	31,200.00	-	-	-	31,200.00
180		Town Office Building	300.00	-	200,150.00	-	200,450.00	-	-	7,873.00	208,323.00
183		Cost Processing	17,835.00	-	129,386.00	-	147,221.00	-	-	11,234.00	158,455.00
137.4		Information Services	0.00	-	9,900.00	-	9,900.00	-	-	-	9,900.00
186		Prior Appropriation Balance	3,882.84	-	6,300.00	-	10,182.84	-	-	-	10,182.84
		Unclassified	-	-	-	-	-	-	-	-	-
		<b>Total General Government</b>	<b>87,864.54</b>	<b>-</b>	<b>2,568,981.00</b>	<b>-</b>	<b>2,656,845.54</b>	<b>(13,081.00)</b>	<b>-</b>	<b>(137,580.00)</b>	<b>2,415,174.54</b>
210		Police	14,545.36	-	5,091,473.38	-	5,106,018.74	-	-	48,014.00	5,154,032.74
220		Fire	15,887.00	-	3,990,198.00	-	4,006,085.00	-	-	7,500.00	4,013,585.00
251		Building Dept.	0.00	-	188,278.00	-	188,278.00	-	-	-	188,278.00
257		Water	6,745.00	-	1,973,115.00	-	1,979,860.00	-	-	5,029.00	1,984,889.00
261		Civil Division	0.00	-	7,031.00	-	7,031.00	-	-	-	7,031.00
		<b>Total Public Safety</b>	<b>37,177.36</b>	<b>-</b>	<b>8,633,845.00</b>	<b>-</b>	<b>8,671,878.36</b>	<b>(18,500.00)</b>	<b>-</b>	<b>58,543.00</b>	<b>8,694,921.36</b>
301		Blue Hill Regional Assessment	0.00	-	414,781.00	-	414,781.00	-	-	-	414,781.00
303		School Department	123,372.87	-	26,523,920.87	-	26,647,293.74	-	-	-	26,647,293.74
		<b>Total Education</b>	<b>123,372.87</b>	<b>-</b>	<b>26,938,701.87</b>	<b>-</b>	<b>27,062,074.61</b>	<b>(18,500.00)</b>	<b>-</b>	<b>-</b>	<b>27,043,574.61</b>
400		Public Works	78,263.87	-	1,081,268.87	-	1,159,532.74	-	-	128,988.00	1,288,520.74
401		Vehicle Maintenance	7,682.45	-	288,877.00	-	296,559.45	-	-	-	296,559.45
424		Street Lighting	0.00	-	248,217.00	-	248,217.00	-	-	(5,029.00)	243,188.00
430		Collection of Refuse	41,110.96	-	408,210.00	-	449,321.96	-	-	-	449,321.96
431		Refuse Transport & Disposal	38,431.52	-	423,432.00	-	461,863.52	-	-	-	461,863.52
432		Solid Waste	113,556.50	-	1,049,875.50	-	1,163,432.00	-	-	-	1,163,432.00
433		Civil Engineering	28,855.34	-	92,855.34	-	121,710.68	-	-	-	121,710.68
437		Landfill Closure	8,881.87	-	44,000.00	-	52,881.87	-	-	-	52,881.87
439		Hazardous Waste	0.00	-	549,919.00	-	549,919.00	-	-	6,000.00	555,919.00
471		Germany	0.00	-	3,738,147.00	-	3,738,147.00	-	(15,000.00)	-	3,723,147.00
		<b>Total Public Works and Community</b>	<b>214,633.31</b>	<b>-</b>	<b>13,738,147.00</b>	<b>-</b>	<b>13,952,780.31</b>	<b>(15,000.00)</b>	<b>-</b>	<b>127,988.00</b>	<b>14,064,868.31</b>
512		Health Dept.	0.00	-	123,822.00	-	123,822.00	-	-	4.00	123,826.00
541		Council on Aging	0.00	-	142,340.00	-	142,340.00	-	-	-	142,340.00
542		Senior Center	0.00	-	167,810.00	-	167,810.00	-	-	-	167,810.00
543		Veterans	0.00	-	24,811.00	-	24,811.00	-	-	-	24,811.00
		<b>Total Health &amp; Human Services</b>	<b>0.00</b>	<b>-</b>	<b>358,983.00</b>	<b>-</b>	<b>358,983.00</b>	<b>(15,000.00)</b>	<b>-</b>	<b>4.00</b>	<b>343,987.00</b>
610		Library	0.00	-	780,258.00	-	780,258.00	-	-	5,785.00	786,043.00
630		Park Dept.	0.00	-	287,710.00	-	287,710.00	-	-	-	287,710.00
680		Commission	0.00	-	1,000.00	-	1,000.00	-	-	-	1,000.00
		<b>Total Culture &amp; Recreation</b>	<b>0.00</b>	<b>-</b>	<b>1,068,968.00</b>	<b>-</b>	<b>1,068,968.00</b>	<b>-</b>	<b>-</b>	<b>5,785.00</b>	<b>1,074,753.00</b>
690		County Personnel	0.00	-	67,841.00	-	67,841.00	-	-	-	67,841.00
910		Pension Non-Contributory	0.00	-	2,668,025.00	-	2,668,025.00	-	-	-	2,668,025.00
911		Pension & Pension	0.00	-	150,000.00	-	150,000.00	-	-	-	150,000.00
912		Unemployment Insurance	0.00	-	4,873,807.00	-	4,873,807.00	-	-	-	4,873,807.00
913		Unemployment Insurance	0.00	-	402,500.00	-	402,500.00	-	-	-	402,500.00
914		Group Health & Life	0.00	-	20,000.00	-	20,000.00	-	-	-	20,000.00
916		Salaries	0.00	-	115,986.17	-	115,986.17	-	-	-	115,986.17
917		Salaries	0.00	-	20,000.00	-	20,000.00	-	-	-	20,000.00
918		Salary Reserve FY01 & FY02	0.00	-	115,986.17	-	115,986.17	-	-	-	115,986.17
955-958		Recycle Drop Off	0.00	-	-	-	-	-	-	-	-



WVP Reference	Department #	Department Name	2002-2003 Carryforward of Encumbrances	2002-2003 Carryforward of Unexpended Balances	Original Budget Vote from ATM	P.L.S. Adjustments	Total Original Budget	Supplemental Appropriations Provided on FY 03 Recap	Supplemental Appropriations Provided on FY 03 Recap	Unexpended Balances on Appropriations	Total Budget
955-1042		School Plans	0.00	1,052.77	-	-	1,052.77	-	-	-	1,052.77
955-1051		School Life Safety Systems	0.00	94,448.82	-	-	94,448.82	-	-	-	94,448.82
955-1052		School Life Safety Systems	0.00	3,016.75	-	-	3,016.75	-	-	-	3,016.75
955-1053		FEMA Flood/Hazards Drms	0.00	4,750.00	-	-	4,750.00	-	-	-	4,750.00
955-1058		Library Building Repairs	0.00	30,013.64	-	-	30,013.64	-	-	-	30,013.64
955-1069		School Steam Air, Mectrony	0.00	3,500.00	5,500.00	-	9,000.00	-	-	-	9,000.00
955-1073		Hood Lease Parking	0.00	3,500.00	-	-	3,500.00	-	-	-	3,500.00
955-1075		Library Building Repairs	0.00	2,105.00	-	-	2,105.00	-	-	-	2,105.00
955-1081		Milton Village Development	0.00	50,000.00	-	-	50,000.00	-	-	-	50,000.00
955-1082		Central Ave. Parking	0.00	35,000.00	-	-	35,000.00	-	-	-	35,000.00
955-1084		Financial Reporting Software	0.00	60,000.00	-	-	60,000.00	-	-	-	60,000.00
955-1095		Fire S/U Airt	0.00	162,351.00	-	-	162,351.00	-	-	-	162,351.00
955-1096		Fire S/U Airt	0.00	629,215.00	-	-	629,215.00	-	-	-	629,215.00
955-1097		Land Purchase STM 2002	0.00	-	-	-	-	-	-	-	-
999-2		PY Funds	-	-	-	-	-	-	-	-	-
999-2		PY Funds Close Out	-	-	-	-	-	-	-	-	-
		<b>Total Employee Benefits</b>	(5,257.51)	400,078.40	8,079,330.00	0.00	9,374,150.89	0.00	0.00	0.00	9,374,150.89
810		State & County Charges	-	-	2,634,146.00	-	2,634,146.00	-	-	-	2,634,146.00
710		Principal payments	-	-	1,996,067.00	-	1,996,067.00	-	-	(396,000.00)	1,297,067.00
750		Interest payments	-	-	853,865.00	-	853,865.00	-	3,798.00	-	857,663.00
850		Teachers Pay Overhaul	-	-	-	-	-	-	-	-	-
1		Other Cherry Street Receipts	-	-	-	-	-	-	-	-	-
25		Sewer MWRA Assessment	466,413.77	-	3,983,094.00	-	3,983,094.00	-	-	-	3,983,094.00
25		Sewer	-	-	545,613.00	-	545,613.00	-	-	-	1,012,026.77
		<b>TOTAL SEWER</b>	466,413.77	-	4,528,697.00	-	4,528,697.00	-	-	-	4,995,110.77
26		Water	-	-	1,456,788.00	-	1,456,788.00	-	-	-	1,456,788.00
26		Water MWRA Assessment	-	-	945,891.00	-	945,891.00	-	-	-	1,086,348.00
		<b>TOTAL WATER</b>	-	-	2,402,679.00	-	2,402,679.00	-	-	-	2,442,179.00
		<b>Total Sewer &amp; Water</b>	-	-	6,931,376.00	-	6,931,376.00	-	-	-	7,440,289.86
		<b>Total Expenditures</b>	1,066,901.53	400,078.40	64,206,660.00	-	65,673,639.93	(152,783.00)	-	(394,260.00)	65,126,597.93
		<b>Other Financing Uses</b>	-	-	-	-	-	-	-	-	-
		Transfer to C/F Fund	-	-	-	-	-	-	-	-	-
		Transfer to Special Revenue	-	-	-	-	-	-	-	-	-
		Other	-	-	-	-	-	-	-	-	-
		Other To Be Raised - Teacher Deter	-	-	-	-	-	-	-	-	-
		Other To Be Raised - Other	-	-	-	-	-	-	-	-	-
		<b>Total Other Financing Uses</b>	-	-	-	-	-	-	-	-	-
		<b>Total Expenditures &amp; Other Financing Uses</b>	1,066,901.53	400,078.40	64,206,660.00	-	65,673,639.93	(152,783.00)	-	(394,260.00)	65,520,856.93
			Per GA	Per GA							

WFO Reference	Department #	Department Name	2023-2024 Carryforward of Prior Year Encumbrances	2023-2024 Carryforward of Prior Year Funds	Original Budget Vote from ATA	P&G Adjustments	Total Original	Supplemental Appropriations Presented on FY 24 Budget	Valid Transfers between Appropriations	Total Budget
<b>Reconciliation of this Tax Rate</b>										
Amount to be raised per the rate										
Less:										
Less:										
Less:										
Total										
<b>Revenue</b>										
		Real Estate and Personal Property			40,363,473.42		40,363,473.42			40,363,473.42
		Overlay			(580,498.42)		(580,498.42)			(580,498.42)
		<b>Total Real and Pers P</b>			39,812,975.00		39,812,975.00			39,812,975.00
		State Revenue			4,024,758.00		4,024,758.00			4,024,758.00
		State Transportation Programs			165,422.00		165,422.00			165,422.00
		School Construction			207,199.00		207,199.00			207,199.00
		Union of State Workers			16,902.00		16,902.00			16,902.00
		Remediation Assistance			2,450,433.00		2,450,433.00	(228,115.00)		2,221,318.00
		Lottery, Bingo & Charity Games			249,314.00		249,314.00			249,314.00
		Highway Fund			7,901.00		7,901.00			7,901.00
		Veterans' Benefits			70,116.00		70,116.00			70,116.00
		Exemptions: Vet, Blind & Surviving Spouse			36,132.00		36,132.00			36,132.00
		Exemptions: Elderly			1,446,000.00		1,446,000.00	(152,965.00)		1,293,035.00
		Public Libraries			26,038.00		26,038.00			26,038.00
		Additional Lottery			781.00		781.00			781.00
		Massachusetts			(42,308.00)		(42,308.00)			(42,308.00)
		Less Offsets			8,617,812.00		8,617,812.00	(365,081.00)		8,251,831.00
		<b>State Revenue</b>			2,875,000.00		2,875,000.00			2,875,000.00
		Motor Vehicle and Other Excise			3,299,811.00		3,299,811.00			3,299,811.00
		Water			5,053,368.00		5,053,368.00			5,053,368.00
		Swamp			8,363,178.00		8,363,178.00			8,363,178.00
		<b>Total User Fees</b>			2,308,170.00		2,308,170.00	209,500.00		2,515,670.00
		Departmental and Other			134,400.00		134,400.00			134,400.00
		Interest			62,109,638.00		62,109,638.00	(158,581.00)		61,951,057.00
		<b>Total Revenues</b>			245,200.00		245,200.00	3,795.00		248,995.00
		<b>Transfers from other funds</b>								
		Transfer from Sale of Bond Premiums			1,200.00		1,200.00			1,200.00
		Transfer from Dog License Surcharge			44,000.00		44,000.00			44,000.00
		Transfer from Fire Insurance			15,000.00		15,000.00			15,000.00
		Transfer from Personal Services CPC			50,000.00		50,000.00			50,000.00
		Transfer from Bond Rights								
		<b>Total Transfers from other funds</b>			245,200.00		245,200.00	3,795.00		248,995.00
		<b>Free Cash Transfers and Other Revenue Sources</b>			968,226.00		968,226.00			968,226.00
		Free Cash			1,008,801.53		1,008,801.53			1,008,801.53
		Encumbrance reversion - Water Surplus			400,078.40		400,078.40			400,078.40
		PY Carryforwards			512,046.00		512,046.00			512,046.00
		Encumbrance reversion			371,552.00		371,552.00			371,552.00
		<b>Total Free Cash transfers</b>			1,851,824.00		1,851,824.00			1,851,824.00
		<b>Total Revenues and Sources</b>			64,208,680.00		64,208,680.00	(132,783.00)		64,075,897.00

AT JUNE 30, 2003

**WATER ENTERPRISE  
FOR THE YEAR ENDED JUNE 30, 2003**

<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<b><u>REVENUE:</u></b>		
DESIGNATED WATER SURPLUS	\$0	\$0
<b><u>OTHER REVENUE:</u></b>		
TAX LIENS	\$21,800	\$16,995
PENALTIES & INTEREST	\$36,500	\$30,470
SERVICES	\$2,170	\$2,590
INVESTMENT INCOME	\$7,200	\$14,259
<b>TOTAL OTHER REVENUE</b>	<b>\$67,670</b>	<b>\$64,314</b>
 <b>RATE / USER FEE REVENUE</b>	 <b>\$3,232,141</b>	 <b>\$3,133,962</b>
<b><u>TOTAL REVENUE AND SURPLUS</u></b>	<b><u>\$3,299,811</u></b>	<b><u>\$3,198,276</u></b>
 <b><u>DIRECT COSTS:</u></b>		
WATER OPERATIONS & IMPROVEMENTS	\$813,277	\$739,528
M.W.R.A. WATER ASSESSMENT	\$1,456,788	\$1,433,155
D.E.P. ASSESSMENT	\$8,024	\$7,175
LEAK SURVEY	\$0	\$0
PERSONNEL INCREASES	\$6,621	\$6,621
<b>TOTAL DIRECT COSTS</b>	<b>\$2,284,710</b>	<b>\$2,186,479</b>
 <b><u>INDIRECT COSTS:</u></b>		
EMPLOYEE BENEFITS	\$235,830	\$235,830
GENERAL INSURANCE (4%)	\$2,798	\$2,798
TOWN GOVERNMENT ALLOCATION	\$67,145	\$67,145
<b>TOTAL INDIRECT COSTS</b>	<b>\$305,773</b>	<b>\$305,773</b>
 <b><u>CAPITAL &amp; DEBT SERVICE:</u></b>		
CAPITAL IMPROVEMENTS	\$117,769	\$119,308
DEBT SERVICE	\$591,559	\$591,559
<b>TOTAL CAPITAL &amp; DEBT SERVICE</b>	<b>\$709,328</b>	<b>\$710,867</b>
 <b>TOTAL UTILITY COSTS</b>	 <b><u>\$3,299,811</u></b>	 <b><u>\$3,203,119</u></b>
 <b>REVENUE OVER ( UNDER ) EXPENSE</b>	 <b>\$0</b>	 <b>(\$4,843)</b>
	=====	=====
<b>PRIOR YEARS ACCUM OPER SURP/(DEF)</b>		<b>\$2,460</b>
<b>PRIOR YEARS ENCUMBRANCES CLOSED</b>		<b>\$2,383</b>
<b>OPERATIONAL FUND BALANCE</b>		<b>\$0</b>
		=====

AT JUNE 30, 2003

**SEWER ENTERPRISE  
FOR THE YEAR ENDED JUNE 30, 2003**

<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<b><u>REVENUE:</u></b>		
LESS DESIGNATED SEWER SURPLUS (FY XX)	\$0	\$0
<b>TOTAL SURPLUS</b>	<b>\$0</b>	<b>\$0</b>
<b><u>OTHER REVENUE:</u></b>		
TAX LIENS	\$22,800	\$17,387
PENALTIES & INTEREST	\$48,500	\$45,349
BETTERMENTS	\$7,718	\$27,362
SERVICES	\$17,300	\$3,262
M.W.P.A.T. SUBSIDY	\$0	\$0
INVESTMENT INCOME	\$3,200	\$2,740
<b>TOTAL OTHER REVENUE</b>	<b>\$99,518</b>	<b>\$96,100</b>
<b>RATE / USER FEE REVENUE</b>	<b>\$4,963,850</b>	<b>\$5,045,413</b>
<b>TOTAL REVENUE AND SURPLUS</b>	<b>\$5,063,368</b>	<b>\$5,141,513</b>
<b><u>DIRECT COSTS:</u></b>		
SEWER OPERATIONS & IMPROVEMENT	\$367,399	\$361,597
M.W.R.A. SEWER ASSESSMENT	\$3,983,084	\$3,913,686
PERSONNEL INCREASES	\$2,408	\$2,408
<b>TOTAL DIRECT COSTS</b>	<b>\$4,352,891</b>	<b>\$4,277,691</b>
<b><u>INDIRECT COSTS:</u></b>		
EMPLOYEE BENEFITS	\$94,346	\$94,346
GENERAL INSURANCE (2.2%)	\$1,350	\$1,350
TOWN GOVERNMENT ALLOCATIONS	\$59,998	\$59,998
<b>TOTAL INDIRECT COSTS</b>	<b>\$155,694</b>	<b>\$155,694</b>
<b><u>CAPITAL &amp; DEBT SERVICE:</u></b>		
CAPITAL IMPROVEMENTS	\$175,806	\$61,019
DEBT SERVICE	\$378,977	\$378,977
M.W.P.A.T. SUBSIDY DEBT PAYMENT	\$0	\$0
<b>TOTAL CAPITAL &amp; DEBT SERVICE</b>	<b>\$554,783</b>	<b>\$439,996</b>
<b>TOTAL UTILITY COSTS</b>	<b>\$5,063,368</b>	<b>\$4,873,381</b>
<b>REVENUE OVER (UNDER) EXPENSE</b>	<b>\$0</b>	<b>\$268,132</b>
<b>PRIOR YEARS ACCUMULATED DEFICITS</b>		<b>(\$424,335)</b>
<b>PRIOR YEARS ENCUMBRANCES CLOSED</b>		<b>\$156,203</b>
<b>OPERATIONAL FUND BALANCE</b>		<b>\$0</b>

**SOLID WASTE OPERATIONS  
FOR THE YEAR ENDED JUNE, 30,2003**

**AT JUNE 30, 2003**

<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<b><u>REVENUE:</u></b>		
USER FEES (EXISTING)	\$879,665	\$836,681
TAX LEVY SUPPORT	\$816,223	\$702,620
LANDFILL ESCROW ACCOUNT	\$44,000	\$44,000
<b><u>TOTAL REVENUE</u></b>	<b><u>\$1,739,888</u></b>	<b><u>\$1,583,301</u></b>
<b><u>DIRECT COSTS:</u></b>		
SANITARY LANDFILL CONTRACT	\$0	\$0
COLLECTION OF REFUSE	\$449,321	\$447,836
REFUSE TRANSPORT AND DISPOSAL	\$459,864	\$431,206
SOLID WASTE PERSONAL SERVICES	\$79,116	\$79,038
CURBSIDE RECYCLING PERSONAL SERVICES	\$31,955	\$30,715
CURBSIDE RECYCLING	\$632,311	\$550,831
LANDFILL ENGINEERING LANDFILL CLOSURE	\$52,882	\$37,103
SOLID WASTE GENERAL	\$34,439	\$6,572
HOUSEHOLD HAZARDOUS WASTE COLLECTION	\$0	\$0
<b>TOTAL DIRECT COSTS</b>	<b>\$1,739,888</b>	<b>\$1,583,301</b>
<b><u>INDIRECT COSTS:</u></b>		
EMPLOYEE BENEFITS	\$0	\$0
GENERAL INSURANCE	\$0	\$0
TOWN GOVERNMENT ALLOCATION	\$0	\$0
<b>TOTAL INDIRECT COSTS</b>	<b>\$0</b>	<b>\$0</b>
<b><u>CAPITAL &amp; DEBT SERVICE:</u></b>		
CAPITAL IMPROVEMENTS	\$0	\$0
DEBT SERVICE	\$0	\$0
<b>TOTAL CAPITAL &amp; DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL SOLID WASTE COSTS</b>	<b><u>\$1,739,888</u></b>	<b><u>\$1,583,301</u></b>
<b>REVENUE OVER ( UNDER ) EXPENSE</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>



**LONG TERM FUNDING DEBT OF THE TOWN**  
Detailed by use of funds: Maturities of all Bonds/Notes Fiscal 2002-2011

FISCAL YEAR	SCHOOLS	BUILDINGS RENOVATING	PARK	FIRE	U.S.T.	DEPT. EQUIP.	SENIOR CENTER	SUB- TOTAL	SEWER	TOTAL
2002	\$526,000.00	\$6,000.00	\$5,000.00	\$50,000.00	\$76,000.00	\$13,000.00	\$122,000.00	\$798,000.00	\$112,000.00	\$910,000.00
2003	\$535,000.00	\$10,000.00	\$5,000.00	\$50,000.00	\$73,000.00	\$0.00	\$120,000.00	\$793,000.00	\$97,000.00	\$890,000.00
2004	\$500,000.00	\$10,000.00	\$5,000.00	\$45,000.00	\$78,000.00	\$0.00	\$120,000.00	\$758,000.00	\$42,000.00	\$800,000.00
2005	\$510,000.00	\$10,000.00	\$5,000.00	\$45,000.00	\$78,000.00	\$0.00	\$120,000.00	\$768,000.00	\$42,000.00	\$810,000.00
2006	\$285,000.00	\$10,000.00	\$5,000.00	\$0.00	\$78,000.00	\$0.00	\$120,000.00	\$498,000.00	\$42,000.00	\$540,000.00
2007	\$0.00	\$10,000.00	\$5,000.00	\$0.00	\$75,000.00	\$0.00	\$120,000.00	\$210,000.00	\$40,000.00	\$250,000.00
2008	\$0.00	\$10,000.00	\$5,000.00	\$0.00	\$80,000.00	\$0.00	\$120,000.00	\$215,000.00	\$0.00	\$215,000.00
2009	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$120,000.00	\$150,000.00	\$0.00	\$150,000.00
2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,000.00	\$115,000.00	\$0.00	\$115,000.00
2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,000.00	\$115,000.00	\$0.00	\$115,000.00

# COLLECTOR'S REPORT FY 2003

	BALANCE 07/01/02	COMMITTED	REFUNDS	COLLECTED	ABATEMENTS	- ADJUST. + ADJUST.	LIENS ADDED TO TAXES	TAX TITLE DEFERRED TAX	BALANCE 06/30/03
POLICE	\$49,928.59	\$622,378.26	\$500.50	\$638,649.05	\$3,494.12				\$30,664.18
VETERANS BENEFITS	\$2,463.75	\$2,688.75		\$5,152.50					\$0.00
	<u>\$52,392.34</u>	<u>\$625,067.01</u>	<u>\$500.50</u>	<u>\$643,801.55</u>	<u>\$3,494.12</u>				<u>\$30,664.18</u>
WATER DEPARTMENT									
RATES	\$133,672.30	\$3,206,027.13	\$10,345.39	\$2,890,976.96	\$77,872.95		\$115,041.71		\$266,153.20
SERVICE	\$49,752.30	\$1,690.50		\$4,713.00					\$46,729.80
MISCELLANEOUS	\$18,155.59	\$226,842.77	\$153.13	\$114,787.51	\$108,323.84		\$971.63		\$21,068.51
LIENS ADDED TO 01 TAXES	\$2,186.63			\$402.74				\$1,763.89	\$0.00
LIENS ADDED TO 02 TAXES	\$21,863.81			\$12,521.53				\$9,052.61	\$289.67
LIENS ADDED TO 03 TAXES		\$116,013.34		\$90,541.97				\$25,471.37	\$0.00
PENALTY LIENS 01	\$232.78			\$75.42				157.36	\$0.00
PENALTY LIENS 02	\$3,876.42			\$2,238.52				\$1,586.69	\$51.21
PENALTY LIENS 03		\$22,934.54		\$17,563.19					\$5,371.35
TOTALS	<u>\$229,719.83</u>	<u>\$3,575,508.28</u>	<u>\$10,498.52</u>	<u>\$3,133,820.84</u>	<u>\$196,196.79</u>	<u>\$0.00</u>	<u>\$116,013.34</u>	<u>\$12,660.55</u>	<u>\$385,135.11</u>
SEWER									
SEWER USER CHARGE	\$325,851.48	\$5,465,516.66	\$23,716.72	\$4,840,829.99	\$179,963.02		\$229,064.85		\$565,227.00
SEWER MISCELLANEOUS	\$9,478.66			\$22.00					\$8,756.66
LIENS ADDED TO 01 TAXES	\$1,145.93			\$932.27				\$213.66	\$0.00
LIENS ADDED TO 02 TAXES	\$32,081.68			\$16,289.15				\$15,245.65	\$566.88
LIENS ADDED TO 03 TAXES		\$229,064.85		\$180,560.37				\$237.26	\$48,504.48
PENALTY LIENS 01	\$350.39			\$113.13				\$0.00	\$0.00
PENALTY LIENS 02	\$5,614.63			\$3,357.71				\$2,380.04	\$76.68
PENALTY LIENS 03		\$34,401.82		\$26,344.87				\$8,056.95	\$0.00
TOTALS	<u>\$374,722.77</u>	<u>\$5,728,983.33</u>	<u>\$23,716.72</u>	<u>\$5,065,129.49</u>	<u>\$179,963.02</u>	<u>\$0.00</u>	<u>\$229,064.85</u>	<u>\$19,078.61</u>	<u>\$631,188.85</u>

COLLECTED	BALANCE JULY 1, 2002	COMMITTED	REFUNDS	COLLECTED	ABATEMENTS	-ADJUST.	+ADJUST.	LIENS ADDED TO TAXES	TAX TITLE & DEF TAX	BALANCE JUNE 30, 2003
MOTOR EXCISE '00	\$34,138.83			\$13,143.06	\$20,995.77					\$0.00
REAL ESTATE '01	\$19,370.02		\$494.75	\$6,112.56	\$245.66				\$13,506.55	\$0.00
PERSONAL PROPERTY	\$2,532.72		\$4,684.82	\$20.48	\$4,684.82					\$2,512.24
MOTOR VEHICLE EXCISE	\$67,949.29	\$26,714.69	\$6,274.93	\$60,067.32	\$7,984.68					\$32,866.91
BOAT EXCISE	\$892.00									\$892.00
REAL ESTATE '02	\$756,331.88		\$2,183.65	\$513,928.48					\$236,412.91	\$8,184.14
PERSONAL PROPERTY	\$1,500.51		\$5,116.32	\$585.35		\$5,116.32				\$915.16
MOTOR VEHICLE EXCISE	\$297,447.08	\$501,304.22	\$29,243.00	\$725,028.32	\$32,000.94					\$70,965.04
BOAT EXCISE	\$959.00			\$15.00						\$944.00
REAL ESTATE '03		\$39,831,037.98	\$315,285.27	\$39,148,551.84	\$214,988.13				\$24,082.88	\$758,700.40
PERSONAL PROPERTY		\$575,368.58		\$575,251.07	\$114.71					\$2.80
MOTOR VEHICLE EXCISE		\$2,593,744.23	\$15,325.27	\$2,225,507.74	\$42,462.53					\$341,099.23
BOAT EXCISE		\$2,440.00		\$1,202.00	\$365.00					\$873.00
SEWER BETTERMENT		\$13,991.32		\$13,036.22	\$477.55					\$477.55
SEWER COMMITTED INTEREST		\$4,641.72		\$4,336.08	\$152.82					\$152.82
WATER BETTERMENT		\$8,740.24		\$8,740.24						\$0.00
WATER COMMITTED INTEREST		\$605.92		\$605.92						\$0.00
SEPTIC BETTERMENT		1683.37		1683.37						\$0.00
SEPTIC COMMITTED INTEREST		589.18		589.18						\$0.00
TOTALS	\$1,181,121.33	\$43,560,861.45	\$378,618.01	\$43,298,404.23	\$329,588.53	\$0.00	\$0.00	\$0.00	\$274,002.34	\$1,218,605.29

# REPORT OF THE TOWN TREASURER

To the Honorable Board of Selectmen:

June 30, 2003

The following is the financial report of my office for the fiscal year ended June 30, 2003.

KEVIN G. SORGI, TREASURER  
IN ACCOUNT WITH THE TOWN OF MILTON

## CURRENT ASSETS

Cash/Checks on hand	\$150.00
Non-Interest Bearing Operational Funds	\$31,294.97
Interest Bearing Operational Funds	\$2,748,490.21
Liquid Investments	\$13,228,862.58
Term Investments	\$1,514,483.43
Trust Funds	<u>\$5,394,648.96</u>
	<u>\$22,917,930.15</u>

# TRUST FUNDS

## Cemetery Perpetual Care Fund

	MARKET 06/30/03	FACE VAL./ COST
Cash on Hand (Citizens)	5,418.22	5,418.22
Certificate of Deposit 4/28/03	129,000.00	129,000.00
Certificate of Dep. 12/5/03	85,000.00	85,000.00
Certificate of Dep. 7/11/03	36,000.00	36,000.00
Abbey Nat'l. PLC 7.25%	26,850.00	25,000.00
Alliance Cap. Mgmt.	7,189.65	10,042.65
AT & T Cap. 8.125%	31,372.80	31,448.38
ABN AMRO 7.125%	51,020.00	50,000.00
American Express	9,926.28	9,947.03
Bank One Capital, 8.00%	18,279.30	16,990.92
Bear Stearns Cap. 7.50%	24,880.50	24,977.50
BSCH Finance, 8.625%	32,270.87	29,274.38
Carolina Power & Light 2004	100,000.00	100,000.00
Chemical Bank 2005, 6.625%	81,935.25	75,000.00
Citigroup Cap. VII 6.95%	26,980.00	25,000.00
Comm. Edison Co., 2006	50,000.00	50,000.00
Consolidated Edison	71,214.00	67,023.16
Consolidated Edison of NY, 2004	50,000.00	50,000.00
Dominion Res. Inc. VA	25,604.00	20,510.35
Fleet Cap. Tr. VII 7.375%	24,326.40	21,978.88
Ford Motor Credit 7.375%	21,496.32	21,988.80
Ford Motor Credit Co. 6.50%	26,253.25	25,286.22
Gen. Motor Acc. Corp. 7.35%	37,119.60	37,487.85
Gen. Motor Acc. Corp. 7.25%	79,779.48	79,525.00
Gen. Motors Corp. 7.375%	60,120.00	60,000.00
General Motors Corp., 7.25%	20,064.00	20,000.00
General Motors Corp. 7.375%	21,957.91	21,984.04
General Motors Corp. Notes, 7.1%	15,975.00	15,000.00
Hartford Cap. I, 7.70%	25,406.40	24,999.38
ING Group NU, 7.20%	65,322.90	60,150.00
Lehman Bros. Cap. Tr. I, 8.00%	29,923.22	29,282.75
Mead Corporation, 7.125%	16,000.00	16,000.00
Merrill Lynch Tr., 7.28%	18,420.50	16,990.75
Mountain States Tel. & Tel., 2007	60,000.00	60,000.00
Morgan Stanley Cap. Tr. 6.25%	32,037.12	30,900.00
NSTAR	18,228.00	16,521.65
Nat'l. Australia Bank, 8.0%	91,610.13	90,775.00



Pacific Bell Notes, 6.25%	14,951.86	14,000.00
Royal Bank of Scotland 8.5%	21,068.40	19,982.00
Royal Bank of Scotland 8.0%	31,473.99	29,175.00
Salomon Smith Barney Hld., 6.5%	72,100.00	70,000.00
Sears Roebuck Accept. Corp., 6.71%	30,488.10	30,000.00
Textron Capital I, 7.92%	50,360.64	49,998.00
USX Marathon Group, 8.125%	97,527.20	80,000.00
Virginia Elec. & Pwr. Co., 7.625%	23,525.40	20,000.00
Wells Fargo Cap. Trust, 7.00%	32,550.00	30,000.00
Money Funds	75,669.50	75,669.50
U. S. Treasury Bond 9/30/03	40,000.00	40,000.00
U. S. Treasury Bond 3/31/04	100,000.00	100,000.00
U. S. Treasury Bond 5/31/04	70,000.00	70,000.00
U. S. Treasury Bond 10/31/04	20,000.00	20,000.00
U. S. Treasury Bond 7/31/05	100,000.00	100,000.00
Cemetery Expansion Note 5% 1997	16,399.89	16,399.89
Cash in General Fund	<u>203,455.21</u>	<u>203,455.21</u>
	\$2,526,551.29	2,458,182.51

# CEMETERY BEQUEST FUND

Olive Adams Baker Fund	500.00
Muriel H. Alexander	750.00
Allen - Ditto Fund	750.00
F. Proctor Ames	710.00
Eleanor D. Anderson	1,200.00
Norma L. Andrews	2,500.00
Edward F. Baker Fund	750.00
Bannin Family Fund	500.00
R. Kingsley Barnes	1,600.00
Elizabeth B. Bates	1,200.00
Louise M. & Francis C. Bates Fund	750.00
Ethel M. Beam Fund	500.00
Viola Bearse Fund	500.00
John A. Bergren	1,350.00
Ida F. Bernie Fund	750.00
Katherine A. Bird	1,200.00
Jennie Bonigli	2,500.00
J. Lawrence & Ann L. Bough	1,200.00
Mary A. Bowie	750.00
Margaret L. Boyd Fund	1,000.00
Ida F. Boyden Fund	500.00
George A. Briggs Fund	1,000.00
Aileen A. Burke Fund	750.00
Jean Barnes Butts Fund	1,000.00
Rita Cameron Fund	500.00
Estate of Mary F. Campbell	750.00
Elizabeth S. Cannon Fund	500.00
Margaret S. Carlson Fund	500.00
Evelyn G. Chalmers Fund	1,000.00
Gertrude E. Clapp Fund	750.00
Alice B. Clark	750.00
Margaret T. Concannon	750.00
Joseph H. Cordela	1,200.00
Helen Costello Fund	750.00
Anna E. Coughlin Fund	750.00
Doris V. Coutts Fund	750.00
Marjorie A. Crowley	750.00
Irene B. Cummings Fund	750.00
Ann I. McCarthy Dederding	1,200.00
Frances G. DeSalvo	1,200.00
Helen Z. DeVoe Fund	500.00

Genevieve S. Dickey Fund	1,000.00
John S. Dolan	750.00
Melvin E. Dolan	1,000.00
Arthur J. & Susan C. Doyle Fund	500.00
Catherine Driscoll	1,200.00
Irma H. Drohan	1,800.00
George F. Duffy Fund	1,000.00
Jacques B. Dunn	1,200.00
Charles P. Edwards Fund	500.00
Florence M. Everett	750.00
Emory H. Farrington	750.00
Dorothy M. Ferris	750.00
Lillian M. Collins Fife Fund	2,000.00
Ruth A. Fitzgerald	1,200.00
Frank C. Flaherty	750.00
Mary K. Fleming	750.00
Dorothy Johnson Flett	1,200.00
Eugene J. Flynn	2,500.00
Mary M. Flynn Fund	500.00
Margaret E. Fontaine Fund	750.00
Mary E. Fontaine Fund	600.00
Ellen Mary French	750.00
Jeremiah F. Galvin	1,200.00
George F. Geden	1,200.00
Pierino Gherardi	750.00
Michael K. Gillis Fund	500.00
Col. Walter A. & Alice B. Guild Fund	500.00
Julie Golden	1,800.00
John J. Hackett, Jr. Fund	750.00
Generosa C. Hagan Fund	500.00
Gladys J. Hanley	750.00
Hannon-Hannon Fund	500.00
Estelle Hanson Trust	750.00
Eileen M. Hardy	750.00
Joseph A. Hartigan	1,200.00
Olivia Peters Henry Fund	1,350.00
Herrick Fund	8,050.00
Frank J. Heustis Fund	500.00
Edith P. Higgins	1,000.00
John L. Johnson Fund	500.00
Dorothy C. Keefer Fund	500.00
Therese Plakias Kelakos Fund	750.00
Stephen J. Kelleher	1,000.00
Albert J. Kelley Fund	750.00
Katherine A. Kelley Fund	1,000.00

Mildred F. Kelly .....	1,000.00
William J. Kelly .....	1,000.00
John F. Kerrigan Fund .....	1,000.00
Bertha L. Konet Fund .....	500.00
Fortunata LaPorta .....	3,037.07
Jane V. Lehan .....	750.00
John P. Linehan .....	2,500.00
Jeanne H. Lockhart .....	750.00
Earl F. Loud .....	1,200.00
Anna K. Loughlin Fund .....	1,000.00
Elizabeth R. Lynch .....	1,800.00
John Lynch .....	750.00
Lewis & Vera Lyons .....	1,200.00
Ewen MacSwain Fund .....	500.00
Janice O'Leary MacLeod .....	1,200.00
John N. MacLeod .....	1,200.00
Thomas W. Magner .....	1,000.00
Kathleen Maguire Fund .....	500.00
Charles A. Mahoney .....	1,800.00
James J. Maloney Fund .....	500.00
S. Frances Marden Fund .....	1,000.00
Alice M. Marr Fund .....	500.00
Helen E. & Chester A. Martin .....	600.00
Helen E. & Chester A. Martin .....	1,000.00
Annie K. Maynard Fund .....	500.00
Lillian I. MacLean .....	1,200.00
Josephine M. McAteer Fund .....	500.00
Robert D. McAuliffe Fund .....	500.00
Alice I. McGarry .....	1,200.00
Paul T. McCarthy Fund .....	750.00
George P. McCrevan Fund .....	750.00
Margaret McDermott .....	500.00
Mary Louise McGrath Fund .....	500.00
Helen D. McHardy Fund .....	500.00
Kathleen C. McKeon .....	1,200.00
Marcelle M. McKeon .....	1,200.00
Alice C. McNaughton .....	2,500.00
Margaret P. Milano .....	750.00
Andrea F. Milton .....	1,200.00
Helen Morrissey Fund .....	750.00
Rita E. Mulhern Fund .....	750.00
Timothy J. Murphy Fund .....	750.00
Clorindo J. Nazzaro .....	1,800.00
Arthur J. Nighan .....	750.00
Frederick J. Ochs Fund .....	750.00
Anna E. O'Connell .....	1,150.00
Daniel J. O'Leary Fund .....	750.00
Margaret C. Osgood .....	1,200.00
Daniel F. O'Sullivan .....	750.00
Katherine Pappas Fund .....	750.00
Mary L. Peabody Fund .....	1,746.54
Beatrice Pellacchia .....	1,200.00

R. Forbes Perkins	1,200.00
Jane Petitto	750.00
Charles T. Pierce Fund	1,855.83
William Pilgrim Trustee Fund	750.00
F. A. Pineau - B. M. Pineau Fund	750.00
Carol J. Power	1,200.00
Marjorie C. Pratt Fund	500.00
Clarence H. Prentice Fund	500.00
Quinlan-Murray Fund	500.00
Maria F. Racioppi	1,000.00
Jason Reed Fund	2,626.67
Major John E. Regan Fund	750.00
John A. Reilly Fund	500.00
Gertrude S. Retnauer	1,100.00
Lee E. Retsis Fund	750.00
Hester E. Robinson	3,100.00
Wingate Rollins	2,500.00
Douglas E. Rollings Fund	750.00
Robert E. Sageman	750.00
Helena Schayer Fund	1,000.00
Ethel M. Sisson	1,000.00
Mabel Hunt Slater Fund	1,000.00
Anne L. Smith	1,200.00
Arthur A. Smith	750.00
Frank A. Smith	1,200.00
Letitia D. Stevenson Fund	800.00
Herbert G. Stokinger Fund	500.00
Jean A. Sullivan	900.00
Marguerite G. Tays Fund	750.00
Robert Thomas	1,000.00
Alexander Thompson Fund	500.00
E. G. Tucker Fund	1,168.48
Catherine F. Verrochi	750.00
Sara G. Vose Fund	1,170.53
Florence L. Wall Fund	500.00
Gerald L. Walsh	2,500.00
Eloise H. Watson Fund	500.00
Kathryn A. Welch Fund	500.00
Robert B. Welts	1,000.00
Marjorie M. Whearty Fund	750.00
Wheeler-Dexter Fund	500.00
Mary D. White Fund	500.00
Bertha E. Wood	1,200.00

\$182,915.12



# MISCELLANEOUS TRUST FUNDS

## Selina M. Gibbons Scholarship Fund

July 1, 2002	Cash in General Fund		\$ 0.00
	Sal. Smith Barney		9,462.72
	Investment Income		203.49
	Change in Value		(184.58)
June 30, 2003	Paid: Graduation Awards	\$ 900.00	
	Cash in General Fund	0.00	
	Sal. Smith Barney	<u>8,581.63</u>	
		<u>\$ 9,481.63</u>	<u>\$9,481.63</u>

### Oakland Hall Library Fund

July 1, 2002	Cash in General Fund		\$ 0.00
	USA Inc. Stk. Fd.		8,271.21
	Cash Account		8,430.89
	Vanguard Well. Inc. Fund		12,730.00
	Investment Income		252.52
June 30, 2003	Paid: Library Use	\$ 0.00	
	Cash in Gen. Fund	0.00	
	Smith Barney	15,953.85	
	Vanguard Well. Inc. Fund	<u>13,730.77</u>	
		<u>\$ 29,684.62</u>	<u>\$ 29,684.62</u>

### Mary L. Peabody Poor Fund

July 1, 2002	Cash in General Fund		\$ 0.00
	Sal. Smith Barney		6,982.12
	Investment Income		148.67
	Change in Value		(133.99)
June 30, 2003	Paid: Gifts to the Needy	\$ 200.00	
	Cash in General Fund	0.00	
	Sal. Smith Barney	<u>6,796.80</u>	
		<u>\$6,996.80</u>	<u>\$6,996.80</u>

### Elizabeth T. L. Reed Park Fund

July 1, 2002	Cash in General Fund		\$ 4.79
	Sal. Smith Barney		3,434.24
	Investment Income		74.00
	Change in Value		(65.43)
June 30, 2003	Paid: Park Use	\$ 0.00	
	Cash in General Fund	4.79	
	Sal. Smith Barney	<u>3,442.81</u>	
		<u>\$ 3,447.60</u>	<u>\$3,447.60</u>

# Nathaniel T. Kidder Library Fund

Cash in General Fund		\$ 1.62
A.G. Edwards & Sons		31,209.32
Fidelity Conv. Sec.		16,432.11
U.S.A.A. Inc. Stk. Fund		13,926.34
Vanguard Well. Inc. Fd.		14,248.46
Vanguard L. T. Corp.		15,954.78
Investment Income		4,570.88
Paid: Library Use	\$ 0.00	
Cash in Gen. Fund	1.62	
Vanguard Well-Inc. Fd.	17,209.08	
Vanguard Long Term Corp.	16,895.60	
Smith Barney	<u>62,237.21</u>	
	<u>\$96,343.51</u>	<u>\$96,343.51</u>

## E. Francis & Mary Emily Kane Graduation Gift Fund

Cash in Gen. Fund		\$ 3.82
Sal. Smith Barney		2,395.81
Investment Income		51.57
Change in Value		(46.13)
Paid: Graduation Award	\$ 100.00	
Cash in Gen. Fund	3.82	
Sal. Smith Barney	<u>2,301.25</u>	
	<u>\$2,405.07</u>	<u>\$2,405.07</u>

## Governor Stoughton Fund

Cash in General Fund		\$ 25,439.33
Sal. Smith Barney		328,848.75
Rental Income		39,874.00
Investment Income		7,087.05
Change in Value		(6,265.83)l
Selectmen's Warrants Paid	\$ 57,115.95	
Cash in General Fund	8,197.38	
Sal. Smith Barney	<u>329,669.97</u>	
	<u>\$394,983.30</u>	<u>\$394,983.40</u>

## Stabilization Fund

July 1,	Cash in Gen. Fund		\$ 0.00
2002	Sal. Smith Barney		905,524.49
	Investment Income		19,532.71
	Change in Value		(17,248.88)
	Additions to Fund		1,000.00
June 30,	Cash in Gen. Fund	\$ 0.00	
2003	Sal. Smith Barney	<u>908,808.32</u>	
		<u>\$908,808.32</u>	<u>\$908,808.32</u>

## Tuell-Hallowell Citizenship Prize Fund

July 1,	Cash in Gen. Fund		\$ 1.79
2002	Sal. Smith Barney		2,094.16
	Investment Income		45.09
	Change in Value		(40.37)
June 30,	Paid: Graduation Awards	\$ 100.00	
2003	Cash in Gen. Fund	1.79	
	Sal. Smith Barney	<u>1,998.88</u>	
		<u>\$2,100.67</u>	<u>\$2,100.67</u>

## Fortunata LaPorta Cemetery Fund

July 1,	Cash in General Fund		\$ 176.63
2002	Sal. Smith Barney		29.96
	Investment Income		.64
	Change in Value		(.57)
June 30,	Cemetery Use	\$ 0.00	
2003	Cash in Gen. Fund	176.63	
	Sal. Smith Barney	<u>30.03</u>	
		<u>\$ 206.66</u>	<u>\$ 206.66</u>

## Milton Scholarship Fund

July 1,	Cash in General Fund		\$ 0.00
2002	Sal. Smith Barney		4,759.10
	Investment Income		102.56
	Change in Value		(90.67)
	Donations		0.00
June 30,	Scholarships Paid	0.00	
2003	Cash in Gen. Fund.	0.00	
	Sal. Smith Barney	<u>\$4,770.99</u>	
		<u>\$4,770.99</u>	<u>\$4,770.99</u>

## Gazebo Maintenance Fund

July 1,	Cash in General Fund		\$ 250.00
2002	Citizen's Bank & Trust		15,001.27
	Investment Income		309.59
	Change in Value		64.51
	Additions to Fund		350.00
June 30,	Paid: Upkeep/Repairs	\$ 2,075.00	
2003	Cash in General Fund	250.00	
	Sol. Smith Barney	<u>13,650.37</u>	
		<u>\$15,975.37</u>	<u>\$15,975.37</u>

## Education Donation Fund

July 1,	Cash in General Fund		\$ 20,696.62
2002	Donations		31,795.95
June 30,	Paid: Ed. Projects	\$ 6,255.00	
2003	Cash in Gen. Fund	<u>46,237.57</u>	
		<u>\$52,492.57</u>	<u>\$52,492.57</u>

## Public School Foundation Fund

July 1,	Cash in General Fund		\$ 0.00
2002	Sal. Smith Barney		163.35
	Investment Income		3.52
	Change in Value		(3.12)
June 30,	Cash in Gen. Fund	\$ 0.00	
2003	Sal. Smith Barney	<u>\$163.75</u>	
		<u>\$163.75</u>	<u>\$163.75</u>

## Esther P. Edwards Scholarship Fund

July 1,	Cash in Gen. Fund		\$ 0.00
2002	Sal. Smith Barney		11,171.21
	Citizen's Bank & Trust		1,000.82
	Investment Income		240.50
	Change in Value		(215.23)
June 30,	Cash in Gen. Fund	\$ 0.00	
2003	Paid: Scholarship	500.00	
	Sal. Smith Barney	10,696.48	
	Citizens Bank	<u>1,000.82</u>	
		<u>\$12,197.30</u>	<u>\$12,197.30</u>

## Eliot & Esther Levine Scholarship Fund

July 1, 2002	Cash in Gen. Fund		\$ 0.00
	Sal. Smith Barney		9,305.96
	Investment Income		200.55
	Change in Value		(177.31)
June 30, 2003	Paid: Scholarship	\$ 0.00	
	Cash in Gen. Fund	0.00	
	Sal. Smith Barney	<u>9,329.20</u>	
		<u>\$9,329.20</u>	<u>\$9,329.20</u>

## Schoolman Family Scholarship Fund

July 1, 2002	Cash in Gen. Fund		\$ 0.00
	UBS Paine Webber		15,527.64
	Investment Income		156.39
June 30, 2003	Paid: Scholarship	\$ 1,000.00	
	Cash in Gen. Fund	0.00	
	Money Market	<u>14,684.03</u>	
		<u>\$15,684.03</u>	<u>\$15,684.03</u>

## Cemetery Income Fund

July 1, 2002	Cash in Gen. Fund		\$ 4,449.78
	Annual Receipts		4,134.59
June 30, 2003	Paid: Cemetery	\$ 7,181.77	
	Cash in Gen. Fund	<u>1,402.60</u>	
		<u>\$ 8,584.37</u>	<u>\$8,584.37</u>

## School Scholarship Fund

July 1, 2002	Cash in Gen. Fund		\$ 0.00
	Citizen's Bank and Trust		305,965.55
	Additions to Fund		14,110.00
	Investment Income		4,999.63
June 30, 2003	Scholarships Paid	\$ 15,400.00	
	Cash in Gen. Fund	0.00	
	Citizens Bank & Tr.	<u>309,675.18</u>	
		<u>\$325,075.18</u>	<u>\$325,075.18</u>



# Baron Hugo Library Fund

July 1,	Cash in Gen. Fund		\$ 0.00
2002	Sal. Smith Barney		6,806.77
	Investment Income		146.71
	Change in Value		(129.72)
June 30,	Paid: Library Use	\$ 0.00	
2003	Cash in Gen. Fund	0.00	
	Sal. Smith Barney	<u>6,823.76</u>	
		<u>\$6,823.76</u>	<u>\$6,823.76</u>

## TREASURER'S REPORT OF TOWN BONDS

All bonds a/o Notes outstanding are registered. Interest on all issued is payable semi-annually.

All authorized but unissued balances have been rescinded by vote of the Town.

### Bonds and Notes Authorized and Outstanding on June 30, 2003

#### SCHOOL SCIENCES FACILITIES ISSUE OF 1995

\$2,300,000.00 authorized and issued. Dated September 15, 1995

Rate 4.5%

Denomination	Due	Amount	Remarks
\$5,000.00	June 15, 2004	\$230,000.00	Outstanding
\$5,000.00	June 15, 2005	\$230,000.00	Outstanding

\$460,000.00 outstanding June 30, 2003. Payable at Wachovia Bank, N.A.

## Multi-Purpose Issue of 1997

\$3,210,000.00 authorized and issued. Dated December 15, 1997.

Rate 4.32%

Denomination	Due	Amount	Remarks
\$5,000.00	July 15, 2003	\$325,000.00	Outstanding
\$5,000.00	July 15, 2004	\$335,000.00	Outstanding
\$5,000.00	July 15, 2005	\$345,000.00	Outstanding
\$5,000.00	July 15, 2006	\$250,000.00	Outstanding
\$5,000.00	July 15, 2007	\$260,000.00	Outstanding

\$1,515,000.00 outstanding June 30, 2003. Payable at Wachovia Bank, N.A.

## Multi-Purpose Issue of 2000

\$1,910,000.00 authorized and issued. Dated August 15, 2000.

Rate 4.65%

Denomination	Due	Amount	Remarks
\$5,000.00	August 15, 2003	\$245,000.00	Outstanding
\$5,000.00	August 15, 2004	\$245,000.00	Outstanding
\$5,000.00	August 15, 2005	\$195,000.00	Outstanding
\$5,000.00	August 15, 2006	\$190,000.00	Outstanding
\$5,000.00	August 15, 2007	\$150,000.00	Outstanding
\$5,000.00	August 15, 2008	\$150,000.00	Outstanding
\$5,000.00	August 15, 2009	\$115,000.00	Outstanding
\$5,000.00	August 15, 2010	\$115,000.00	Outstanding

\$1,405,000.00 outstanding June 30, 2003. Payable at Wachovia Bank, N.A.

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# **SCHOOL REPORTS**

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# **REPORT OF THE SCHOOL COMMITTEE AND SUPERINTENDENT OF SCHOOLS**

To the Honorable Board of Selectmen:

June 30, 2003

The Milton School Committee and the Milton Public Schools are pleased to submit our annual report for the period comprising July 1, 2002, through June 30, 2003. This was a year of tremendous accomplishments, some challenges, and major transitions.

Unquestionably the most significant event of the 2002-2003 school year was the first phase of the wholesale renovation and rehabilitation of all of Milton's school buildings. Three of the Town's six schools (Glover Elementary, the Middle School and the High School) began undergoing simultaneous major renovation and addition projects. At the conclusion of the work on all six schools, now expected in early 2006, all six buildings will be fully renovated and/or replaced, adding nearly 400,000 square feet of new classroom and educational space to more than 250,000 square feet of existing and fully renovated existing space. The new buildings will have state-of-the-art, adequately sized classrooms, as well as library, athletic, art and music facilities, updated life-safety systems, including full fire-sprinkler protection, and energy-efficient mechanical systems to provide appropriate heating and ventilation and much-improved air quality. They will also be fully accessible to the handicapped.

The two-phase renovation and addition to Glover School was completed in time for occupancy in September 2003. The 35,000 square-foot addition provided 16 new classrooms, including (thanks to the generosity of the Cunningham and Copeland Foundations) space for full-day kindergarten programs. The Glover School plans call for a full 5800 square-foot gymnasium, as well as an expanded library and dedicated rooms for computer, art and music.

Milton High School and Pierce Middle School began major additions in the 2002-2003 year and, beginning in September 2003, will have traded locations. As of September 2003, Milton High School will be located at Gile Road in the old Middle School (which is undergoing renovation in several phases), and in the 170,000 square-foot addition to that building. Highlights of this new building include a 34,000 square-foot field house, new wood and auto shops, new language labs, a spacious new third-floor library and a theater-quality auditorium, the last of which is expected to be completed in December 2004. Many of the enhancements to this and other buildings and sites, including the field house, artificial turf at Brooks Field, enhancements to the auditorium and terrazzo entranceways, were made possible by generous donations from the Copeland Foundation.

Physically, the construction at the Milton High School site (particularly with the new field house) is one of the largest, most impressive undertakings in Milton history. In addition to state-of-the-art Brooks Field, the sheer scope of the project could be



seen as athletic fields of almost every description were carved out of the location. The new Milton High School had already taken on the look of a small college campus at Gile Road. By June of 2003, administration, faculty, students, and Milton residents realized that they were witnessing the creation of something about which everyone should feel proud.

The 82,000 square-foot addition to the Middle School, along with the renovation of 70,000 square feet of existing space at that site, is expected to be complete by June 2004. This new Middle School facility is tailored to fit the needs of the “team” concept in use at the Middle School for the last decade and will include a new 6000-square-foot gym, language labs, and new library, computer, art and music facilities. The existing 1909 wing of the High School, now housing the sixth and seventh grades, will house the Collicot/Cunningham students until late 2005, while the Collicot School is replaced with a new building in the same location and the Cunningham School is completely renovated. Demolition of the 1909 wing and final construction work at the new Middle School site are expected to be complete by early 2006 as the last step of the school reconstruction project.

Another significant event was preparing for the “big move” into new schools. The leadership of the Superintendent’s office paved the way in many areas. Years of careful planning, foresight, and attention to logistics, combined with optimism and determination, brought about these remarkable successful transitions. In an extraordinary and unprecedented effort, four of the six Milton schools packed up their entire contents before the end of the year. Maintaining the safety of students during all of this intense activity was an overriding concern successfully met. Even with thousands of students in the proximity of several construction zones, order prevailed. We are in awe of the optimism, determination, and great spirit of cooperation with which the many inevitable vicissitudes were met by everyone involved.

Teachers put in far more hours than were contractually required in order to effect the move smoothly. Everyone performed professionally and even graciously. There was not one construction-related incident with students, who adapted remarkably well to changing corridor patterns. Milton High School, Pierce, and Glover faculty and students should be commended for continuing their educational programs on the highest level under these trying but exciting conditions.

The defeat of the June override meant that we opened with fewer teachers. Combined with the 30 positions that we lost last year, we experienced a total reduction of over 40 positions over the past two years. Although the budget shortfall also meant the elimination of all clubs and organizations, an outstanding citizen group called “Milton Student Activities, Inc.” came to our aid. Organized in July, they raised over \$90,000 to restore these vital extra-curricular activities. As an example, no librarian at Pierce Middle School.

A shortfall in the athletic budget meant the elimination of freshman sports and other activities. Freshman sports were restored thanks to funds by the Boosters and an

increased athletic fee (\$175). In addition, a fee for yellow school bus service was instituted at the elementary school level, and the fee for middle and high school students was raised from \$200 to \$290.

The Milton Public Schools will continue to work with the Board of Selectmen, the Warrant Committee, and other relevant bodies to discover and explore all financial options. We have established a Long Range Planning Committee to develop additional perspectives on the best methods to meet our financial and other challenges.

One of the most significant achievements of academic year 2002-2003 was the rewriting of the Milton High curriculum in standards-based format. Over 80% of the high school curricula have already been revised, as a result of teachers being given 21 hours of professional development time last year to accomplish this gargantuan task. The remaining curricula are being completed so that the Milton High School Program of Studies reflects the Massachusetts Frameworks, national standards, and the latest technology.

Although Milton High School continues on probationary status, our students benefit from attending a school accredited by the NEASC. Milton High's probation was due to problems with the annual operating budget and with the former facility. Milton has addressed the concerns of NEASC by maintaining its comprehensive Program of Studies which provides opportunities for all students to reach their potential. Additionally, the new state-of-the-art facility not only addresses the concerns of NEASC but also puts Milton on the map as one of the best and newest facilities in the state.

A committee made up of administrators, School Committee members, teachers, and parents was formed to develop a five-year Educational Strategic Plan for the Milton Public Schools. The goals and objectives generated by this plan will continue to define, shape and focus the educational makeup of Milton Public Schools in a manner even more important than the enormous physical changes we are witnessing in these exciting times of transition.

Respectfully submitted,

Christopher Huban, *Chairman*

Mary Cobb, *Vice-Chairman*

Mary Kelly

Glenn Pavlicek

Donna Robinson

Laurie Stillman

Mary Gormley, *Interim Superintendent of Schools*

## **MILTON PUBLIC SCHOOLS**

### **Highlights 2002-2003**

We are very proud to report some of the noteworthy achievements encompassing all five core values of the Milton Public Schools:

#### **CORE VALUES**

- High Academic Achievement for All Students
- Excellence in the Classroom
- Collaborative Relationships and Communication
- Respect for Human Differences
- Risk Taking and Innovation for Education

#### **HIGH ACADEMIC ACHIEVEMENT FOR ALL STUDENTS**

Ninety-two percent of students in the Class of 2003 went on to post-secondary education. They were accepted at the following fine colleges and universities: Bates College, Brown University, Colby College, Columbia College, Holy Cross College, University of Chicago, University of Pennsylvania, University of Richmond, Bryn Mawr College, Case Western Reserve University, Dickinson College, Harvard University, Haverford College, McGill University, Michigan State University, Ohio State University, Rensselaer Polytechnic Institute, University of Rochester, Rochester Institute of Technology, Tulane University, Vassar College, Wellesley College, Wheaton College, the College of William and Mary, and Williams College.

College Board participation of students in the SAT and the Advanced Placement Program increased in quantity and quality over the last several years. Combined SAT score for the class of 2003 was 1035 (an increase of 11 points). Over 94% of the Class of 2003 took the SAT. Several students in the Classes of 2004 and 2003 earned the distinction of Advanced Placement Scholars for their achievement in these college level examinations. Thirty-three students scored between a three and a five on multiple examinations of at least three and in many case six examinations.

Close to 95% of Milton High seniors taking the Advanced Placement English literature examination earned grades of 3 (out of a possible 5) or higher. The average score for Milton students was over 3.8.

MCAS English results continued to improve, as a result of a strong system-wide English program as well as MCAS support classes offered both during the school day and on Saturdays.

The tenth-grade MCAS scores in math were over the state average in all eight Math Frameworks objectives. There has been a 12% increase in the number of students in the Advanced/Proficient categories in the math MCAS exam. There has



been an 11% decline in the number of students in the Needs Improvement/Warning categories in the math MCAS exam.

One hundred percent of the students who took the AB Calculus-Advanced Placement Exam scored 4 or higher and received an AP Scholarship Award.

Nearly 50% of the students who took the BC Calculus Advanced Placement Exam scored 3 or higher and received an AP Scholarship Award.

Fifty percent of the students who took the Advanced Placement Statistics Exam scored 3 or higher and received an AP Scholarship Award.

A record number (nine) of Milton High School students were recognized for outstanding achievement by receiving Silver Key Awards in the prestigious *Boston Globe* Scholastic Art Awards Competition. Additionally, three Pierce Middle School students received Honorable Mention Awards in the same competition.

A Milton High School junior was chosen to participate in the very competitive Art All-State, a two-day event held each year in May at the Worcester Art Museum. Only the top 100 student-artists in the state are chosen to participate, out of thousands of applicants.

Milton High Dramatic Society members were honored at the Massachusetts High School Drama Festival competition. For their performances in "The Devil and Daniel Webster," three Milton students won acting awards.

A sophomore earned a scholarship as well as grant money for his English class by writing the winning biography in a contest run by the Arts and Entertainment Network.

Students from the Milton High School Chorus, Jazz Ensemble, Band, and String Ensemble were selected by audition to perform at Southeast District Music Festival, SEMSBA Music Festival, and All State Music Festival.

The Milton High School Jazz Ensemble received a gold medal at the district and state competition of the International Association of Jazz Educators. They were invited to perform at the Gold Medal Concert at the Hatch Shell.

The Milton High School Girls Chorus, Mixed Chorus, Jazz Ensemble, Concert Band and String Ensemble were accepted by audition to perform at Disney World.

A junior won recognition for her essay on affirmative action written this past summer for the New England High School Journalism Collaborative.

The Open Response initiative in the second year of grade seven brought good results in English Language Arts in MCAS scores. Advanced category scores

remained consistent, proficient scores increased, while the needs improvement scores decreased.

In grade eight math scores, advanced and proficient categories increased while the needs improvement category decreased.

Milton Public Schools students placed in the Lincoln Essay and Drawing Contests sponsored by the Captain Forbes House Museum. The Tucker grade five chorus provided the musical selection for the awards ceremony.

Grade eight US History classes engaged in their annual Lincoln vs. Douglas Debate.

Pierce After School Session (PASS) had a great year of enrichment classes.

The Pierce Summer Reading Program continued with its revised format for the second successful year.

The Pierce Music Department performed an incredible Holiday concert at Milton High School.

The Drama club performed before two sold-out audiences with their productions of "Fiddler on the Roof" and Shakespeare's "Twelfth Night."

Band, Chorus and Strings students earn Platinum Medals at the Great East Festival.

The Collicot School was a winner in the Neponset River Drawing Contest.

Two Glover School students were winners in the World of Difference Calendar Art Contest.

The Cunningham Future Problem Solving teams qualified to participate in the state competition in Hyannis in March 2003.

MCAS tutoring continued at elementary, middle, and high school levels funded by an Academic Support Grant and the Title 1 Grant from the Massachusetts Department of Education.

The Open Response Initiative was expanded to include all grade levels: kindergarten through twelfth grade. The goal was to improve students' scores on the MCAS.

Five hundred students attended Milton Summer Enrichment, a six-week program providing academic support as well as enrichment in classes such as drama, tennis, cooking, computers, exploring science, and literature through puppets.



Title 1 sponsored the Tucker School Summer Scholars program for grades one through five.

Student participation in Milton Public Schools' Summer Reading Program remained strong at all grade levels.

Milton Public Schools achieved national recognition for Word Masters Challenge.

Milton Public Schools achieved national recognition for Continental Mathematics League meets.

Almost sixty percent (60%) of eligible Milton High School students participated in the 27 different sports offered during school year 2002-2003.

Nineteen of the above teams participated in state tournament competitions.

Boys' Cross Country and Girls' Softball Teams won Bay State Conference Championships.

All student-athletes at all levels had the wonderful opportunity to use our new synthetic surface facility at Brooks Field.

Milton High School student-athletes continued to act as good role models for the elementary school children in town, leading them in a host of activities at the weekly "Wildcat Fun Night" babysitting programs.

## **EXCELLENCE IN THE CLASSROOM**

The Milton Foundation for Education presented "Teacher of the Year" awards to seven outstanding teachers:

Aidan Cooper, Milton High School  
Owen McElhinney, Pierce Middle School  
William Deschenes, Pierce Middle School  
Michael McCormick, Cunningham School  
Mary Fiorenza, Collicot School  
Carol McCarthy, Glover School  
Sheila Gallagher, Tucker School

Six Milton Public School teachers attained National Board certification:

Karen Slodden, Pierce Middle School  
Dr. Martine Fisher, Pierce Middle School  
Agnes Alberola, Cunningham School  
Patricia Turner, Cunningham School  
Sharon Hessney, Milton High School  
Leasa Zukau, Milton High School

In Massachusetts, there are only 367 Nationally Board-certified teachers, out of approximately 68,000 educators.

The Milton Foundation for Education initiated a Dr. Mary Grassa O'Neill Leadership Award to be presented to a member of the Milton community who exemplifies the leadership qualities of Dr. O'Neill. Through this prestigious award, the Milton Foundation for Education will formally recognize and celebrate Dr. Mary Grassa O'Neill's invaluable contributions to the students and town of Milton.

The high school art curriculum was revised, rewritten, and implemented, with over 600 students taking part in eight different courses.

Senior Humanities English (honors and A-level) enrollment continued to rise dramatically.

Several English staff members were trained in Standards-based curriculum writing and shared their expertise with department colleagues in revising the curriculum.

Electives such as Journalism, Creative Writing, Verbal Review and Drama experienced expanded enrollment in the high school.

The English department is enjoying more diverse student participation in literary, journalistic, poetic, and dramatic endeavors.

Two chemistry teachers attended the American Chemical Societies workshop for high school chemistry teachers called the "Chemistry Connections" at Burlington High School in October. The topic was Innovated Chemistry.

A biology teacher attended a weeklong AP Biology institute at St. Johnsbury Academy this past summer.

Three members of the MHS math department attended a two-week long AP Calculus summer workshop. One member of the HS math department attended a two-week long AP Computer Science summer workshop.

Ninety percent of the high school math curriculum has been rewritten to follow the Standards Based curriculum model. In addition, the math curricula have been linked to all areas of the MA State Frameworks.

There is continued Vertical Articulation throughout the math department in concert with elementary, middle school and high school teachers and administrators in developing a more cohesive math program in the Milton Public Schools.

Two music department members were trained in the development of assessments. The training included the development and evaluation of rubrics. The training was

shared with the rest of the department and incorporated into the curriculum writing process.

The ongoing Pierce Assessment Team met throughout the year to look at long- and short-term academic and curriculum goals for the school and put plans into action.

The elementary schools and Pierce convened their Assessment Teams to look at long- and short-term academic and curriculum goals.

Many of Milton's teachers and administrators participated in seminars and workshops sponsored through our memberships in Harvard University Teachers as Scholars Program, China Partnership and Primary Source, and Massachusetts Coalition for Higher Standards.

A group of elementary teachers attended standards-based curriculum workshops and restructured the math curriculum in grades six-eight.

All Milton teachers and administrators completed 21 hours of professional development required for recertification, including technology, standards-based curriculum development, diversity training, writing across the curriculum, and content specific sessions.

Three native-speaking teachers from Spain taught in the Milton Public Schools through a Teacher Exchange Program sponsored by the Massachusetts Department of Education.

Milton Public Schools continued implementation of Dr. John Collins' *Writing Across the Curriculum* in all classrooms.

Milton Public Schools continued implementation of Teacher Induction/Mentoring Program.

Milton Public Schools' Leadership Team attended the following professional development activities: METCO Directors Conference, Carole Copeland Thomas Empowerment Session, and Primary Source Conference on the Global Economy.

Spanish FLES (Foreign Language in the Elementary Schools) was expanded to grade five in all elementary schools.

Open Court Reading Program was expanded to grade four.

Gafi French Reading Program was extended to grade three.

Everyday Math was extended to grade four.

Junior Great Books Program was continued.

In memory of Sam Cichello, the Milton Foundation for Education provided funding for science activities and programs at the elementary level.

The following curriculum-enhancing off-site fine and performing arts programs were funded by Milton Partnership for Education with money provided by citizens who contribute through excise tax donations: Boston Youth Symphony Concert Series for all fourth graders and Museum of Fine Arts visit and program for all eighth graders.

## **COLLABORATIVE RELATIONSHIPS AND COMMUNICATION**

The Community Service Program continues to be a strong presence in the culture of Milton High School. By the end of last school year, 220,020 hours of service had been given back to the community by our students with a dollar value of approximately \$1,347,282.

The Gym Buddy Program continues to be a favorite place to serve. In addition, we now have a Special Needs Bowling Program, a peer-tutoring center (manned by National Honor Society Students), annual luncheon and bowling with the elderly.

A Youth Outreach Weekend and various monthly projects were hosted by the Volunteens Club.

In the last eight years community service has gone from being a “dreaded requirement” to being part of who Milton High School students are. Through the Senior Reflection Essay, we have seen evidence of students developing leadership skills, developing self-esteem and social responsibility, working with people of diverse backgrounds, exploring career possibilities, and learning the basic principles of citizenship.

All seniors who were otherwise eligible for graduation successfully completed their service requirement (140 hours) and Senior Reflection Essay and were able to participate in graduation.

The Art Department participated in an enormous fund-raising event sponsored by the Milton Foundation for Education, producing nine student-generated artworks slated to become permanent fixtures in the new buildings. Each piece of art, whether it was a sculpture, wall-hanging or mural, was corporately sponsored and displayed and, along with funds raised at the Celebration for Education event, resulted in a donation of many thousands of dollars to the art department. Technology items, books, visual aids, multi-cultural kits, CD-roms, and much-needed furniture were among the many articles purchased with these funds.



High School art students, accompanied by their teachers, participated in the Celebrate Milton! event held at Cunningham Park, painting children's faces and displaying examples of photography.

Milton High School Art Club members worked with their advisor painting seasonal murals on windows at the Milton Public Library.

Students from Tri-M Music Honor Society worked at the Massachusetts Music Educators' Association All State Conference.

Students from Tri-M Music Honor Society organized and ran the induction ceremony for a new chapter of Tri-M at Canton High School.

The English department collaborated with Christine Ronan, MHS librarian and media specialist, in many ways. Particularly effective was the work done by Mrs. Ronan in preparing juniors for the research paper project.

English and Social Studies teachers worked on developing inter-disciplinary curricula for American literature and U.S. History.

FAME (Friends and Advocates of Music Education) organized the fifth annual Awards Dinner for high school performers and music teachers.

Milton High School Jazz Ensemble and After School Singers performed at various community events.

The Science Club and Environmental Science students went to Thompson Island as part of the Schools to Careers Partnership. They studied the geology of the island under the leadership of a professor at Northeastern University.

The Pierce PTO funded mini grants for faculty needs. Some of the items purchased were an oscilloscope for the school nurse, visitors' passes for the office, and a set of Scholastic magazines for Grade six social studies. The Coyote team received a grant for a field trip to the Mark Twain house in Hartford, CT.

The Foundation for Education gave mini grants that helped purchase software for special education entitled "Teaching Independent Reading."

The Active Pierce Crisis Team met during the year to establish protocols.

Pierce Chorus students performed at Pine Tree Brook for senior citizens.

The Pierce Student Council delivered flowers on Valentine's Day to the Council on Aging with a short chorus performance.



The Pierce Student Council raised money for the Milton Food Pantry and ran a car wash to promote school spirit for the staff whose cars were being covered with dirt because of the construction project.

Grade six students attended Christa McCauliff Space program at Framingham State College.

The Neponset River Project sponsored a workshop for fourth graders on environmental conditions and issues related to the Neponset River. Seven middle school students were recognized for their contributions to the annual Neponset River Arts celebration held in the fall at the Captain Forbes House.

The elementary schools contributed to various relief funds on behalf of our service men and women.

Milton's grade five students participated in a Tour of Milton in collaboration with the Milton Historical Society.

The Glover and Pierce schools implemented Safe Routes to Schools programs encouraging healthy habits with an emphasis on safety.

All elementary schools organized and conducted French and English Book Fairs.

Math and Science nights were held at all elementary schools.

Elementary school students participated in International Nights promoting diversity and other cultures.

A chemistry teacher works at the U.S. Army labs in Natick as a research chemist each summer.

A Social Studies department member completed the design team program and made a presentation at the Technology Fair.

Milton's Leadership Team, community and parent representatives, and School Committee members worked to develop a Student Assignment Plan for the Milton Public Schools.

The Harvard Center for Middle Eastern Studies and Primary Source gave faculty and parent presentations on understanding Islam and Islamic culture.

Primary Source presented afternoon and evening sessions for faculty and parents on the culture and history of China.

Jim Trelease, author of *The Read Aloud Handbook*, gave a presentation to all Milton Public Schools Staff as well as parents on the importance of reading aloud to improve student literacy.

A district-wide team was formulated to explore and establish "Outdoor Classrooms" for the Milton Public Schools. This initiative, spearheaded by Assistant Superintendent Mary Gormley and community members Natalie Albers and Janet MacNeil, included faculty members and parents. This program was incorporated into the design at the Glover School site this year, with plans to establish outdoor classrooms at each of our five other schools.

The Milton Public School System was the first school district in the United States to implement the Comprehensive Child Identification Program (CHIP) in collaboration with Dr. David Harte and his volunteers at all four elementary schools, Pierce Middle School, and Milton High School.

Superintendent's Newsletters were distributed to all families of Milton Public School students.

Milton Public Schools sponsored meetings between private, parochial, and public school principals and heads of schools to share information and establish collaborative relationships.

School administrators convened monthly meetings with PTO Presidents and Executive Board members providing opportunities for school leaders to communicate with parent leaders.

Articles were submitted weekly to local newspapers highlighting accomplishments in Milton Public Schools.

Senior citizens and other community volunteers continued to read aloud to students in elementary schools.

Student teachers and interns from the following colleges and universities were trained in the Milton Public Schools: Boston College, Boston University, Brandeis University, Bridgewater State College, Curry College, Lesley University, Simmons College, University of Massachusetts and Wheelock College.

Curry College hosted Milton's New Teachers' Orientation Day Luncheon and MCAS Leadership Training Day.

Boston College High School, Fontbonne Academy, Milton Academy, and Catholic Memorial students volunteered in Milton Public Schools elementary classrooms.

Food and clothing drives were held for various town-wide social agencies.

The Milton Public Schools continued its involvement in CHARMS, a special education collaborative including the Avon, Canton, Holbrook, Milton, Sharon, and Stoughton Public Schools.

Generous donations of goods and services such as used furniture and file cabinets were received from local businesses.

The physical education/health department coordinated system-wide participation in *Daffodil Days*, a fundraiser for the American Cancer Society.

The Milton Foundation for Education awarded mini grants at all the schools.

The Garden Clubs of Milton provided hands-on activities in elementary classrooms.

Milton High School Band and Orchestra students presented instrumental demonstrations to the elementary school students.

## **RESPECT FOR HUMAN DIFFERENCES**

A Milton High School art teacher was granted funds through the Milton Foundation for Education for a special program/assembly featuring African dancers. Hundreds of students enjoyed the day-long workshop in the auditorium.

The Social Studies Department co-sponsored programs on Islam and China. Each of these programs had afternoon and evening sessions that were open to faculty, students and community members. Teachers received training and materials of use in their classes.

English and Social Studies department members participated in a series of classes on Chinese literature.

Three Social Studies department members ran a professional development strand on China.

Several AP Biology students and their teacher attended a four-part lecture series celebrating the 50th anniversary of the discovery of DNA, sponsored by the Whitehead Institute and MIT.

A science teacher attended the Pharmacology Education Partnership Project through Duke University Medical Center.

Two biology teachers attended the Harvard University Biology Lecture Series including five lectures and labs.

A science teacher attended a Wright Center Workshop on the physics of sound and was also involved in the Tufts Engineering Mentoring Institute as well as physics of sports at Bridgewater State College.

Three members from the MHS math department participated in Tufts University's Pre-College Engineering for Teachers Project and will serve as mentor teachers for other high school teachers in the coming years.

Two Pierce Middle School science teachers were involved with UMass-Boston in piloting a Neponset River Watershed study to use in the classroom.

Two Pierce teachers attended the COSEA workshop in oceanography and environmental studies.

Pierce Middle School took part in a No Place for Hate initiative that brought community members, teachers and students together to learn and train grade six students on tolerance.

The Pierce Middle School was recognized by the Anti Defamation League for their work with No Place for Hate at a beautiful reception in Boston hosted by Blue Cross and Blue Shield.

Pierce students participated in a TEAM Harmony event.

Pierce students and staff were trained in Peer Mediation.

The Diversity Committees at all levels continued to make progress towards the goal of making the Milton Public schools more inclusive and representative of all cultures.

School administrators participated in monthly meetings/work sessions with members of Citizens for a Diverse Milton.

Anti-bullying programs continued to be a priority at all the elementary schools.

Citizens for a Diverse Milton funded mini grants at all the elementary schools.

Elementary students in grade four participated in the *Understanding Handicaps* program.

Materials to support the China Studies curriculum were purchased with the generous funds provided by the Milton Foundation for Education.

Milton High School students participated in Y.O.W. (Youth Outreach Weekend), a weekend service retreat that immerses high school students in issues of hunger and homelessness and allows time for discussion and reflection.



## RISK TAKING AND INNOVATION FOR EDUCATION

In an extraordinarily generous and unprecedented gift to a public school system, the Copeland Foundation donated \$8,042,257 (which was leveraged into \$30,000,000) for enhancements to the School Building Project.

Donations from the Copeland Foundation will be used to fund at Milton High School a field house, state-of-the-art artificial turf at Brooks Field, sports fields, concession stand, upgraded weight/aerobic equipment, additional auditorium seating, sound, lighting, and rigging. At Pierce Middle School donations will be used to fund a computer/language lab, new seating in the auditorium with additional sound, lighting and rigging enhancements, as well as terrazzo enhancements, glazed block on interior walls of middle and high schools and architectural details. At the elementary schools, there will be increased classroom size, terrazzo enhancements in the lobbies and architectural details. At all six schools there will be increased square footage. The Copeland Foundation will also fund musical instruments for students in grades K-12.

The Cunningham Foundation contributed \$150,000 to provide space for a full-day kindergarten.

We are thankful for the support of Milton's citizens and the extraordinary donations made by the Copeland and Cunningham Foundations and by Tom Flatley. Thanks to their gifts, we are able to ease the transition and provide additional and enhanced facilities.

Through a grant from the Milton Arts Council, the English department was able to bring the Shakespeare Now Theatre Company to MHS to perform a live production of scenes from *Romeo and Juliet*. Students thoroughly enjoyed the performance and the subsequent question-and-answer session.

The Poetry Club once again conducted a highly successful "Poetry Slam" with students reading their original works.

All Milton High School music curricula were revised in alignment with the Massachusetts State Curriculum Framework for the Arts.

The Milton High School Gospel Choir was started and had its premier performance in December 2002.

The Milton High School Concert Band, Chorus, String Ensemble and Jazz Ensemble produced a CD of their own performances.

Social Studies curricula were completed in Early World Cultures, Modern World Cultures, U.S. History, Psychology, Law and Government and Social Studies Seminar. Each of these was written in the Standards-based format. A department member completed a curriculum unit on American Foreign policy.



Two Social Studies department members completed the China Seminars offered by Primary Source. Unfortunately, the China trips were cancelled because of the SARS outbreak. The trips will be rescheduled for the following year.

The Science Club traveled to New Hampshire in February to study issues in winter wildlife ecology in the Merck Forest and Farmland Center and visited the Mt. Washington Weather Observatory.

The Oceanography class took field trips to Woods Hole, visiting the Biological Laboratory, the Marine Biological Laboratory, the New England Fisheries Aquarium and The RV "Oceanus."

The Milton Academic Decathlon team competed at Sharon High School in November.

Every grade eight student in Milton received a tour of several collections in Boston's Museum of Fine Arts with trained educator/docents, thanks to funds raised by the Milton Education Partnership. Transportation and admission costs were covered by optional additions to excise tax payments made by town citizens for over 300 students.

Construction designs were completed and building contracts were awarded for the Tucker School.

Open Houses were held at the Glover School for Glover families and the community at large in the new Glover Addition.

The Milton Foundation for Education awarded over 25 teacher grants ranging from \$200-\$2000 each for creative programs that enhance teaching and learning.

The Milton School Committee was the first in Massachusetts to develop and adopt a diversity policy.

The Milton Public Schools provided leadership as one of a handful of elementary schools in Massachusetts offering world language at the elementary level, with 36% of elementary students enrolled in French Immersion and 64% enrolled in Spanish FLES (Foreign Language in the Elementary Schools).

More than 90 students acquired Chinese language skills through a language program offered before and after school at the elementary levels. The program was funded by the Freeman Foundation grant in the amount of \$54,000.

The James D. St. Clair Court Public Education Project Children *Discovering for All* was integrated into the first grade curriculum at all four elementary schools.

Fourth grade teachers implemented the *Teaching Ancient China* curriculum and participated in workshops.

The physical education/health department held assemblies to address drug use and violence.

Every teacher in Milton Public Schools was assigned an individual E-mail address and is now becoming accustomed to using technology as a method of communication.

A committee made up of administrators, School Committee members, teachers, and parents was formed to develop a five-year Educational Strategic Plan for the Milton Public Schools. The goals and objectives generated by this plan will continue to define, shape and focus the educational makeup of Milton Public Schools in a manner even more important than the enormous physical changes we are witnessing in these exciting times of transition.

## FACULTY

Excellent teachers are the strength of the Milton Public Schools. Principals, other administrators and support staff provide the leadership we need for excellent schools.

New Staff Members for the 2002-2003 school years are listed below:

**Milton High School:** Guidance Counselor Leonice Bernard, Math Teacher Christopher Brown, Guidance Counselor Carrie Dickison, Art Teacher Karen Freiburger, Math Teacher Michelle Kreuzer, Science Teacher Sarah Pryputniewicz, Adjustment Counselor Katherine Sullivan-Maher, Spanish Teacher Matthew Tangney, English Teacher Dr. Sheila Walsh

**Pierce Middle School:** Adjustment Counselor Lisa Amorosino, Science Teacher James DeMaggio, Physical Education Teacher Barbara Fenby, Math Teacher Stacey Fuller, Math Teacher Kerri Murphy, Guidance Counselor Melissa McNeil-Pleasant, Spanish Teacher Robyn Rogers, French Teacher Saviz Safizadeh, Art Teacher Catherine Saliba, School Psychologist Dr. Susan Whalen.

**Collicot Elementary:** Special Education Teacher Michelle Crosby, Grade Five Teacher Thuy-Hoa Nguyen

**Cunningham Elementary:** Guidance Counselor Kathleen LaPierre, Music Teacher Lucy Papandrea, Kindergarten Teacher Celine Roper, Grade Four French Teacher Alexandra Sewall, Guidance Counselor Mary Rita Weschler

**Glover Elementary:** Kindergarten Teacher Mary McCarthy, Grade One French Teacher Hanh Nguyen, Grade Two Teacher Sylvia Yamamoto

**Tucker Elementary:** Grade Five French Teacher Souad Belcaid, Guidance Counselor Michelle Grant, Special Education Teacher Nahoko Vigneau, Districtwide Elementary FLES Teacher Janis Riley

We are extremely grateful for the dedication and commitment of service to the following teachers and support staff who retired from the Milton Public Schools during or immediately after 2002-2003 school year:

**Milton High School:** Teacher Morgan Costello, Teacher David Donovan, Teacher Joseph O'Neill

**Pierce Middle School:** Teacher Evelyn Mercer, Teacher Edward Fein, Teacher Dorothy Keveny

**Glover Elementary:** Teacher Martha Adams

**School District Custodial and Maintenance Retirees:** Edward Costigan, Joseph Scherer, Susan Davis, Christopher Silva, and Eric Robertson

We extend our sincere thanks and appreciation to the residents of Milton for their continued support that makes possible these achievements, awards and honors.

# **REPORT OF THE BLUE HILLS REGIONAL DISTRICT SCHOOL COMMITTEE**

To the Honorable Board of Selectmen:

June 30, 2003

The Blue Hills Regional District School Committee is pleased to submit its Annual Report to the residents of the Town of Milton.

In its 38th year, Blue Hills Regional Technical School continued its steadfast commitment to providing the highest-caliber academic and vocational instruction to district students in grades nine through twelve and to those receiving postgraduate training. The nine towns in the district include Avon, Braintree, Canton, Dedham, Holbrook, Milton, Norwood, Randolph and Westwood.

Alan L. Butters served as Chairman of the Blue Hills Regional District School Committee for the 2002-03 school year. Philip L. Kliman served as the Milton representative. The Committee meets on the first and third Tuesday of each month at 7:30 p.m. in the District Board Room at the school at 800 Randolph St., Canton. The public is invited to attend. The following members comprised the 2002-03 School Committee:

AVON	Philip M. Doherty
BRAINTREE	Matthew R. Sisk (elected Nov. 5, 2002)
CANTON	Wayne E. Homer
DEDHAM	John J. Lyons
HOLBROOK	William T. Buckley
MILTON	Philip L. Kliman
NORWOOD	Kevin L. Connolly
RANDOLPH	Ronald DiGuilio
WESTWOOD	Alan L. Butters

Budget reductions were a major topic during the year. A potentially devastating 36 percent cut in foundation aid — plus a 50 percent cut in transportation aid — was initially proposed on Beacon Hill, although the scope of the actual reduction was closer to 20 percent. As a result, cuts totaling \$1.2 million out of Blue Hills Regional's \$12 million annual budget were necessitated. Superintendent-Director Kenneth M. Roche emphasized that despite the loss of funds, the effect upon the quality of education and student life at Blue Hills Regional was kept to an absolute minimum.

On the night of April 15, a notably successful Save Our School forum was held at Blue Hills Regional. Motivated by concern over looming budget cuts, a capacity crowd of 600 people filled the cafeteria that evening to tell area politicians how the school dramatically changes students' lives for the better and to urge that sweeping cuts not be enacted. On behalf of everyone associated with Blue Hills Regional, Superintendent-Director Roche expressed his gratitude to the nine district towns, the District School Committee members, parents, business partners, legislators, students,



alumni, faculty, and administrators for their loyal support and advocacy throughout this budget situation.

Members of the staff won well-deserved recognition for excellence. English instructor Virginia Parker was selected for inclusion in the sixth edition of "Who's Who in American Education." Lead Guidance Counselor Deborah Lowrance received the Counselor of the Year Award from the Massachusetts Vocational Guidance Directors Association. Monika Ali, a longtime substitute teacher, was honored with the Norfolk County Teachers Association Service Award.

Two veteran staff members, Academic Coordinator Frank Longo and English teacher Sheila Griffin of Milton, retired. Blue Hills Regional thanks them both for their outstanding dedication and professionalism.

A new Exploratory program geared to familiarize freshmen with the entire spectrum of vocational education opportunities at Blue Hills Regional was designed by a committee of 16 administrators, instructors, and guidance department personnel. This program will be launched in September 2003.

The students also earned many noteworthy accolades and distinctions. Mentioned below are just a few:

All but one person in the class of 2003 passed the MCAS, a remarkable achievement. One hundred five students out of 181 members of the graduating class received a total of \$334,659 at the annual Scholarship and Awards Night. Co-valedictorian Jakob Grauds of Hull was named the Massachusetts Association of Vocational Administrators (MAVA) Outstanding Vocational Student of the Year. Jakob also won the Providence Graphic Arts Association Outstanding Vocational Student Award for the second year in a row. Postgraduate practical nursing students Aimee Marcotte, Lisa Glover and Jessica DeJoie earned gold, silver, and bronze medals respectively at the May 2003 Skills and Leadership Conference for Skills USA/VICA (Vocational Industrial Clubs of America) in Fitchburg.

The Providence Graphic Arts Association honored the Graphic Communications department with numerous awards "in recognition of printing excellence" for various projects done by students.

Students distinguished themselves in sports as well as in the classroom. Seniors Jared Britto of Hull, along with Felicia Brum and Steve Richards, both of Braintree, were named Athletes of the Year.

The boys hockey team captured its fifth consecutive Mayflower League championship and went to the MIAA South Sectional finals.

The girls soccer team won the Mayflower League Division II championship.



The football team shared tri-champion status with the Martha's Vineyard and Nantucket football teams in the MIAA South Sectional Mayflower League playoffs.

Chris Flynn got his 600th win coaching varsity sports at Blue Hills Regional.

Enrollment in the high school was 839, up from 814 the previous year. Milton residents totaled 56. A total of 38 postgraduate students were enrolled, with none from Milton.

There were 184 students from the class of 2003 enrolled in Blue Hills Regional's 15 vocational programs. Post-graduation student placement figures were as follows: 72 graduates (39%) working in a related field, 21 graduates (11%) working in a non-related field, 5 graduates (3%) in the military, and 86 graduates (47%) continuing their education.

The school held its annual Career Fair, which attracted dozens of exhibitors including area businesses, unions and professional organizations. This event gave students an opportunity to learn more about various career paths from an array of experts.

The school's Continuing Education program remains popular. Its aim is to help students upgrade their existing skills and acquire new ones to keep pace with the demands of a highly competitive job market. Courses are offered in three categories: trade preparation, enrichment programs, and customized retraining.

The school received a total of \$1,005,293 in grants for fiscal 2003.

Taxpayers in the nine-town district were able to save significant money by having students in Construction Technology and Electrical, Graphic Communications, Metal Fabrication and Auto Body complete projects for the municipalities themselves, their residents or civic organizations.

Students in Construction Technology and Electrical build new homes and major additions to existing dwellings at a cost of only 20 percent above the price of materials and supplies. The two construction projects for the school year 2002-03 were a spectacular 10-room residence located at 210 Walpole Street, Canton, and a substantial addition at 750 East Street, Dedham.

The public is welcome to dine at the school's student-run restaurant, the Chateau de Bleu, where delicious lunches and baked goods are sold at a minimal cost. Cosmetology students also serve the public by supplying services such as hair styling, also at below commercial cost.

The District School Committee extends its thanks and appreciation to the citizens of Milton for their enthusiastic support of its efforts to provide first-rate academic and vocational instruction to the students of Blue Hills Regional Technical School.

Respectfully submitted,

Philip L. Kliman  
*Milton Representative*  
June 30, 2003

(Note: Mr. Philip L. Kliman passed away unexpectedly on Sept. 5, 2003. He is greatly missed by the entire Blue Hills Regional community. Mr. Festus Joyce was appointed Milton representative to the Blue Hills Regional District School Committee on October 23, 2003.)

# REPORT OF THE SCHOOL BUILDING COMMITTEE

To the Honorable Board of Selectmen

June 30, 2003

The school renovation and addition projects at the High School at Gile Road, Pierce Middle School at Brook Road, Glover School and Tucker School are progressing toward completion. Glover School is essentially done and awaits only completion of a few minor items, such as installation of bicycle racks; Glover was occupied at the September school opening. Phase I of the High School project, comprising construction of a major classroom addition to the former Pierce building, was also completed in time for a September opening. Phase II of that project, comprising renovation of a portion of the former Pierce building is expected to be occupied by students on the date of the Special Town meeting, February 23, 2004. Phase III of that project, comprising renovation of the former Pierce cafeteria, renovation of the former auditorium as classrooms and construction of school offices and a new auditorium, is expected to be completed within the next year. Pierce Middle School at Brook Road, except for the demolition of the 1909 wing, which will come at the conclusion of the entire building project, is expected to be completed by late Spring or early Summer of this year. Finally, Tucker School is expected to be complete in August, in time for school opening next September. Thus, within the next year, all projects should be finished except the final project at Collicot/Cunningham for which an additional appropriation is needed in order to proceed.

By way of background, the School Building Committee was established pursuant to vote of the May 1998 Annual Town Meeting. Following appointment of the Committee, a study of the existing schools was conducted to determine their adequacy, any deficiencies and possible ways in which to address issues found in the study. Numerous problems with Milton's aging school buildings were uncovered. Throughout the system, space was found to be inadequate for modern educational programs. Classroom sizes were in many cases well below standards of the Massachusetts Department of Education. Buildings were not designed for activities which were nonexistent at the time the buildings were constructed, e.g., special education classes and resource rooms and computer rooms. Neither were buildings compliant with current codes. Thus, none of the buildings were sprinklered. At Cunningham, built in 1935, classrooms open into stairwells, which in the event of a fire in such a classroom raise the issue of the potential blockage of egress if the stairwell becomes smoke laden. Most of the buildings had issues of handicapped accessibility; e.g., at Tucker toilet facilities were located off of stairways, halfway between floors. At Collicot, built in 1929, there is no elevator and thus handicapped students using wheelchairs have to be assigned to other schools because they would not be able to reach the second floor of the building or the library, which is a half level off the ground floor. Portions of Cunningham are also inaccessible due to level changes and stairways in certain corridors. The general condition of the buildings was deficient due to their ages and the ages of their electrical, mechanical and other systems.

In developing a plan to address the problems, educational specifications were developed and, as required by the Department of Education, approved by the School

Committee. Schematic designs and cost estimates were prepared for the various renovations and additions contemplated. With the assistance of the project manager and input from the architect and various subconsultants, the projects were reviewed for value engineering suggestions and, as a result, changes were made to the project plans to reduce anticipated costs. Design development drawings were then prepared, initially for the High School, Pierce Middle School and for Glover School, and further cost estimates prepared. Again, to address cost issues, changes were made to reduce room sizes at the High School and at Pierce Middle School. Final construction documents and specifications were then prepared for these three projects and bids were solicited early in 2002. Subsequently, early in 2003, bids were solicited for the Tucker School project.

A word is in order as to the sequence in which the projects were undertaken. Originally it was contemplated that the High School, the Pierce Middle School and the Glover School projects would be the first projects to be constructed. Glover was selected as the first elementary project since most of the old building could be continued in operation as the addition was built and only a few students would need relocation during construction. Tucker, Collicot and Cunningham schools, however, required total relocation of their student populations during construction and it was contemplated that they would be able to occupy the old 1909 section of the former high school at Brook Road as swing space during construction. The original plan called for the Pierce Middle School construction to be complete last Fall, for Collicot/Cunningham students to then move to the 1909 wing of the former high school and for construction at the Collicot/Cunningham site to commence. Tucker students would later move to the 1909 wing of the former High School. Unfortunately, the discovery of oil-contaminated soil under the foundation of a demolished portion of the former High School and the need to remediate the contamination together with a hard freeze just as the soil removal was completed, resulted in delay of the Middle School project. This in turn resulted in the need to use the 1909 wing of the former high school as the temporary location of the Middle School for this year. Thus, there was no location to house the students from Collicot/Cunningham during the current school year. Accordingly, the Tucker project proceeded instead since Tucker's student population could be housed, with significant squeezing, in rooms at Glover and at Cunningham. As noted previously, this leaves the Collicot/Cunningham project for completion.

If funds are made available via appropriation at the Special Town Meeting and approval by the voters of a Proposition 2½ override vote at the Annual Town Election, the School Building Committee anticipates bid and award of the Collicot/Cunningham project in time for the start of construction by July 2004. Construction is anticipated to be complete by December 2005. Thereafter, the final phase of site work and demolition of the 1909 wing at the Brook Road site could commence, with an expected completion of that project and with it, the entire school building program, in Spring 2006.

Turning to costs of the projects, the bidding environment has not been as favorable as expected. Costs finding their way into bids have also been affected by the new energy code in Massachusetts, which has been estimated by some to increase the cost of



construction by about \$5 per square foot; in this connection, consider that the High School alone has about 230,000 square feet. The bid prices for the projects now underway are a major cause of the need for a further appropriation if we are to proceed with the Collicot/Cunningham project. Glover, the first project bid, came in approximately \$1.2 million higher than the target price. The High School, the next project bid, came in a disappointingly \$4.7 million higher than the target price. The later Middle School and Tucker bids came much closer to the targets, being, respectively, \$500,000 and \$350,000 over the target prices. Consideration was given to rejecting bids, particularly at the High School. However, under Massachusetts bid laws it would not be possible to bid the identical project a second time simply because of dissatisfaction with the initial bid prices. Rather, significant changes would be needed to the plans if a second bid were to be sought. This would have involved additional design expense and delay which itself could translate into additional expense due to construction inflation. The value engineering exercise conducted at the outset and reduction of room sizes during planning did not offer much hope of significant savings from adjusted plans. Further, even if feasible, reductions in square footage would only further reduce the amount that the projects would be reimbursed by the state since the state's reimbursement formula is dependent on the square footage of the building, i.e., the larger the building (within maximum limits) the larger the reimbursement and vice versa. And even with adjusted plans there would be no assurance that lower bids would be received at a later date. Accordingly, the bids were accepted.

Of course, no bids have been sought as yet for the Collicot/Cunningham project. That project involves demolition of the existing Collicot and its reconstruction. Cunningham would be renovated. A new connector extending between the schools would join them together. The connector would house a central heating plant serving both schools. The connector would also house a shared cafeteria, a shared library, music and art rooms for both schools and a few classrooms for Cunningham. The schools would continue to operate independently though sharing certain facilities. Of course the schools would be sprinklered and would meet current codes. Additionally, needed facilities would be provided for computer education, special education, library, music, art and even regular classrooms which would meet current space standards. The expected cost of the Collicot/Cunningham project is \$31,563,392. This amount includes \$600,000 which is reimbursable from an anticipated grant of the Massachusetts Technology Council to enable the utilization of energy saving measures including solar electric generating panels on the roof of Collicot.

The appropriation made by the Town Meeting and approved by the voters for the school building program was \$130,129,000. The anticipated final cost of the first four of the school projects is, as follows:

High School	\$55,237,129
Pierce Middle School	31,001,607
Glover School	13,578,607
Tucker School	11,024,438
Undistributed costs	<u>1,659,552</u>
Total	\$112,501,333



Of the original appropriation, therefore, \$17,627,667 is expected to remain unexpended when the projects other than Collicot/Cunningham are completed. On the other hand, to fully fund the Collicot Cunningham project, an additional appropriation of \$13,935,725 is required to meet the expected Collicot/Cunningham cost of \$31,563,392.

With respect to reimbursement by the Commonwealth, Milton is fortunate that, due to the efforts of our legislative delegation, particularly, Senator Brian A. Joyce, the Town will be receiving ninety (90%) percent reimbursement for the vast majority of the costs incurred in the school building project. In addition, a series of donations by the Cunningham Foundation and, particularly, the Copeland Family Foundation, have made possible numerous enhancements to the school buildings at no cost to the Town. However, portions of the costs incurred for the project will not be reimbursed at 90% by the state or by these private donations. Such costs include costs relating to work on the new Science Wing of the Brook Road Pierce Middle School, for which the Commonwealth is still reimbursing the Town, lower than anticipated reimbursement limits for the Tucker and Collicot/Cunningham schools due to the Commonwealth's decision, contrary to past practice, to not raise reimbursement levels to account for inflation, and increased construction costs and the project costs incurred that were higher than our initial budget estimates and in excess of the reimbursable limits. On the other hand, if the additional funding for the Collicot/Cunningham Schools is made available, the overall level of reimbursement by the Commonwealth and private donors to the total project cost is in excess of \$114 million, or nearly 80% of the total project costs, with the resulting principal cost to the Town of approximately \$29.4 Million, or approximately 20%.

The immediate issue for the Special Town Meeting is whether to authorize a supplemental appropriation of the \$13,935,725 necessary to undertake the Collicot/Cunningham project. Of the total project cost of \$31,563,392, it is anticipated that approximately \$23.8 million, or 75.4% of the cost of the Collicot/Cunningham project, will be reimbursed by the Commonwealth and by private donations, leaving a total principal cost to the Town of approximately \$7.76 million, or 24.6%. The percentage of the costs expected to be paid by the Town is due to a number of factors, including the delay in construction and attendant construction inflation resulting from the discovery of oil-contaminated soil at the Brook Road site, the failure of the Commonwealth to raise reimbursement rates to meet the actual costs of construction inflation, increased costs associated with the new energy code provisions of the State Building Code, and greater than anticipated site and other work necessary on the project.

The School Building Committee strongly encourages the Town Meeting to support its request for additional funding to proceed immediately with the Collicot/Cunningham School project. These schools are in need of wholesale and immediate renovation or replacement. The schools, built in 1929 and 1935, respectively, are antiquated and not designed to meet the needs of today's students. At each school, the life safety and mechanical systems are out-dated and inadequate. These schools, in

their current condition, cannot approach any measure of parity with the Town's two other newly renovated elementary schools, Glover and Tucker.

Further, the time to proceed with this project is now. The Town currently has in place the infrastructure and resources necessary to proceed with the Collicot/Cunningham project. These resources may not be available at a later time, certainly not without additional cost. For example, Gilbane Building Company, the project manager, is currently under contract through the December 31, 2005. However, if the Collicot/Cunningham project is delayed, the Town will either have to proceed without a project manager or contract again at additional cost to retain a new project manager. Similarly, the Town currently has in place an Owner-Controlled Insurance Program (OCIP) which provides the Town with an opportunity to limit its insurance costs and to potentially receive up to One Million (\$1,000,000.00) Dollars or more if the projects conclude with a good safety and claims record. These savings and current premiums may well be put at risk if the Collicot/Cunningham project does not proceed as planned. Finally, at present, the 1909 wing of the old High School Building at the Brook Road site is available to serve as swing space to relocate the Collicot and Cunningham students during construction. If the Collicot/Cunningham project is delayed, the Town will have to demolish the 1909 wing or risk losing or at least delaying for several years nearly \$24 million in state reimbursement for the Brook Road project. Demolition of the 1909 wing would eliminate and require replacement of the swing space needed to relocate students during any subsequent renovation or reconstruction of Collicot/Cunningham.

Finally, if the Town does not undertake the replacement and renovation of Collicot/Cunningham as planned, it will be forced to continue to maintain at substantial cost two dilapidated, inadequate buildings and, at the end of the day, will be left with two buildings still in need of replacement or wholesale renovation.

The School Building Committee thanks the Town Meeting members and the citizens of the Town for their consideration of its Article for further funding.

Respectfully submitted,

**School Building Committee**

Charles C. Winchester, *Chairman*  
Anthony J. Cichello, *Vice Chairman*  
Mary S. Cobb, *Secretary*  
Mary R. Fitzgerald  
Thomas Hess  
H. Lee Keller  
Joseph Murphy  
Glenn Pavlicek  
John A. Virgona  
Richard Williams







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